



## VENUE TECHNICIAN / STAGE MANAGER

### Position Description

POSITION TITLE: ARTRAGE Venue Technician / Stage Manager

DEPARTMENT: Production & Operations

TERM: Fixed Term – January and February 2026

REPORTS TO: ARTRAGE Production Manager / ARTRAGE Production Coordinator  
FRINGE WORLD Site Managers

DIRECT REPORTS: NA

## **ARTRAGE INC**

ARTRAGE Inc. is a not-for-profit charity and one of the oldest arts organisations in Western Australia. For over thirty years, ARTRAGE has developed and presented numerous key cultural events and festivals including most recently Rooftop Movies (est. 2012), Girls School Cinema (est. 2018) and FRINGE WORLD Festival (est. 2011).

OUR PURPOSE – to bring artists and audiences together to share in extraordinary experiences

OUR VISION – the arts are embraced as an integral cultural driver

OUR MISSION – to create spaces where creativity thrives and where artists and audiences connect

---

## **ACCESS**

At ARTRAGE we support and celebrate diversity.

ARTRAGE is proud to be an equal opportunity employer and reviews all job applications free of any bias and provides an inclusive work environment regardless of a person's sex, gender history, sexual orientation, age, race, religious or political beliefs, marital, pregnancy or family status.

---

## **ROLE OVERVIEW**

Fringe World Venue Technicians and Stage Managers require a passion for live performance and the successful candidates will have proven capabilities in areas of Stage Management, Sound, Lighting Rigging. The primary purpose of this role is to facilitate a smooth experience for performances in our ARTRAGE Managed Venues at the Fringe World Festival.

This is a challenging, fast-paced role at the heart of the Production and Operations Team and will suit someone with experience in production and technical roles, having worked as a Venue Technician or other similar roles in festivals, events, theatres, concert halls, and outdoor events.

---

## ROLE DUTIES

### OPERATIONAL

- Provide specialist skills in the areas of Stage Management, Sound, Lighting, or Rigging.
- Assist with technical build, operations and pack of FRINGE WORLD festival.
- Work in the specialist area designated to deliver a successful and timely rehearsal for all venue associated artists.
- Work in the specialist area designated to ensure successful performances for associated artists throughout the FRINGE WORLD festival.
- Assist with show changeovers to deliver on time show starts.
- Ensure allocated venue, stage and backstage areas remain clean and clear of rubbish or hazards.
- Ensure that assets contained within FRINGE WORLD managed venues are functional and store appropriately.

### REPORTING

- Provide incident reports for any injuries, near misses, or damages.
- Provide daily show reports using the festival reporting system.
- Log accurate working hrs through Deputy.
- Provide timely requests for equipment maintenance via the festival reporting system.

### TEAM AND DEVELOPMENT

- Assist onsite staff when required ensuring that incident reports, maintenance logs, site reports and schedule updates are completed and actioned during all event operations.
- Where necessary and capable assist with any additional onsite activities.
- Take part in various department debriefs post event or activation and prepare reports and actionable tasks for improvement.
- Foster the development of positive and communicative working relationships.
- Embrace the ARTRAGE Values in all areas of work.

### COMPLIANCE

- Work safely and within the bounds of all ARTRAGE Work Health and Safety Policies and Procedures.
- Notify direct Manager of any Health or Safety issues that arise and assist in ensuring that responsive remedial works are carried out.

### OTHER DUTIES

- Undertake any other duties assigned by your Manager or Executive, which might reasonably be deemed to be within the status of the job and appropriate to the post.

### EXPERIENCE, KNOWLEDGE AND SKILLS

- Experience in production and technical roles, having worked as a Venue Technician or other similar roles in festivals, events, theatres, concert halls, and outdoor events.
- Experience in show operation procedures.
- Relevant tertiary qualifications in Technical Production are desirable but not required.
- Specialised skills in the areas of Stage Management, Sound, Lighting, or Rigging.
- Programming or operational skills for equipment within the specialised area.

- Ability to maintain efficient records.
- Proven ability to work under pressure as well as plan and prioritise workload.
- Ability to work effectively in a team.
- Ability to think outside the box and develop creative solutions to problems.
- Drivers licence, forklift ticket, first aid ticket, and rigging qualifications are desirable but not required.
- White Card valid in Western Australia

## APPLICATION PROCESS

In your application, please provide:

- A cover letter (max 2 pages) that addresses the Skills and Experience required for the role
- Confirmation that you have read and can accept the contract start date as listed; and
- A current resume with contact details of two professional referees.

Application closing date: October 31 2025

To apply for the position, email your application to Joe Bolletino Production Manager, [joseph.bolletino@artrage.com.au](mailto:joseph.bolletino@artrage.com.au) with Stage Manager, Sound Technician, or Lighting Technician in the Subject heading before the application closing date.

Applications received after the closing date will not be accepted.

Applications can only be sent via email as MS Word or Adobe PDF files with a total size of no more than 2MB. Do not attach ZIP or password protected files.

If you are unable to submit an application online or if you have any questions or queries regarding the application process or position, please email us at [hello@artrage.com.au](mailto:hello@artrage.com.au) or call us on (08) 9227 6288.

At ARTRAGE we support and celebrate diversity. ARTRAGE is proud to be an equal opportunity employer. Persons of all backgrounds and beliefs are encouraged to apply.

By submitting an application for this position, you acknowledge and accept our Privacy Policy, which is available to view on our website.