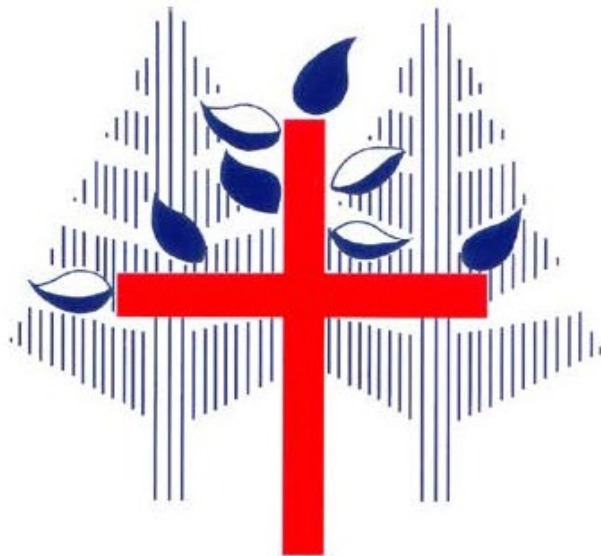


Emmanuel College



Sharing Faith, Hope & Love

Guidelines for
Students & Parents
Year 12 VCE/VCAL
2020

College Office Hours

McAuley Campus Office

8 00 am – 4.30 pm daily

Rice Campus Office

8 am – 4.00 pm daily



2020 Term Dates

1st Term 30 January – 27 March

2nd Term 14 April – 26 June

3rd Term 13 July – 18 September

4th Term 5 October – 4 December

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INTRODUCTION

Year 12 is a very demanding and rewarding year, which entail greater independence and more responsible decision making on the part of the student. If you wish to be successful in your studies at Year 12 it is essential that you approach study in a consistent manner and that you make the most of the resources and facilities offered at Emmanuel College. At Year 12 level, students are given greater freedom than they have had in the past. More unsupervised study time is given and therefore must be used responsibly if you wish to maximise your chance of success. It is essential that as a student you find a good balance between your social life, work commitments and study. Choosing to complete the Year 12 means that study must become your major focus/priority.

AN EMMANUEL STUDENT

As leaders of the College, senior students are expected to continue to build on the learning community which reflects the traditions and the values of our founders Catherine McAuley and Edmund Rice. Graduating from Emmanuel College is a wonderful achievement as it reflects a willingness by the student to have participated fully in the life of the College.

Outlined below are the expectations Emmanuel College has of its senior students. There are five areas of school life as outlines in the College's development Plan. These are:

- Faith
- Leadership
- Curriculum
- Wellbeing
- Community

Over the four years at Emmanuel, students have experienced a range of opportunities and experiences to gain a greater understanding of our place in each of these communities. By Year 11 it is expected that they are now ready to be leaders in demonstrating a commitment to community for others to follow. Over the two years of study, six hours of community service must be completed.

Failure to comply and support these expectations does not deny any student the right to complete their Year 12 education but they will not be given the right to graduate with the rest of the group at the end of the year.

VICTORIAN CERTIFICATE OF EDUCATION

A VCE program is a set of semester units undertaken over a period of two to three years. This program is designed by you to meet your needs within the rules laid down by VCAA and within College policies.

Full time students of the College studying under normal conditions and without special provision would:

COLLEGE POLICIES

In addition to the VCAA requirements below, Emmanuel College requires all VCE students to complete two semesters of Religious Education.

A VCE Religious Education Unit of Ethics (Religion & Society Unit 2) is a compulsory study for all Year 11 students. This unit is completed over the two semesters of the Year 11 program.

Students in Year 12 will *normally* do FIVE Units of 3/4 sequences and one Religious Education Unit.

VCAA REQUIREMENTS

To earn your VCE, you must satisfactorily complete at least 16 units.

Regardless of how many units you do altogether, you must satisfactorily complete:

1. At least three units from the English group listed below offered at Emmanuel:
 - English Units 1 to 4
 - English as an Additional Language (EAL) Units 3 and 4
 - Literature Units 1 to 4

At least one of these units must be at Unit 3 or 4 level. However, VTAC advises that for the calculation of the ATAR, students must satisfactorily complete **both** Unit 3 and Unit 4 of an English sequence.

2. Three sequences of Unit 3 and 4 studies in addition to the sequence chosen from the English group. These sequences can be from VCE studies and/or VCE VET programs.

If you intend to apply for tertiary entrance at the end of your VCE, you need to be aware that the Victorian Tertiary Admissions Centre has additional requirements for the calculation of the ATAR.

Minimum requirements for satisfactory completion is 16 VCE Units in total of which must include:

- 3 units of English (of which there must be a Unit 3/4 sequence)
- 3 other Unit 3/4 sequences (6 units)
- 7 additional units of your choice

Up to eight of the units other than English may be VCAA endorsed Vocational Education and Training (VET) units.

SATISFACTORY COMPLETION OF THE VCE REQUIREMENTS

Students are required to satisfactorily complete sixteen units of study – up to eight of these may be VCE VET units. These sixteen units must include three units of English – the three units may be selected from VCE English 1 – 4, Literature Units 1 - 4. To successfully obtain an ATAR score, a unit 3/4 English Sequence from the English Group must be completed satisfactorily

ASSESSMENT

Outcomes are the basis for satisfactory completion of VCE units.

Each VCE unit includes a set of two to four outcomes. These outcomes must be achieved for satisfactory completion of the unit. There will also be graded assessment tasks, these may be part of the outcomes such as production of a folio, essay or research project or they may be in addition, such as a two-hour examination of content.

All Units 1 and 2 studies will be assessed by the College, with students needing to achieve a 'Satisfactory' for each Learning Outcome while completing a number of Assessment Tasks. These Units form the foundation for the Unit 3 and 4 studies.

All Units 3 and 4 studies will have both school assessment and examination(s). There will be three assessments reported as grades (A+ to E, UG) for each study. These are distributed by VCAA to each student.

SCHOOL ASSESSMENT

For all studies, the school-assessed coursework (SACs) is made up of a number of assessment tasks that are specified in each study.

These assessment tasks:

- are used to assess the unit learning outcomes
- must be completed mainly in class time
- are to be completed in a limited timeframe (www.vcaa.vic.edu.au) Students who miss set SAC classes will be required to complete this coursework under staff supervision in their own time after school at the College

THE GENERAL ASSESSMENT TASK (GAT)

The system of examining students externally is long established and the community has confidence in it. It is important that school-assessment tasks also

be seen as fair and reliable. The Victorian Curriculum and Assessment Authority (VCAA) has introduced the General Achievement Test (GAT) as a means of confirming school-assessment and examinations have been accurately assessed. All students taking any VCE Units 3 and 4 will be required to sit the GAT. The GAT, as its name suggests, is a general test - it is not a test of knowledge about a particular subject or topic. It will measure the level of general achievement students have accomplished across three broad areas:

- written communication
- mathematics, science, technology
- humanities, arts and social sciences

VCAA will use the results from the GAT to establish, for each school-assessment task in each school, an expectation of the school's group performance on the school- assessment tasks. When a school's results for its students in a particular school-assessment task match the range of results of that same group of students in the GAT (within limits set by VCAA), the grades awarded by the school will be confirmed. When a school's results in a particular school-assessment task do not match the profile of results of those students in the GAT, external reviewers appointed by the Authority will re-mark the students' work in that particular school-assessment task. The GAT results are not an end in themselves. They are being used by VCAA for a particular purpose: namely to be able to retain school assessment as a valid part of the assessment procedures for the VCE.

VCE STUDY SCORES

In addition to the detailed reporting of grades achieved in individual Assessment Tasks in each VCE study, there will be an overall study score out of 50, which sums up the student's total achievement in all the Assessment Tasks in each study. The advantage of the VCE study score is that it combines information about all the Assessment Tasks and about the performance of the student relative to all other students. For the study scores, the State average has been set at 30 out of 50 so employers can see at a glance where the student stands in relation to others in the State in that study. The main purpose of the VCE study score is to provide further information on student performance. The VCE study score will be reported alongside the individual letter grades on the Summary Statement of Grades. The individual Assessment Task grades will continue to give users of the Certificate an indication of the strengths and weaknesses of students in particular kinds of tasks. It will also help in transferability of results among institutions and among the different states and territories.

THE ATAR (AUSTRALIAN TERTIARY ADMISSION RANK)

ATAR is not issued by VCAA, but by the Victorian Tertiary Admissions Centre (VTAC). The ATAR is not a score out of 100-it is a rank. It shows a student's achievement in relation to other students. The ATAR is calculated by VTAC solely for the use of tertiary institutions to compare the overall achievement of students who have completed different combinations of VCE studies. VTAC forwards the ATAR along with application information to selection authorities at institutions.

HOW IS THE ATAR CALCULATED?

VTAC uses VCE results issued by the VCAA (Victorian Curriculum and Assessment Authority) to calculate the ATAR. ATAR is developed from an aggregate produced by adding:

1. The VTAC scaled study score in one of English or Literature
2. The next best three VTAC scaled study scores permissible; and
3. 10% of the fifth and sixth permissible scores that are available.

1. ASSESSMENT - UNITS 3 AND 4

Assessment for VCE subjects will be on a percentage scale. Each assessment will be accompanied by a description of the level of performance typically associated with the grade awarded.

Where a student undertakes an assessment task but does not meet the criteria associated with the award of a grade this will be reported by the grade UG (Ungraded).

Where a student does not undertake an assessment task, this will be reported as NA (Not Assessed).

Schools are responsible for the initial assessment of coursework. The basis for this is the teacher's rating of the performance of each student on assessment tasks. A score will be provided to the VCAA representing the teacher's assessment of each student's level of achievement on the set tasks.

After work is submitted for assessment, teachers should provide feedback to students via learning areas.

Teachers may give students their marks on individual coursework tasks, but they **must advise** their students that their **total coursework** scores may

change following moderation. It should be noted that students' total scores for coursework **will be moderated**, not the scores for individual tasks/outcomes.

2. COMPLETION OF SCHOOL ASSESSED COURSEWORK (SAC)

School Assessed Coursework (SAC) is structured so it can be completed in class and authenticated by the teacher in those circumstances. To this end students who miss set SAC classes will be required to complete this coursework under staff supervision the following Tuesday after school at the College.

Students who miss a scheduled SAC class will be required to:

- (a) Apply for permission to complete their SAC at designated alternative time by completing the **Application for Special Provision for SAC Completion**.
- (b) Provide a letter from their parent/guardian explaining their absence, **or**
- (c) Provide evidence of the reason for their absence ie Doctor's Certificate for Units 3 and 4.

Students completing SACs in this manner may be given alternative tasks of the same standard for that subject.

3. SPECIAL PROVISIONS

Special Arrangements are available so that students who are either permanently disabled or experiencing circumstances, which prevent them undertaking their studies in normal settings and conditions, have the opportunity to complete the work under optimal conditions.

Students who are prevented from undertaking their studies in normal settings and conditions may include students who have broken limbs, acute illness, which requires confinement, or chronic illness, which requires the use of medical equipment or hospitalisation.

Special Arrangements may be applied to examinations, the General Achievement Test, and in some cases to school-assessed tasks and school-assessed coursework.

Students must apply to the Head of Senior School for Special Arrangements Applications.

Applications for Special Arrangements for students with existing acute and chronic conditions or illness need to see the Head of the Senior School as soon as possible.

4. DERIVED EXAMINATION SCORE

This can be applied via VCAA for by students who have missed an examination or whose examination performance has been impaired due to illness or other serious cause. Please contact Head of School for details.

5. BREACH OF RULES

Should the school be satisfied that a student has submitted work that is not their own then the Academic Board shall determine what action should be taken.

The school shall have the power to impose any of the following penalties for a substantive breach of the rules:

- Make other arrangements for the completion of the assessment tasks,
- Reprimand a student who has enabled another student to gain advantage,
- Apply appropriate penalty according to VCAA guidelines

If such a decision is made, the Academic Board shall;

- Notify the student and parents within 14 days of any penalty imposed and if a cancellation of result is involved, advise the student of their right of appeal to the Head of School Discipline Panel, within 14 days of the notification by the Principal.

APPLIED LEARNING

- **Victorian Certificate of Applied Learning (VCAL)**
- **Vocational Education and Training (VET)**

The VCAL learning programs provide a balanced approach to curriculum in the following strands:

Work Related Skills

**Personal
Development Skills**

**Literacy &
Numeracy Skills**

**Industry Specific
Skills**

A range of subjects may contribute towards credit in each of the above strands including:

- Some VCE subjects
- VCE VET subjects
- VCAL specific subjects

The certificate can be accessed at three levels:

- Foundation
- Intermediate
- Senior

VOCATIONAL EDUCATION AND TRAINING IN SCHOOLS (VCE/VETiS)

VCE/VETiS courses are available at both Emmanuel College and South West TAFE. Students who complete the subject at Emmanuel College will study that subject in the same manner as they study any subject at the College and all school policies and procedures apply to those subjects. Students attending South West TAFE attend at one of TAFE's three campuses (Sherwood Park, Timor St and Emmanuel College) on a Thursday afternoon between 1pm – 5pm.

Students will be bused to these locations but need to arrange their own transport home. Students also need to be aware they will be sharing the classroom with students from schools from around the district, and that there will be students ranging in age from Year 10 to Year 12 in any one class.

There is also a requirement for students undertaking subjects at South West TAFE to complete a week long block training during school holidays (usually end of term 2).

VCE/VETiS subjects undertaken at South West TAFE will also attract additional fees which depend on the subject selected. Some subjects also have an equipment list that will also need to be purchased. Information regarding courses undertaken at South West TAFE can be found at <http://www.swtafe.vic.edu.au/TAFEis>.

VCE/VETiS allows students to include vocational studies within their senior secondary certificate as they are fully recognised within the Unit 1 - 4 structure of the VCE. See College handbook for further details.

STUDENT EXPECTATIONS

1. BEHAVIOUR

As the senior students within the College they set the tone for the student body. Other students look to them for example and hence the onus is on these students to be supportive of the College in all issues and events.

2. MORNING HOMEROOM ASSEMBLY

All students are expected to attend school at **8.45 am** for their Home Room Assembly.

THIS INCLUDES ALL STUDENTS WHO HAVE STUDY PERIODS IN THE MORNING.

Students **arriving late** are required to sign in at the Campus Office before attending class. A note is expected if a student is late for school. School semester reports will now include 'Total Absences', 'Unexplained Absences' and 'Unexplained Lates'.

3. SIGNING IN AND OUT

Students will only be permitted to leave the school grounds if they have their parent's permission. Students wishing to leave the College must notify their Home Room Teacher at the morning assembly, where the Home Room Teacher will sign the note from their parents/guardians. If the appointment

involves them missing a scheduled class, they must show the note to the subject teacher as well.

Students are then expected to **sign out** at the office when they leave the Campus and **sign in** when they return.

4. ATTENDANCE REQUIREMENTS

It is the responsibility of all students to attend school in the correct uniform. VCE/VCAL students should be leading the way in this area, as all other students will be looking to them for guidance. If, for any reason, students are unable to wear the correct uniform on any given day, students must produce a note from their parents/guardian and submit it to their Home Room Teacher. The College reserves the right to send students home if they are not in the correct uniform and do not have a note from their parents/guardian. For regular offenders a Saturday Detention will result. All VCE/VCAL students **must wear** correct school uniform to the GAT and the final examination period in November. Facial piercings, students are required to wear clear jewellery or a spacer and heavy make-up is not permitted. T shirts worn under the uniform white polo shirt are not to have any designs on them and please ensure the outer garment all year is the navy blazer and not the school jumper. Girls are also reminded that dresses are to be at an appropriate length.

All students are expected to attend **all** scheduled classes and no fewer than **80%** in order to maximise the teaching/learning process. The following conditions are seen as essential to record and follow up student absences.

- **All absences** are to be explained by a note from a parent/guardian, which should be given to the Home Room Teacher following the absence. This note must then be shown to all of the student's teachers upon their return. Once all teachers have seen the note it must be given back to the student's Home Room Teacher.
- Students whose attendance in a semester is **unacceptable** will be given an **'N'** assessment on their student records. This will have the effect of recording that the work has not been successfully completed or there is a significant breach of attendance rules.
- Students who do not attend Home Room Assembly and do not report to the office to sign in will be regarded as being **absent without permission** for that particular day.

- Students are urged to be **punctual** to class and will be marked 'Late' if up to 10 minutes late, and absent if more than 10 minutes late. Frequent lateness will be referred to the particular Coordinator.
- Subject Teachers will keep an accurate record of attendance at each class in order to monitor student attendances.
- **Holidays/ Early Finishing, etc.**
Students are to be **strongly advised** against "leaving early" for holidays. It is assumed that assessable work will be done in classes until the scheduled end of term date. This also applies at the end of the year. Students are not permitted to stay home to study as assessment deadlines or assessment tests draw near. These are considered as "unexplained absences" (see Attendance Requirements) and could have an impact on the unit assessment and attendance requirements for Youth Allowance.

5. MOBILE PHONES

Mobile phones should not be used as per the established College Mobile Phone policy.

6. VEHICLES

- The College does not openly encourage students to drive private vehicles to the College. Students who drive to and from the College may not use vehicles during the day unless leaving the College with parental permission to go home / to an appointment.
- Students are not permitted under any circumstances to transport other students in private cars in connection with any College program or function, whether held during normal College hours or at other times. Cars driven to the Rice campus must be parked on the College side of Bromfield Street or in Cockman street.
- Students that intend to drive to the College will need to complete and submit the necessary Emmanuel College Student Driver Registration form.

7. CHANGING UNITS

Any student who wishes to change a unit must seek the advice of the Head of Senior School, Year 12 Coordinators, Senior Teaching and Learning Coordinator and the Careers Advisors, and fill in the subject change form that needs to be signed by parents and subject teacher. The student is to continue to attend classes in the unit until the change has been made. The final date for changing a **Unit 3** is Friday, 6th February. Any changes outside this require an interview.

Any variation to a normal study program will require an application and interview with the Academic Board (Head of School, Senior Teaching and Learning, Careers Advisor).

8. FEEDBACK TO STUDENTS

After work is submitted and marked, teachers should provide feedback to students via Learning Areas in a timely manner.

9. STUDY PERIODS

The Rice LRC is available for all senior students before school, during recess and lunchtime, after school (Study Hall) and for study periods. This is a quiet study area. Students may also use smaller study spaces in IRC when available:

- Students are to respect and follow all instructions of LRC staff.
- No food or drink is permitted
- Students must work quietly, productively and independently on their own work/study
- No mobile phones are to be used in the study room/hall.

GLOSSARY

Accreditation Period - The period during which a study is accredited as a VCE study.

Assessment - In Units 3 and 4 the student's level of achievement is determined by a combination of *school-assessed Coursework*, *School-assessed Tasks* and *examinations*

Assessment Task - A task set by the teacher to assess students' achievements of unit outcomes.

Authentication - The process of ensuring that the work submitted by students for assessment is their own.

Consideration of Disadvantage - Special consideration given to a student who, during the completion of coursework or School-assessed Tasks, is affected significantly by illness, by any factors relating to personal environment or other serious cause, or disadvantaged by a disability or impairment.

Coursework Audit - As part of the VCAA's ongoing monitoring and quality assurance program, samples of student coursework assessment tasks are collected from schools each semester. The work collected is used to monitor schools' administration of Coursework assessment.

Derived Examination Score – Provision available for students who have missed an examination or whose examination performance has been impaired due to illness or other serious circumstances.

Australian Tertiary Admission Rank (ATAR) - The overall ranking on a scale of 0 –99.95 that a student receives, based on his or her *Study Scores*. The ATAR is calculated by VTAC and used by universities and TAFE institutes to select students for courses.

Equivalent Qualification - for applicants, who have recognised qualifications at Year 12 level or above, obtained either interstate or overseas, the VCAA issues Statements of Equivalent Qualification to the VCE. The VCAA also assesses interstate and overseas qualifications for their equivalency to Year 11.

Examinations - External assessments set and marked by the VCAA. All studies have at least one examination. All written examinations are held in November, with a GAT Exam in June. Performance and Oral examinations are held in October and November.

General Achievement Test (GAT) - The test that is done by all students doing a Unit 3 and 4 sequence. It is used by the VCAA to check that schools are marking school-assessed tasks to the same standard and as part of statistical moderation of coursework. It doesn't count towards students' VCE graduation, but students' GAT results are reported to them with their *Statement of Results*

Graded Assessment - All VCE studies have three graded assessments for each Unit 3 and 4 sequence. Each study includes at least one examination, most have Coursework, and some have School-assessed Tasks.

Outcomes - What a student must know, or be able to do, in order to satisfactorily complete a unit as specified in the study design.

Satisfactory Completion - School decision that a student has demonstrated achievement of the *outcomes* for a unit. Students receive an 'S' for the satisfactory completion of a unit. If they do not satisfactorily complete a unit, they receive an 'N' for it.

School-Assessed Coursework - A school-based assessment, which is reported as a grade for either a Units 3 and 4 sequence or Unit 3 and Unit 4 individually. Coursework assessment consists of a set of assessment tasks that assess students' achievement of Unit 3 and 4 outcomes.

School-Assessed Task - A school-based assessment for a Unit 3 and 4 sequence and reported as a grade. A school-assessed Task is set by the VCAA and assessed by teachers in accordance with published criteria. Tasks are subject to review by a panel appointed by the VCAA.

Semester One – First half of the academic year. Most units are completed in one semester.

Sequence - Units 3 and 4 are designed to be taken as a sequence at Year 12 level.

Special Provision - Special arrangements that are made to allow students who are experiencing significant hardship the maximum opportunity to demonstrate both what they know and what they can do.

Statistical Moderation - The process used to ensure that schools' assessments are comparable throughout the State. It involves adjusting each school's coursework scores for each study to match the level and spread of the combined examination and GAT scores for the students in that school doing that study.

Study Design - A study design for each VCE study is published by the VCAA. It specifies the content for the study and how students' work is to be assessed. Schools and other VCE providers must adhere to the study designs.

Study Score - A score from zero to 50, which shows how a student performed in a study, relative to all other students doing that same study. It is based on the student's results in school assessments and examinations.

Units - The components of a study. There are usually four units in a study, numbered 1, 2, 3 and 4.

VCAA – Victorian Curriculum Assessment Authority

Vocational Education and Training (VET) - Nationally recognised vocational certificates now integrated within the VCE.

VTAC - Victorian Tertiary Admissions Centre acts on behalf of universities and TAFE's coordinating the joint selection. It calculates and distributes the *Australian Tertiary Admission Rank (ATAR)*

VCAL DEFINITIONS

Local Learning and Employment Networks (LLENs) - Networks established across Victoria to support young people's connections with local education and training organisations, employers and community groups.

Nominal Hours - The scheduled hours required for the delivery and assessment of vocational training.

Registered Training Organisation (RTO) - An organisation that is approved and registered to deliver VET and Further Education.

Satisfactory Completion of VCAL - The school decision that a student has demonstrated achievement of the outcome for a VCAL unit. Students receive an 'S' for the satisfactory completion of a unit. If they do not satisfactorily complete a unit, they receive an 'N' for 'not yet complete'. Students qualify for the VCAL when they achieve sufficient credits to satisfy the course requirements. Units not yet completed are not printed on the Statement of Results.

School-based Apprenticeships and Traineeships - Structured training arrangements, usually involving on – and off – the – job training, for a student employed under an apprenticeship/traineeship training contract while undertaking the VCE or VCAL. These may include part-time **apprenticeships** or traineeships.

Structured workplace learning - On-the-job training during which a student is expected to practise a set of skills or competencies, related to an accredited course or nationally recognised VETis subject.

Units (VCAL) - VCAL units contain accredited learning outcomes that enable content to be developed and/or planned at the local level.

VCE VET - Nationally recognised VET certificate developed into full programs of study within the VCE and contributing to satisfactory completion of the VCE under the same recognition arrangements as for VCE studies.

Victorian Certificate of Applied Learning (VCAL) - The VCAL is accredited and issued at three award levels: Foundation, Intermediate and Senior. Typically Year 12 students will undertake the Senior Certificate, though some may be working at either of the other two levels.

Each of the three award levels has a nominal duration of 1000 hours including both scheduled and unscheduled contact hours within school and in other training settings. Attendance at school, excursions, TAFE and work placement is essential to meet the number of hours.

If the student has completed their VET Certificate at the end of Year 11, and are not commencing another, then they are encouraged to seek an additional day of work experience as a way of meeting those 1000 hours.

VCAL programs are designed to include thematic or project-based approaches where skills and competencies are derived in authentic contexts, such as social or work activities. However, assessment of VCE units must be in accordance with VCE study designs and cannot be integrated with other assessments.

School-based Apprenticeships and Traineeships may be undertaken which comprises:

- Enrolment in VCAL
- Enrolment with an RTO in a structured vocational training program that leads to a vocational qualification
- Part-time, paid work under an industrial agreement that recognises School-Based Apprenticeships and Traineeships
- At least one timetabled day spent on the job or training during the normal school week
- At least seven hours of employment and six hours of training undertaken per week

Victorian Education and Training (VET)

All VCE VET programs provide credit towards the VCE, some allowing for a study score at completion of the Units 3 and 4 levels. If you are studying a VET subject and wish to obtain a study score upon completion it is important to let the school know as soon as possible so TAFE and RTOs delivering the program can be made aware of this.

VCE VET scored Units 3 and 4 sequences are required to sit the GAT.

VCE ASSESSMENT 2020

STUDY	TYPE OF ASSESSMENT	ASSESSED	WEIGHTING %
Accounting	Units 3 Coursework Units 4 Coursework Written Examination 2 hrs	School Assessed School Assessed November	25 25 50
Algorithmics	Units 3 Coursework Units 4 Coursework Written Examination 2 hrs	School Assessed School Assessed November	20 20 60
Art	Units 3 & 4 Coursework School assessed task Written Examination 1.5 hrs	School Assessed School Assessed November	20 50 30
Biology	Units 3 Coursework Units 4 Coursework Written Examination 2.5 hrs	School Assessed School Assessed November	16 24 60
Business Management	Unit 3 Coursework Unit 4 Coursework Written Examination 2 hrs	School Assessed School Assessed November	25 25 50
Chemistry	Unit 3 Coursework Unit 4 Coursework Written Examination 2.5 hrs	School Assessed School Assessed November	16 24 60
Drama	Unit 3 Coursework Unit 4 Coursework Written Examination 2 hrs	School Assessed School Assessed November	40 35 25
Economics	Unit 3 Coursework Unit 4 Coursework Written Examination 2 hrs	School Assessed School Assessed November	25 25 50

VCE ASSESSMENT 2020 (continued)

STUDY	TYPE OF ASSESSMENT	ASSESSED	WEIGHTING %
English	Unit 3 Coursework Unit 4 Coursework Written Examination 3 hrs	School Assessed School Assessed November	25 25 50
Food Studies	Units 3 & 4 Coursework School assessed task Written Examination 1.5 hrs	School Assessed School Assessed November	30 30 40
Health & Human Development	Unit 3 Coursework Unit 4 Coursework Written Examination 2 hrs	School Assessed School Assessed November	25 25 50
History – Ancient History	Unit 3 Coursework Unit 4 Coursework Written Examination 2 hrs	School Assessed School Assessed November	25 25 50
History – Revolutions	Unit 3 Coursework Unit 4 Coursework Written Examination 2 hrs	School Assessed School Assessed November	25 25 50
Legal Studies	Unit 3 Coursework Unit 4 Coursework Written Examination 2 hrs	School Assessed School Assessed November	25 25 50
Literature	Unit 3 Coursework Unit 4 Coursework Written Examination 2 hrs	School Assessed School Assessed November	25 25 50
LOTE: French/Japanese	Unit 3 Coursework Unit 4 Coursework Oral examination 15 mins Written examination 2 hrs	School Assessed School Assessed October November	25 25 12.5 37.5
Further Mathematics	Units 3 & 4 Coursework Written Examination 1 1.5 hrs Written Examination 2 1.5 hrs	School Assessed November November	34 33 33

VCE ASSESSMENT 2020 (continued)

STUDY	TYPE OF ASSESSMENT	ASSESSED	WEIGHTING %
Mathematical Methods CAS	Units 3 & 4 Coursework Written Examination 1 1 hr Written Examination 2 2 hrs	School Assessed November November	34 22 44
Specialist Mathematics	Units 3 & 4 Coursework Written Examination 1 1 hr Written Examination 2 2 hrs	School Assessed November November	34 22 44
Media	Units 3 & 4 Coursework School Assessed Tasks Written Examination 2 hrs	School Assessed School Assessed November	20 40 40
Outdoor & Environmental Studies	Unit 3 Coursework Unit 4 Coursework Written Examination 2 hrs	School Assessed School Assessed November	25 25 50
Physical Education	Unit 3 Coursework Unit 4 Coursework Written Examination 2 hrs	School Assessed School Assessed November	25 25 50
Physics	Unit 3 Coursework Unit 4 Coursework Written Examination 2.5 hrs	School Assessed School Assessed November	21 19 60
Product Design & Technology - Wood/Metal & Textiles	Units 3 & 4 Coursework School assessed task Written Examination 1.5 hrs	School Assessed School Assessed November	20 50 30
Psychology	Unit 3 Coursework Unit 4 Coursework Written Examination 2.5 hrs	School Assessed School Assessed November	16 24 60
Studio Arts	School Assessed Task 1 School Assessed Task 2 Written Examination 1.5 hrs	School Assessed School Assessed November	10 60 30

VCE VET ASSESSMENT 2020

PROGRAM	TYPE OF ASSESSMENT	WEIGHTING %
Certificate II in Engineering Studies 22209VIC	Units 3 & 4 School-assessed Coursework Written Examination 1.5 hrs	66 34
Certificate III in Media	Units 3 & 4 School-assessed Coursework Computer Based Examination 1.5 hrs	66 34
Music (MI13) Cus30109	Units 3 & 4 School-assessed Coursework Performance Examination	50 50
Sport & Recreation (SR27) SIS30512 Certificated III in Sport & Recreation	Units 3 & 4 School-assessed Coursework Written Examination 1.5 hrs	66 34

EXAMS 2020

GAT TIMETABLE

Wednsday 10th June	10 am – 1.15 pm General Achievement Test (GAT)
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EXAMINATIONS WITH A PERFORMANCE OR ORAL COMPONENT

The assessment period for these examinations is from **Monday, 5th October to Sunday, 6th November**. In some cases, country students will be assessed in Melbourne.

Students presenting for LOTE examinations: Oral component and Performance examinations will be issued with individual advice slips. These slips along with further information will be made available to schools from early **August**. Examination advice slips advising students of the date, time and location of their examinations.

Performance & VCE Languages Oral Component Examinations

The assessment period for these examinations begins on the first day of Term 4. The specific dates, times and venues for individual student examinations are reported to schools through VASS. Schools will notify students of the time and location of their performance/oral examination. In some cases country students will be assessed in Melbourne.

- Dance
- Drama
- Music Investigation
- Music Performance
- Theatre Studies
- VET: Dance
- VCE Languages examination Oral Component
- VET: Music
- all LOTEs **except** Indigenous Languages of Victoria, Classical Greek, Classical Hebrew and Latin.

END OF YEAR WRITTEN EXAMINATIONS

The October-November written examinations timetable will be released in May. It can be accessed by going to the VCAA website – www.vcaa.vic.edu.au

The examination period will be from Wednesday, 28th November till Wednesday , 18th November.

MISCELLANEOUS

2020 BELL TIMES

The College has a six period day and the period times are as follows:

Monday/ Tuesday/Wednesday/Friday

FIRST WARNING BELL 8.45 AM

HOME ROOM 8.50 AM – 9.00 AM

MOVEMENT 9.00 AM – 9.05 AM

PERIOD 1 9.05 AM – 9.55 AM

PERIOD 2 9.55 AM – 10.45 AM

RECESS 10.45 AM – 11.15 AM

PERIOD 3 11.15 AM – 12.05 PM

MOVEMENT 12.05 PM – 12.10 PM

PERIOD 4 12.10 PM – 1.00 PM

LUNCH 1.00 PM – 1.40 PM

PERIOD 5 1.40 PM – 2.30PM

MOVEMENT 2.30 PM – 2.35 PM

PERIOD 6 2.35 PM – 3.25 PM

Thursday – Assembly & VET Day

FIRST WARNING BELL 8.45 AM

HOME ROOM 8.50 AM – 9.00 AM

ASSEMBLY ***9.00 AM – 9.15 AM***

PERIOD 1 9.15 AM – 10.05 AM

MOVEMENT ***10.05 AM – 10.10 AM***

PERIOD 2 10.10 AM – 11.00 AM

RECESS **11.00 AM – 11.25 AM**

PERIOD 3 11.25 AM – 12.15 PM

PERIOD 4 12.15 PM – 1.05 PM

LUNCH **1.05 PM – 1.45 PM**

PERIOD 5 1.45 PM – 2.35PM

PERIOD 6 2.35 PM – 3.25 PM



Sharing Faith, Hope & Love

Information correct as at February 2020