



INVESTITURE CHECKLIST

“CARD” PROGRAMME

This checklist is designed to ensure the Club is adequately prepared for the end of year Investiture inspection by the District Directors.

It should be noted that for this programme to be successfully completed, it is essential that the calendar of the activities for the year be prepared and accepted by the Club prior to the commencement of the Pathfinder year.

Checklist

- 1) The Club Director will assess the completed work
- 2) Club Features – Will be recorded in the Director's Diary
- 3) Club Camps – Five for the year as listed in the Club Calendar
- 4) Each candidate will have:
 - a) Two memory gem certificates
 - b) Records to show attendance at seventy five percent of the total programme.
 - c) **All Classes**
 - i) Signed record book
 - ii) Folder of Class work completed.
 - iii) Folder of completed honours
 - iv) Record of completed advanced work – this is an optional extra undertaken at the discretion of the Club.
 - d) Records to show members attended at least four camps for the year.

Honours

- 1) Each candidate will be able to present:
 - a) Written up honour requirements
 - b) Completed test papers
 - c) Any displays, collections, crafted items, (or photos), as required.
 - d) Photocopies of certificates or licences
- 2) The Club Director will assess the completed work.

Please Note:

In cases where no written record is possible (eg. swimming) have the teacher or instructor sign and date when the honour was completed.

For honour requirements met at school, or places outside Club programme, supply the instructor/teacher with a copy of the honour, and have them sign and verify work completed.

Take photos where applicable of work completed.

Forms

The Club will fill out the following forms that are to be signed and dated and sent to the Conference two weeks prior to the investiture date:

- a. Investiture request Form, the
- b. Honour Order Form, and the
- c. Honour Summary

Award of Excellence

The nomination for the Award of Excellence will be sent to the Conference two weeks prior to the investiture date.

Following a decision taken by the Youth Department, the following conditions apply to the selection of the Pathfinder for this award:

- a. If the criteria is not met, the award will not be presented – ie. Not by default.
- b. For Clubs up to twenty members, one award for the year.
- c. For Clubs up to forty members, two awards presented for the year.
- d. For Clubs with over forty members, three awards presented for the year.