

Anglican
Church
Diocese of Perth



SYNOD 2026

BOOK TWO

BUSINESS PAPER

**Second Session of the
Fifty-Second Synod
16-17 October 2026**

St George's Cathedral, Perth
First Sitting - Esplanade Hotel by Rydges, Fremantle



BUSINESS PAPER

SECOND SESSION OF THE FIFTY-SECOND SYNOD OF THE DIOCESE OF PERTH

16-17 October 2026

TABLE OF CONTENTS

	Page
Synod Timetable.....	3
Business Paper.....	5
Notice of Elections by Synod 2026	12
Synod Members (alphabetical by representation)	13
Standing Orders of the Perth Diocesan Synod 2007	20

Business Paper Appendices

Appendix 1	Clergy Appointment and Licensing Statute 2021 (Amend)	22
Appendix 2	Regulation of External Affiliations Statute 2006 (Repeal).....	40
Appendix 3	Standing Orders of the Perth Diocesan Synod 2007 (Motion).....	42

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SYNOD 2026 – TIMETABLE

Friday 16 October 2026

6.30pm

Synod Eucharist, St George's Cathedral, Perth
Preacher: The Most Reverend and Right Honourable Stephen Cottrell,
Archbishop of York

Saturday 17 October 2026

Southern Cross Ballroom, Esplanade Hotel by Rydges
46-54 Marine Terrace, Fremantle

8.00am-8.45am

Lay Conference

First Sitting

9.00am

Welcome
Morning Prayer

9.15am

Synod Business
The President's Address

10.00am - 10.30am*

Morning Tea

10.30am - 1.00pm

Synod Business
(10.30am Order of the Day: Legislation)

1.00pm – 1.45pm

Lunch

1.45pm - 4.00pm

Synod Business
(3.30pm Order of the Day: Clergy Retirements)

4.00pm - 4.30pm

Afternoon Tea

4.30pm - 6.30pm

Synod Business**
(4.30pm Order of the Day: Legislation if required)
(6.00pm Order of the Day: Appreciation)

6.15pm - 6.30pm

Evening Prayer

**** Electronic Synod Elections will be conducted between 10.00am and 2.00pm
on Saturday 17 October***

***** Synod may be requested to extend the Second Sitting to 7.00pm to conclude business if practical***

Sunday 18 October 2026

9.00am

Rural Gathering Eucharist followed by **Rural Conference**
Wollaston Theological College, Mt Claremont

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BUSINESS PAPER

Friday 16 October 2026
Eucharist, St George's Cathedral

First Sitting of the Second Session of the Fifty-Second Synod **Saturday 17 October 2026**

The business to be transacted at each Sitting of Synod is determined by Standing Order (SO72)

1 Brief Welcome and Housekeeping

Attendance: Members who have not collected name tags from the Information Desk are requested to do so forthwith.

2 Morning Prayer led by the Chaplain.

3 The President's Address

4 Apologies

A list of apologies from those unable to attend Synod is tabled.
The President asks Synod 'Is leave of absence granted?'

5 Introduction to Electronic Voting

6 Appointment of Officers (SO6.1)

Appointed Officers

The President has appointed from among the members of Synod the following officers:

Steering Committee of at least three (3) members

The Reverend Peter Manuel (Clerical Secretary)

Mrs Carine Collins (Lay Secretary)

Mr Keith Stephens (Diocesan Secretary)

Mr Richard Offen (Claremont)

Drafting Committee of at least two (2) members

Mrs Carine Collins (Lay Secretary)

Mr Richard Offen (Claremont)

Minute Reading Committee of one (1) clerical and two (2) lay members

The Reverend Canon Tim Spencer (Locum and Supply Co-ordinator)

Mrs Sally Boyle (York)

Mrs Jen Grieve (Diocesan Council appointment)

Chairperson of Committees and a Deputy Chairperson

Mr Alan Dungey (Highgate) - Chairperson

Dr Carolyn Tan (North Perth) - Deputy Chairperson

Returning Officer (who is not a member of Synod)

Mr Torsten Marsden (Diocesan Chief Financial Officer)

Eight (8) tellers (who are not members of Synod)

Mr Dale Ballantyne, Mrs Melanie Hare, Ms Cailin Hovell, Mr Billy de Silva, Mrs Kim Clifton,
Ms Samantha Chan, Ms Alex Ruediger and Ms Yvonne Hunt (Diocesan Office staff)

- 7 Time set aside for voting (SO70.3)**
The President has determined the time of the electronic ballot to be between 10.00am and 2.00pm on Saturday 17 October 2026.
- 8 Early questions and early motions as appearing on the Business Paper (SO18 and SO22)**
- 9 Presentation of Petitions (SO73.8)**
- 10 Reports of Committees including the Minute Reading Committee (SO73.9)**
- 10.1 Minute Reading Committee**
The Minutes of the First Session of the Fifty-Second Synod of the Diocese of Perth were adopted at the 20 November 2025 meeting of Diocesan Council.
- 11 Questions, notices of motion, and motions not appearing on the Business Paper (SO73.7)**
- 11.1 Late questions (SO19)
11.2 Notices of Motion (SO25)
11.3 Late motions (SO23)
- 12 Orders of the Day (SO73.11)**
- 12.1 The President informs Synod of any Orders of the Day determined by the Steering Committee:
- Saturday 17 October 2026**
- | | |
|---------|--|
| 10.30am | Motions concerning Legislation (15.1-15.3) |
| | Motion concerning the Anglican Community Fund 60th Anniversary (16.3)
<i>immediately following the report of the Anglican Community Fund (15.5)</i> |
| 3.30pm | Motion concerning Clergy Retirements (16.1) |
| 6.00pm | Motion concerning Appreciation and General Thanks (16.2) |
- 12.2 The President asks if there are further motions for Orders of the Day (SO50.4 and 73.11)
Please note: *Orders of the Day will not be scheduled for the convenience of speakers.*

13 Consideration of Formal Business (SO51)

Note Standing Order 51: *All reports with the exception of the reports of Diocesan Council and The Perth Diocesan Trustees shall be tabled. Any member of Synod wishing to discuss the content of any other report shall give notice that they wish to do so by saying "Object" when the list of the reports to Synod is called over by the President. All reports to which no objection is made shall be moved formally forthwith.*

13.1 Discovery and Reception of Formal Reports

The President tables the reports as printed on pages 8-13 and 46-95 of *Book One - Summons and Reports to Synod*.

The Episcopate	Diocesan Archives
All Saints' College	Flying Angel Club - Mission to Seafarers
Amana Living (Inc)	Guildford Grammar School (Inc)
and Amana Living Anglican Foundation (Inc)	Hale School
Anglican Board of Mission - Australia	Meath Care (Inc)
Anglican Cursillo Movement	Multicultural Ministry Commission
Anglican EcoCare Commission	Parkerville Children and Youth Care (Inc)
Anglican Mothers' Union Australia	Perth College (Inc)
Anglican Youth Ministries Foundation (Inc)	Social Responsibilities Commission
Anglicare WA (Inc)	St Bartholomew's House (Inc)
AngliSchools (The Anglican Schools Commission Inc)	St George's College (Inc)
Bush Church Aid Society of Australia	St Hilda's Anglican School for Girls (Inc)
Christ Church Grammar School (Inc)	St Mary's Anglican Girls' School (Inc)
Church Missionary Society - Western Australia (Inc)	Wollaston Theological College
Crosslinks	

13.2 Reception of Financial Reports

The President gives notice that the Diocesan Registrar has received financial statements in respect of the following organisations and that the same are now tabled for the information of Synod:

Amana Living (Inc)
Amana Living Anglican Foundation (Inc)
Anglican Youth Ministries Foundation (Inc)
Anglican Community Fund (Inc)
Anglicare WA (Inc)
AngliSchools (The Anglican Schools Commission Inc)
Parkerville Children and Youth Care (Inc)
St Bartholomew's House (Inc)
St Mary's Anglican Girls' School (Inc)

13.3 Discovery of Formal Motions (See SO52)

Note Standing Order 51.3: *In the discovery of Formal Motions, the President shall read to Synod the item number of each motion that is not for legislation as listed in the Business Paper. If any member wishes to debate a motion, they say "Object" when its item number is read. Unless they are the subject of an Order of the Day, formal motions are dealt with as they arise in the Business Paper (SO52.5). At the time the mover of the motion may speak to the matter for up to five minutes (SO32.3).*

- 14 Reports of Diocesan Council, The Perth Diocesan Trustees and the Anglican Community Fund (SO51.1)**
- 14.1 Mr Keith Stephens to move, The Reverend Peter Manuel seconding, that the report of Diocesan Council for the year 2025/26 be received.
- 14.2 Mr Keith Stephens to move, Mr Brett Fullarton seconding, that the statement of monies appropriated or expended by Diocesan Council for the year ended 30 April 2026 be received and adopted.
- 14.3 Mr Sam Walsh AO to move, Mr Keith Stephens seconding, that the report of The Perth Diocesan Trustees for the 2025/26 year be received.
- 14.4 Mr Keith Stephens to move, Mr Brett Fullarton seconding, that the audited Synod statement showing the funds administered by The Perth Diocesan Trustees and the resources subject to Synod's control, and the manner in which they were employed at 30 April 2026, be received and adopted.
- 14.5 Mr Brett Fullarton to move, Mr Ian Leverington seconding, that the report of the Anglican Community Fund for the 2025/26 year be received.
- 15 Legislation (Order of the Day - 10.30am)**
- 15.1 **Clergy Appointment and Licensing Statute 2021 (Amend)**
The Right Reverend David Bassett to move, Mr Eric Ross-Adjie seconding, that a Bill to amend the Clergy Appointment and Licensing Statute 2021 be approved in principle. **Appendix 1**
- 15.2 **Regulation of External Affiliations Statute 2006 (Repeal)**
The Venerable Lionel Snell to move, Mr Eric Ross-Adjie seconding, that a Bill to repeal the Regulation of External Affiliations Statute 2006 be approved in principle. **Appendix 2**
- Amendment to Standing Orders for Synod 2027 (Motion)**
- 15.3 The Venerable Lionel Snell to move, Mr Keith Stephens seconding, that this Synod amends Standing Orders of the Perth Diocesan Synod 2007 by the deletion of such words and numbers as are struck out, and by the addition of such words and numbers as are underlined in the text. **Appendix 3**
- 16 Motions for which notice had been given**
- 16.1 **Retiring Clergy (Order of the Day - 3.30pm)**
The Right Reverend Kate Wilmot to move, Mr Keith Stephens seconding,
That this Synod thanks The Reverends Debbie May, Debora Spencer, Jeff Astfalck, Wes Lamb, Margaret Beach and Wendy Gilbert for their ministry in the Diocese, and wishes them a happy, restful and blessed retirement; and calls up on the President to make presentations to them on behalf of the Diocesan family.
- 16.2 **Appreciation and General Thanks (Order of the Day - 6.00pm)**
Mr Keith Stephens to move, The Right Reverend Kate Wilmot seconding,
That this Synod offers thanks to the President for her President's Address and for the chairing of Synod; and to all those involved in the organisation, preparation and delivery of Synod.

- 16.3 **Anglican Community Fund (ACF) 60th Anniversary (Order of the Day immediately following the report of the Anglican Community Fund for the 2025/26 year (14.5))**
The Reverend Peter Laurence OAM to move, Mr Keith Stephens seconding,
That this Synod:
- 1 gives thanks to God for the Anglican Community Fund (ACF), established 60 years ago in 1966, for its significant contribution to the advancement and growth of the Diocese, through supporting the establishment of new parishes and schools, the growth of diocesan agencies, and the distributions made to the Diocese and its agencies over time;
 - 2 encourages parishes and diocesan entities to continue to support and engage with the ACF; and
 - 3 prays for God's continued blessing on the ACF's mission and ministry in the years ahead.
- 16.4 **Diocesan Mission Committee**
The Reverend Matthew Smedley to move, Mr Philip Goldsworthy seconding,
That this Synod:
- 1 gives thanks to God for the work and witness of the former Anglican Board of Mission (ABM) Perth Committee and the former Partner in Mission (PiM) Committee;
 - 2 acknowledges the Memorandum of Understanding between the Diocese of Perth and the Diocese of Eldoret, and especially the parish-to-parish partnerships which have been established;
 - 3 notes the establishment in the last 12 months of the Diocesan Mission Committee (DMC) to further the work of both the ABM and PiM committees; and
 - 4 requests parishes, schools and agencies within the Diocese to support the work of the DMC as it explores new mission opportunities and partnerships.
- 16.5 **Conversion Therapy Ban**
Associate Professor Dr Mark Jennings to move, Mr Jack Lambert seconding,
That this Synod:
- 1 affirms that all people are created in the image of God and that LGBTQIA+ people in our community belong in the Body of Christ as equal friends and fellow disciples of our Lord Jesus Christ;
 - 2 recognises that so-called "conversion therapy", including practices and interventions that seek to change or suppress a person's sexual orientation or gender identity, have been shown on the basis of clear evidence to be ineffective and harmful;
 - 3 expresses its support to the Western Australian Government for legislative efforts that prohibit conversion and suppression practices and will provide robust protections for minors and other persons at risk of being subjected to these practices; and
 - 4 acknowledges the freedom of religious bodies to provide prayer and spiritual support that does not constitute conversion therapy and/or conversion or suppression practices.
- 16.6 **Responding to the Challenge of Artificial Intelligence**
The Reverend Dr Bill Leadbetter to move, The Reverend Dr Eleanor O'Donnell, seconding,
That this Synod:
- 1 recognises the social, intellectual, emotional and ethical challenges presented by the emergent technology called "artificial intelligence" (AI);
 - 2 understands that the Church is not immune from these challenges; and
 - 3 requests the Archbishop to convene a group to develop a theological response to AI with a view to formulating a grounded and durable diocesan policy on its use or otherwise within parishes and agencies.

16.7 **ABM's work in the Middle East**

The Reverend Dr Bill Leadbetter to move, Dr Carolyn Tan seconding,
That this Synod:

- 1 notes the impact the conflict in the Middle East is having on the ministry of the Episcopal Diocese of Jerusalem and the Middle East, especially the Al Ahli Hospital and the field clinic at Khan Younis in Gaza;
- 2 encourages members of Synod to pray for the work and ministry of the Episcopal Diocese of Jerusalem and the Middle East and the work of the Anglican Board of Mission in that diocese; and
- 3 requests that so much of Standing Orders be suspended to allow Mr John Na'em Snobar, Director of Advocacy for Palestinian Christians in Australia, to be invited to speak for up to 10 minutes immediately following the debate of this motion on the impact the conflict is having on these ministries.

16.8 **Reconciliation Action Plan**

The Right Reverend Hans Christiansen to move, Ms Leone Cottam-Williams seconding,
That this Synod:

- 1 welcomes the registration and launch of the Diocese of Perth's Reconciliation Action Plan - Reflect March 2026-April 2028 (RAP), a copy of which can be found on the Diocesan website at [Reconciliation Action Plan \(RAP\) | Anglican Church Diocese of Perth](#);
- 2 urges all Anglicans in the Diocese to read and engage with the RAP;
- 3 calls on parishes, schools, agencies and individual Anglicans to discern how they can participate in the aims and deliverables in the RAP and work on building respectful relationships with First Nations Peoples and organisations; and
- 4 looks forward to reports on progress towards the diocesan commitments and aims of the RAP.

16.9 **Refugee and Asylum Seekers**

The Reverend Matthew Smedley to move, Mrs Sally Boyle seconding,
That this Synod:

- 1 affirms the dignity and worth of all refugees and people seeking asylum and the importance of government policies that support family unity and human flourishing;
- 2 laments that the policy of offshore processing continues to undermine the rights and damages the physical and mental health of those seeking protection;
- 3 recognises the ongoing trauma endured by people in Australia who were previously sent to Nauru and Manus Island for offshore processing;
- 4 recognises that prolonged separation from close family members can have significant social, emotional and economic impacts on refugees settled in Australia;
- 5 affirms that access to lawful work and employment is fundamental to human dignity, participation in community life and successful settlement; and
- 6 requests the Archbishop of Perth to write to the Federal Minister for Home Affairs advocating for;
 - a an end to offshore processing;
 - b pathways to permanency for all people in Australia who were previously sent to Nauru and Manus Island for offshore processing;
 - c improved family reunion opportunities and efficient processing of family reunion applications; and
 - d government policies that support access to employment and economic participation for people seeking protection in Australia.

16.10 Feast of Creation in Christ

The Reverend Bruce Hyde to move, The Reverend Sarah Stapleton seconding,
That this Synod:

- 1 acknowledges the resolution at the recent General Synod of the Anglican Church of Australia titled “Response from the Liturgy Commission to the 2025 Assisi Seminar on the possibility of a Feast of God the Creator” which affirms the biblical, theological and liturgical work being done internationally and ecumenically on care for creation, including the exploration of a possible addition to the Church’s Calendar of a Feast Day;
- 2 adopts the recommendation for dioceses to consider local observance of a Day of Prayer for Creation on 1 September each year;
- 3 encourages parishes, agencies and schools in the Diocese of Perth to embrace the Season of Creation during the month of September through worship, bible studies and devotional practices with the intent of embracing and embedding the Fifth Mark of Mission into the life of Christian discipleship; and
- 4 requests the Anglican EcoCare Commission to provide appropriate resources to parishes, agencies and schools for the observance of the Season of Creation.

16.11 50th Anniversary of Anglicare WA

Mr Ian Carter AM to move, The Reverend Chris Thomason seconding,
That this Synod:

- 1 gives thanks to God for the 50th Anniversary of Anglicare WA,
- 2 acknowledges the work done by Anglicare WA in this Diocese and more widely in the Province over the last 50 years; and
- 3 encourages the Diocese and its parishes, schools and agencies to financially and prayerfully support Anglicare WA as it works to fulfil the Third and Fourth Marks of Mission of the Anglican Church by;
 - a believing in a just and fair Western Australia where everyone can thrive, and
 - b driving positive outcomes for those in need and challenging barriers to thriving.

16.12 Emergency Food Relief

Professor Christopher Elders to move, The Reverend Peregrin Campbell-Osgood seconding,
That this Synod:

- 1 recognises the significant work undertaken by staff at Anglicare WA and in the Diocesan Office to apply for and administer grants from Lotterywest to support emergency food relief programmes within the Diocese;
- 2 acknowledges the work undertaken by individual parishes in addressing the needs of their own communities, giving practical expression to the exhortation that we should feed those who are hungry, provide something to drink for those who are thirsty, welcome those who are isolated and support those who struggle;
- 3 thanks the many local schools, businesses, community organisations and neighbouring parishes that in turn provide further support for these ministries; and
- 4 encourages all parishes, schools and agencies to consider how they can engage in partnerships with existing Emergency Food Relief programmes to advance the Third and Fourth Marks of Mission - to Tend and to Transform.

NOTICE OF ELECTIONS BY SYNOD 2026

In accordance with Standing Order 70.3(b), the President gives notice that **electronic elections will be conducted** at this Session of Synod on Saturday 17 October 2026 **between 10.00am and 2.00pm**.

Nominations, in accordance with Standing Order 27.3, should be submitted to the Diocesan Registrar no later than **5.00pm on 8 October 2026**. Nominations received after that time **WILL NOT** be accepted. The Synod Election Nominations Form is available on the Diocesan website at [2026 6 Synod Election Nominations Form](#).

- 1 ANGLICAN ECOCARE COMMISSION**
3 Members of the Commission to be elected for a 3-year term expiring Synod 2029
- 2 CHURCH ADVOCATE**
1 Church Advocate to be elected for a 3-year term expiring Synod 2029
- 3 DIOCESAN COUNCIL (Synod Lay Secretary)**
1 Lay Member of Synod to be elected for a 3-year term expiring Synod 2029
- 4 DIOCESAN COUNCIL (Synod Clerical Secretary)**
1 Clerical Member of Synod to be elected for a 3-year term expiring Synod 2029
- 5 NOMINATION BOARD (Clerical Member)**
1 Clerical Member of Synod to be elected for the remainder of a 3-year term expiring Synod 2028
- 6 PARKERVILLE CHILDREN AND YOUTH CARE**
1 Member of the Board of Directors to be elected for a 3-year term expiring Synod 2029
- 7 ST GEORGE'S CATHEDRAL CHAPTER (Lay Canon)**
1 Lay Member of Chapter to be elected for a 3-year term expiring Synod 2029
- 8 ST GEORGE'S CATHEDRAL CHAPTER (Clerical Canon)**
1 Clerical Member of Chapter to be elected for the remainder of a 3-year term expiring Synod 2027
- 9 ST HILDA'S ANGLICAN SCHOOL FOR GIRLS**
2 Members of Council to be elected for a 3-year term expiring Synod 2029

SYNOD MEMBERS

@ 1 SEPTEMBER 2026

LISTED ALPHABETICALLY BY PARISH / AGENCY / SCHOOL / ORGANISATION

Full Name	Synod Representative
The Reverend Liz Flanigan	All Saints' College (apology)
Mr Nick Jones	All Saints' College
Ms Stephanie Buckland	Amana Living
The Reverend Gareth Gilbert-Hughes	Amana Living
The Reverend Jeni Goring	Amana Living
The Reverend Karen Lewis	Amana Living
The Reverend Roger Morey	Amana Living
Ms Yvonne Harvey	Anglican Board of Mission
Mr Ian Leverington	Anglican Community Fund
Dr Ian MacLeod AM	Anglican Community Fund (apology)
Mr Simon Hemmings	Anglican EcoCare Commission
The Reverend Bruce Hyde	Anglican EcoCare Commission
Mrs Davina Houghton	Anglican Mothers' Union Australia (Perth)
Mrs Sheryl Anderson	Anglican Youth Ministries Foundation
Mrs Sam Wilson	Anglican Youth Ministries Foundation
Mr Mark Glasson	Anglicare WA
Mrs Victoria Murphy	Anglicare WA
The Reverend Chris Thomason	Anglicare WA
The Reverend Peter Laurence OAM	AngliSchools
The Reverend Dr Eleanor O'Donnell	AngliSchools
Mrs Lynne Thomson	AngliSchools
Mr Brian Seth	Applecross
The Reverend Frank Sheehan OAM	Applecross
Mr Nic Templeman	Applecross
Mr John Brett	Armada
Mr Matthew Norman	Armada
The Reverend Galal Bashir	Balcatta-Hamersley
Mr Younis Kuwa	Balcatta-Hamersley
Mr Nathaniel Mathia	Balcatta-Hamersley
Mr John Ateny	Balga-Mirraboona (apology)
Mr Keith Kirkpatrick	Balga-Mirraboona
The Venerable Jack Thomson	Balga-Mirraboona
The Reverend Timon Yanga	Balga-Mirraboona and Hakea Prison
The Reverend Mark Grobicki	Bassendean
Ms Barbara Mallett	Bassendean
Mr Nic Markham	Bassendean
Mr Christopher Cooper	Bayswater
Ms Ivonna Danbergs	Bayswater
The Reverend Andrew Milne	Bayswater and Amana Living
Dr Valentina Klenowski	Beaconsfield
Ms Lyn Sherwood	Beaconsfield
Mrs Felicity Smith	Belmont
The Reverend John Maddocks	Belmont and Carlisle-Rivervale

Full Name

Mr David Allington
Mrs Jackie Allington
The Reverend Canon Dr Philip Raymont
Mr Gerald Morton
Mrs Fran Sagar
The Reverend Melanie Simms
Dr Vicki D'Abrera
The Reverend Meliata Thomason
Mrs Felly Dhlwayo
Mrs Allison Corbet
Mrs Barbara Jamieson
Ms Lee Johanson
The Reverend Gunnar Rippon
Mr John Durham
The Reverend Dr Brent Frieslaar
Mr John Hillyer
Mrs Jennie Mann
The Reverend Mark Arney
The Reverend Peter De Yaak
Mr Eric Ross-Adjie
Mr Alan Jones
Dr Kelli MacMillan
The Reverend Nick Russell
Ms Prudence Cowan
The Reverend Pat Deeny
Mrs Klara Starr
The Venerable Peter Boyland
Ms Caroline Spencer
Mr Chris Waters
The Reverend Clive McCallum
Mrs Renae Pearse
Mrs Jennifer Seaman
Mr Andrew George
Mrs Judith Sioneholo
The Reverend James George
The Reverend Kieran Carr
Mr Peter Goff
The Reverend Rob Imberger
Mrs Rechelle Le Grange
The Reverend Kim Chin
Mr Tom Creek
The Reverend Peter Smith
Mr Alex Thornhill
The Reverend Peregrin Campbell-Osgood
Mr John Ewing
Ms Joey McAuley
The Reverend Dave Deeny
Mr Ossy Schokman
Ms Moira Wilson
Mr Richard Offen
Mr Ken Wilson

Synod Representative

Beverley-Brookton
Beverley-Brookton
Beverley-Brookton, Quairading, York
Bicton-Attadale
Bicton-Attadale
Bicton-Attadale
Bull Creek-Leeming
Bull Creek-Leeming
Bull Creek-Leeming
Bull Creek-Leeming (apology)
Canning
Canning
Canning
Carine-Duncraig
Carine-Duncraig
Carine-Duncraig
Carlisle-Rivervale
Casuarina Prison
Casuarina Prison
Chancellor
Christ Church Grammar School
Christ Church Grammar School
Christ Church Grammar School
City Beach
City Beach
City Beach
Claremont
Claremont
Claremont
Cockburn Central
Cockburn Central
Cockburn Central
Como-Manning
Como-Manning
Como-Manning
Cottesloe
Cottesloe
Cottesloe (apology)
Cottesloe
Dalkeith
Dalkeith
Dalkeith
Dalkeith
Dalkeith
Darlington-Bellevue
Darlington-Bellevue
Darlington-Bellevue
Dianella
Dianella
Dianella
Diocesan Archives
Diocesan Archives

Full Name	Synod Representative
Ms June Ashe	Diocesan Council
Mrs Christine Brandenburg	Diocesan Council
Ms Leone Cottam-Williams	Diocesan Council
Mr James Gatambo	Diocesan Council
Mrs Jen Grieve	Diocesan Council
Mrs Shirley Harris	Diocesan Council
Associate Professor Dr Mark Jennings	Diocesan Council
Dr Caleb Kelso-Marsh	Diocesan Council
Ms Freda Ogilvie	Diocesan Council
Ms Lorraine Pryor	Diocesan Council
Mrs Marie Pryor	Diocesan Council
Ms Ronica Rolfe	Diocesan Council
Mr Edward Southwell	Diocesan Council
Mr Ian Thubron	Diocesan Council
Mrs Julie Ward	Diocesan Council
Mr Maxwell Bungey	Diocesan Council - Youth Representative
Ms Lillian Hales	Diocesan Council - Youth Representative
Ms Leah Hobday	Diocesan Council - Youth Representative
Miss Kayla Mwaluma	Diocesan Council - Youth Representative
Ms Raya Thomas	Diocesan Council - Youth Representative
Mr Keith Stephens	Diocesan Secretary
The Reverend Luke Durham	East Victoria Park-Bentley
Mr Craig McKinley	East Victoria Park-Bentley
Mr Thomas Samuels	East Victoria Park-Bentley
Mrs Sherryl Potts	Ellenbrook
Mr Jon Williams	Ellenbrook
The Right Reverend David Bassett	Episcopate
The Right Reverend Hans Christiansen	Episcopate
The Venerable Justine Coverdale	Episcopate
The Most Reverend Kay Goldsworthy AO DD	Episcopate
The Venerable Lionel Snell	Episcopate
The Right Reverend Kate Wilmot	Episcopate
Mrs Mary Dixon	Esperance
Ms Anne McAleese	Esperance
The Reverend Brett Guthrie	Esperance (apology)
Mr Ivan McLean	Esperance Anglican Community School
Mr Jordan Smith	Esperance Anglican Community School
Mrs Patricia Chin	Floreat Park
Ms Erika Lundy	Floreat Park
The Reverend Stephen Pollard	Floreat Park
Mr Michael Kitafuna	Flying Angel Club-Mission to Seafarers
Mrs Cheryl Connolly	Forrestfield-Wattle Grove
Mrs Muriel Jefferson	Forrestfield-Wattle Grove
Mrs Ann Backhaus	Fremantle
The Reverend Ernest Lennon	Fremantle
Mr Blake Sullivan	Fremantle
Mrs Cathy Brown	Gingin-Chittering
Mr Tuarn Brown	Gingin-Chittering
The Reverend John Barnes	Gosnells
Mrs Marian Carruthers	Gosnells

Full Name	Synod Representative
Mrs Eve Hamilton	Greenwood
Mrs Jennifer Stephens	Greenwood
The Reverend Josie Steytler	Greenwood
The Reverend Katrina Holgate	Guildford
Mrs Pat Pollard	Guildford
Ms Anne Spinks	Guildford
Mr Peter Allen	Guildford Grammar School
The Reverend Thomas Pote	Guildford Grammar School
Dr Bill Ryan	Guildford Grammar School
The Reverend Tom Couper	Hale School
Mr Dean Dell'Oro	Hale School (apology)
Mr Tim Urquhart	Hale School (apology)
Dr Peter Coutis	Hale School
Mr John Garland	Hale School
Mrs Lyn Hirsch	Heathridge
Ms Angelika Sajani	Heathridge
The Reverend Jill Gleeson	Heathridge and Amana Living
Mr Sam Charles	Highgate
The Reverend Marc Dale	Highgate
Mr Alan Dungey	Highgate
Mr Jason Bartell	John Septimus Roe Anglican Community School
The Reverend Caro Hemmings	John Septimus Roe Anglican Community School
The Reverend Mark McCracken	John Septimus Roe Anglican Community School
The Reverend Ruth Chapman	John Wollaston Anglican Community School
The Reverend Tim Russell	John Wollaston Anglican Community School
Mr Michael Hewitt	Joondalup
Ms Jennie Parrin	Joondalup (apology)
The Reverend Grahame Bowland	Kalamunda-Lesmurdie
Mrs Bev Downing	Kalamunda-Lesmurdie
Mrs Lin Robins	Kalamunda-Lesmurdie
The Reverend Matthew Harding	Kallaroo
The Reverend Gordon Killow	Kallaroo
Mr Peter McCann	Kallaroo
Mr Jared Mills	Kallaroo
Ms Jess Kapitola	Kallaroo (apology)
Dr Kaye Malcolm	Karrinyup
Mr William Stuart	Karrinyup
The Reverend Michael Stuart	Karrinyup
Mr Michael Berry	Kelmscott
Mrs Janice Panton	Kelmscott
The Reverend Ben van der Klip	Kelmscott
The Venerable Mandy Herriman	Kingsley-Woodvale
Mr Bruce Herriman	Kingsley-Woodvale
Mr Mike Payne	Kingsley-Woodvale
The Reverend Jacqui Chesley-Ingle	Kwinana
Mrs Eddy Crouch	Kwinana
Ms Linda Maddocks	Kwinana
Mrs Monica Jok	Lake Joondalup
The Reverend Martha Kongor	Lake Joondalup
Mr Thomas Thon	Lake Joondalup

Full Name	Synod Representative
Ms Ezra Tassone	Leederville
Mr Brenton Watts	Leederville
Mrs Dianne Symons	Lockridge-Eden Hill
Mrs Mary Wright	Lockridge-Eden Hill
The Reverend Canon Tim Spencer	Locum and Supply Co-ordinator
Mrs Lea Ross	Lynwood-Langford-Ferndale
Mrs Beryl Starr	Lynwood-Langford-Ferndale
The Reverend Steve Warren	Lynwood-Langford-Ferndale
The Right Reverend Dr Peter Brain	Maddington
Mr Anish John	Maddington
Mrs Toni Pike	Maddington
Mr Mayom Agau	Malaga
The Reverend John Atem	Malaga
Mrs Mary Karafa	Malaga
The Reverend Obede Morgan	Malaga
Ms Lyn de Ruyter	Maylands
Ms Marie Hayes	Maylands
The Reverend Dr John Yates	Maylands
Mr Chris Roberts	Meath Care
Mr Bryce McCarthy	Melville
Mrs Sue Saunders	Melville
Mrs Su Riley	Merredin
Ms Anna Campbell	Midland
Professor Chris Elders	Midland
The Reverend Stuart Fenner	Midland
The Venerable Gill Rookyard	Ministry Wellbeing and Development
Mr Robin Barrett	Moora (apology)
Mrs Marney Easton	Moora
Mr Sean Chang	Morley-Noranda
The Reverend Luke Hoare	Morley-Noranda
Mrs Helen Yung	Morley-Noranda
Ms Fiona Baird	Mosman Park
The Reverend Matthew Smedley	Mosman Park
Mrs Diana Thompson	Mosman Park
Dr Rosalie Greener	Mt Hawthorn
Mrs Peta Paton	Mt Hawthorn
The Reverend Stephen Conway	Mt Lawley
Mr Justin de Vries	Mt Lawley
Mr Daniel O'Sullivan	Mt Lawley
Mrs Peta Fitzgerald	Mt Pleasant
Ms Jan French	Mt Pleasant
Ms Nihara Bastian	Multicultural Ministry Commission
Ms Mei Wood	Multicultural Ministry Commission
Mrs Sylvia Randall	Mundaring
Mrs Julia Routley	Mundaring
The Reverend Oliver Yengi	Mundaring
Mr Richard Atkinson	Murdoch-Winthrop
Ms Daphne Siu	Murdoch-Winthrop
The Reverend Barry Moss	Murdoch-Winthrop (apology)
Ms Lorraine Lethlean	Narembeen
Mr Warren Milner	Narembeen

Full Name	Synod Representative
Mrs Kathleen Caddy	Nedlands
Mrs Maryann Middleton	Nedlands
The Reverend Gemma Baseley	North Beach
Dr Tony Pakes	North Beach
Mrs Gail Rodgers	North Beach
Dr Liz Criddle	North Perth
The Reverend Steve Hilton	North Perth
Dr Carolyn Tan	North Perth
Mr Bruce Bott	Northam (apology)
Mr Ian Carter AM	Parkerville Children and Youth Care
Dr Nell Gillett	Parkerville Children and Youth Care (apology)
Ms Kim Brooklyn	Parkerville Children and Youth Care
The Reverend Julie Baker	Perth College
Ms Sarah McGarry	Perth College
The Reverend Raphael Beuthner	Peter Carnley Anglican Community School
Mr Philip Goldsworthy	Peter Carnley Anglican Community School
Ms Felicity House	Peter Carnley Anglican Community School
Mr Ben Lomas	Peter Moyes Anglican Community School
The Reverend Jean-Pierre Schroeder	Peter Moyes Anglican Community School
Mrs Diane van de Velde	Peter Moyes Anglican Community School
Ms Pamela Canova	Quairading
Mrs Mary Stacey	Quairading
The Reverend Peter Hotchkin	Quinns-Butler
Mrs Deborah Masake	Quinns-Butler
Mrs Leanne Teti	Quinns-Butler
Dr Steve Charles tssf	Riverton
Ms Liz Rey	Riverton
Mrs Sue Symons	Rockingham
Mr Paul Symons	Rockingham
Mrs Pat Horton	Roleystone (apology)
Mrs June Ormerod	Roleystone
Mrs Chris Bloomer	Roleystone
Mrs Jenny Clark	Scarborough
Mrs Deidre Young	Scarborough
Mr Stan Bishop	Serpentine-Jarrahdale
The Reverend Dr Noah Mbanjo	Serpentine-Jarrahdale
Mrs Annette Mead	Serpentine-Jarrahdale
Dr Nigel Armstrong	Shenton Park
The Reverend Evan McFarlane	Shenton Park
Mr Ben Smart	Shenton Park
The Reverend Lorna Green	Social Responsibilities Commission
Dr Robyn Heckenberg	Social Responsibilities Commission
Mr Jack Lambert	Social Responsibilities Commission
The Reverend Canon Jan Joustra	South Perth
Mrs Sandy Kilpatrick	South Perth
Mrs Claire Rossi	South Perth
The Reverend Brett Gibson	Spearwood
Ms Nelly Wakio	Spearwood
Mr Pierre Dreyer	St Bart's
Mrs Sarah Stephens	St Bart's
Ms Sam Drury	St Bart's

Full Name

The Reverend Rhys Roberts-Brown
Mrs Tina Campbell
Mrs Anna Heavey
Mr Charles Barclay
Mrs Liz Campbell
The Very Reverend Chris Chataway
The Reverend Dr Bill Leadbetter
The Reverend Michele Yuen
The Reverend Bec Bydder
Mr David Horn
Mr Neil Walker
The Reverend Philip Schonken
Ms Fiona Johnston
Mrs Andrea McNally
Mrs Keva Crouch
Mr Adrian Pree
The Reverend Mark Davis
Mr Franzl Shannon
The Reverend Dr Gift Makwasha
Ms Peta-Jane Secrett
Mrs Judith Tudball
Mrs Denise Bain
Ms Steph Gee
The Reverend Peter Manuel
The Reverend Sylvia Grevel
The Reverend Frida Lemi
Mrs Sallyanne Bushe-Jones
The Reverend Jackson Lisok
Mr David Zuiddam
Ms Penelope Houghton
Ms Melissa Powell
The Reverend Toby Sherring
Mr Jim Gallagher
Professor Stephen Houghton
The Reverend Jacob Legarda
Mrs Carine Collins
Mr Gary Dixon
Mr Daniel Kinuthia
The Right Reverend Onesimo Yugusuk
Mr Lester Fildes
The Reverend Rae Reinertsen
Mrs Wendy Smith
Mrs Edna Carr
Mr Julian Burt AM
Ms Elizabeth Carr AM
Ms Anne Ford
Mr Brett Fullarton
Mr David Hargreaves
Mr Simon Raybould
Mr Sam Walsh AO
Mr Richard Kilbane

Synod Representative

St George's Anglican Grammar School
St George's Anglican Grammar School
St George's Anglican Grammar School
St George's Cathedral
St George's Cathedral
St George's Cathedral
St George's Cathedral and Trustee
St George's Cathedral
St George's Cathedral (apology)
St George's College
St George's College
St Hilda's Anglican School for Girls
St Hilda's Anglican School for Girls (apology)
St Hilda's Anglican School for Girls
St James' Anglican School
St James' Anglican School
St Mark's Anglican Community School
St Mark's Anglican Community School
St Mary's Anglican Girls' School
St Mary's Anglican Girls' School
St Mary's Anglican Girls' School
Subiaco
Subiaco
Subiaco
Subiaco
Sudanese Women's Ministry Support Priest
Swan
Swan
Swan
Swan Valley Anglican Community School
Swan Valley Anglican Community School
Swan Valley Anglican Community School
Swanbourne-Mt Claremont
Swanbourne-Mt Claremont
Swanbourne-Mt Claremont and Archbishop's Chaplain
Synod Lay Secretary
The Goldfields
The Goldfields
The Goldfields
Thornlie-Kenwick-Huntingdale
Thornlie-Kenwick-Huntingdale
Thornlie-Kenwick-Huntingdale
Toodyay (apology)
Trustee
Trustee
Trustee
Trustee
Trustee
Trustee
Trustee (apology)

Full Name	Synod Representative
Ms Beverly French	Turquoise Coast-Dandaragan-Eneabba
Ms Julia Barratt-Hill	Victoria Park
Dr Lucy Montgomery	Victoria Park
Mr Ronald King	Wanneroo
The Reverend Neil Walthew	Wanneroo
The Reverend Lloyd D'Souza	Warnbro
Mrs Helen Martin	Warnbro
Ms Jan McNamara	Warnbro
The Reverend Cecilia Strutt	Warnbro
Mr Seymour Clifford	Wembley
Mr David Martin	Wembley
The Reverend Ben Underwood	Wembley
Ms Margaret Broomhall	West Nedlands
Mr Stephen Mudge	West Nedlands
The Reverend Sarah Stapleton	West Nedlands
Mr Jeremy Buxton	West Perth
The Reverend Johnsan David	West Perth (apology)
The Reverend Devan Foster	West Perth
Ms Dominique Kiat-ong	West Perth (apology)
Mrs Teresa Gastevich	Whitfords
Mrs Kay Simpson	Whitfords
The Reverend Des Smit	Whitfords
Mrs Peta Day	Willagee-Kardinya
Mrs Katherine Haw	Willagee-Kardinya
Mr Tom Allen	Willetton
Dr Her-Mann Tsai	Willetton
The Reverend Dr Ric Barrett-Lennard	Wollaston Theological College
The Reverend Dr Sue Boorer	Wollaston Theological College
Dr Meg Warner	Wollaston Theological College
Mrs Karen Box	Wongan Hills-Dalwallinu
Mrs Elizabeth Gould	Wongan Hills-Dalwallinu
The Reverend Leon Stickland	Wongan Hills-Dalwallinu
Mr David Rice	Woodlands-Wembley Downs
Mrs Jenny Warner	Woodlands-Wembley Downs
The Reverend Canon Linda Pilton	Woodlands-Wembley Downs and Scarborough
Mrs Elna Opperman	Yanchep
Mr Michael Towler	Yanchep
The Reverend Marie Aitken	Yanchep and St James' Anglican School
Mrs Penny Boston	York
Mrs Sally Boyle	York

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STANDING ORDERS OF PERTH DIOCESAN SYNOD 2007
available on the Synod 2026 page of the Diocesan website at
[**STANDING ORDERS 2007**](#)

A hard copy of the Standing Orders will be available at the Secretaries' Table on the floor of Synod

BUSINESS PAPER APPENDICES

	Page
Appendix 1 Clergy Appointment and Licensing Statute 2021 (Amend)	22
Appendix 2 Regulation of External Affiliations Statute 2006 (Repeal)	40
Appendix 3 Standing Orders of the Perth Diocesan Synod 2007 (Motion)	42

**A BILL FOR A STATUTE TO AMEND
THE CLERGY APPOINTMENT AND LICENSING STATUTE 2021**

WHEREAS it is deemed desirable to amend the Clergy Appointment and Licensing Statute 2021.

BE IT THEREFORE RESOLVED by the Archbishop, Clergy and Laity of the Diocese of Perth in Synod assembled that:

1. The Clergy Appointment and Licensing Statute 2021 is hereby referred to as the Principal Statute.
2. Part 5 (Licensing) of the Principal Statute is amended by inserting the words “*or Authority*” in each of the following places:
 - (a) in the heading of section 31 after the words “*Archbishop’s Permission*”;
 - (b) in the heading of section 32 after the words “*Archbishop’s Permission*”; and
 - (c) in the heading of section 33 after the word “*Permission*”.
3. Part 5 (Licensing) of the Principal Statute is amended by inserting the words “*or authority*” in each of the following places:
 - (a) in section 31.1 after the word “*permission*”;
 - (b) in section 31.3 after the word “*permission*”;
 - (c) in section 31.4 after the word “*permission*”;
 - (d) in section 31.7 after the word “*permission*”;
 - (e) in section 31.9 after the word “*permission*”;
 - (f) in the first line of section 32.5 after the word “*permission*”;
 - (g) in section 33.1 after the word “*permission*”;
 - (h) in section 33.2 after the word “*permission*”; and
 - (i) in section 33.3 after the word “*permission*”.
4. Part 7 (End of Licence) of the Principal Statute is amended by inserting the following new section 39.3:

“39.3 The Archbishop may, with or without conditions, grant to a retired member of the clergy an authority to officiate at services on special occasions up to three (3) times each calendar year including (without limitation) at weddings, baptisms and memorial services”
5. This Bill may be cited as the “Clergy Appointment and Licensing Statute 2021 Amendment Statute 2026”.

EXPLANATORY MEMORANDUM FOR A BILL TO AMEND THE CLERGY APPOINTMENT AND LICENSING STATUTE 2021

The proposed amendments to the Clergy Appointment and Licensing Statute 2021 (“the Principal Statute”) makes explicit the Archbishop’s ability to grant to retired members of the clergy an authority to officiate at services on special occasions up to three (3) times each calendar year including (without limitation) at weddings, baptisms and memorial services.

An Authority to Officiate, like a Permission to Officiate is not a licence and may be granted or revoked by the Archbishop at any time. (Refer to section 33.3 of the Principal Statute)

An amended version of the Principal Statute showing the proposed changes in redlining is attached for ease of reference.

CLERGY APPOINTMENT AND LICENSING STATUTE 2021

PART 1 - PRELIMINARY	1
PART 2 - ORDINATION	1
PART 3 - APPOINTMENT	2
PART 3.1 - PARISHES	2
PART 3.2 - ALLIED MINISTRIES	5
PART 4 - FINANCIALLY UNSUSTAINABLE MINISTRIES AND BREAKDOWN OF PASTORAL RELATIONSHIPS	6
PART 5 - LICENSING	8
PART 6 - MAINTAINING A LICENCE	9
PART 7 - END OF LICENCE	10
SCHEDULES	12

To provide for the licensing and appointment of clergy to parishes and allied ministries, and the status, functions and obligations of clergy.

BE IT RESOLVED by the Archbishop, clergy and laity of the Diocese of Perth in Synod assembled as follows

PART 1 PRELIMINARY

- 1 Short Title**
 - 1.1 This Statute shall be cited as the "Clergy Appointment and Licensing Statute 2021".
- 2 Repeal**
 - 2.1 The Clergy Appointments Statute 1996, Clergy Retiring Age Statute 2003, The Regulation of the Institution of Clergy Statute 1903, and the Ordination of Men and Women as Priests Statute 1989-1991 are repealed.
- 3 Interpretation**
 - 3.1 In this Statute, unless the context or subject matter otherwise requires:
 - assistant curate** means a newly ordained deacon or priest duly licensed by the Archbishop to assist the Rector or Priest-in-Charge in the parish;
 - assistant priest** means a member of the clergy in priest's orders duly licensed by the Archbishop to assist the Rector or Priest-in-Charge in the parish;
 - curate** means a member of the clergy in priest's orders duly licensed by the Archbishop to have the cure of souls in the parish;
 - incapacity** means medical incapacity and includes a physical, mental, emotional, social or behavioural condition that is recognised by experts in medicine or psychology which substantially prevents a member of the clergy from performing the duties and responsibilities associated with their appointment;
 - organisation** includes a relevant agency, institution, organisation or school which contains an allied ministry;
 - Priest-in-Charge** means a member of the clergy duly licensed by the Archbishop to perform the duties of a Priest-in-Charge as prescribed by this Statute;
 - professional supervision** means a formal process that provides professional support to enable members of the clergy to develop their knowledge and competence;
 - Rector** means a member of the clergy duly licensed by the Archbishop, without limitation, to perform the duties of a Rector as prescribed in this Statute;
 - restorative engagement** means a facilitated process in which people affected by an act of harm and/or events which has led to conflict meet together voluntarily in a facilitated group conference to explore what has happened, how people have been affected, and to collaboratively decide what is necessary to repair harm, prevent recurrence and reset (renew or release) relationships;
 - spiritual direction** means spending time with a spiritual director, approved by the Archbishop, to deepen and expand a relationship with God. It is not psychotherapy or counselling.
 - 3.2 In this Statute, unless the context or subject matter otherwise requires, terms defined in the Interpretation Statute 2016 have the same meaning as in that statute.
- 4 Application to the Cathedral**
 - 4.1 This Statute applies to all clergy licensed by the Archbishop to the Cathedral, including the Dean, but does not apply to:
 - (a) vacancies in the office of Dean of the Cathedral; and
 - (b) the election of the Dean.
 - 4.2 Subject to section 4.1, for the purposes of this Statute the term parish includes the Cathedral.

PART 2 - ORDINATION

- 5 Ordination**
 - 5.1 Clergy will be ordained or received into ministry and licensed subject to, and in accordance with the:
 - (a) Canon Concerning Holy Orders 2004,
 - (b) Holy Orders (Reception into Ministry) Canon 2004,

- (c) Oaths, Affirmations, Declarations and Assents Canon 1992,
 - (d) Defence Force Ministry Canon 1985,
 - (e) Archdeacons Canon 1995,
 - (f) Ordination of Women to the Office of Deacon Canon 1985,
 - (g) Holy Orders (Removal from Exercise of Ministry) Canon 2017,
- and any other relevant Canons or Statutes from time to time.

- 5.2 Notwithstanding any other law of the Church, a person may be ordained in the order of bishop, priest or deacon in this Diocese in accordance with the form appropriate to that order set out in the ordinal included in the *Book of Common Prayer* or in the ordinal included in *An Australian Prayer Book* or *A Prayer Book for Australia* or in accordance with any other form appropriate to that office and approved for use in the Church.

PART 3 – APPOINTMENT

6 Appointment by the Archbishop

- 6.1 The Archbishop alone has the right to appoint a member of the clergy to a parish.
- 6.2 Prior to the appointment of any member of the clergy to a parish, the Archbishop or the Archbishop's nominee will:
- (a) inspect, or cause the inspection of, the national register and/or the registers of any participating dioceses whose synods have enacted professional standards legislation, to ensure that there are no matters of concern recorded in relation to a nominee who is licensed in another diocese; and
 - (b) undertake, or cause to be undertaken, all background checks, screenings or clearances required by any statute or policy in relation to the nominee.

PART 3.1 - PARISHES

7 Vacancy in a Parish

- 7.1 A vacancy in a parish is deemed to occur:
- (a) three (3) months prior to the actual date of resignation or retirement where the Rector or Priest-in-Charge gives more than three (3) months' notice of their resignation or retirement or upon the date of such notice when less than three (3) months' notice is given;
 - (b) when the Rector or Priest-in-Charge ceases active ministry in the parish; or
 - (c) in all other cases, immediately upon the Rector or Priest-in-Charge ceasing to hold office in the parish whichever is the earlier.
- 7.2 The Archbishop will advise the members of the Diocesan clergy of any vacancy in a parish within a reasonable time of such vacancy occurring.

8 Locum Tenens

- 8.1 When:
- (a) a vacancy occurs in a parish, or
 - (b) the Rector or Priest-in-Charge is stood aside or suspended, or
 - (c) the Rector or Priest-in-Charge is absent from the parish for a prolonged period,
- the Archbishop or Archbishop's nominee may, after consultation with the parish council, appoint a Locum Tenens.
- 8.2 The appointment of a Locum Tenens may be for a specific time or for the duration of the vacancy, standing aside, suspension or absence and may be either full-time or part-time.
- 8.3 The stipend and emoluments of a Locum Tenens shall be in accordance with the policies of the Diocese.
- 8.4 An assistant priest or assistant curate appointed and licensed to the parish at the time any of the events listed in section 8.1 occurs may be appointed Locum Tenens.
- 8.5 Where, at the conclusion of the tenure of a Locum Tenens, no permanent appointment has been made to the parish, the term of the Locum Tenens may be renewed or extended or a new Locum Tenens appointed.
- 8.6 Unless otherwise approved by the Archbishop, any Locum Tenens appointed to a parish will not be eligible for permanent appointment to the parish.

9 Parish Vacancy Consultation

- 9.1 Prior to the first meeting of the Board of Nominators or Consultation Committee, unless the Archbishop otherwise directs, the Archbishop or the Archbishop's nominee will arrange for a vacancy consultation to be held in the parish.
- 9.2 A report of the consultation will be prepared, and copies made available to the Board of Nominators or Consultation Committee in time for its first meeting and to all members of the clergy who expressed interest in being considered for appointment to the parish.

10 Right of Nomination

- 10.1 A parish will possess a right of nomination if, at the time of its inauguration or of a vacancy occurring in the parish, it has:
- (a) paid in full the stipend due to the outgoing member of the clergy;
 - (b) satisfied the Archbishop of its ability to provide:
 - (i) the minimum stipend and other allowances prescribed by Diocesan Council and

- (ii) a suitable rectory or residence within the parish or within a reasonable distance of the parish or, in lieu thereof, a housing allowance in accordance with any policy; and
- (c) paid to the Diocese all assessments, interest on loans, insurances and all other sums due to the Diocese except arrears of capital repayments (if any) on loans from the Diocese which have been deferred with the Diocesan Council's approval.

11 Board of Nominators

- 11.1 Where a parish has the right of nomination, the Board of Nominators responsible for nominating members of the clergy to the Archbishop to fill any clerical vacancy that occurs in the parish consists of:
- (a) the Archbishop or the Archbishop's nominee;
 - (b) the Archdeacon of the archdeaconry concerned or, if the Archdeacon is unavailable, a member of the clergy from within the Diocese nominated by the Archbishop;
 - (c) two clerical nominators being members of the clergy chosen from a panel of ten (10) clergy who are members of Synod and elected by Synod during the first session thereof; and
 - (d) four (4) lay enrolled members of the parish, including a warden, who have been elected as Nominators of Clergy in accordance with the Parish Governance Statute.

12 Vacancies in the Board of Nominators

- 12.1 Once the Board of Nominators has been convened, the members of the Board then serving will, unless they resign, become incapacitated or leave the parish, remain on the Board until the Board's work is completed. Any new Nominators of Clergy elected after a Board has been convened will not take up their office until after the Board's work is completed.
- 12.2 Casual vacancies of members of the Board of Nominators will only be filled when required to maintain a quorum.
- 12.3 Casual vacancies that occur in the Board of Nominators and need to be filled to maintain a quorum must, in the case of clerical nominators, be filled by the Archbishop or Archbishop's nominee from the panel of clerical nominators and, in the case of Nominators of Clergy, be filled by the parish council.

13 Role of the Board of Nominators

- 13.1 The role of the Board of Nominators is to select and nominate to the Archbishop a member of the clergy in priest's orders to fill a clerical vacancy in a parish.
- 13.2 The Board of Nominators will have six (6) months to select and nominate a member of the clergy in priest's orders to the Archbishop.
- 13.3 If the Archbishop does not accept a nomination by the Board of Nominators, the Board must select another priest for nomination to the Archbishop. The Archbishop's decision with regard to a nomination will be final and the Archbishop will not be required to disclose any reasons for that decision.
- 13.4 Should the nominee not accept the nomination, the Board must select another priest for nomination to the Archbishop.
- 13.5 If the Archbishop or nominee does not accept the nomination and the identification and nomination of another priest may significantly delay the nomination process, the Archbishop may extend, for a reasonable period, the time in which the process must be completed.
- 13.6 If no member of the clergy is nominated within six (6) months from the date on which the Board of Nominators first meets and no reason is provided for the delay to the satisfaction of the Archbishop, responsibility for the nomination of a member of the clergy to fill a vacancy in the parish will vest in the Archbishop.
- 13.7 If no member of the clergy is nominated within six (6) months from the date on which the Board of Nominators first meets but the Archbishop is satisfied that the delay is justified in the circumstances, the Archbishop may, for a reasonable period, extend the time for the process to be completed.
- 13.8 If the Archbishop is satisfied with the suitability of the nominee for the parish, and the nominee passes the probity checks required under section 6.2, and if the Archbishop is prepared to licence that person as Rector or Priest-in-Charge, the Archbishop will invite the nominee to take up the appointment to the parish.

14 Procedure and Meetings of the Board of Nominators

- 14.1 The Archbishop or Archbishop's nominee will fix a date and summon the Board of Nominators within one (1) month of a vacancy occurring in a parish.
- 14.2 The first meeting of the Board of Nominators must occur within three (3) months of the vacancy occurring in the parish.
- 14.3 The quorum for meetings of the Board will be four (4), two (2) of whom must be Nominators of Clergy.
- 14.4 The Archbishop or Archbishop's nominee will be the chairperson, preside over all meetings of the Board of Nominators, and will have an original and a casting vote.
- 14.5 Individual members of the clergy may express an interest to the Archbishop in being considered for nomination by the Board of Nominators to fill a vacancy in a parish. The Archbishop must present the names of members of the clergy expressing an interest to the Board of Nominators. The Archbishop may make any comments on the members of the clergy expressing an interest which the Archbishop considers appropriate.
- 14.6 If a member of the clergy who is also a member of the Board of Nominators wishes to be considered to fill the clerical vacancy in the parish that nominator must resign from the Board of Nominators prior to expressing an interest under section 14.5.
- 14.7 The Board of Nominators may consider any priest in addition to those who express interest in filling a vacancy in a parish.

- 14.8 The Board of Nominators may meet with anyone who expresses an interest in filling a vacancy in a parish as well as any other potential nominee.
- 14.9 The chairperson of the Board must make all arrangements associated with meeting those to be considered for nomination. For the avoidance of doubt, meetings may be conducted by teleconference or an alternative electronic medium.
- 14.10 The parish will bear the reasonable expenses incurred by those being considered for nomination attending a meeting with the Board of Nominators.
- 14.11 Any priest who is under consideration by the Board of Nominators may not approach the Board or its members concerning a nomination unless invited to do so by the chairperson of the Board.
- 14.12 Members of the Board of Nominators must maintain strict confidentiality concerning the Board's proceedings except that the parish may be kept informed, in general terms, of progress without the identity of possible nominees or of any parishes involved being divulged.
- 15 Consultation Committee**
- 15.1 Parishes without the right of nomination will have a Consultation Committee to consult with the Archbishop, or the Archbishop's nominee, prior to the appointment by the Archbishop of a member of the clergy to fill any clerical vacancy within the parish. The Consultation Committee will consist of four (4) lay enrolled members of the parish, including a warden, who has been elected as Nominators of Clergy in accordance with the Parish Governance Statute 2016.
- 16 Role of the Consultation Committee**
- 16.1 The Consultation Committee will consult with the Archbishop, or the Archbishop's nominee, regarding the appointment of a member of the clergy to fill a clerical vacancy in the parish.
- 16.2 The Archbishop or Archbishop's nominee will convene a meeting with the Consultation Committee within three (3) months of a vacancy occurring in a parish.
- 16.3 Individual members of the clergy may express an interest to the Archbishop in being considered for appointment to the parish to fill a vacancy in a parish. For the avoidance of any doubt the Archbishop is not required to present the names of members of the clergy expressing an interest to the Consultation Committee.
- 16.4 The Consultation Committee may propose to the Archbishop, or the Archbishop's nominee, names of members of the clergy for appointment to the parish. For the avoidance of any doubt, names proposed to the Archbishop, or the Archbishop's nominee, are not a nomination and the Archbishop, or the Archbishop's nominee, is not required to take any steps following such a proposal.
- 16.5 Prior to the Archbishop making an appointment under section 6, the Archbishop, or the Archbishop's nominee, will meet with the Consultation Committee to discuss the proposed appointment. For the avoidance of any doubt, the Consultation Committee cannot veto any appointment made by the Archbishop.
- 16.6 Any member of the clergy who is under consideration by the Archbishop must not approach the Consultation Committee or its members unless invited to do so by the Archbishop.
- 16.7 Members of the Consultation Committee must not approach a member of the clergy being considered by the Archbishop for appointment to the parish unless invited to do so by the Archbishop.
- 16.8 Members of the Consultation Committee must maintain strict confidentiality concerning the committee's meetings except that the parish may be kept informed, in general terms, of progress without the identity of members of the clergy under consideration or of any parishes involved being divulged.
- 17 Appointment of Assistant Curate, Assistant Priest and Deacon**
- 17.1 The Archbishop may, with the consent of the Rector or Priest-in-Charge and the parish council, appoint a member of the clergy as assistant curate or assistant priest, to work in association with the Rector or Priest-in-Charge, in the parish.
- 17.2 The Archbishop may, with the consent of the Rector or Priest-in-Charge and the parish council, appoint a member of the clergy in deacon's orders as deacon to work, in association with the Rector or Priest-in-Charge, in the parish.
- 17.3 Where a Rector or Priest-in-Charge considers that the appointment of an assistant priest or deacon to their parish is desirable they must consult with the Archbishop, or the Archbishop's nominee, prior to advertising or approaching a member of the clergy about the proposed role. For the avoidance of any doubt the appointment of any member of the clergy to a parish in the Diocese is at the sole discretion of the Archbishop.
- 17.4 The appointment of an assistant curate, assistant priest or deacon may be on a full time or part-time basis. The appointment of an assistant curate, assistant priest or deacon may be stipendiary or non-stipendiary.
- 17.5 An appointment as assistant curate, assistant priest or deacon may be terminated by the Archbishop on the giving of at least 60 days' written notice to the member of the clergy, the Rector or Priest-in-Charge and the parish council. Prior to issuing the 60 days written notice the Archbishop will:
- (a) consult with the member of the clergy, the Rector or Priest-in-Charge, and the wardens regarding any proposed termination; and
 - (b) act in accordance with the principles of fairness and natural justice when terminating an appointment.
- 17.6 Where the Archbishop terminates the appointment of an assistant curate, assistant priest or deacon under section 17.5, the member of the clergy concerned and the Rector or Priest-in-Charge may ask the Archbishop to provide reasons for the decision. The reasons provided by the Archbishop will be confidential and must not be

disclosed to any other party except in accordance with the statutes or policies of this Diocese, with the written consent of both the Archbishop and the member of the clergy concerned, or as required by law.

- 17.7 An assistant curate, assistant priest or deacon may be paid out in lieu of the 60 days written notice provided for in section 17.5 at the discretion of the Archbishop.

18 Parish School Relationships

- 18.1 If a school and parish share the same Church building:

- (a) in the case of a parish with the right of nomination the Board of Nominators must consult with the principal and school chaplain prior to any nomination to the Archbishop with respect to the appointment of a member of the clergy to the parish;
- (b) in the case of a parish without the right of nomination the Archbishop or the Archbishop's nominee will consult the principal and school chaplain before an appointment is made; and
- (c) the Archbishop will consult with the school and the Rector or Priest-in-Charge and wardens of the parish prior to the appointment by the principal of a school chaplain.

- 18.2 If a school and parish share the same Church building the additional arrangements for the appointment of a member of the clergy to the parish or chaplain to the school may be set out in a memorandum of understanding between the school and the parish.

PART 3.2 – ALLIED MINISTRIES

19 Vacancy in an Allied Ministry

- 19.1 A vacancy in an allied ministry is deemed to occur:

- (a) three (3) months prior to the actual date of resignation or retirement where the member of the clergy gives more than three (3) months' notice of their resignation or retirement or upon the date of such notice when less than three (3) months' notice is given;
- (b) when a new allied ministry is established; and
- (c) in all other cases, immediately upon the member of the clergy ceasing to hold office.

- 19.2 When a vacancy occurs, the Archbishop or the Archbishop's nominee will consult with the organisation as to its requirements for the interim or permanent appointment of a member of the clergy to the organisation.

- 19.3 The Archbishop, in agreement with the chief executive officer of the organisation, may give notice to the clergy of the Diocese upon any vacancy occurring in an organisation.

20 Right of Nomination to an Allied Ministry

- 20.1 An organisation requiring a chaplain may nominate a member of the clergy to undertake that ministry or, in the absence of such nomination, seek the assistance of the Archbishop or the Archbishop's nominee to find a suitable candidate.

- 20.2 After consultation with the Archbishop or the Archbishop's nominee, the organisation may select a member of the clergy who satisfies its requirements and nominate that person to the Archbishop.

- 20.3 When a nomination for an allied ministry is received from an organisation, the Archbishop will:

- (a) inspect, or cause the inspection of, the national register and the registers of all participating dioceses whose synods have enacted professional standards legislation to ensure there are no matters of concern recorded in relation to a nominee who is licensed in another diocese; and
- (b) undertake, or cause to be undertaken, all background checks, screenings or clearances required by any statute or policy in relation to the nominee.

- 20.4 If the Archbishop is satisfied with the suitability of the nominee for the organisation, and the nominee passes the probity checks in section 20.3, and if the Archbishop is prepared to licence that person to undertake the ministry, the Archbishop will invite the nominee to take up the appointment to the allied ministry and inform the organisation accordingly.

- 20.5 Upon acceptance by the nominee, the Archbishop will licence that person to the organisation requiring the chaplaincy on the terms and conditions determined by the Archbishop (subject to section 34) and in accordance with any memorandum of understanding or protocol between the Diocese and the relevant organisation.

- 20.6 If the Archbishop declines to accept a nomination or appointment, the Archbishop's decision will be final and the Archbishop will not be required to disclose any reasons for that decision, however, the organisation requiring the chaplaincy may propose another member of the clergy to the Archbishop.

- 20.7 Should the nominee not accept the nomination, the organisation requiring the chaplaincy may, after consultation with the Archbishop, select another member of the clergy for nomination to the Archbishop.

21 Interim Appointments and Arrangements

- 21.1 Where:

- (a) a vacancy occurs in an organisation, or
 - (b) a member of the clergy in an organisation is stood aside or suspended, or
 - (c) a member of the clergy in an organisation is absent from the organisation for a prolonged period,
- the Archbishop may, after consultation with the relevant organisation, licence a member of the clergy as Locum Tenens to undertake the ministry during the vacancy, suspension or prolonged absence.

**PART 4 – FINANCIALLY UNSUSTAINABLE MINISTRIES
AND BREAKDOWN OF PASTORAL RELATIONSHIPS**

22 Current Role Financially Unsustainable

- 22.1 Financial unsustainability of a parish will be determined in accordance with the Parish Governance Statute 2016 and relevant Diocesan policies.
- 22.2 Where it is determined that the current appointment of a member of the clergy to a parish is no longer financially sustainable, the parish council may ask the Archbishop to conduct a Ministry Financial Sustainability Consultation.
- 22.3 Where the Archbishop considers that the current appointment of a member of the clergy to a parish is no longer financially sustainable, the Archbishop, or the Archbishop's nominee, may conduct a Ministry Financial Sustainability Consultation.

23 Ministry Financial Sustainability Consultation

- 23.1 Prior to commencing a Ministry Financial Sustainability Consultation the Archbishop, or the Archbishop's nominee, must give notice in writing to the parish council and Rector, Priest-in-Charge or member of the clergy that the Archbishop, or the Archbishop's nominee, considers that an appointment to the parish is financially unsustainable and that a Ministry Financial Sustainability Consultation will commence.
- 23.2 The notice issued under section 23.1 must be in writing.
- 23.3 A Ministry Financial Sustainability Consultation must be conducted in accordance with Diocesan policies and must include:
- (a) consultation with the parish council;
 - (b) consultation with the member of the clergy concerned;
 - (c) in the case of an assistant curate, assistant priest or deacon, consultation with the Rector or Priest-in-Charge of the parish;
 - (d) consideration of alternative models of ministry; and
 - (e) consideration of alternative terms of appointment.
- 23.4 The Ministry Financial Sustainability Consultation must be undertaken over a period of no less than one (1) month and no more than three (3) months.
- 23.5 At the end of the Ministry Financial Sustainability Consultation, the Archbishop, or the Archbishop's nominee, must advise the
- (a) the parish council;
 - (b) the member of the clergy concerned; and
 - (c) in the case of an assistant curate, assistant priest or deacon, the Rector or the Priest-in-Charge of the parish
- whether in the opinion of the Archbishop, or the Archbishop's nominee, the ministry continues to be financially unsustainable and whether alternative models of ministry or alternative terms of appointment are appropriate in the circumstances.
- 23.6 If after the completion of the Ministry Financial Sustainability Consultation the Archbishop, or the Archbishop's nominee, considers that the appointment of the member of the clergy to the parish remains financially unsustainable but an alternative ministry model or terms of appointment may be appropriate in the circumstances, the Archbishop in consultation with:
- (a) the parish council;
 - (b) the member of the clergy concerned; and
 - (c) in the case of an assistant curate, assistant priest or deacon, the Rector or Priest-in-Charge of the parish
- may vary the terms of appointment and reappoint the member of the clergy to the parish.
- 23.7 If after the completion of the Ministry Financial Sustainability Consultation the Archbishop, or the Archbishop's nominee, considers that the appointment of the member of the clergy to the parish remains financially unsustainable and no alternative ministry model or terms of appointment are appropriate in the circumstances, the Archbishop may, on giving three (3) months written notice to the member of the clergy, terminate the appointment to the parish.
- 23.8 Where the Archbishop terminates the appointment of a member of the clergy under section 23.7, financial and other assistance may be provided to the member of the clergy under section 44.
- 24 Breakdown of Pastoral Relationships**
- 24.1 Where a member of the clergy in a parish considers there has been a breakdown in the pastoral relationships in the parish, the member of the clergy may ask the Archbishop to refer the parish to a Ministry Support Committee.
- 24.2 Where a parish council considers there has been a breakdown in the pastoral relationships in the parish, the parish council may ask the Archbishop to refer the parish to a Ministry Support Committee.
- 24.3 Where the Archbishop considers that there has been a breakdown in the pastoral relationships in a parish, the Archbishop may refer the parish to a Ministry Support Committee.
- 24.4 Where the Archbishop receives a request under sections 24.1 or 24.2 the Archbishop may decline or accept the request.
- 24.5 For the purposes of this Statute a breakdown of pastoral relationships includes a breakdown of relationships between:
- (a) any member of the clergy and the parish or members of the parish; and,

- (b) any person in lay leadership within the parish and members of the parish such that the breakdown in relationship threatens the ministry of the parish
but does not include a breakdown in relationships between two or more members of clergy in the parish.

25 Ministry Support Committee

25.1 A Ministry Support Committee for a parish will consist of:

- (a) the Archbishop or the Archbishop's nominee,
- (b) the Archdeacon of the relevant archdeaconry, or if the Archdeacon is unavailable, a member of the clergy from within the Diocese nominated by the Archbishop,
- (c) the wardens of the parish or their nominee, and
- (d) one person nominated by the Rector or Priest-in-Charge of the parish who is not
 - (i) a member of the clergy licensed to minister in the parish; or
 - (ii) a member of the family of any clergy licensed to minister in the parish.

26 Purpose of the Ministry Support Committee

26.1 The aim of the Ministry Support Committee is to, as far as possible, facilitate the restoration of relationships and support ongoing ministry in the parish.

26.2 At all stages of the Ministry Support Committee's consultation and recommendations consideration must be given to the use of restorative engagement practices to facilitate the restoration of relationships and to support ongoing ministry in the parish.

27 Consultation by the Ministry Support Committee

27.1 If a reference concerning a parish is made to a Ministry Support Committee under this Part, the Ministry Support Committee must undertake a period of consultation to determine whether there is a breakdown in pastoral relationships in the parish and, if it finds that there is such a breakdown, whether it is an irretrievable breakdown.

27.2 Subject to section 29.1, the Ministry Support Committee must undertake its consultation under section 27.1 within three (3) months. The Ministry Support Committee may request an extension of time and the Archbishop may grant an extension of up to three (3) months if the Archbishop considers that an extension would facilitate the purposes of the Ministry Consultation Committee.

27.3 In determining whether there has been a breakdown of pastoral relationships in the parish the aim of the Ministry Support Committee is to restore relationships and support ongoing ministry in the parish (even if the committee finds an irretrievable breakdown in relationships may have occurred).

27.4 The Ministry Support Committee must give an opportunity to be heard to the member of the clergy, to any member of the parish and to any other person who, it considers, has a relevant interest in the matter.

27.5 Subject to this section a consultation conducted by the Ministry Support Committee must be conducted in accordance with the relevant policies of the Diocese.

28 Recommendations by Ministry Support Committee

28.1 After conducting a consultation in accordance with section 27 the Ministry Support Committee must advise the Archbishop if an irretrievable breakdown in pastoral relationships has occurred and any steps the Ministry Support Committee has taken to attempt to restore relationships and support ongoing ministry in the parish.

28.2 If the Ministry Support Committee advises that there is not an irretrievable breakdown in pastoral relationships in the parish, the Ministry Support Committee must advise the Archbishop what further consultation or other courses of action have been put in place to restore relationships in the parish and support ongoing ministry in the parish.

28.3 Where the Ministry Support Committee advises that a breakdown in a pastoral relationship in a parish has occurred, that it involves a member of the clergy and that it is irretrievable, the Archbishop may, on giving three (3) months written notice to the member of the clergy, terminate the appointment of the member of the clergy to the parish.

28.4 Where the Archbishop terminates the appointment of a member of the clergy under section 28.3 financial and other assistance may be provided to the member of the clergy under section 43.

29 Investigation by Professional Standards or Conduct Committee

29.1 Where a member of the clergy whose parish has been referred to a Ministry Support Committee has already been or is subsequently referred to either the Conduct Committee under the Clergy Discipline Statute 2021 or the Professional Standards Committee under the Professional Standards Statute 2021, the Ministry Support Committee must suspend the consultation pending the decision of the Conduct Committee or Professional Standards Committee.

30 Pastoral Leave

30.1 If the Archbishop refers a parish to a Ministry Support Committee the member of the clergy concerned may ask to take a period of pastoral leave at any time during a period of consultation by the Ministry Support Committee.

30.2 If the Archbishop refers a parish to a Ministry Support Committee and is satisfied that it is in the best interests of the parish or the member of the clergy concerned, the Archbishop may, after consultation with the relevant member of the clergy, arrange for the member of the clergy to take a period of pastoral leave at any time during a period of consultation by the Ministry Support Committee.

30.3 A period of pastoral leave taken under sections 30.1 or 30.2 will be for no more than two (2) weeks. The Archbishop may, in consultation with the Ministry Support Committee, extend the period of pastoral leave if the

Archbishop considers it is in the best interests of the member of the clergy or the parish. The cost of service supply or a Locum Tenens during this time will be met by the parish.

30.4 Where a member of the clergy takes a period of pastoral leave during a period of consultation by the Ministry Support Committee:

- (a) the member of the clergy will continue to be paid the usual stipend and entitlements and will not be required to take any personal, annual or other leave to cover the period of pastoral leave;
- (b) the member of the clergy must co-operate with the consultation conducted by the Ministry Support Committee; and
- (c) the taking of pastoral leave does not prejudice the finding of the Ministry Support Committee.

PART 5 - LICENSING

31 The Archbishop's Licence and Archbishop's Permission or Authority to Officiate

31.1 The Archbishop alone has the right to appoint and grant a licence or permission or authority to officiate to a member of the clergy within the Diocese.

31.2 The Archbishop's licence is required for any clerical position within the Diocese.

31.3 The Archbishop's permission or authority to officiate is required by any member of the clergy wishing to perform any public ministry within the Diocese and who does not otherwise hold an Archbishop's licence.

31.4 Clergy must not perform or carry out any duties of a ministerial, ecclesiastical or administrative nature within the Diocese without holding an Archbishop's licence or Archbishop's permission or authority to officiate.

31.5 An Archbishop's licence may describe the holder of a licence as a Rector, Priest-in-Charge, Locum Tenens, assistant curate, assistant priest, chaplain or other clerical title in accordance with this statute and at the discretion of the Archbishop.

31.6 Where the member of the clergy is licensed as having the cure of souls of a parish they must be licensed as a Rector or Priest-in-Charge, provided that:

- (a) where a member of the clergy is appointed on a full-time basis to a parish with a right of nomination, the appointee will normally be licensed as a Rector. The appointee may be licensed as a Priest-in-Charge where the Archbishop in their discretion considers that to be appropriate in the circumstances, after consultation with the wardens of the parish.
- (b) where a member of the clergy is appointed on a part time basis or is appointed to a parish without the right of nomination, the appointee will normally be licensed as a Priest-in-Charge. The appointee may be licensed as a Rector where, the Archbishop in their discretion considers that to be appropriate in the circumstances, after consultation with the wardens of the parish.

31.7 The Archbishop may vary the provisions of a licence or permission or authority to officiate from time to time in accordance with this statute or the relevant licence after consultation with the member of the clergy.

31.8 Members of the clergy holding an Archbishop's licence are members of the Synod of the Diocese.

31.9 Member of the clergy holding the Archbishop's permission or authority to officiate are not members of the Synod of the Diocese, unless elected or appointed in some other capacity.

32 Requirements for Archbishop's Licence and Archbishop's Permission or Authority to Officiate

32.1 Members of the clergy seeking an Archbishop's licence must present to the Archbishop:

- (a) on first admission into the Diocese, letters of orders or proof thereof;
- (b) documents to meet all ChurchSafe requirements of the Diocese including the Professional Standards Statute 2021 and all relevant State and Federal legislative requirements; and
- (c) other clearances and checks as required by the Archbishop and/or the policies of Diocesan Council.

32.2 Prior to granting a licence the Archbishop will:

- (a) make enquiries and formally check references concerning the person, their character, their previous work and capacity and such other matters as the Archbishop determines;
- (b) confirm that the member of the clergy is in good standing in the National Register of the Anglican Church; and
- (c) confirm that the member of the clergy has complied with all requirements under the Safe Ministry to Children Canon 2017.

32.3 Members of clergy seeking permission to officiate who have previously held the Archbishop's licence must present to the Archbishop:

- (a) documents to meet all ChurchSafe requirements of the Diocese including all relevant State and Federal legislative requirements; and
- (b) other clearances and checks as required by the Archbishop and/or the policies of Diocesan Council.

32.4 Members of clergy seeking the Archbishop's permission to officiate who have not previously held the Archbishop's licence in this Diocese must present to the Archbishop:

- (a) letters of orders or proof thereof;
- (b) a letter from the Bishop of the diocese in which they are currently resident confirming they are in good standing and meet the ChurchSafe or equivalent requirements of that diocese including all relevant State and Federal legislative requirements; and
- (c) other clearances and checks as required by the Archbishop and/or the policies of Diocesan Council.

- 32.5 Prior to granting a permission or authority to officiate the Archbishop will:
- (a) make enquiries and formally check references concerning the person, their character, and any other matters as the Archbishop determines;
 - (b) confirm the clergy are of good standing with the National Register of the Anglican Church of Australia; and
 - (c) confirm that the member of the clergy has complied with all requirements under any relevant canon of the General Synod adopted in the Diocese.
- 33 Permission or Authority to Officiate**
- 33.1 Where a member of the clergy holds the Archbishop's permission or authority to officiate, the exercise of public ministry in a parish may only occur with the express consent of the Rector or Priest-in-Charge.
- 33.2 Where there is a vacancy in a parish a member of the clergy holding the Archbishop's permission or authority to officiate may only exercise public ministry in that parish with the express consent of the Archdeacon of the archdeaconry where the parish is located or the Locum Tenens where a Locum Tenens has been appointed.
- 33.3 The Archbishop may revoke the Archbishop's permission or authority to officiate at any time without providing reasons or notice. For the avoidance of doubt this section overrides any other relevant section of this Statute.
- 34 Notice of Terms and Conditions of Licence**
- 34.1 The Archbishop will provide the member of the clergy with a copy of any terms or conditions to be included on the licence at the time the Archbishop invites them to take up an appointment.
- 34.2 The Archbishop will provide a copy of any terms and conditions to be included on the member of the clergy's licence, for information only, to:
- (a) in the case of a Rector or Priest-in-Charge, the wardens of the parish;
 - (b) in the case of an assistant priest or assistant curate, the Rector or Priest-in-Charge of the parish;
 - (c) in the case of a deacon, the Rector or Priest-in-Charge of the parish;
 - (d) in the case of a Locum Tenens, the wardens of the parish; and
 - (e) in the case of an appointment to an allied ministry, to the organisation or in accordance with any memorandum of understanding or protocol between the Diocese and the organisation.
- 35 Declarations**
- 35.1 Clergy must make the oaths and declarations and subscribe to the canons, statutes and policies from time to time of the Diocese, including:
- (a) a Declaration and Assent to the Doctrines and Formularies of the Church, in the form set out in Schedule 2;
 - (b) an Oath of Canonical Obedience, in the form set out in Schedule 3; and
 - (c) an Assent to the Constitutions and Laws of the Church, in the form set out in Schedule 4,
- prior to taking up their first appointment or role within the Diocese and otherwise at the times or occasions stipulated in the Oaths Affirmations Declarations and Assents Canon 1992.

PART 6 – MAINTAINING A LICENCE

- 36 Maintaining a Licence**
- 36.1 All clergy holding an Archbishop's licence must:
- (a) undertake regular safe ministry training in accordance with the statutes and policies of this Diocese;
 - (b) engage in professional development in accordance with the statutes and policies of this Diocese;
 - (c) engage in professional supervision and spiritual direction in accordance with the statutes and policies of this Diocese;
 - (d) participate in regular reviews of their ministry in accordance with the statutes and policies of this Diocese;
 - (e) comply with any Code of Conduct adopted by the Diocese and applicable to clergy; and
 - (f) comply with any lawful direction of the Archbishop.
- 37 Reviews**
- 37.1 Reviews conducted under section 36.1 or required by a term of the Archbishop's licence must be conducted in accordance with the statutes and policies of this Diocese and must include consultation with:
- (a) the member of the clergy concerned;
 - (b) in the case of an assistant curate, assistant priest and deacon, the Rector or Priest-in-Charge of the parish; and
 - (c) in the case of parish ministry, the wardens of the parish, and may include consultation with anyone the reviewer deems to be appropriate.
- 37.2 The purpose of a review of ministry is to:
- (a) assist clergy to foster positive pastoral relationships within their ministry;
 - (b) offer encouragement and advice to members of the clergy;
 - (c) ensure that any conflicts or challenges receive appropriate attention or intervention;
 - (d) provide adequate resources and support to members of clergy;
 - (e) foster the safety and wellbeing of members of clergy and the people amongst whom they minister;
 - (f) address the suitability of members of clergy for their current appointment; and
 - (g) where relevant consider any existing Mission Plan.

- 37.3 The outcome of the review must be provided to:
- (a) the member of the clergy;
 - (b) in the case of an assistant curate, assistant priest or deacon, the Rector or Priest-in-Charge of the parish; and
 - (c) the Archbishop.
- 38 Breach of Licence**
- 38.1 Where the Archbishop has reason to believe that a member of the clergy holding an Archbishop's licence is in breach of any terms or conditions specified therein or is in breach of any other requirement of clergy holding an Archbishop's licence contained in a statute of this Diocese, the Archbishop may give notice to the member of the clergy:
- (a) informing them that they are in breach of any terms or conditions of the licence or other requirement under a statute of this Diocese;
 - (b) instructing the member of the clergy to remedy the alleged breach; and
 - (c) outlining the consequences if the member of the clergy fails to remedy the alleged breach.
- 38.2 Where the Archbishop issues a notice under section 38.1 the notice will be:
- (a) in writing;
 - (b) clearly identify the alleged breach;
 - (c) identify steps the member of the clergy must take to remedy the alleged breach; and
 - (d) provide a reasonable time period in which to remedy the alleged breach.
- 38.3 Where a member of the clergy fails to comply with a notice issued by the Archbishop under section 38.1 the Archbishop may make a complaint of misconduct under the Clergy Discipline Statute 2021.
- 38.4 For the avoidance of any doubt a notice by the Archbishop under section 38.1 is not intended as a disciplinary measure and any disciplinary measure associated with a breach of licence or a failure by the member of the clergy to comply with the Archbishop's notice under section 38.1 must be undertaken in accordance with the Clergy Discipline Statute 2021.

PART 7 - END OF LICENCE

39 Retired Clergy

- 39.1 The Archbishop may license a retired member of the clergy as a Locum Tenens on terms and conditions endorsed on the licence and subject to the requirements of the statutes of this Diocese, including sections 36 and 37 of this Statute, and subject to any Diocesan policies.
- 39.2 The Archbishop may grant a permission to officiate to any retired member of the clergy, subject to the requirements of the statutes of this Diocese, and subject to any Diocesan policies. For the avoidance of doubt, the granting of a permission to officiate does not provide a member of clergy with a general licence.

39.3 The Archbishop may, with or without conditions, grant to a retired member of the clergy an authority to officiate at services on special occasions up to three (3) times for each calendar year—authority including (without limitation) at weddings, baptisms and memorial services.

40 Resignation and Retirement

- 40.1 An Archbishop's licence will terminate upon the resignation or retirement of the member of the clergy to whom it applies.

41 Incapacity

- 41.1 If a member of clergy demonstrates incapacity as defined in section 3.1 of this Statute, the Archbishop may revoke that member's licence on giving them three (3) months' written notice thereof provided that the Archbishop:
- (a) has consulted with the parish council; and
 - (b) has received a report confirming the member's incapacity from a panel comprising a member of the clergy, a medical practitioner and a clinical psychologist appointed by the Archbishop which has:
 - (i) consulted with the wardens of the relevant parish;
 - (ii) interviewed or sought to interview the member of clergy; and
 - (iii) where relevant, interviewed or sought to interview the spouse of other family members of the member of the clergy.

42 Unsustainable Ministries

- 42.1 Where under section 22 the Archbishop considers that the appointment of the member of the clergy to the parish remains financially unsustainable and no alternative ministry model or terms of appointment are appropriate in the circumstances the Archbishop may, subject to section 23.7, revoke the member of the clergy's licence.

43 Irretrievable Breakdown of Pastoral Relationships

- 43.1 Subject to section 28.3, the Archbishop may revoke the licence of a member of the clergy of a parish if a Ministry Support Committee advises the Archbishop that an irretrievable breakdown in pastoral relationships in the parish has occurred.

44 Revocation

- 44.1 The Archbishop may revoke a licence in accordance with any recommendation under the:
- (a) Professional Standards Statute 2021;
 - (b) Clergy Discipline Statute 2021; or

(c) Offences Canon 1962-1968.

45 Financial Assistance to Members of Clergy

45.1 If the Archbishop revokes the licence of a member of the clergy under any of sections 41, 42 or 43, the Archbishop may appoint a suitable person to negotiate the provision of financial or other assistance to the member of the clergy.

45.2 The cost of assistance to a member of the clergy under section 45.1:

(a) must not exceed the sum of the stipend and allowances paid to the member of the clergy during the last 12 months of appointment; and

(b) subject to section 46, must be met as to one half by the parish and as to one half by the Diocese.

46 Despite section 45.2, the cost of assistance under section 45.1 must be met by the Diocese if the Archbishop, with the consent of the Diocesan Council, so determines.

47 Declaration as to Property

47.1 All clergy licensed in the Diocese must sign the declaration contained in Schedule 5.

SCHEDULE 1 – THE STATUS OF MEMBERS OF THE CLERGY

The nature and functions of members of the clergy in this Diocese can be found in the Ordinal of *A Prayer Book for Australia* and Diocesan statutes.

Having made the Assents and taken the Oaths required by the Canons of the General Synod of the Church and other relevant Diocesan statutes, members of the clergy are licensed by the Archbishop to perform ministry within the Diocese, in accordance with the conditions of the licence and as permitted by their orders.

Members of the clergy are office holders, called by God to the office and work of a bishop, priest or deacon in God's Church. The exact functions and obligations of the individual members of the clergy will vary, depending on the particular ministry to which they are called and licensed and whether they are bishops, priests or deacons.

SCHEDULE 2 - DECLARATION OF ASSENT TO DOCTRINE AND FORMULARIES

I firmly and sincerely believe the Catholic Faith and I give my assent to the doctrine of The Anglican Church of Australia as expressed in the *Book of Common Prayer* and the Ordering of Bishops, Priests and Deacons and the Articles of Religion, as acknowledged in section 4 of the Constitution, and I believe that doctrine to be agreeable to the word of God.

I declare my assent to the Fundamental Declarations of The Anglican Church of Australia as set out in sections 1, 2 and 3 of the Constitution.

In public prayer and administration of the sacraments I will use the form prescribed in the Book of Common Prayer or a form authorised by lawful authority and none other.

Declared by: _____

Full name: _____

Dated:

Before me:

.....

*

* The Registrar.

SCHEDULE 3 – OATH OF CANONICAL OBEDIENCE

I, do swear that I will pay true and canonical obedience to the Archbishop of Perth and the successors of that Archbishop in all things lawful and honest. So help me God!

Declared by:

Full name: _____

Dated:

Before me:

.....

*

* The Registrar.

SCHEDULE 4 – ASSENT TO CONSTITUTION AND LAWS

I, do solemnly and sincerely declare my assent to be bound by the Constitution of the Anglican Church of Australia and the Constitution of the Province of Western Australia and the Constitution Act of this Diocese, and by the canons, statutes and policies, however described, from time to time of this Diocese and of the General Synod and the Provincial Council which have force in this Diocese.

Declared by:

Full name: _____

Dated:

Before me:

.....

*

* The Registrar.

SCHEDULE 5 – DECLARATION AS TO PROPERTY

I, being duly licensed by the Archbishop DO HEREBY ENGAGE to give up to THE PERTH DIOCESAN TRUSTEES ("the Trustees"), at any time on demand by the Archbishop of Perth or the Trustees possession of all the real and personal estate and effects belonging to the Trustees which I may at the time of such demand hold or be entitled to including any Rectory or other building in which I may then reside provided that no such demand shall be made without the approval of the Diocesan Council in writing provided further that before such approval is given I shall have had the opportunity, if I so desire, of stating in the presence of the Diocesan Council any objection I may entertain to such demand being made, and I ACKNOWLEDGE AND DECLARE that I do and will hold possession of the said real and personal estate and effects as tenant at will of the Trustees and that I will in all respects conform to and abide by the provisions of all Statutes now or hereafter passed by the Synod of the Diocese of Perth, all policies approved by the Diocesan Council or the Trustees, and all resolutions now in force or which may be hereafter passed by the said Synod.

Declared by:

Full name: _____

Dated:

Before me:

.....

*

* The Registrar.

**A BILL FOR A STATUTE TO REPEAL
THE REGULATION OF EXTERNAL AFFILIATIONS STATUTE 2006**

WHEREAS it is deemed desirable to repeal the Regulation of External Affiliations Statute 2006.

BE IT THEREFORE RESOLVED by the Archbishop, Clergy and Laity of the Diocese of Perth in Synod assembled that:

1. The Regulation of External Affiliations Statute 2006 in the form attached in Annexure “A” is hereby repealed.
2. This Bill may be cited as the “Regulation of External Affiliations Statute 2006 Repeal Statute 2026”.

**EXPLANATORY MEMORANDUM FOR REPEAL OF THE REGULATION OF
EXTERNAL AFFILIATIONS STATUTE 2006**

The Regulation of External Affiliations Statute 2006 is no longer required as the operative provisions contained in that Statute are contained in section 76 of the Parish Governance Statute 2016.

Annexure "A"

- 71 -

REGULATION OF EXTERNAL AFFILIATIONS STATUTE 2006

WHEREAS it is considered desirable to regulate affiliations within the Diocese for the good order and government of the Diocese.

BE IT THEREFORE RESOLVED by the Archbishop, Clergy and Laity of the Diocese of Perth in Synod assembled:

1. This Statute may be cited as the "Regulation of External Affiliations Statute 2006".
2. Without the approval of the Archbishop or Diocesan Council, no:
 - (a) ecclesiastical district;
 - (b) clergy; or
 - (c) organisation, entity or any other body in the Diocese,shall engage in any form of permanent affiliation or association with any:
 - (i) other diocese of this Church; or
 - (ii) organisation of any other diocese of this Church; or
 - (iii) parish of any other diocese of this Church.
3. The Archbishop or the Diocesan Council may refuse any such application for approval or grant approval on such terms and conditions as the Archbishop or the Diocesan Council may in their respective absolute discretion determine.

EXPLANATORY MEMORANDUM

Introduction

The proposed revisions to Standing Orders are more than a simple tidy-up. They substantially reorganise and bring the current Standing Orders up to current practice by moving the summon and associated Business Paper requirements to the beginning of the Standing Orders, clarifying the handling of questions, reports, motions and legislation, updating provisions for General Synod Canons and electronic voting, and streamlining the consideration and passing of Bills. Several changes are substantive, including the proposed shorter legislative notice period, the deletion of the Select Committees section, a revised minute-handling process, and new safeguard for late motions involving expenditure from the Diocesan Council budget exceeding \$20,000.

Key Changes

Area	Current Version	Proposed Version
Title and structure	Current document is arranged under the existing 2007 structure, beginning with the glossary and then moving through President/Chairperson, officers, motions, summons, speeches, legislation, voting/elections, Select Committees and daily agenda.	Proposed document is headed Standing Orders 2027 and significantly reorders the headings, moving the summons near the beginning of the document and separating several procedural topics for more clarity.
Summons moved to the beginning of the document	The summons appears later, after elections by Synod, and sets out the 28-day summons requirement and accompanying documents.	The summon becomes Standing Order 3 and now includes reports, Standing Orders, Business Paper, Synod timetable, Bills or amendments with explanatory material, motions, questions, notices, election notices and members list.
Glossary and interpretation	Definitions include General Synod, Canon, Synod, Voting by Houses, Committee, Diocesan Council and Notice.	Added or revises definitions, including Constitution, Canon, Committee, Resolution, Session and Statute cross-references.
Courtesies and bowing	Requires members to bow to the President when leaving or entering the hall, and similarly to the Chairperson when in Committee.	Bowing requirements are deleted or substantially reduced.
President and Chairperson provisions	President and Chairperson provisions are dealt with together early in the document.	President and courtesies remain early; detailed Chairperson of Committees provisions move into the committee and legislation sections.
Personal reflections/comments	Members must refrain from making personal reflections on, or attributing improper motives to, another member.	Wording changes from “personal reflections” to “comments”.

Area	Current Version	Proposed Version
Appointment and term of officers	President appoints officers at first Sitting; term is stated as for the sole session of Synod.	Keeps appointed offices but refers to Deputy Chairperson of Committees, tells “who may be required”, and term “for that Session or until successors are appointed”.
Minute Reading Committee	Minutes are read, corrected, signed and reported after each Sitting; President presents each report to the next Sitting or next Diocesan Council meeting.	Minute process shifts to after each Session, with previous Session Minutes presented to Diocesan Council for adoption and signing; adopted and signed Minutes are presented to the next Session of Synod.
Meeting times and quorum	Synod sits daily while in Session unless Synod resolves otherwise; lack of quorum at commencement adjourns Synod to the next Sitting.	The “sits daily” provision is deleted and some quorum-adjournment wording changes from Sitting to Session.
Early questions	Early questions received at least 50 days before Synod are edited if necessary and placed on the Business Paper.	Adds that the President or nominee must provide an answer or response, which will be printed in the Business Paper; and answers are taken as read and recorded in the Minutes.
Late questions	Late questions may be asked at the relevant agenda point and copied to Secretaries.	Late questions are recorded in the Minutes; the President endeavours to answer during the Session; otherwise, the question and answer go into the next Session’s Business Paper.
Notice period for Bills/Statutes	Motions for Statutes or amendments must be received at least 100 calendar days before the Session unless introduced on committee report.	Motions for Bills for Statutes or amendments must be received at least 63 days before the Session unless introduced on committee report.
Motions involving expenditure	Separate Standing Order 38A requires motions over \$20,000 from the Diocesan Council budget to include a paper with financial effect, funding source and detailed expected income and expenditure per year.	The requirements of Standing Order 38A move into early motions. It keeps the \$20,000 threshold but uses broader “financial effect or impact” language and deletes detailed funding-source, income and expenditure wording.
Late expenditure motions	No specific power for President to refer late expenditure motions to another forum.	President may refer late motions involving expenditure over \$20,000 to the next Session or to Diocesan Council.
Elections and failed vacancies	If vacancy not notified or election fails, the vacancy is filled by Synod or by Diocesan Council if Synod is not in session.	The process for filling the vacancy becomes filling by Diocesan Council.

Area	Current Version	Proposed Version
Select Committees	Dedicated section establishes procedure for appointment, convenor, chairperson, duration, recess sitting and reporting.	Select Committees section is deleted.
Reports	Formal reports and formal motions are under consideration of formal business; Diocesan Council and Diocesan Trustees reports are not taken formally.	Added 40-day deadline for reporting entities to provide reports to the Diocesan Secretary and deals with reports not printed in the Business Paper.
Formal motions and reports	Reports and motions dealt with together as formal business.	Reports and formal motions are split into clearer sections.
Controversial/vital business	Small-group discussion is provided for controversial or vital business.	Small-group discussion occurs if the President deems it appropriate; debate may alternate between speakers for and against.
General Synod Canons	Provisional Canon comes into force after sufficient diocesan assent as prescribed by the Constitution; outcome reported to General Synod.	Refers to constitutional requirements being fulfilled as notified by the General Secretary, and reports adoption or assent to the General Secretary.
Diocesan legislation	Amended Bills must be circulated before leave is sought; Committee consideration may involve an Order of the Day step; passing may occur at appointed time.	Amended Bills may be circulated or disclosed; Committee stage is streamlined; passing of the Bill to proceed forthwith.
Voting on legislation	Modified legislative voting provisions are included within general Voting and Elections.	Voting on legislation is separated into its own section.
Voting on motions	Motions are carried by simple majority unless another majority applies; leave is separately treated as simple majority.	Clarifies that motions including requests for leave are carried by simple majority unless a majority is specified.
Daily agenda	Separate first, second and third day provisions, including announcement of the next session on the third day.	Collapses agenda into first day and second and subsequent days; deletes separate third-day structure and explicit next-session announcement.

DRAFT STANDING ORDERS¹ OF THE PERTH DIOCESAN SYNOD ~~2007~~2027

-----	1
Glossary and Interpretation	1
The summons	2
The President and courtesies of members	3
Appointed or Elected Synod Officers	3
Powers and duties of Synod Officers	4
Concerning Standing Orders	4
Meeting times and quorum	5
Early questions and motions on the Business Paper	5
Elections by Synod	7
Speeches on motions	8
Provisions for all motions	9
Provisions for amendments to motions	9
Procedural motions	10
Orders of the Day	11
Consideration of reports	12
Consideration of controversial and/or vital business	12
Consideration of General Synod Canons	13
Consideration of Diocesan legislation	14
Voting on motions	16
General provisions	18
Synod's daily agenda	18
-----	1
Glossary and Interpretation	1
The President, the Chairperson and courtesies	2
Appointed or Elected Synod Officers	2
Powers and duties of Synod Officers	3
Concerning Standing Orders	4
Meeting times and quorum	4
Placing questions and motions on the Business Paper	4
Asking questions and giving notice of motions	5
Elections by Synod	5
The Summons	6
Speeches	6
Provisions for all motions	7
Provisions for amendments	8
Procedural motions	9
Orders of the Day	10
Consideration of formal business	10
Consideration of controversial and/or vital business	11
Consideration of General Synod Canons	11
Consideration of Diocesan legislation	12
Consideration of other business	13
Voting and elections	14
Select Committees	15
General provisions	16
Synod's daily agenda	16

GLOSSARY AND INTERPRETATION

1. **Explanation of certain terms**
 - 1.1. The explanations provided in Standing Order 1.2 are to assist members of Synod and do not vary any meanings given to the terms in any Statute or in these Standing Orders.
 - 1.2. Brief explanations of terms and concepts:

~~General Synod: the national Synod of the Anglican Church of Australia. It meets triennially.~~

Canon: legislation passed by General Synod with a view to providing uniform legislation across the whole of Australia. It has no force in a Diocese until adopted in that Diocese. Provisional Canons have no force until assented to ~~by a~~ large majority of Dioceses in accordance with the Constitution and then adopted by a particular Diocese.

¹ Pursuant to sections 12(1) and 12(2) of the Constitution Act of the Diocese of Perth 1871

Committee: Synod may resolve to form itself into a committee of the whole, allowing the business before it to be handled in a less formal way. There will be an announcement that Synod is in committee, and the President's pastoral staff will be laid down.

Constitution means the constitution of the Anglican Church of Australia.

Diocesan Council: means the body constituted by the Diocesan Council Statute, and which is the body that acts on behalf of Synod when Synod is in recess.

General Synod: the national Synod of the Anglican Church of Australia.

Synod: a body of licensed clergy and elected laity who make decisions under the leadership of the Archbishop. In this Diocese each Synod has a life of three years and is referred to as "The Nth Synod of the Diocese".

Voting by Houses: Most decisions of Synod are made by the clergy and laity voting together, and legislative decisions require the President's assent. A vote 'by Houses' may also be called for. In that case, the provisions of Standing Orders 68.4 and 68.562.4 apply.

~~**Committee:** Synod may resolve to form itself into a committee of the whole, allowing the business before it to be handled in a less formal way. There will be a visible sign that Synod is in committee, such as the laying down of the President's pastoral staff.~~

~~**Diocesan Council:** means the body constituted by the Diocesan Council Statute, and which is the body that acts on behalf of Synod when Synod is in recess.~~

~~**Notice:** Synod cannot consider some motions or questions unless it has been informed of the intention to move or ask them at least a day (and sometimes a year) beforehand. The Notice informs Synod of such a motion or question and the intention to move or ask it.~~

2. Interpretation

- 2.1. The meanings of words and phrases given in the Interpretation Statute 2016 apply in these Standing Orders except that for the purposes of the Standing Orders the words and phrases listed ~~hereunder~~ below have their meanings given or altered as follows:

Bill: a bill for a Statute and, in relation to a Statute, the bill for that Statute.

Business Paper: the document setting out the business to be considered by Synod and the order in which it is proposed to be dealt with.

Chairperson: the chairperson of a Committee.

Clause: includes a schedule to a Bill.

Committee: a committee of the whole Synod.

Formal business: a motion or report upon which there is no debate.

member: a member of Synod or of the committee of the whole Synod.

Order of the Day: the result of a resolution of Synod that a matter will be dealt with at a particular time and on a particular day.

Resolution: a ~~resolution~~ motion that has been passed by Synod ~~or is being proposed to Synod by way of a motion, as the context requires.~~

Secretary or Secretaries: the secretaries elected by Synod.

Session: an assembly of members of Synod, normally held annually ~~and over several days~~, and referred to as "The 1st/2nd/3rd Session of the Nth Synod".

Sitting: each of the sitting days of a Session ~~of Synod~~.

Statute: any existing Statute or Bill that is passed in accordance with Standing Order ~~66-60~~ and has come into force in accordance with Standing Order ~~67-61~~.

THE SUMMONS

3. The summons

3.1. The Archbishop is to summon all members of Synod to each Session by sending the summons to them not less than twenty-eight days before its commencement.

3.2. The summons is to include:

- (a) the dates and times of each Sitting;
- (b) the place of Sitting; and
- (c) such other details as may assist members.

3.3. The summons contains or is accompanied by:

- (a) a copy of the reports to be presented at the Session as received by the Diocesan Registrar;
- (b) a copy of these Standing Orders;
- (c) the Business Paper as ordered by the Steering Committee, which will include:
 - (i) the Synod timetable;
 - (ii) a draft of every Bill for a Statute or amendment to a Statute to be considered together with explanatory memorandum or appendices;
 - (iii) the text of every motion, question and notice that the Diocesan Registrar has placed on the Business Paper;
 - (iv) a notice of elections in relation to all vacancies in elected positions to be filled by Synod other than those referred to in Standing Orders 6.1, and nomination forms for them; and
 - (v) a list of the names of all members of Synod, and their parish, entity or basis of membership of Synod.

THE PRESIDENT, ~~THE CHAIRPERSON~~ AND COURTESIES OF MEMBERS

~~3.4.~~ 3.4. The President of Synod

~~3.1.4.1.~~ The Archbishop is the President of Synod.

~~3.2.4.2.~~ The President is to conduct Synod's business according to these Standing Orders and:

- (a) may speak on any matter before Synod or Committee without vacating the chair; and
- (b) is to decide all questions of order. The President's decision is final unless Synod resolves to alter it.

~~3.3.4.3.~~ Members of Synod are to:

- (a) stand, if able, when the President enters or leaves the Synod hall;
- (b) remain where they are and keep silence while the President is entering or leaving the hall; and
- (c) address all remarks to the President, using the style "Mr [*or Madam*] President" as appropriate;
- ~~(d) bow to the President while Synod is sitting;~~
 - ~~(i) after they rise from their seats to leave the hall; and~~
 - ~~(ii) before they take their seats having entered the hall.~~

4.5. Courtesies by members of Synod

~~4.1.5.1.~~ Members of Synod are:

- (a) to be seated and keep silence when the President or Chairperson rise in their place, and remain seated in silence until they resume their seat;
- (b) to allow any member who has the call of the President or Chairperson to speak without interruption, except to ask a question of order;
- (c) if able, to stand when speaking;
- (d) to adhere to the subject of the debate; and
- (e) to refrain from making ~~personal reflections~~ comments on, or attributing improper motives to, any other member.

~~4.2.5.2.~~ When their turn to speak draws near, members of Synod intending to speak on any matter are to move to vacant seats near the microphones or such other places appointed for speaking and may return to their previous seat after they have spoken.

~~4.3.5.3.~~ All documents etc to be circulated to members during Synod must:

- (a) have the prior approval of the President; or
- (b) have the authority of a Statute or of these Standing Orders.

APPOINTED ~~OR~~ ELECTED SYNOD OFFICERS

~~5.6.~~ 5.6. Appointment of officers

~~5.1.6.1.~~ At the first Sitting of each Session ~~of Synod~~, the President will appoint ~~from among the members~~ the following officers:

- (a) a Steering Committee of at least three members;
- (b) a Drafting Committee of at least two members;
- (c) a Minute Reading Committee of one clerical and two lay members;
- (d) a Chairperson of Committees and a Deputy Chairperson of Committees; and,
- (e) one returning officer who is not a member;
- (f) at least eight tellers who are not members, who may be required.

6.2. ~~The~~ term of office for these officers shall be for ~~the sole session of synod~~ that Session or until their successors are appointed.

~~6.7.~~ 6.7. Election of ~~officers~~ Synod Secretaries

7.1 ²Every three years, at the first Sitting of the Session ~~of the Synod~~, the Synod is to elect from among its members one clerical Secretary and one lay Secretary.

7.2 The appointment of these Secretaries will become effective at the beginning of the first Sitting of the Session of the Synod following that at which they were elected and will be for nominally three years or until the appointment of their successors becomes effective.

~~7.8.~~ 7.8. Vacancies among appointed or elected officers

~~7.1.8.1.~~ Appointed or elected officers may resign their office by written notice to the Diocesan Registrar, upon receipt of which their office becomes vacant.

~~7.2.8.2.~~ Elected offices are deemed vacant when the officer ceases to be a member of Synod by death or any other cause.

~~7.3.8.3.~~ Vacancies among offices may be filled for the remainder of their term either by:

- (a) the Diocesan Council appointing an eligible person to the office; or
- (b) the Synod electing an eligible person.

~~7.4.8.4.~~ If an elected officer is absent for any part of Synod, or otherwise unwilling or unable to perform the duties of the office, then Synod appoints another member to perform the duties on a temporary basis.

² Amended Synod 2019

POWERS AND DUTIES OF SYNOD OFFICERS

8.9. The Steering Committee

8.1.9.1. The Steering Committee, in consultation with the President:

- (a) determines how the hours of meeting are allocated, including:
 - (i) any Orders of the Day that it deems appropriate, whether:
 - (A) by its own initiative; or
 - (B) upon request from a member;
 - (ii) the times of breaks for worship, meals and other purposes;
- (b) determines the order in which business is considered as required; ~~(i) — prior to each Session; and~~
~~(ii) — both prior to and during each Sitting, provided that business remaining on the Business Paper at the end of a Sitting has precedence at the next Sitting;~~
- (c) identifies items of business that it considers to be:
 - (i) controversial; or
 - (ii) vital to the life of the Diocese; and
 plans for such business as required by *Standing Order* ~~45.2~~ 45.2.2.

8.2.9.2. The Steering Committee may consult with the Diocesan Registrar and such others as it deems appropriate.

8.3.9.3. Synod may alter the arrangements proposed by the Steering Committee by passing a resolution to that effect.

9.10. The Drafting Committee

9.1.10.1. The Drafting Committee:

- (a) makes editorial and drafting changes to the text of motions to be placed on the Business Paper, while preserving their meaning; and
- (b) on referral by Synod or Committee, drafts forms of words for motions and amendments to achieve the ends expressed by Synod or Committee.

10.11. The Secretaries

10.1.11.1. The Secretaries:

- (a) provide a Register of attendance for each ~~Sitting~~ Synod;
- (b) prepare Minutes of the proceedings of Synod whether in Committee or not;
- (c) hold the original Reports, Statutes and Resolutions of the Synod; and
- (d) may make editorial alterations to matters considered by the Synod or the Committee provided that the substance of the matter is unchanged. Such alterations include:
 - (i) correcting grammatical, typographical and spelling errors; and
 - (ii) re-numbering sections and cross-references in consequence of amendments.

10.2.11.2. At the close of each Session the Secretaries are to deliver to the Diocesan Registrar ~~of the Diocese~~ the documents referred to in *Standing Order* 11.1.

11.12. The Returning Officer³

11.1.12.1. The Returning Officer has oversight of all voting and elections, including:

- (a) ~~o~~ Oversight of electronic voting
- (b) receiving the reports of the tellers
- (c) supervising the distribution of ballot papers and their return;
- (d) determining the validity of ballot papers; and
- (e) reporting the results of counts and ballots to the President or Chairperson.

11.2.12.2. The Returning Officer may enlist the help of the scrutineers when distributing ballot papers.

12.13. Minute Reading Committee

12.1.13.1. After each ~~Sitting~~ Session, the Minute Reading Committee:

- (a) reads and, if necessary, corrects the Minutes and provides a copy to the Secretaries; ~~(b) — signs the Minutes as a true and correct record; and~~
~~(c) — reports to the President that they have read and certified the Minutes.~~

13.2. The President is to present:

~~-(a) the Minutes of the previous Session each report of the Minute Reading Committee to the next Sitting of Synod or to the next meeting of Diocesan Council, whichever is held first, where it the Minutes are is to be considered for adoption and signing; and~~

12.2. (b) the adopted and signed Minutes from the previous Session to the next Session.

CONCERNING STANDING ORDERS

13.14. Standing Orders: variation and cases not provided for

13.1.14.1. Any Standing Order may at any time be temporarily suspended or varied if a motion to that effect is proposed:

- (a) with notice and carried by a majority of the members present and voting; or
- (b) without notice and carried by a two-thirds majority of the members present and voting.

13.2.14.2. The form of words for a temporary suspension of Standing Orders is:

³ Amended Synod 2025

THAT so much of Standing Orders be suspended as would prevent *[a description of that which it is desired to do]*.
If the motion is carried, then Standing Orders are suspended until the purpose of the suspension is accomplished, at which point they are deemed reinstated.

~~13.3.~~ 14.3. Any Standing Order may be permanently rescinded or varied if a motion to that effect is carried by a two-thirds majority of the members present and voting.

~~13.4.~~ 14.4. In cases for which no provision is made in Standing Orders, the President is to decide in accordance with the rules, forms and practices of the House of Representatives of the Federal Parliament of the Commonwealth of Australia.

MEETING TIMES AND QUORUM

14.15. Days and times of meeting

~~14.1.~~ Unless Synod resolves otherwise, it sits daily while it is in Session.

~~14.2.~~ 15.1. The President determines the hours of meeting in consultation with the Steering Committee.

~~14.3.~~ 15.2. The President takes the Chair at the appointed commencement time of each Sitting and commences the business as soon as a quorum is present.

15.16. Quorum

~~15.1.~~ 16.1. The quorum for Synod and for Committee is:

- (a) the President;
- (b) one quarter of the members of the House of Clergy; and
- (c) one quarter of the members of the House of Laity.

16.17. When a quorum is lacking

~~16.1.~~ 17.1. If there is no quorum within thirty (30) minutes of the President taking the Chair at the commencement of a Sitting Session, then the President adjourns Synod to its next Sitting Session.

~~16.2.~~ 17.2. At any time, a member may ask the President or Chairperson if a quorum is present, and business is suspended immediately, and the members present are counted.

- (a) If a quorum is present, then business resumes at the point at which it was left off.
- (b) If there is no quorum and a quorum is not formed within five minutes, then:
 - (i) if Synod is in Committee, the Chairperson leaves the chair and reports the lack of a quorum to the President who shall adjourn Synod to its next Sitting Session; or
 - (ii) if Synod is not in Committee, the President shall adjourn Synod to its next Sitting Session.
- (c) If a quorum is present when Synod resumes then it proceeds with its business where it left off, except that Orders of the Day take precedence.

EARLY PLACING QUESTIONS AND MOTIONS ON THE BUSINESS PAPER

17.18. Early questions

~~17.1.~~ 18.1. If the text of a question to be asked of the President is received by the Diocesan Registrar not less than fifty (50) days before the commencement of the Session ~~of Synod~~ at which it is to be asked, along with the name of the questioner, then:

- (a) the Diocesan Registrar or the Drafting Committee may make editorial or drafting changes to the text of the question, while preserving its meaning; and
- (b) the Diocesan Registrar places the question on the Business Paper, and it takes precedence over all late questions.

18.2. The President or the President's nominee must provide an answer or other response, which will be printed in the Business Paper.

(b) 18.3. All questions asked, and any answers given, will be taken as read and will be recorded in the Minutes.

~~18.~~ Late questions

~~18.1. At the time provided under Standing Order 73.10 any member:~~

- ~~(a) — may ask a question of the President; and~~
- ~~(b) — must then give two legible copies of the question to the Secretaries.~~

~~The question is added to the Business Paper after all other questions, and a copy is posted on a notice board in the venue where the Synod is meeting.~~

~~19.~~ Notices of motion

~~19.1. Where a Statute requires that Synod be notified of a motion in advance, notice is given using the following form of words:~~

~~I give notice that at the next [Sitting or Session etc] of Synod, I propose to move THAT [the words or the purpose of the motion to be moved].~~

~~19.2. Notices of motion must satisfy the requirements of Standing Order 22 and are treated under it as if they were motions.~~

~~20. Statutes~~

~~20.1. ⁴Any motion for a Statute or for amendments to a Statute is treated according to Standing Order 22 except that it must be received by the Diocesan Registrar not less than one hundred (100) calendar days before the commencement of the Session of Synod at which it is to be considered⁵.~~

~~20.2. Synod may order the introduction of a Statute or amendments to a Statute on the report of a committee, without complying with the requirements of Standing Order 21.1.~~

~~21.19. Early motions~~

~~19.1. ⁶The text of any motion to be placed upon the Business Paper is ~~to~~ must be received by the Diocesan Registrar not less than fifty (50) calendar days before the commencement of the Session ~~of Synod~~ at which it is to be considered², along with the names of its mover and seconder.~~

~~21.1.19.2. **Motions involving expenditure:** Any motion that will, if passed, result in expenditure of more than \$20,000 from the Diocesan Council budget shall not be included on the Business Paper for a Session of Synod unless it sets out, or is accompanied by a paper produced in consultation with the Diocesan Secretary setting out the financial effect or impact of the motion.~~

~~21.2.19.3. The Diocesan Registrar or the Drafting Committee may make editorial or drafting changes to the text of ~~the~~ any motion, while preserving its meaning.~~

~~21.3.19.4. The Diocesan Registrar places the motion on the Business Paper, and it takes precedence over all late motions.~~

~~20. Notices of motion for Statutes~~

~~20.1. Where a Statute requires that Synod be notified of a motion in advance, notice must be given using the following form of words:~~

~~I give notice that at the next Session, I propose to move THAT [the words or the purpose of the motion to be moved].~~

~~20.2. Notices of motion must satisfy the requirements of Standing Order 19 and are treated under it as if they were motions.~~

~~20.3. Any motion for a Bill for a Statute or for amendments to a Statute is treated according to Standing Order 19 except that it must be received by the Diocesan Registrar not less than sixty-three days before the commencement of the Session at which it is to be considered.~~

~~20.4. Synod may order the introduction of a Bill for a Statute or amendments to a Statute on the report of a committee, without complying with the requirements of Standing Order 20.3.~~

~~20.5. All notices of motion are placed on the Business Paper and recorded in the Minutes.~~

LATE QUESTIONS AND MOTIONS AT SYNOD

21. Late questions

~~21.1. At the time provided under Standing Order 65.9 any member:~~

~~(a) may ask a question of the President; and~~

~~(b) must then give two legible copies of the question to the Secretaries.~~

~~The question is added to the Business Paper after all other questions, and a copy is posted on a notice board in the venue where the Synod is meeting.~~

~~21.2. All late questions are recorded in the Minutes.~~

~~21.3. The President will endeavour to answer a late question during that Session.~~

~~21.4. If this is not possible for any reason, the question together with the relevant answer will be placed on the Business Paper of the next Session.~~

22. Late motions

~~22.1. The procedure for motions not meeting the requirements of Standing Order ~~21-19~~ is as follows:~~

~~(a) legible copies of the motion are given to:~~

~~(i) the President; and~~

~~(ii) the Secretaries;~~

~~(b) at the time provided under Standing Order ~~65.973-10~~, the member seeking inclusion of the motion in the Business Paper is given one minute to state the purpose of the motion and to justify its inclusion;~~

~~(c) any member opposing the inclusion is given one minute to explain their reasons, without debating the purpose of the motion; and~~

~~(d) the President asks:~~

~~Is leave granted to include the motion in the Business Paper?~~

~~If leave is granted, the motion is added to the end of the Business Paper.~~

~~22.2. The President may refer any late motions that will, if passed, result in expenditure of more than \$20,000 from the Diocesan Council budget to the next Session or to the Diocesan Council.~~

~~22.3. —~~

⁶ Amended Synod 2019

ASKING QUESTIONS AND GIVING NOTICE OF MOTIONS

23. Asking and answering of questions

- 23.1. ~~At the time provided under *Standing Order 73.6* the President calls upon members whose questions appear on the Business Paper to ask their questions.~~
- 23.2. ~~Immediately after each question is asked, or at such later time as the President deems appropriate, the President or the President's nominee provides an answer or other response.~~
- 23.3. ~~All questions asked, and any answers given:~~
- ~~(a) are recorded in the Minutes; and~~
 - ~~(b) copies are available on request from the Synod Secretaries.~~

24. Giving notice of motion

- 24.1. ~~At the time provided under *Standing Order 73.6*, the President calls upon members whose notices appear on the Business Paper to give notice of their motions by reading their notices.~~
- 24.2. ~~Where a notice of motion does not satisfy the requirements of *Standing Order 20.2*, notice may be given as follows: At the time provided under *Standing Order 73.4* any member:~~
- ~~(a) may give notice of a motion; and~~
 - ~~(b) must then give two legible copies of the notice of motion to the Secretaries.~~
- 24.3. ~~All notices of motion are recorded in the Minutes.~~

ELECTIONS BY SYNOD

25. Synod Officers and Select Committees

- 25.1. ~~*Standing Order 27* does not apply:~~
- ~~(a) to the officers of Synod referred to in *Standing Order 6.1*, who may be nominated in a motion without notice; or~~
 - ~~(b) to members of Select Committees of Synod referred to in *Standing Order 71*, where provision for their election is made.~~

26.23. Other elections

- 26.1.23.1. ~~Notice of all vacancies other than those referred to in *Standing Order 126.6* must be given in the Summons.~~
- 26.2.23.2. ~~Any two (2) members may nominate in writing any eligible person for election to fill a vacancy, provided that the person gives their signed consent on the nomination form.~~
- 26.3.23.3. ~~The nomination form is to:~~
- ~~(a) include biographical details of the nominee; and~~
 - ~~(b) be received by the Diocesan Registrar not less than ten (10) calendar days before the commencement of the Session of Synod at which the election is to take place.~~
- 26.4.23.4. ~~Where, after the close of nominations, the number of nominees:~~
- ~~(a) exceeds the number of vacancies, then an election is held as provided in *Standing Order 70*; or~~
 - ~~(b) does not exceed the number of vacancies, then:~~
 - ~~(i) the nominees are declared elected; and~~
 - ~~(ii) any remaining vacancies are filled by Diocesan Council.~~
- 26.5.23.5. ~~⁸Should any vacancy or vacancies fail to be notified under *Standing Order 23.127.1*, or should any election fail for any cause, the vacancy shall be filled by Synod or, if Synod not be in session, by the Diocesan Council.~~

THE SUMMONS

27. The summons

- 27.1. ~~The Archbishop is to summon all members of Synod to each Session of Synod by sending a summons to them not less than twenty eight (28) days before its commencement.~~
- 27.2. ~~The summons is to include:~~
- ~~(a) the dates and times of each Sitting;~~
 - ~~(b) the place of sitting; and~~
 - ~~(c) such other details as may assist members.~~

28. Documents to accompany the summons

- 28.1. ~~The summons contains or is accompanied by:~~
- ~~(a) a copy of these Standing Orders;~~
 - ~~(b) a list of the names of all members of Synod, and their parish or basis of membership of Synod;~~
 - ~~(c) the Business Paper as ordered by the Steering Committee, which is to include:~~
 - ~~(i) the text of every motion, question and notice that the Diocesan Registrar has placed on the Business Paper; and~~
 - ~~(ii) any explanatory memoranda or appendices;~~
 - ~~(d) a draft of every Statute or amendment to a Statute to be considered;~~
 - ~~(e) notice of all vacancies in elected positions to be filled by Synod other than those referred to in *Standing Orders 7 and 71*, and nomination forms for them; and~~

⁷ Amended Synod 2019

⁸ Taken from Statute to Regulate Elections by Synod 1974-82, which is otherwise duplicated by the Standing Orders

~~(f) a copy of the reports to be presented or tabled at the Session of Synod if received by the Diocesan Registrar not less than forty⁹ (40) days before its commencement;~~

FORMAL MOTIONS

24. Formal motions

24.1. No motion for legislation is taken formally.

24.2. The President discovers formal motions:

- (a) at the time provided under *Standing Order 65.11(b)*~~73.12(b)~~; and
- (b) at such other times as the President deems appropriate.

24.3. The President advises Synod that:

- (a) Formal motions will not be debated, except that the mover may speak to them; any member who wishes to debate a motion is to say "Object" when the item number of that motion is read; and
- (b) any motion to which there is an objection will be debated in the normal course of business.

24.4. The President reads to Synod the item number of each motion that is not for legislation as listed in the Business Paper, and any motion to which no objection is raised is deemed formal.

24.5. Unless they are the subject of an Order of the Day, formal motions are dealt with as they arise in the Business Paper.

24.6. Formal motions are dealt with as follows:

- (a) the mover proposes the motion and may speak to it;
- (b) the seconder seconds the motion without speaking to it; and
- (c) the question is put without debate.

SPEECHES ON MOTIONS

29.25. Speaking in Synod

~~29.1. When no business is before Synod, members may speak only:~~

- ~~(a) to propose a motion; or~~
- ~~(b) to ask a question of the President.~~

~~29.2.~~ **25.1.** When a motion is before Synod, members may speak only once to that motion and to each motion for amendment, except that:

- (a) the proposer of a principal motion has the right of reply;
- (b) seconding a principal motion or an amendment to a motion formally does not constitute speaking to it; and
- (c) the asking or answering of a question for clarification or a procedural question does not constitute speaking to a motion.

~~30. Speaking in Committee~~

~~When Synod is in Committee, members may speak as often as they wish to any motion.~~

31.26. Duration of speeches on Motions¹⁰

~~31.1.~~ **26.1.** Standing Orders specify the duration of certain speeches as follows:

- (a) leave to include a late motion in the Business Paper: see *Standing Order 23.22*;
- (b) controversial and/or vital motions: see *Standing Order 54.46.1(c)*.

~~31.2.~~ **26.2.** On a motion that a bill be approved in principle:

- (a) the mover may speak for not more than fifteen (15) minutes in support of the motion,
- (b) the seconder may speak for not more than ten (10) minutes, and
- (c) any other member speaking to the motion and the mover speaking in reply may speak for not more than five (5) minutes.

~~31.3.~~ **26.3.** On any motion other than those referred to in *Standing Orders 32.1.26.1* and *32.2.26.2*:

- (a) the mover may speak for up to five (5) minutes when proposing the motion, provided that the motion is not an amendment;
- (b) the mover of an amendment, any other speaker and the mover speaking in reply may speak for not more than three (3) minutes,

except that no time restriction is placed upon the mover and seconder of the reports named in *Standing Order 50.1.44.5*

~~31.4.~~ **26.4.** Extensions of time are at the discretion of Synod or Committee.

~~31.5.~~ **26.5.** The President or Chairperson, or their nominee, indicates:

- (a) when one (1) minute of each speaker's allotted time remains; and
- (b) when the speaker's allotted time has expired.

32.27. Multimedia

~~32.1.~~ **27.1.** Speakers may:

- (a) read from a prepared text; and

⁹ Amended Synod 2011

¹⁰ Amended Synod 2022

- (b) use audio-visual and other aids to support their speeches.

~~33.28.~~ Speakers not to be interrupted

~~33.1.28.1.~~ Except to ask a question of order, no member is to interrupt a speaker by proposing any motion or by asking the question in *Standing Order* ~~38.145.1.~~

PROVISIONS FOR ALL MOTIONS

~~34.29.~~ Repetition not permitted

~~34.1.29.1.~~ No motion may be moved in any Session that is the same in substance as any motion already dealt with in the same Session.

~~35.30.~~ Moving, seconding and withdrawing

~~35.1.30.1.~~ All motions must be moved and seconded, without which a motion is deemed lapsed; except that amendments in Committee require no seconder.

~~35.2.30.2.~~ Synod or Committee may grant leave for the mover to withdraw a motion, whether debate upon it has commenced or not.

~~35.3.30.3.~~ Withdrawal of a motion does not constitute dealing with it.

~~36.31.~~ When the mover and/or seconder are absent

~~36.1.31.1.~~ When Synod ~~or Committee~~ comes to consider a motion and the mover is absent, then the seconder may seek leave to move the motion standing in the name of the mover. If leave is:

- (a) granted, then the seconder becomes the mover and any other member may second the motion; or
- (b) refused, then *Standing Orders* ~~31.3(b)~~~~37.3(b)~~ and ~~31.3(c)~~~~37.3(c)~~ apply.

~~36.2.31.2.~~ When Synod ~~or Committee~~ comes to consider a motion and the seconder is absent, then any other member may second the motion.

~~36.3.31.3.~~ When Synod ~~or Committee~~ comes to consider a motion and both the mover and the seconder are absent, then:

- (a) any member may seek leave to move the motion and if leave is granted, that member becomes the mover and any other member may second the motion; or
- (b) if no member seeks and is granted leave to move the motion, then any member may move:
THAT consideration of the motion be postponed.
If that motion is carried, then the motion is placed at the end of the Business Paper.
- (c) If no member is granted leave to move the motion and the motion is not deferred, then it is deemed lapsed.

~~37.~~ Consideration in Committee

~~37.1.~~ At the request of any member, a motion may be considered in Committee. The procedure follows *Standing Orders* ~~64 and 65~~ as nearly as possible.

~~38A.~~ Motions involving expenditure

~~Any motion that will, if passed, result in expenditure from the Diocesan Council budget over \$20,000 shall not be included on the Business Paper for a Sitting of Synod unless it sets out, or is accompanied by a paper produced in consultation with the Diocesan Secretary setting out, the financial effect of the motion, including:~~

- ~~(a) the proposed source of funding; and~~
- ~~(b) a detailed statement of expected income and expenditure per year that will result from the passing of the motion.~~

~~38.32.~~ Indicating intention to speak **Ordering of speakers**

~~38.1.32.1.~~ When Synod comes to consider any motion, speakers shall move forward and take their place on the seats provided in the ~~S~~ynod hall and the President shall direct the order of speakers.

PROVISIONS FOR AMENDMENTS TO MOTIONS

~~39.33.~~ Amendments before motion introduced

~~39.1.33.1.~~ At any time after the Business Paper has been circulated and before a motion comes under consideration, any member may propose to its mover that it be amended.

~~39.2.33.2.~~ The mover of a motion may prepare an amended text of the motion incorporating:

- (a) amendments proposed by other members and acceptable to the mover; and
- (b) amendments proposed on the mover's own initiative.

~~39.3.33.3.~~ When the President calls upon the mover to introduce the motion, the mover may first seek leave of Synod to move it in the amended form.

If leave is granted, then the motion is moved in its amended form. If not, then the original form of the motion is moved.

~~39.4.~~ After the motion is moved and seconded, any amendment:

- ~~(a) not acceptable to the mover; or~~
- ~~(b) for which leave to introduce it was not granted may be moved.~~

~~40.34.~~ Amendments after motion introduced

~~40.1.34.1.~~ Any member may move an amendment to a motion under consideration.

~~40.2.34.2.~~ All amendments must be seconded, except that:

- (a) the mover of a motion or amendment being amended may accept the amendment, whether seconded or not, whereupon the amendment is deemed carried; and
- (b) amendments in Committee do not require a seconder.

~~40.3.~~~~34.3.~~ Before any amendment is moved, legible copies of it must be given to:

- (a) the President or the Chair of Committees; and
- (b) the Secretaries.

~~40.4.~~~~34.4.~~ Amendments cannot:

- (a) be proposed to parts of a motion or amendment located before the last part of the motion or amendment dealt with by Synod or Committee; or
- (b) be the same in substance as a previous amendment to the motion.

~~40.5.~~~~34.5.~~ By leave of Synod or Committee, the mover of an amendment may withdraw it.

~~40.6.~~~~34.6.~~ Withdrawal of an amendment does not constitute dealing with it or with the motion or amendment that it sought to amend.

~~40.7.~~~~34.7.~~ No amendment may reverse the meaning of the motion or amendment that it seeks to amend.

~~41.~~~~35.~~ **Nested amendments**

~~41.1.~~~~35.1.~~ Amendments may be proposed to amendments proposed to amendments and so on. That is, amendment motions may be nested to any extent required.

The last amendment proposed must be dealt with before the next preceding amendment and so on, until finally the principal motion (as amended) is dealt with.

~~41.2.~~~~35.2.~~ The procedure for amendments nested to two levels is as follows, and illustrates the procedure for deeper levels of nesting:

- (a) The principal motion is moved and seconded, and debate commences.
 - (i) An amendment may be moved and seconded, and debate on the amendment commences.
 - (A) An amendment to the amendment may be moved and seconded, and debate on it commences.
 - (B) The amendment to the amendment is dealt with. If carried, the amendment at ~~35.2(a)(i)~~~~42.2(a)(i)~~ (as amended) becomes the subject of debate.
 - (ii) The amendment at ~~35.2(a)(i)~~~~42.2(a)(i)~~ (as amended) is debated and dealt with. If carried, the principal motion in ~~35.2(a)~~~~42.2(a)~~ (as amended) becomes the subject of debate. Debate on the principal motion in ~~35.2(a)~~~~42.2(a)~~ (as amended) continues.
 - (iii) A further amendment to the principal motion in ~~35.2(a)~~~~42.2(a)~~ (as amended) may be moved and seconded, and debate on the further amendment commences.
 - (A) An amendment to the further amendment may be moved and seconded, and debate on it commences.
 - (B) The amendment to the further amendment is dealt with. If carried, the further amendment ~~35.2(a)(iii)~~~~42.2(a)(iii)~~ (as amended) becomes the subject of debate.
 - (iv) The further amendment (as amended) is dealt with. If carried, the principal motion in ~~35.2(a)~~~~42.2(a)~~ (as further amended) becomes the subject of debate. Debate on the principal motion in ~~35.2(a)~~~~42.2(a)~~ (as further amended) continues.
- (b) The principal motion in ~~35.2(a)~~~~42.2(a)~~ (as further amended) is dealt with.

~~42.~~~~36.~~ **Forms of words for amendments**

~~42.1.~~~~36.1.~~ Members are to use the following forms of words when proposing amendments:

- (a) Where the intention is to replace all of the words of the original motion with other words: THAT all the words after the word 'that' be deleted and the following words be inserted in lieu thereof: '*the new words*'.

(b) Where the intention is to retain the words of the original motion up to a certain point and replace all of the subsequent words with other words: THAT all the words after the word/s '*the last word/s to be retained and their location, if required for clarity*' be deleted [***] and the following words be inserted in lieu thereof: '*the new words*'.

(c) Where the intention is to replace specific words of the original motion with other words: THAT the word/s '*the word/s to be deleted*' after the word/s '*the last word/s before the word/s to be deleted and their location, if required for clarity*' be deleted [***] and the following words be inserted in lieu thereof: '*the new words*'.

(d) Where it is desired to delete words without inserting other words then the motion may stop at the point marked [***] in ~~36.1(b)~~~~43.1(b)~~ and ~~36.1(c)~~~~43.1(c)~~.

(e) Where it is desired to insert words without deleting any words: THAT the word/s '*the word/s to be inserted*' be inserted after the word/s '*the last word/s before the insertion point and their location, if required for clarity*'.

(f) Other forms of words modelled on those above may be used.

43.2 The provisions of these Standing Orders are subject to an over-riding discretion in the President or the Chairperson to put to the Synod or the Committee any other procedure which will best work for the efficient dispatch of the business of the Synod.

PROCEDURAL MOTIONS

~~43.~~~~37.~~ **Motions that supersede the motion being debated**

~~43.1.~~~~37.1.~~ At any time during debate, a member may move one of the following motions:

- (a) THAT Synod proceed to the next business.
 - (i) If carried, then the current motion lapses and the next business is brought on.
 - (ii) If lost, then debate of the current motion continues where it was left off.
- (b) THAT the motion be not put.
 - (i) If carried, then the current motion lapses and the next business is brought on.
 - (ii) If lost, then the current motion is put forthwith without denying its mover the right of reply.
- (c) The adjournment of Synod as provided in *Standing Order* ~~41~~48.

44.38. Motions that bring the current debate to a close

~~44.1.38.1.~~ At any time during debate, a member may say,

I ask whether in the opinion of the President [*or Chairperson*] the motion has been adequately discussed?

If the President or Chairperson answers:

- (a) in the affirmative then any member may move
THAT the motion be now put.
and if that motion is:
 - (i) carried, then the current motion is put forthwith without denying its mover the right of reply; or
 - (ii) lost, then debate of the current motion continues where it was left off;
- (b) in the negative then debate of the current motion continues where it was left off.

~~44.2.38.2.~~ At any time during debate, the President or Chairperson may inform Synod that in their opinion the motion has been adequately discussed, whereupon the procedure in ~~38.1(a)~~45.1(a) is followed.

45.39. Adjournment of the debate on a motion

~~45.1.39.1.~~ At any time during debate, a member may move:

THAT the debate be adjourned;

and may continue with words like ~~+~~

- (a) and made an Order of the Day for [*time and day*], ~~and/or~~
~~and take precedence over all other motions and Orders of the Day at the next Sitting.~~

~~45.2.39.2.~~ If the motion is:

- (a) carried then debate on the motion is adjourned, and at the time of resumption the debate resumes where it was left off; or
- (b) lost, then debate continues and no similar motion for adjournment may be moved within fifteen minutes.

46.40. Adjournment of Committee

~~46.1.40.1.~~ At any time while in Committee, a member may move:

THAT the Chairman leave the chair, report progress and ask leave to sit again.

~~46.2.40.2.~~ If the motion is carried, then:

- (a) Synod is deemed reconvened forthwith; and
- (b) the Chairman reports to the President and asks leave accordingly.

47.41. Adjournment of Synod

~~47.1.41.1.~~ At any time, a member may move:

THAT Synod do now adjourn

and may continue with words specifying a time and day for resumption.

~~47.2.41.2.~~ If the motion is:

- (a) carried then Synod stands adjourned until:
 - (i) the next Session if no resumption is specified, and all business remaining on the Business Paper lapses including any motion being debated; or
 - (ii) the time and day specified for resumption, at which time business resumes where it was left off.
- (b) lost, then business continues and no similar motion for adjournment may be moved within fifteen minutes.

ORDERS OF THE DAY

48.42. Early requests for Orders of the Day

~~48.1.42.1.~~ Requests for Orders of the Day received by the Diocesan Registrar at least forty (40) days before the commencement of a Session ~~of Synod~~ are to be accompanied by the reason for the proposed Order of the Day. Such requests are dealt with as follows:

- (a) the Diocesan Registrar refers the request and its reason to the Steering Committee;
- (b) the Steering Committee considers the request and its reason and may:
 - (i) approve the request and forthwith set the Order of the Day; or
 - (ii) reject the request, in which case it frames the request as a motion for an Order of the Day and places it on the Business Paper.

49.43. Late requests for Orders of the Day

~~49.1.43.1.~~ Motions for Orders of the Day placed on the Business Paper by the Steering Committee are dealt with before such motions, which do not satisfy~~ing~~ the requirements of *Standing Order* ~~42~~49.

~~49.2.~~~~43.2.~~ The form of words is:

THAT motion [or report] [number on the Business Paper or its name] be made an Order of the Day for [the time and day].

~~49.3.~~~~43.3.~~ At any time, a member may give the Secretaries a copy of such a motion and inform them of the reason for it, whereupon the Secretaries refer the motion and its reason to the Steering Committee.

The Steering Committee considers the motion and its reason and may:

- (a) approve the motion and:
 - (i) forthwith set the Order of the Day; and
 - (ii) inform the President and the Secretaries; or
- (b) reject the motion, in which case the mover may bring the motion before Synod.

~~49.4.~~~~43.4.~~ At the time set in *Standing Order 73.11(b)*, any member may move an Order of the Day which is dealt with as follows:

- (a) the mover is given one minute to justify it;
- (b) any member opposing the motion is given one minute to explain their reasons, without debating the motion that is the subject of the motion for an Order of the Day;
- (c) the President puts the motion for an Order of the Day and if the motion is:
 - (i) carried by a two-thirds majority of the members present and voting then the Order of the Day stands; or
 - (ii) lost then the motion that was the subject of the Order of the Day retains its original place on the Business Paper.

CONSIDERATION OF ~~FORMAL BUSINESS~~ REPORTS

~~50.44.~~ Formal reports

~~44.1.~~ All entities which have a duty to report to Synod must provide their reports to the Diocesan Secretary not later than 40 days prior to Synod.

~~50.1.~~ The following reports are not tabled or taken formally:

- ~~(a) the reports of the Diocesan Council; and~~
- ~~(b) the reports of the Diocesan Trustees.~~

~~50.2.~~~~44.2.~~ At the time provided under *Standing Order 65.11(a)*~~73.12(a)~~, the President ~~tables-refers to~~ all reports printed in the Business Paper other than those in *Standing Order 44.1*~~51.1~~~~44.5~~ and ~~advises-informs~~ Synod that:

- (a) ~~f~~Formal reports will not be discussed;
- (b) any member who wishes to discuss a report is to say "Object" when the title of that report is read; and
- (c) the reception of any report to which there is an objection will be debated, and its content discussed, in the normal course of business.

~~50.3.~~~~44.3.~~ The President reads ~~out to Synod~~ the titles of the ~~tabled~~ reports as listed in the Business Paper, and any report to which no objection is raised is deemed formal.

~~44.4.~~ The reception of any formal reports is then proposed forthwith.

~~44.5.~~ The following reports must not be taken formally:

- ~~(a) the reports of the Diocesan Council; and~~
- ~~(b) the reports of The Perth Diocesan Trustees.~~

~~50.4.~~~~44.6.~~ Reports which are not printed in the Business Paper will be tabled and are available for viewing on request of the Secretaries.

~~51.1.~~ Formal motions

~~51.1.1.1.~~ No motion for legislation is taken formally.

~~51.2.1.1.~~ The President discovers formal motions:

- ~~(a) at the time provided under *Standing Order 73.12(b)*; and~~
- ~~(b)(a) at such other times as the President deems appropriate.~~

~~51.3.1.1.~~ The President advises Synod that:

- ~~(a) Formal motions will not be debated, except that the mover may speak to them;~~
- ~~any member who wishes to debate a motion is to say "Object" when the item number of that motion is read; and~~
- ~~(b)(a) any motion to which there is an objection will be debated in the normal course of business.~~

~~51.4.1.1.~~ The President reads to Synod the item number of each motion that is not for legislation as listed in the Business Paper, and any motion to which no objection is raised is deemed formal.

~~51.5.1.1.~~ Unless they are the subject of an Order of the Day, formal motions are dealt with as they arise in the Business Paper.

~~51.6.1.1.~~ Formal motions are dealt with as follows:

- ~~(a) the mover proposes the motion and may speak to it;~~
- ~~(b)(a) the seconder seconds the motion without speaking to it; and~~
- ~~(c)(a) the question is put without debate.~~

CONSIDERATION OF CONTROVERSIAL AND/OR VITAL BUSINESS

~~52.45.~~ Identifying and preparing for controversial and/or vital business

~~52.1.~~~~45.1.~~ Business is treated as controversial and/or vital to the life of the Diocese if it is identified as such by:

- (a) the Steering Committee;
- (b) the President; or
- (c) the Chairperson.

~~52.2.~~45.2. For each item of business identified as controversial and/or vital, the Steering Committee:

- (a) plans the Synod timetable to accommodate it;
- (b) invites two members, one of whom may be the mover, to prepare:
 - (i) leading speeches from different points of view; and
 - (ii) questions to aid members in their discussion of the business.

~~53.46.~~ Consideration of controversial and/or vital business

~~53.1.~~46.1. Commencement of debate:

- (a) The President or Chairperson ~~advises~~informs Synod or Committee that the matter will be treated as controversial and/or vital.
- (b) The mover and seconder of the business move and second it formally.
- (c) Two speakers, one of whom may be the mover, speak to the business from different points of view for up to six (6) minutes each.

46.2. Small group discussion:

~~53.2.~~ If the President deems it appropriate, Synod members will be given the opportunity to consider aspects of the controversial or vital business in small group discussions as follows:

- (a) Members discuss the business in small groups, aided by questions referred to in *Standing Order* ~~45.2(b)(ii)~~53.2(b)(ii).
- (b) The discussion continues for twenty (20) minutes, or such other period as the Steering Committee determines.
- (c) Debate resumes after the small group discussion.

~~53.3.~~46.3. Continuation of debate:

- (a) The President or Chairperson next calls a speaker ~~who supports the motion~~alternatively for or against the motion.
- (b) Debate continues according to *Standing Order* ~~1.168.3.~~

~~53.4.~~46.4. Closure of debate:

~~The debate is closed according to Standing Order 68.4.~~

- (a) The right of reply may be exercised by either the mover or the seconder of the motion.
- (b) The President or Chairperson puts the motion to the vote as provided in Standing Order 62.1.
- (c) The President or Chairperson declares the result.

CONSIDERATION OF GENERAL SYNOD CANONS

54.47. Canons unalterable by Synod

~~54.1.~~47.1. Neither Synod nor Committee can amend any Canon of General Synod, which must be adopted or assented to intact, or rejected.

55.48. Consideration of Canons

~~55.1.~~48.1. The procedure for considering Canons follows *Standing Orders* ~~53.64~~ to ~~58.65~~ as nearly as possible, except that:

- (a) during the discussion of the principle of the Canon the Synod may record changes of principle that it desires; and
- (b) Committee does not amend the Canon but records desired changes to the wording.

56.49. Adoption of or assent to the Canon

~~56.1.~~49.1. The adoption of or assent to the Canon is considered as appointed by an Order of the Day for legislation.

~~56.2.~~49.2. The President invites the mover of the Canon to move:

THAT the Canon be adopted.

or

THAT the Provisional Canon be assented to.

~~56.3.~~49.3. The Canon comes into force according to *Standing Order* ~~50.58.~~

57.50. Coming into force in the Diocese

~~57.1.~~50.1. If the motion that the Canon be adopted or assented to is carried, then if it was:

- (a) an ordinary Canon it comes into force at the time that it is signed by the President; or
- (b) a Provisional Canon it comes into force when adopted by Synod and signed by the President ~~after it has been assented to by sufficient dioceses, as prescribed by~~when the requirements of the Constitution have been fulfilled as notified to the Diocese by the General Secretary of the Anglican Church of Australia.

58.51. Report to General Synod

~~58.1.51.1.~~ The Diocesan Registrar reports the ~~outcome~~ adoption or assent to each of the Canon or Provisional Canon to the General Synod ~~Secretary of the Anglican Church of Australia~~, along with any requests or recommendations made by Synod or Committee.

CONSIDERATION OF DIOCESAN LEGISLATION

59.52. Amendments desired by the mover

~~59.1.52.1.~~ Where the mover wishes to introduce the Bill in a form amended from that printed in the Business Paper, the amended form or the amendments must first be circulated or disclosed to members.

~~59.2.52.2.~~ Before moving the motion, the mover is to say
I seek leave of Synod to introduce [*the name of the Bill*] ~~with amendments~~ in an amended form.
If leave is granted, then the amended form may be introduced.

~~59.3.52.3.~~ The Bill is then introduced according to *Standing Order* ~~5361~~.

60.53. Introduction of the Bill

~~60.1.53.1.~~ The Bill is introduced either:

- (a) by ~~an order~~ a resolution of Synod on the report of a committee; or
- (b) by motion, in which case:
 - (i) the mover or, by leave of Synod, any other member:
 - (A) identifies the (amended) Bill
 - (B) explains the purpose and provisions of the Bill; and
 - (C) moves 'THAT the Bill be approved in principle.'
 - (ii) the seconder seconds the motion, and may do so formally;

~~60.2.53.2.~~ The principle of the Bill is then clarified according to *Standing Order* ~~5462~~.

61.54. Clarification of the principle of the Bill

~~61.1.54.1.~~ The President:

- (a) suspends debate;
- (b) invites members to ask questions for clarification or explanation, in order that they may better understand the purpose and intended effect of the Bill; and
- (c) directs members not to debate those purposes or intended effects at this time.

~~61.2.54.2.~~ The mover, seconder or another appropriate person answers each question as it is asked, and such questioning and answering continues until either:

- (a) there are no more questions; or
- (b) the President announces that debate is to resume.

The asking or answering of such questions is deemed not to be a speech.

~~61.3.54.3.~~ The principle of the Bill is then debated according to *Standing Order* ~~5563~~.

62.55. Debate on the principle of the Bill

~~62.1.55.1.~~ Debate of the principle continues according to *Standing Order* ~~1.1683~~.

~~62.2.55.2.~~ Closure of debate on the principle of the Bill:

- (a) The right of reply may be exercised by either the mover or the seconder of the motion.
- (b) The President puts to the vote the motion:
THAT the Bill be approved in principle.
- (c) The President declares the result. If the motion is:
 - (i) lost, then the Bill lapses; or
 - (ii) carried, then the procedures set out below are followed.

~~62.3.55.3.~~ The Bill having been approved in principle; the President asks:

DOES any member wish to debate the Bill in Committee?

~~(a) — If any member answers "Yes", then the President:~~

~~— invites any member who wishes to propose an Order of the Day for the consideration of the Bill in Committee to move such motion, and it is dealt with according to Standing Order 50.4.~~

~~If no Order of the day is moved, or if such motion is lost, the President proceeds to Standing Order 5764.~~

~~(a) — If no member wishes to debate the Bill in Committee, then the President proceeds to Standing Order 6066.~~

1.56. The Chairperson of Committees

~~1.1.56.1.~~ When Synod considers any matter in Committee then the Chairperson conducts its business according to these Standing Orders.

~~1.2.56.2.~~ When Synod is in Committee, the Chairperson:

- (a) has the same powers as the President has when Synod is not in Committee; and
- (b) may make editorial alterations to matters and Bills before the Committee provided that the substance of the matter is unchanged. Such alterations include:
 - (i) correcting grammatical, typographical and spelling errors; and
 - (ii) re-numbering sections and cross-references in consequence of amendments.

~~1.3.56.3.~~ When in Committee, members of Synod are to:

address all remarks to the Chairperson, using the style "Mr [or Madam] Chairperson" as appropriate; ~~and~~

~~(a) — bow to the Chairperson while Synod is in Committee;~~

- ~~(i) after they rise from their seats to leave the hall; and~~
- ~~(ii) before they take their seats having entered the hall.~~

~~1.4.56.4.~~ If the Chairperson desires to leave the chair then the chair is taken by:

- (a) the Deputy Chairperson; or
- (b) the President

until the Chairperson resumes the chair.

~~2.57.~~ Detailed consideration of the Bill in Committee

~~2.1.57.1.~~ The President informs Synod that it is deemed to be in Committee, and the Chairperson takes the chair.

~~2.2.57.2.~~ The Chairperson:

- (a) may allow the Bill to be considered:
 - (i) as a whole;
 - (ii) clause by clause;
 - (iii) by groups of clauses and single clauses; or
 - (iv) in any other manner that the Chairperson considers expedient; and
- (b) must do so at the request of any member.

~~2.3.57.3.~~ If the Bill is to be taken as a whole, then the Chairperson proceeds to *Standing Order* ~~57.6~~^{64.6}.

~~2.4.57.4.~~ If the Bill is to be considered in parts, then the Title of the Bill is considered last, and the Preamble, if any, is considered immediately before the Title.

~~2.5.57.5.~~ When considering a Bill in parts, for each clause or group of clauses:

- (a) The Chairperson says:
The question is, THAT clause/s [*the number/s or names of the clause/s*] be agreed to.
- (b) Members may move amendments to or deletions of the clauses under consideration, according to *Standing Orders* ~~34.41~~ to ~~36.43~~.
- (c) When all amendments have been dealt with, the Chairperson puts the question to the vote and declares the result.
- (d) When that clause or group of clauses has been agreed to or deleted, the procedure is repeated for subsequent clauses and groups of clauses.
- (e) When all other clauses have been agreed to or deleted, the procedure is repeated for:
 - (i) the Preamble, if any; and
 - (ii) the Title.

~~2.6.57.6.~~ When the Bill is considered as a whole, or all clauses not deleted have been agreed to:

- (a) the Chairperson says
The question is, THAT the Bill as a whole be agreed to
and then puts that question to the vote.
- (b) If the vote is carried, then the Chairperson certifies on a copy of the Bill that it is a true copy of the Bill as agreed to by the Committee.

~~2.7.57.7.~~ Consideration of the Bill continues according to *Standing Order* ~~58~~⁶⁵.

~~3.58.~~ Synod reconvenes

~~3.1.58.1.~~ Upon the Committee completing its work, Synod is deemed reconvened.

~~3.2.58.2.~~ The Chairperson reports to the President that:

THE Committee has agreed to the Bill with [*or without*] amendment/s.

~~3.3.58.3.~~ The President puts to the Synod the motion:

THAT the report be agreed to.

Any member may then move:

THAT the Bill [*or a specified clause or clauses of the Bill*] be recommitted to the Committee to consider an amendment.

If the member's motion is carried, then:

- (a) the procedure at *Standing Order* ~~57~~⁶⁴ is followed; and
- (b) the Committee considers only amendments related to the purpose of the recommitment.

If the member's motion is lost, then the President's question is put to the vote.

If the question is answered in the negative, then the Bill lapses.

If Synod agrees to the Chairperson's report and the President has the copy of the Bill certified by the Chairperson as correct, then the passing of the Bill may proceed forthwith ~~or be made an Order of the Day for another time~~.

~~58.4.~~ The passing of the Bill proceeds according to *Standing Order* ~~60~~⁶⁶.

59. Voting on legislation

59.1. When legislation is being considered, the procedure in Standing Order 62.4 applies in full only to the final motion that the legislation do now pass.

59.2. For all other motions in relation to legislation, it is modified as follows:

- (a) the President votes with the clergy; and
- (b) the Chairperson declares the vote:
 - (i) carried if carried by the laity and the clergy by the required majority; or
 - ~~3.4.~~(ii) lost.

4.60. Passing of the Bill

~~4.1.60.1.~~ The passing of the Bill ~~may be~~ considered ~~at the time forthwith or as appointed by an Order of the Day.~~

~~4.2.60.2.~~ The President invites the mover of the Bill to move:

THAT the Bill *[as agreed by Committee]* do now pass.

~~4.3.60.3.~~ The Bill comes into force according to *Standing Order 61*~~67~~.

5.61. Coming into force as a Statute

~~5.1.61.1.~~ If the motion that the Bill do now pass is carried, then:

- (a) if the Bill was not considered in Committee, the Bill as introduced *(with or without amendment)*; or
- (b) if the Bill was considered in Committee, the Bill as certified by the Chairperson becomes a Statute of the Diocese.

~~5.2.61.2.~~ Both Secretaries are to certify on a copy of the Statute that it is a copy of the Statute as passed and the date of its passing.

~~5.3.61.3.~~ The Statute as certified by the Secretaries comes into force at the time that it is signed by the President.

CONSIDERATION OF OTHER BUSINESS

~~6. Consideration of Business for which no other provision has been made~~

~~6.1. Commencement of debate:~~

- ~~(a) The President or Chairperson calls on the mover to move the motion, and the mover speaks to it.~~
- ~~(b) The seconder seconds the motion and may reserve the right to speak.~~

~~6.2. Discovery of dissent:~~

- ~~(a) The President or Chairperson asks if any member wishes to speak against the motion.~~
- ~~(b) If there are no speakers against the motion, then:~~
 - ~~(i) the President or Chairperson puts the motion to the vote; or~~
 - ~~(ii) at their discretion, the debate continues until the provisions of *Standing Order 44* are invoked.~~

~~6.3. Continuation of debate:~~

- ~~(a) The President or Chairperson next calls a speaker who opposes the motion, and then one who supports it.~~
- ~~(b) Debate continues with speakers for the Ayes and Noes alternating until either:~~
 - ~~(i) there are no more speakers for one side; or~~
 - ~~(ii) the provisions of *Standing Order 44* are invoked.~~
- ~~(c) When there are no more speakers for one side, the President or Chairperson:~~
 - ~~(i) puts the motion to the vote forthwith; or~~
 - ~~(ii) at their discretion, the debate continues until the provisions of *Standing Order 45* are invoked.~~

~~6.4. Closure of debate:~~

- ~~(a) The right of reply may be exercised by either the mover or the seconder of the motion.~~
- ~~(b) The President or Chairperson puts the motion to the vote as provided in *Standing Order 69.1*.~~
- ~~(c) The President or Chairperson declares the result.~~

VOTING AND ELECTIONS ON MOTIONS

~~7.62. Voting~~

~~7.1.62.1.~~ Where a motion or amendment contains more than one part, the President or Chairperson:

- (a) may call for a vote on each part separately and in order; and
- (b) must do so at the request of any member.

Parts may be grouped together and taken as one part for voting.

~~7.2.62.2.~~ Motions *including requests for leave* are carried on a simple majority of the members present and voting unless another majority is specified by these Standing Orders or other Statute.

- (a) *Standing Orders 14.1(b), 14.3 and 50.4(c)(i)* require a two-thirds majority of the members present and voting.
- (b) Alterations to the Constitution are carried by not less than three-fourths of the members present voting as one body.
- ~~(c) Leave is granted on a simple majority of the members present and voting.~~

~~7.3.62.3.~~ ¹¹When putting a motion:

- (a) the President or Chairperson may decide that voting be carried out electronically by an electronic means recommended by the Diocesan Registrar and approved by the Steering Committee; or
- (b) if the electronic system is not used then, the vote may be judged on the voices by:
 - (i) calling on those in favour to say "Aye";
 - (ii) calling on those against to say "No"; and
 - (iii) stating whether the motion is carried or lost.
- (c) any member may then call for a show of hands, upon which the President or Chairperson:
 - (i) calls on those in favour to raise one hand;
 - (ii) calls on those against to raise one hand; and
 - (iii) states whether the motion is carried or lost.

¹¹ Amended Synod 2025

- (d) any member may then call for a count, whereupon no member may enter or leave the Synod hall until the result is declared. The count is conducted as follows:
 - (i) the President or Chairperson appoints tellers to count the hands;
 - (ii) the procedure in 62.3(c) ~~69.3(e)~~ is followed except that the tellers:
 - (A) count the hands;
 - (B) report their counts to the Returning Officer who collates the counts and determines whether the motion is carried or lost;
 - (C) the Returning Officer informs the President or Chairperson of the result; and
 - (D) the President or Chairperson declares the result.

~~7.4.62.4. Subject to Standing Order 69.5, A~~ any two clerical members or any four lay members may call for a vote by Houses. The procedure in *Standing Orders* ~~69.3(e) or 62.3(d)~~ 69.3(d) applies, except that:

- (a) the President:
 - (i) first calls upon the laity to vote; and then
 - (ii) calls upon the clergy other than the President to vote;
- (b) the tellers report their counts from the laity and the clergy to the Returning Officer;
- (c) the President declares the vote:
 - (i) carried if carried by the laity and the clergy by the required majority; or
 - (ii) lost.
- (d) the President submits each Resolution carried under *Standing Order* ~~68.4(e)~~ 62.4(c)(i) to the Archbishop for assent or dissent.
- (e) The Archbishop may delay deciding whether or not to assent to a Resolution carried under *Standing Order* 62.4(c)(i) ~~69.4(e)(i)~~ for up to one month, and the provisions of the Constitution apply.

~~7.5. When legislation is being considered, the procedure in Standing Order 69.4 applies in full only to the final motion that the legislation do now pass. For all other motions in relation to legislation it is modified as follows:~~

- ~~(a) the President votes with the clergy; and~~
- ~~(b) the Chairperson declares the vote:~~
 - ~~(i) carried if carried by the laity and the clergy by the required majority; or~~
 - ~~(ii) lost.~~

~~7.6.62.5.~~ No person may vote as proxy for a member.

8.63. Elections by Synod¹²¹³

8.1.63.1. Where a ballot is required for an election, the procedure set out below applies.

8.2.63.2. The Diocesan Registrar:

- (a) must arrange for electronic voting for all elections. Voting must be carried out using an approved electronic means; and
- (b) determines by random selection the order in which the names of the nominees appear on the ballot papers.

8.3.63.3. If for any reason the electronic voting means is not available during the time set aside for voting the ballot must be held at a later date when the electronic means becomes available

8.4.63.4. The President determines the time set aside for voting.

8.5.63.5. An electronic ballot vote is invalid if the number of nominees voted for exceeds the number of vacancies to be filled.

8.6.63.6. The Returning Officer must receive a report on the results of electronic voting

8.7.63.7. The Returning Officer gives to the President a report as to the number of votes received by each nominee.

If an equal number of votes is received by two or more nominees, the President exercises a casting vote and may do so by random selection.

¹² Amended Synod 2022

¹³ Amended Synod 2025

~~8.8.63.8.~~ The President declares elected the nominees who have received the highest number of votes and the Returning Officer's report is then recorded in the minutes of the ~~Sitting~~ Session of Synod.

SELECT COMMITTEES

~~9.~~ Establishment and membership

~~9.1. A Select Committee of Synod is established by passing the motion:~~

~~— THAT a Select Committee be established to [the purpose of the Select Committee].~~

~~9.2. The membership of the Select Committee is established by passing the motion:~~

~~— THAT [list of names] be appointed to the Select Committee.~~

~~— or the motion:~~

~~— THAT the Select Committee be elected by ballot.~~

~~9.3. The President appoints a convenor for the Select Committee from among those elected by ballot; or, where there is no ballot, the mover of the motion is appointed convenor.~~

~~9.4. The Select Committee:~~

~~(a) elects its own chairperson, who is to sign its report; and~~

~~(b) continues to exist until:~~

~~(i) its report is finally dealt with by Synod; or~~

~~(ii) permission for its dissolution is granted by Synod.~~

~~9.5. If the Select Committee is directed specially to report to the current Session of Synod, then it does so. If not, the Select Committee:~~

~~(a) has the power to sit during the recess; and~~

~~(b) reports to the next Session of Synod.~~

GENERAL PROVISIONS

~~10.64.~~ Public access to Synod

~~10.1.64.1.~~ Synod meetings are open to the public, who have free access to the visitors' gallery.

~~10.2.64.2.~~ Members ~~are to~~ must sit on the floor of Synod, so that:

(a) they can participate in the business of Synod; and

(b) visitors have full access to the visitors' gallery.

~~10.3.64.3.~~ By leave of Synod, visitors may be granted:

(a) a seat on the floor of Synod;

(b) the right to speak without the right to vote or of proposition.

~~10.4.64.4.~~ At the request of three members, the President orders all visitors to withdraw from Synod.

SYNOD'S DAILY AGENDA

~~11.65.~~ The business to be transacted on the first day of Synod

~~(a)~~ The President's address is delivered.

~~11.1.(b)~~ The President informs Synod of those officers whom the President has appointed in accordance with Standing Order 6.

~~11.2.65.2.~~ The business to be transacted on the second day or any subsequent day of Synod

~~11.3.65.3.~~ Prayers.

~~11.4.65.4.~~ The President orders all members who have not yet registered their attendance by collecting their name tag and voting device from the Information Desk to do so.

~~11.5. At the first Sitting~~

(a) A list of apologies from those unable to attend Synod is tabled.

(b) The President asks Synod

Is leave of absence granted?

and puts that question to the vote.

(c) Motions for the election of officers as set out in *Standing Order 7 (if required)*.

~~(d) Appointment of officers as set out in Standing Order 6.~~

~~11.6.65.5.~~ Questions on notice (*Standing Order 23*)

~~11.7.65.6.~~ Notices of motion appearing on the Business Paper (*Standing Order 25.1*).

~~11.8.65.7.~~ Presentation of Petitions

~~11.9.65.8.~~ Reports of Committees including the Minute Reading Committee, which are presented, read and received or otherwise dealt with

~~11.10.65.9.~~ Late questions, late notice of motion, and late motions.

See Standing Orders 19, 25.2 and 23.

~~11.11.65.10.~~ Orders of the Day. The President:

(a) informs Synod of any Orders of the Day determined by the Steering Committee; and

(b) asks if there are further motions for Orders of the Day.

See Standing Order 50.4.

~~11.12.65.11.~~ Consideration of formal business.

- (a) Discovery and reception of formal reports.

See Standing Order 51.

- (b) Discovery of formal motions.

See Standing Orders 52.3 and 52.4

~~11.13.65.12.~~ Matters on the Business Paper.

~~11.14.65.13.~~ The Sitting closes with prayer.

~~12. The business to be transacted on the third day of Synod, in order~~

~~12.1. Prayers.~~

~~12.2. Questions on notice (Standing Order 24)~~

~~12.3. Presentation of Petitions~~

~~12.4. Reports of Committees including the Minute Reading Committee, which are presented, read and received or otherwise dealt with.~~

~~12.5. Late questions, late notice of motion, and late motions.~~

See Standing Orders 19, 25.2 and 23.

~~12.6. Orders of the Day. The President:~~

- ~~(a) informs Synod of any Orders of the Day determined by the Steering Committee; and~~

- ~~(b) asks if there are further motions for Orders of the Day.~~

See Standing Order 50.4.

~~12.7. Consideration of formal business.~~

- ~~(a) Discovery and reception of formal reports.~~

See Standing Order 50.

- ~~(b) Discovery of formal motions.~~

See Standing Orders 52.3 and 52.4

~~12.8. Matters on the Business Paper.~~

~~12.9. Announce the date of the next session of synod~~

~~The Sitting closes with prayer.~~

STANDING ORDERS¹ OF THE PERTH DIOCESAN SYNOD 2027

Glossary and Interpretation	1
The summons	2
The President and courtesies of members	2
Appointed or Elected Synod Officers	2
Powers and duties of Synod Officers	3
Concerning Standing Orders	4
Meeting times and quorum	4
Early questions and motions on the Business Paper	4
Late Questions and motions at Synod	5
Elections by Synod	5
Formal Motions	6
Speeches on motions	6
Provisions for all motions	7
Provisions for amendments to motions	7
Procedural motions	8
Orders of the Day	9
Consideration of reports	10
Consideration of controversial and/or vital business	10
Consideration of General Synod Canons	10
Consideration of Diocesan legislation	11
Voting on motions	13
General provisions	14
Synod's daily agenda	14

GLOSSARY AND INTERPRETATION

1. Explanation of certain terms

- 1.1. The explanations provided in Standing Order 1.2 are to assist members of Synod and do not vary any meanings given to the terms in any Statute or in these Standing Orders.
- 1.2. Brief explanations of terms and concepts:

Canon: legislation passed by General Synod with a view to providing uniform legislation across the whole of Australia. It has no force in a Diocese until adopted in that Diocese. Provisional Canons have no force until assented to in accordance with the Constitution and then adopted by a particular Diocese.

Committee: Synod may resolve to form itself into a committee of the whole, allowing the business before it to be handled in a less formal way. There will be an announcement that Synod is in committee, and the President's pastoral staff will be laid down.

Constitution means the constitution of the Anglican Church of Australia.

Diocesan Council: means the body constituted by the Diocesan Council Statute, and which is the body that acts on behalf of Synod when Synod is in recess.

General Synod: the national Synod of the Anglican Church of Australia.

Synod: a body of licensed clergy and elected laity who make decisions under the leadership of the Archbishop. In this Diocese each Synod has a life of three years and is referred to as "The Nth Synod of the Diocese".

Voting by Houses: Most decisions of Synod are made by the clergy and laity voting together, and legislative decisions require the President's assent. A vote 'by Houses' may also be called for. In that case, the provisions of Standing Order 62.4 applies.

2. Interpretation

- 2.1. The meanings of words and phrases given in the Interpretation Statute 2016 apply in these Standing Orders except that for the purposes of the Standing Orders the words and phrases listed below have their meanings given or altered as follows:

Bill: a bill for a Statute and, in relation to a Statute, the bill for that Statute.

Business Paper: the document setting out the business to be considered by Synod and the order in which it is proposed to be dealt with.

Chairperson: the chairperson of a Committee.

Clause: includes a schedule to a Bill.

Committee: a committee of the whole Synod.

Formal business: a motion or report upon which there is no debate.

member: a member of Synod or of the committee of the whole Synod.

¹ Pursuant to sections 12(1) and 12(2) of the Constitution Act of the Diocese of Perth 1871

Order of the Day: the result of a resolution of Synod that a matter will be dealt with at a particular time and on a particular day.

Resolution: a motion that has been passed by Synod.

Secretary or Secretaries: the secretaries elected by Synod.

Session: an assembly of members of Synod, normally held annually, and referred to as “The 1st/2nd/3rd Session of the Nth Synod”.

Sitting: each of the sitting days of a Session.

Statute: any existing Statute or Bill that is passed in accordance with Standing Order 60 and has come into force in accordance with Standing Order 61.

THE SUMMONS

3. The summons

- 3.1. The Archbishop is to summon all members of Synod to each Session by sending the summons to them not less than twenty-eight days before its commencement.
- 3.2. The summons is to include:
 - (a) the dates and times of each Sitting;
 - (b) the place of Sitting; and
 - (c) such other details as may assist members.
- 3.3. The summons contains or is accompanied by:
 - (a) a copy of the reports to be presented at the Session as received by the Diocesan Registrar;
 - (b) a copy of these Standing Orders;
 - (c) the Business Paper as ordered by the Steering Committee, which will include:
 - (i) the Synod timetable;
 - (ii) a draft of every Bill for a Statute or amendment to a Statute to be considered together with explanatory memorandum or appendices;
 - (iii) the text of every motion, question and notice that the Diocesan Registrar has placed on the Business Paper;
 - (iv) a notice of elections in relation to all vacancies in elected positions to be filled by Synod other than those referred to in Standing Order 6.1, and nomination forms for them; and
 - (v) a list of the names of all members of Synod, and their parish, entity or basis of membership of Synod.

THE PRESIDENT AND COURTESIES OF MEMBERS

4. The President of Synod

- 4.1. The Archbishop is the President of Synod.
- 4.2. The President is to conduct Synod’s business according to these Standing Orders and:
 - (a) may speak on any matter before Synod or Committee without vacating the chair; and
 - (b) is to decide all questions of order. The President’s decision is final unless Synod resolves to alter it.
- 4.3. Members of Synod are to:
 - (a) stand, if able, when the President enters or leaves the Synod hall;
 - (b) remain where they are and keep silence while the President is entering or leaving the hall; and
 - (c) address all remarks to the President, using the style “Mr [or Madam] President” as appropriate.

5. Courtesies by members of Synod

- 5.1. Members of Synod are:
 - (a) to be seated and keep silence when the President or Chairperson rise in their place, and remain seated in silence until they resume their seat;
 - (b) to allow any member who has the call of the President or Chairperson to speak without interruption, except to ask a question of order;
 - (c) if able, to stand when speaking;
 - (d) to adhere to the subject of the debate; and
 - (e) to refrain from making comments on, or attributing improper motives to, any other member.
- 5.2. When their turn to speak draws near, members of Synod intending to speak on any matter are to move to vacant seats near the microphones or such other places appointed for speaking and may return to their previous seat after they have spoken.
- 5.3. All documents etc. to be circulated to members during Synod must:
 - (a) have the prior approval of the President; or
 - (b) have the authority of a Statute or of these Standing Orders.

APPOINTED OR ELECTED SYNOD OFFICERS

6. Appointment of officers

- 6.1. At the first Sitting of each Session, the President will appoint the following officers:
 - (a) a Steering Committee of at least three members;
 - (b) a Drafting Committee of at least two members;

- (c) a Minute Reading Committee of one clerical and two lay members;
 - (d) a Chairperson of Committees and a Deputy Chairperson of Committees; and,
 - (e) one returning officer who is not a member;
 - (f) at least eight tellers who are not members, who may be required.
- 6.2. The term of office for these officers shall be for that Session or until their successors are appointed.
- 7. Election of Synod Secretaries**
- 7.1. ²Every three years, at the first Sitting of the Session, the Synod is to elect from among its members one clerical Secretary and one lay Secretary.
- 7.2. The appointment of these Secretaries will become effective at the beginning of the first Sitting of the Session of the Synod following that at which they were elected and will be for nominally three years or until the appointment of their successors becomes effective.
- 8. Vacancies among appointed or elected officers**
- 8.1. Appointed or elected officers may resign their office by written notice to the Diocesan Registrar, upon receipt of which their office becomes vacant.
- 8.2. Elected offices are deemed vacant when the officer ceases to be a member of Synod by death or any other cause.
- 8.3. Vacancies among offices may be filled for the remainder of their term either by:
- (a) the Diocesan Council appointing an eligible person to the office; or
 - (b) the Synod electing an eligible person.
- 8.4. If an elected officer is absent for any part of Synod, or otherwise unwilling or unable to perform the duties of the office, then Synod appoints another member to perform the duties on a temporary basis.

POWERS AND DUTIES OF SYNOD OFFICERS

9. The Steering Committee

- 9.1. The Steering Committee, in consultation with the President:
- (a) determines how the hours of meeting are allocated, including:
 - (i) any Orders of the Day that it deems appropriate, whether:
 - (A) by its own initiative; or
 - (B) upon request from a member;
 - (ii) the times of breaks for worship, meals and other purposes;
 - (b) determines the order in which business is considered as required;
 - (c) identifies items of business that it considers to be:
 - (i) controversial; or
 - (ii) vital to the life of the Diocese; and
 plans for such business as required by Standing Order 45.2.
- 9.2. The Steering Committee may consult with the Diocesan Registrar and such others as it deems appropriate.
- 9.3. Synod may alter the arrangements proposed by the Steering Committee by passing a resolution to that effect.

10. The Drafting Committee

- 10.1. The Drafting Committee:
- (a) makes editorial and drafting changes to the text of motions to be placed on the Business Paper, while preserving their meaning; and
 - (b) on referral by Synod or Committee, drafts forms of words for motions and amendments to achieve the ends expressed by Synod or Committee.

11. The Secretaries

- 11.1. The Secretaries:
- (a) provide a Register of attendance for each Synod;
 - (b) prepare Minutes of the proceedings of Synod whether in Committee or not;
 - (c) hold the original Reports, Statutes and Resolutions of the Synod; and
 - (d) may make editorial alterations to matters considered by the Synod or the Committee provided that the substance of the matter is unchanged. Such alterations include:
 - (i) correcting grammatical, typographical and spelling errors; and
 - (ii) re-numbering sections and cross-references in consequence of amendments.
- 11.2. At the close of each Session the Secretaries are to deliver to the Diocesan Registrar the documents referred to in Standing Order 11.1.

12. The Returning Officer³

- 12.1. The Returning Officer has oversight of all voting and elections, including:
- (a) oversight of electronic voting
 - (b) receiving the reports of the tellers
 - (c) supervising the distribution of ballot papers and their return;
 - (d) determining the validity of ballot papers; and

² Amended Synod 2019

³ Amended Synod 2025

- (e) reporting the results of counts and ballots to the President or Chairperson.
- 12.2. The Returning Officer may enlist the help of the scrutineers when distributing ballot papers.
- 13. Minute Reading Committee**
- 13.1. After each Session, the Minute Reading Committee:
 - (a) reads and, if necessary, corrects the Minutes and provides a copy to the Secretaries.
- 13.2. The President is to present:
 - (a) the Minutes of the previous Session to the next meeting of Diocesan Council where the Minutes are to be considered for adoption and signing; and
 - (b) the adopted and signed Minutes from the previous Session to the next Session.

CONCERNING STANDING ORDERS

- 14. Standing Orders: variation and cases not provided for**
- 14.1. Any Standing Order may at any time be temporarily suspended or varied if a motion to that effect is proposed:
 - (a) with notice and carried by a majority of the members present and voting; or
 - (b) without notice and carried by a two-thirds majority of the members present and voting.
- 14.2. The form of words for a temporary suspension of Standing Orders is:
 THAT so much of Standing Orders be suspended as would prevent *[a description of that which it is desired to do]*.
 If the motion is carried, then Standing Orders are suspended until the purpose of the suspension is accomplished, at which point they are deemed reinstated.
- 14.3. Any Standing Order may be permanently rescinded or varied if a motion to that effect is carried by a two-thirds majority of the members present and voting.
- 14.4. In cases for which no provision is made in Standing Orders, the President is to decide in accordance with the rules, forms and practices of the House of Representatives of the Federal Parliament of the Commonwealth of Australia.

MEETING TIMES AND QUORUM

- 15. Days and times of meeting**
- 15.1. The President determines the hours of meeting in consultation with the Steering Committee.
- 15.2. The President takes the Chair at the appointed commencement time of each Sitting and commences the business as soon as a quorum is present.
- 16. Quorum**
- 16.1. The quorum for Synod and for Committee is:
 - (a) the President;
 - (b) one quarter of the members of the House of Clergy; and
 - (c) one quarter of the members of the House of Laity.
- 17. When a quorum is lacking**
- 17.1. If there is no quorum within thirty (30) minutes of the President taking the Chair at the commencement of a Session, then the President adjourns Synod to its next Session.
- 17.2. At any time, a member may ask the President or Chairperson if a quorum is present, and business is suspended immediately, and the members present are counted.
 - (a) If a quorum is present, then business resumes at the point at which it was left off.
 - (b) If there is no quorum and a quorum is not formed within five minutes, then:
 - (i) if Synod is in Committee, the Chairperson leaves the chair and reports the lack of a quorum to the President who shall adjourn Synod to its next Session; or
 - (ii) if Synod is not in Committee, the President shall adjourn Synod to its next Session.
 - (c) If a quorum is present when Synod resumes then it proceeds with its business where it left off, except that Orders of the Day take precedence.

EARLY QUESTIONS AND MOTIONS ON THE BUSINESS PAPER

- 18. Early questions**
- 18.1. If the text of a question to be asked of the President is received by the Diocesan Registrar not less than fifty (50) days before the commencement of the Session at which it is to be asked, along with the name of the questioner, then:
 - (a) the Diocesan Registrar or the Drafting Committee may make editorial or drafting changes to the text of the question, while preserving its meaning; and
 - (b) the Diocesan Registrar places the question on the Business Paper, and it takes precedence over all late questions.
- 18.2. The President or the President's nominee must provide an answer or other response, which will be printed in the Business Paper.
- 18.3. All questions asked, and any answers given, will be taken as read and will be recorded in the Minutes.

19. Early motions

- 19.1. ⁴The text of any motion to be placed upon the Business Paper must be received by the Diocesan Registrar not less than fifty (50) calendar days before the commencement of the Session at which it is to be considered², along with the names of its mover and seconder.
- 19.2. **Motions involving expenditure:** Any motion that will, if passed, result in expenditure from the Diocesan Council budget over \$20,000 shall not be included on the Business Paper for a Session unless it sets out, or is accompanied by a paper produced in consultation with the Diocesan Secretary setting out the financial effect or impact of the motion.
- 19.3. The Diocesan Registrar or the Drafting Committee may make editorial or drafting changes to the text of any motion, while preserving its meaning.
- 19.4. The Diocesan Registrar places the motion on the Business Paper, and it takes precedence over all late motions.
- 20. Notices of motion for Statutes**
- 20.1. Where a Statute requires that Synod be notified of a motion in advance, notice must be given using the following form of words:
- I give notice that at the next Session, I propose to move THAT [the words or the purpose of the motion to be moved].
- 20.2. Notices of motion must satisfy the requirements of Standing Order 19 and are treated under it as if they were motions.
- 20.3. Any motion for a Bill for a Statute or for amendments to a Statute is treated according to Standing Order 19 except that it must be received by the Diocesan Registrar not less than sixty-three days before the commencement of the Session at which it is to be considered.
- 20.4. Synod may order the introduction of a Bill for a Statute or amendments to a Statute on the report of a committee, without complying with the requirements of Standing Order 20.3.
- 20.5. All notices of motion are placed on the Business Paper and recorded in the Minutes.

LATE QUESTIONS AND MOTIONS AT SYNOD

21. Late questions

- 21.1. At the time provided under Standing Order 65.9 any member:
- (a) may ask a question of the President; and
 - (b) must then give two legible copies of the question to the Secretaries.
- The question is added to the Business Paper after all other questions, and a copy is posted on a notice board in the venue where the Synod is meeting.
- 21.2. All late questions are recorded in the Minutes.
- 21.3. The President will endeavour to answer a late question during that Session.
- 21.4. If this is not possible for any reason, the question together with the relevant answer will be placed on the Business Paper of the next Session.

22. Late motions

- 22.1. The procedure for motions not meeting the requirements of Standing Order 19 is as follows:
- (a) legible copies of the motion are given to:
 - (i) the President; and
 - (ii) the Secretaries;
 - (b) at the time provided under Standing Order 65.9, the member seeking inclusion of the motion in the Business Paper is given one minute to state the purpose of the motion and to justify its inclusion;
 - (c) any member opposing the inclusion is given one minute to explain their reasons, without debating the purpose of the motion; and
 - (d) the President asks:
Is leave granted to include the motion in the Business Paper?
- If leave is granted, the motion is added to the end of the Business Paper.
- 22.2. The President may refer to the next Session or to the Diocesan Council any late motions involving expenditure from the Diocesan Council budget over \$20,000.

ELECTIONS BY SYNOD

23. Elections

- 23.1. Notice of all vacancies other than those referred to in Standing Order 6 must be given in the Summons.
- 23.2. Any two (2) members may nominate in writing any eligible person for election to fill a vacancy, provided that the person gives their signed consent on the nomination form.
- 23.3. The nomination form is to:
- (a) include biographical details of the nominee; and

⁴ Amended Synod 2019

- (b) ⁵be received by the Diocesan Registrar not less than ten (10) calendar days before the commencement of the Session at which the election is to take place.
- 23.4. Where, after the close of nominations, the number of nominees:
 - (a) exceeds the number of vacancies, then an election is held as provided in Standing Order 70; or
 - (b) does not exceed the number of vacancies, then:
 - (i) the nominees are declared elected; and
 - (ii) any remaining vacancies are filled by Diocesan Council.
- 23.5. ⁶Should any vacancy or vacancies fail to be notified under Standing Order 23.1, or should any election fail for any cause, the vacancy shall be filled by the Diocesan Council.

FORMAL MOTIONS

24. Formal motions

- 24.1. No motion for legislation is taken formally.
- 24.2. The President discovers formal motions:
 - (a) at the time provided under Standing Order 65.11(b); and
 - (b) at such other times as the President deems appropriate.
- 24.3. The President advises Synod that:
 - (a) Formal motions will not be debated, except that the mover may speak to them; any member who wishes to debate a motion is to say "Object" when the item number of that motion is read; and
 - (b) any motion to which there is an objection will be debated in the normal course of business.
- 24.4. The President reads to Synod the item number of each motion that is not for legislation as listed in the Business Paper, and any motion to which no objection is raised is deemed formal.
- 24.5. Unless they are the subject of an Order of the Day, formal motions are dealt with as they arise in the Business Paper.
- 24.6. Formal motions are dealt with as follows:
 - (a) the mover proposes the motion and may speak to it;
 - (b) the seconder seconds the motion without speaking to it; and
 - (c) the question is put without debate.

SPEECHES ON MOTIONS

25. Speaking in Synod

- 25.1. When a motion is before Synod, members may speak only once to that motion and to each motion for amendment, except that:
 - (a) the proposer of a principal motion has the right of reply;
 - (b) seconding a principal motion or an amendment to a motion formally does not constitute speaking to it; and
 - (c) the asking or answering of a question for clarification or a procedural question does not constitute speaking to a motion.

26. Duration of speeches on Motions⁷

- 26.1. Standing Orders specify the duration of certain speeches as follows:
 - (a) leave to include a late motion in the Business Paper: see Standing Order 22;
 - (b) controversial and/or vital motions: see Standing Order 46.1(c).
- 26.2. On a motion that a bill be approved in principle:
 - (a) the mover may speak for not more than fifteen (15) minutes in support of the motion,
 - (b) the seconder may speak for not more than ten (10) minutes, and
 - (c) any other member speaking to the motion and the mover speaking in reply may speak for not more than five (5) minutes.
- 26.3. On any motion other than those referred to in Standing Orders 26.1 and 26.2:
 - (a) the mover may speak for up to five (5) minutes when proposing the motion, provided that the motion is not an amendment;
 - (b) the mover of an amendment, any other speaker and the mover speaking in reply may speak for not more than three (3) minutes,
 except that no time restriction is placed upon the mover and seconder of the reports named in Standing Order 44.5
- 26.4. Extensions of time are at the discretion of Synod or Committee.
- 26.5. The President or Chairperson, or their nominee, indicates:
 - (a) when one (1) minute of each speaker's allotted time remains; and
 - (b) when the speaker's allotted time has expired.

⁵ Amended Synod 2019

⁶ Taken from Statute to Regulate Elections by Synod 1974-82, which is otherwise duplicated by the Standing Orders

⁷ Amended Synod 2022

27. Multimedia

- 27.1. Speakers may:
- (a) read from a prepared text; and
 - (b) use audio-visual and other aids to support their speeches.

28. Speakers not to be interrupted

- 28.1. Except to ask a question of order, no member is to interrupt a speaker by proposing any motion or by asking the question in Standing Order 38.1.

PROVISIONS FOR ALL MOTIONS**29. Repetition not permitted**

- 29.1. No motion may be moved in any Session that is the same in substance as any motion already dealt with in the same Session.

30. Moving, seconding and withdrawing

- 30.1. All motions must be moved and seconded, without which a motion is deemed lapsed; except that amendments in Committee require no seconder.
- 30.2. Synod or Committee may grant leave for the mover to withdraw a motion, whether debate upon it has commenced or not.
- 30.3. Withdrawal of a motion does not constitute dealing with it.

31. When the mover and/or seconder are absent

- 31.1. When Synod comes to consider a motion and the mover is absent, then the seconder may seek leave to move the motion standing in the name of the mover. If leave is:
- (a) granted, then the seconder becomes the mover and any other member may second the motion; or
 - (b) refused, then Standing Orders 31.3(b) and 31.3(c) apply.
- 31.2. When Synod comes to consider a motion and the seconder is absent, then any other member may second the motion.
- 31.3. When Synod comes to consider a motion and both the mover and the seconder are absent, then:
- (a) any member may seek leave to move the motion and if leave is granted, that member becomes the mover and any other member may second the motion; or
 - (b) if no member seeks and is granted leave to move the motion, then any member may move: THAT consideration of the motion be postponed.
If that motion is carried, then the motion is placed at the end of the Business Paper.
 - (c) If no member is granted leave to move the motion and the motion is not deferred, then it is deemed lapsed.

32. Ordering of speakers

- 32.1. When Synod comes to consider any motion, speakers shall move forward and take their place on the seats provided in the Synod hall and the President shall direct the order of speakers.

PROVISIONS FOR AMENDMENTS TO MOTIONS**33. Amendments before motion introduced**

- 33.1. At any time after the Business Paper has been circulated and before a motion comes under consideration, any member may propose to its mover that it be amended.
- 33.2. The mover of a motion may prepare an amended text of the motion incorporating:
- (a) amendments proposed by other members and acceptable to the mover; and
 - (b) amendments proposed on the mover's own initiative.
- 33.3. When the President calls upon the mover to introduce the motion, the mover may first seek leave of Synod to move it in the amended form.
If leave is granted, then the motion is moved in its amended form. If not, then the original form of the motion is moved.

34. Amendments after motion introduced

- 34.1. Any member may move an amendment to a motion under consideration.
- 34.2. All amendments must be seconded, except that:
- (a) the mover of a motion or amendment being amended may accept the amendment, whether seconded or not, whereupon the amendment is deemed carried; and
 - (b) amendments in Committee do not require a seconder.
- 34.3. Before any amendment is moved, legible copies of it must be given to:
- (a) the President or the Chair of Committees; and
 - (b) the Secretaries.
- 34.4. Amendments cannot:
- (a) be proposed to parts of a motion or amendment located before the last part of the motion or amendment dealt with by Synod or Committee; or
 - (b) be the same in substance as a previous amendment to the motion.
- 34.5. By leave of Synod or Committee, the mover of an amendment may withdraw it.
- 34.6. Withdrawal of an amendment does not constitute dealing with it or with the motion or amendment that it sought to amend.

34.7. No amendment may reverse the meaning of the motion or amendment that it seeks to amend.

35. Nested amendments

35.1. Amendments may be proposed to amendments proposed to amendments and so on. That is, amendment motions may be nested to any extent required.

The last amendment proposed must be dealt with before the next preceding amendment and so on, until finally the principal motion (as amended) is dealt with.

35.2. The procedure for amendments nested to two levels is as follows, and illustrates the procedure for deeper levels of nesting:

- (a) The principal motion is moved and seconded, and debate commences.
 - (i) An amendment may be moved and seconded, and debate on the amendment commences.
 - (A) An amendment to the amendment may be moved and seconded, and debate on it commences.
 - (B) The amendment to the amendment is dealt with. If carried, the amendment at 35.2(a)(i) (as amended) becomes the subject of debate.
 - (ii) The amendment at 35.2(a)(i) (as amended) is debated and dealt with. If carried, the principal motion in 35.2(a) (as amended) becomes the subject of debate. Debate on the principal motion in 35.2(a) (as amended) continues.
 - (iii) A further amendment to the principal motion in 35.2(a) (as amended) may be moved and seconded, and debate on the further amendment commences.
 - (A) An amendment to the further amendment may be moved and seconded, and debate on it commences.
 - (B) The amendment to the further amendment is dealt with. If carried, the further amendment 35.2(a)(iii) (as amended) becomes the subject of debate.
 - (iv) The further amendment (as amended) is dealt with. If carried, the principal motion in 35.2(a) (as further amended) becomes the subject of debate. Debate on the principal motion in 35.2(a) (as further amended) continues.
- (b) The principal motion in 35.2(a) (as further amended) is dealt with.

36. Forms of words for amendments

36.1. Members are to use the following forms of words when proposing amendments:

- (a) Where the intention is to replace all of the words of the original motion with other words: THAT all the words after the word 'that' be deleted and the following words be inserted in lieu thereof: '*[the new words]*'.
- (b) Where the intention is to retain the words of the original motion up to a certain point and replace all of the subsequent words with other words: THAT all the words after the word/s '*[the last word/s to be retained and their location, if required for clarity]*' be deleted [***] and the following words be inserted in lieu thereof: '*[the new words]*'.
- (c) Where the intention is to replace specific words of the original motion with other words: THAT the word/s '*[the word/s to be deleted]*' after the word/s '*[the last word/s before the word/s to be deleted and their location, if required for clarity]*' be deleted [***] and the following words be inserted in lieu thereof: '*[the new words]*'.
- (d) Where it is desired to delete words without inserting other words then the motion may stop at the point marked [***] in 36.1(b) and 36.1(c).
- (e) Where it is desired to insert words without deleting any words: THAT the word/s '*[the word/s to be inserted]*' be inserted after the word/s '*[the last word/s before the insertion point and their location, if required for clarity]*'.
- (f) Other forms of words modelled on those above may be used.

36.2 The provisions of these Standing Orders are subject to an over-riding discretion in the President or the Chairperson to put to the Synod or the Committee any other procedure which will best work for the efficient dispatch of the business of the Synod.

PROCEDURAL MOTIONS

37. Motions that supersede the motion being debated

37.1. At any time during debate, a member may move one of the following motions:

- (a) THAT Synod proceed to the next business.
 - (i) If carried, then the current motion lapses and the next business is brought on.
 - (ii) If lost, then debate of the current motion continues where it was left off.
- (b) THAT the motion be not put.
 - (i) If carried, then the current motion lapses and the next business is brought on.
 - (ii) If lost, then the current motion is put forthwith without denying its mover the right of reply.
- (c) The adjournment of Synod as provided in *Standing Order 41*.

38. Motions that bring the current debate to a close

38.1. At any time during debate, a member may say,

I ask whether in the opinion of the President [*or Chairperson*] the motion has been adequately discussed?

If the President or Chairperson answers:

- (a) in the affirmative then any member may move
THAT the motion be now put.
and if that motion is:
 - (i) carried, then the current motion is put forthwith without denying its mover the right of reply; or
 - (ii) lost, then debate of the current motion continues where it was left off;
 - (b) in the negative then debate of the current motion continues where it was left off.
- 38.2. At any time during debate, the President or Chairperson may inform Synod that in their opinion the motion has been adequately discussed, whereupon the procedure in 38.1(a) is followed.
- 39. Adjournment of the debate on a motion**
- 39.1. At any time during debate, a member may move:
THAT the debate be adjourned;
and may continue with words like
(a) and made an Order of the Day for *[time and day]*.
- 39.2. If the motion is:
(a) carried then debate on the motion is adjourned, and at the time of resumption the debate resumes where it was left off; or
(b) lost, then debate continues and no similar motion for adjournment may be moved within fifteen minutes.
- 40. Adjournment of Committee**
- 40.1. At any time while in Committee, a member may move:
THAT the Chairman leave the chair, report progress and ask leave to sit again.
- 40.2. If the motion is carried, then:
(a) Synod is deemed reconvened forthwith; and
(b) the Chairman reports to the President and asks leave accordingly.
- 41. Adjournment of Synod**
- 41.1. At any time, a member may move:
THAT Synod do now adjourn
and may continue with words specifying a time and day for resumption.
- 41.2. If the motion is:
(a) carried then Synod stands adjourned until:
 - (i) the next Session if no resumption is specified, and all business remaining on the Business Paper lapses including any motion being debated; or
 - (ii) the time and day specified for resumption, at which time business resumes where it was left off.- (b) lost, then business continues and no similar motion for adjournment may be moved within fifteen minutes.

ORDERS OF THE DAY

- 42. Early requests for Orders of the Day**
- 42.1. Requests for Orders of the Day received by the Diocesan Registrar at least forty (40) days before the commencement of a Session are to be accompanied by the reason for the proposed Order of the Day. Such requests are dealt with as follows:
(a) the Diocesan Registrar refers the request and its reason to the Steering Committee;
(b) the Steering Committee considers the request and its reason and may:
 - (i) approve the request and forthwith set the Order of the Day; or
 - (ii) reject the request, in which case it frames the request as a motion for an Order of the Day and places it on the Business Paper.
- 43. Late requests for Orders of the Day**
- 43.1. Motions for Orders of the Day placed on the Business Paper by the Steering Committee are dealt with before such motions, which do not satisfy the requirements of Standing Order 42.
- 43.2. The form of words is:
THAT motion *[or report]* *[number on the Business Paper or its name]* be made an Order of the Day for *[the time and day]*.
- 43.3. At any time, a member may give the Secretaries a copy of such a motion and inform them of the reason for it, whereupon the Secretaries refer the motion and its reason to the Steering Committee.
The Steering Committee considers the motion and its reason and may:
(a) approve the motion and:
 - (i) forthwith set the Order of the Day; and
 - (ii) inform the President and the Secretaries; or- (b) reject the motion, in which case the mover may bring the motion before Synod.

43.4. At any time any member may move an Order of the Day which is dealt with as follows:
(a) the mover is given one minute to justify it;
(b) any member opposing the motion is given one minute to explain their reasons, without debating the motion that is the subject of the motion for an Order of the Day;

- (c) the President puts the motion for an Order of the Day and if the motion is:
 - (i) carried by a two-thirds majority of the members present and voting then the Order of the Day stands; or
 - (ii) lost then the motion that was the subject of the Order of the Day retains its original place on the Business Paper.

CONSIDERATION OF REPORTS

44. Formal reports

- 44.1. All entities which have a duty to report to Synod must provide their reports to the Diocesan Secretary not later than 40 days prior to Synod.
- 44.2. At the time provided under Standing Order 65.11(a), the President refers to all reports printed in the Business Paper other than those in Standing Orders 44.1 and 44.5 and informs Synod that:
 - (a) formal reports will not be discussed;
 - (b) any member who wishes to discuss a report is to say "Object" when the title of that report is read; and
 - (c) the reception of any report to which there is an objection will be debated, and its content discussed, in the normal course of business.
- 44.3. The President reads out the titles of the reports as listed in the Business Paper, and any report to which no objection is raised is deemed formal.
- 44.4. The reception of any formal reports is then proposed forthwith.
- 44.5. The following reports must not to be taken formally:
 - (a) the reports of the Diocesan Council; and
 - (b) the reports of The Perth Diocesan Trustees.
- 44.6. Reports which are not printed in the Business Paper will be tabled and are available for viewing on request of the Secretaries.

CONSIDERATION OF CONTROVERSIAL AND/OR VITAL BUSINESS

45. Identifying and preparing for controversial and/or vital business

- 45.1. Business is treated as controversial and/or vital to the life of the Diocese if it is identified as such by:

- (a) the Steering Committee;
- (b) the President; or
- (c) the Chairperson.

- 45.2. For each item of business identified as controversial and/or vital, the Steering Committee:

- (a) plans the Synod timetable to accommodate it;
- (b) invites two members, one of whom may be the mover, to prepare:
 - (i) leading speeches from different points of view; and
 - (ii) questions to aid members in their discussion of the business.

46. Consideration of controversial and/or vital business

46.1. Commencement of debate:

- (a) The President or Chairperson informs Synod or Committee that the matter will be treated as controversial and/or vital.
- (b) The mover and seconder of the business move and second it formally.
- (c) Two speakers, one of whom may be the mover, speak to the business from different points of view for up to six (6) minutes each.

46.2. Small group discussion:

If the President deems it appropriate, Synod members will be given the opportunity to consider aspects of the controversial or vital business in small group discussions as follows:

- (a) Members discuss the business in small groups, aided by questions referred to in *Standing Order 45.2(b)(ii)*.
- (b) The discussion continues for twenty (20) minutes, or such other period as the Steering Committee determines.
- (c) Debate resumes after the small group discussion.

46.3. Continuation of debate:

- (a) The President or Chairperson next calls speaker alternatively for or against the motion.
- (b) Debate continues according to Standing Order 62.1

46.4. Closure of debate:

- (a) The right of reply may be exercised by either the mover or the seconder of the motion.
- (b) The President or Chairperson puts the motion to the vote as provided in Standing Order 62.1.
- (c) The President or Chairperson declares the result.

CONSIDERATION OF GENERAL SYNOD CANONS

47. Canons unalterable by Synod

- 47.1. Neither Synod nor Committee can amend any Canon of General Synod, which must be adopted or assented to intact, or rejected.

48. Consideration of Canons

- 48.1. The procedure for considering Canons follows Standing Orders 53 to 58 as nearly as possible, except that:
- (a) during the discussion of the principle of the Canon the Synod may record changes of principle that it desires; and
 - (b) Committee does not amend the Canon but records desired changes to the wording.

49. Adoption of or assent to the Canon

- 49.1. The adoption of or assent to the Canon is considered as appointed by an Order of the Day for legislation.

- 49.2. The President invites the mover of the Canon to move:

THAT the Canon be adopted.

or

THAT the Provisional Canon be assented to.

- 49.3. The Canon comes into force according to Standing Order 50.

50. Coming into force in the Diocese

- 50.1. If the motion that the Canon be adopted or assented to is carried, then if it was:

- (a) an ordinary Canon it comes into force at the time that it is signed by the President; or
- (b) a Provisional Canon it comes into force when adopted by Synod and signed by the President when the requirements of the Constitution have been fulfilled as notified to the Diocese by the General Secretary of the Anglican Church of Australia.

51. Report to General Synod

- 51.1. The Diocesan Registrar reports the adoption or assent to each Canon or Provisional Canon to the General Secretary of the Anglican Church of Australia, along with any requests or recommendations made by Synod or Committee.

CONSIDERATION OF DIOCESAN LEGISLATION**52. Amendments desired by the mover**

- 52.1. Where the mover wishes to introduce the Bill in a form amended from that printed in the Business Paper, the amended form or the amendments must first be circulated or disclosed to members.

- 52.2. Before moving the motion, the mover is to say

I seek leave of Synod to introduce *[the name of the Bill]* in an amended form.

If leave is granted, then the amended form may be introduced.

- 52.3. The Bill is then introduced according to Standing Order 53.

53. Introduction of the Bill

- 53.1. The Bill is introduced either:

- (a) by a resolution of Synod on the report of a committee; or
- (b) by motion, in which case:
 - (i) the mover or, by leave of Synod, any other member:
 - (A) identifies the (amended) Bill
 - (B) explains the purpose and provisions of the Bill; and
 - (C) moves 'THAT the Bill be approved in principle.'
 - (ii) the seconder seconds the motion, and may do so formally;

- 53.2. The principle of the Bill is then clarified according to Standing Order 54.

54. Clarification of the principle of the Bill

- 54.1. The President:

- (a) suspends debate;
- (b) invites members to ask questions for clarification or explanation, in order that they may better understand the purpose and intended effect of the Bill; and
- (c) directs members not to debate those purposes or intended effects at this time.

- 54.2. The mover, seconder or another appropriate person answers each question as it is asked, and such questioning and answering continues until either:

- (a) there are no more questions; or
- (b) the President announces that debate is to resume.

The asking or answering of such questions is deemed not to be a speech.

- 54.3. The principle of the Bill is then debated according to Standing Order 55.

55. Debate on the principle of the Bill

- 55.1. Debate of the principle continues according to Standing Order 62.1.

- 55.2. Closure of debate on the principle of the Bill:

- (a) The right of reply may be exercised by either the mover or the seconder of the motion.
- (b) The President puts to the vote the motion:

THAT the Bill be approved in principle.
- (c) The President declares the result. If the motion is:
 - (i) lost, then the Bill lapses; or
 - (ii) carried, then the procedures set out below are followed.

- 55.3. The Bill having been approved in principle; the President asks:

DOES any member wish to debate the Bill in Committee?

If any member answers “Yes”, then the President proceeds to Standing Order 57.

- (a) If no member wishes to debate the Bill in Committee, then the President proceeds to Standing Order 60.

56. The Chairperson of Committees

56.1. When Synod considers any matter in Committee then the Chairperson conducts its business according to these Standing Orders.

56.2. When Synod is in Committee, the Chairperson:

- (a) has the same powers as the President has when Synod is not in Committee; and
- (b) may make editorial alterations to matters and Bills before the Committee provided that the substance of the matter is unchanged. Such alterations include:
 - (i) correcting grammatical, typographical and spelling errors; and
 - (ii) re-numbering sections and cross-references in consequence of amendments.

56.3. When in Committee, members of Synod are to address all remarks to the Chairperson, using the style “Mr [or Madam] Chairperson” as appropriate

56.4. If the Chairperson desires to leave the chair then the chair is taken by:

- (a) the Deputy Chairperson; or
- (b) the President

until the Chairperson resumes the chair.

57. Detailed consideration of the Bill in Committee

57.1. The President informs Synod that it is deemed to be in Committee, and the Chairperson takes the chair.

57.2. The Chairperson:

- (a) may allow the Bill to be considered:
 - (i) as a whole;
 - (ii) clause by clause;
 - (iii) by groups of clauses and single clauses; or
 - (iv) in any other manner that the Chairperson considers expedient; and
- (b) must do so at the request of any member.

57.3. If the Bill is to be taken as a whole, then the Chairperson proceeds to Standing Order 57.6.

57.4. If the Bill is to be considered in parts, then the Title of the Bill is considered last, and the Preamble, if any, is considered immediately before the Title.

57.5. When considering a Bill in parts, for each clause or group of clauses:

- (a) The Chairperson says:
The question is, THAT clause/s [*the number/s or names of the clause/s*] be agreed to.
- (b) Members may move amendments to or deletions of the clauses under consideration, according to Standing Orders 34 to 36.
- (c) When all amendments have been dealt with, the Chairperson puts the question to the vote and declares the result.
- (d) When that clause or group of clauses has been agreed to or deleted, the procedure is repeated for subsequent clauses and groups of clauses.
- (e) When all other clauses have been agreed to or deleted, the procedure is repeated for:
 - (i) the Preamble, if any; and
 - (ii) the Title.

57.6. When the Bill is considered as a whole, or all clauses not deleted have been agreed to:

- (a) the Chairperson says
The question is, THAT the Bill as a whole be agreed to
and then puts that question to the vote.
- (b) If the vote is carried, then the Chairperson certifies on a copy of the Bill that it is a true copy of the Bill as agreed to by the Committee.

57.7. Consideration of the Bill continues according to *Standing Order 58*.

58. Synod reconvenes

58.1. Upon the Committee completing its work, Synod is deemed reconvened.

58.2. The Chairperson reports to the President that:

THE Committee has agreed to the Bill with [*or without*] amendment/s.

58.3. The President puts to the Synod the motion:

THAT the report be agreed to.

Any member may then move:

THAT the Bill [*or a specified clause or clauses of the Bill*] be recommitted to the Committee to consider an amendment.

If the member’s motion is carried, then:

- (a) the procedure at Standing Order 57 is followed; and
- (b) the Committee considers only amendments related to the purpose of the recommitment.

If the member’s motion is lost, then the President’s question is put to the vote.

If the question is answered in the negative, then the Bill lapses.

If Synod agrees to the Chairperson's report and the President has the copy of the Bill certified by the Chairperson as correct, then the passing of the Bill may proceed forthwith.

58.4. The passing of the Bill proceeds according to Standing Order 60.

59. Voting on legislation

59.1. When legislation is being considered, the procedure in Standing Order 62.4 applies in full only to the final motion that the legislation do now pass.

59.2. For all other motions in relation to legislation, it is modified as follows:

- (a) the President votes with the clergy; and
- (b) the Chairperson declares the vote:
 - (i) carried if carried by the laity and the clergy by the required majority; or
 - (ii) lost.

60. Passing of the Bill

60.1. The passing of the Bill is considered forthwith.

60.2. The President invites the mover of the Bill to move:

THAT the Bill *[as agreed by Committee]* do now pass.

60.3. The Bill comes into force according to Standing Order 61.

61. Coming into force as a Statute

61.1. If the motion that the Bill do now pass is carried, then:

- (a) if the Bill was not considered in Committee, the Bill as introduced (with or without amendment); or
- (b) if the Bill was considered in Committee, the Bill as certified by the Chairperson becomes a Statute of the Diocese.

61.2. Both Secretaries are to certify on a copy of the Statute that it is a copy of the Statute as passed and the date of its passing.

61.3. The Statute as certified by the Secretaries comes into force at the time that it is signed by the President.

VOTING ON MOTIONS

62. Voting

62.1. Where a motion or amendment contains more than one part, the President or Chairperson:

- (a) may call for a vote on each part separately and in order; and
- (b) must do so at the request of any member.

Parts may be grouped together and taken as one part for voting.

62.2. Motions including requests for leave are carried on a simple majority of the members present and voting unless another majority is specified by these Standing Orders or other Statute.

- (a) Standing Orders 14.1(b), 14.3 and 50.4(c)(i) require a two-thirds majority of the members present and voting.
- (b) Alterations to the Constitution are carried by not less than three-fourths of the members present voting as one body.

62.3. ⁸When putting a motion:

- (a) the President or Chairperson may decide that voting be carried out electronically by an electronic means recommended by the Diocesan Registrar and approved by the Steering Committee; or
- (b) if the electronic system is not used then, the vote may be judged on the voices by:
 - (i) calling on those in favour to say "Aye";
 - (ii) calling on those against to say "No"; and
 - (iii) stating whether the motion is carried or lost.
- (c) any member may then call for a show of hands, upon which the President or Chairperson:
 - (i) calls on those in favour to raise one hand;
 - (ii) calls on those against to raise one hand; and
 - (iii) states whether the motion is carried or lost.
- (d) any member may then call for a count, whereupon no member may enter or leave the Synod hall until the result is declared. The count is conducted as follows:
 - (i) the President or Chairperson appoints tellers to count the hands;
 - (ii) the procedure in 62.3(c) is followed except that the tellers:
 - (A) count the hands;
 - (B) report their counts to the Returning Officer who collates the counts and determines whether the motion is carried or lost;
 - (C) the Returning Officer informs the President or Chairperson of the result; and
 - (D) the President or Chairperson declares the result.

62.4. Any two clerical members or any four lay members may call for a vote by Houses. The procedure in Standing Orders 62.3(d) applies, except that:

- (a) the President:
 - (i) first calls upon the laity to vote; and then
 - (ii) calls upon the clergy other than the President to vote;

⁸ Amended Synod 2025

- (b) the tellers report their counts from the laity and the clergy to the Returning Officer;
 - (c) the President declares the vote:
 - (i) carried if carried by the laity and the clergy by the required majority; or
 - (ii) lost.
 - (d) the President submits each Resolution carried under Standing Order 62.4(c)(i) to the Archbishop for assent or dissent.
 - (e) The Archbishop may delay deciding whether or not to assent to a Resolution carried *under Standing Order 62.4(c)(i)* for up to one month, and the provisions of the Constitution apply.
- 62.5. No person may vote as proxy for a member.
- 63. Elections by Synod⁹¹⁰**
- 63.1. Where a ballot is required for an election, the procedure set out below applies.
- 63.2. The Diocesan Registrar:
- (a) must arrange for electronic voting for all elections. Voting must be carried out using an approved electronic means; and
 - (b) determines by random selection the order in which the names of the nominees appear on the ballot papers.
- 63.3. If for any reason the electronic voting means is not available during the time set aside for voting the ballot must be held at a later date when the electronic means becomes available
- 63.4. The President determines the time set aside for voting.
- 63.5. An electronic ballot vote is invalid if the number of nominees voted for exceeds the number of vacancies to be filled.
- 63.6. The Returning Officer must receive a report on the results of electronic voting
- 63.7. The Returning Officer gives to the President a report as to the number of votes received by each nominee. If an equal number of votes is received by two or more nominees, the President exercises a casting vote and may do so by random selection.
- 63.8. The President declares elected the nominees who have received the highest number of votes and the Returning Officer's report is then recorded in the minutes of the Session.

GENERAL PROVISIONS

- 64. Public access to Synod**
- 64.1. Synod meetings are open to the public, who have free access to the visitors' gallery.
- 64.2. Members must sit on the floor of Synod, so that:
- (a) they can participate in the business of Synod; and
 - (b) visitors have full access to the visitors' gallery.
- 64.3. By leave of Synod, visitors may be granted:
- (a) a seat on the floor of Synod;
 - (b) the right to speak without the right to vote or of proposition.
- 64.4. At the request of three members, the President orders all visitors to withdraw from Synod.

SYNOD'S DAILY AGENDA

- 65. The business to be transacted on the first day of Synod**
- 65.1 (a) The President's address is delivered.
- (b) The President informs Synod of those officers whom the President has appointed in accordance with Standing Order 6.
- 65.2. The business to be transacted on the second day or any subsequent day of Synod**
- 65.3. Prayers.
- 65.4. The President orders all members who have not yet registered their attendance by collecting their name tag and voting device from the Information Desk to do so.
- (a) A list of apologies from those unable to attend Synod is tabled.
 - (b) The President asks Synod
Is leave of absence granted?
and puts that question to the vote.
 - (c) Motions for the election of officers as set out in Standing Order 7 (if required).
- 65.5. Questions on notice
- 65.6. Notices of motion appearing on the Business Paper
- 65.7. Presentation of Petitions
- 65.8. Reports of Committees including the Minute Reading Committee, which are presented, read and received or otherwise dealt with
- 65.9. Late questions, late notice of motion, and late motions.
- 65.10. Orders of the Day. The President:
- (a) informs Synod of any Orders of the Day determined by the Steering Committee; and

⁹ Amended Synod 2022

¹⁰ Amended Synod 2025

- (b) asks if there are further motions for Orders of the Day.
- 65.11. Consideration of formal business.
 - (a) Discovery and reception of formal reports.
 - (b) Discovery of formal motions.
- 65.12. Matters on the Business Paper.
- 65.13. The Sitting closes with prayer.

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