



## **Role Profile: Intyalheme Project Manager**

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### **Our Vision**

DKA's vision is a stronger desert and remote Australia.

### **Our Purpose**

#### **Demonstrating the value of desert and remote Australia**

We are based in a vibrant place where the oldest living cultures on the planet thrive; where the people are resilient and innovation is a way of life. Desert and remote Australia is unique and we share that value with the world.

#### **Connecting people, knowledge and opportunities**

Desert and remote Australia and its knowledge base is a big place to navigate and DKA can be a guide. We create meaningful connections by bringing ideas and resources together.

#### **Looking to the future**

We innovate and incubate. We seek opportunities to grow ideas into realities, creating lasting, positive change.

### **Our Values**

#### **Work together**

We build high-performing and positive teams, and we bring our commitment to teamwork into our external relationships and networks to maximise our shared impact.

#### **Be creative – innovate!**

We approach our work with creativity and innovation; we engage with possibilities and new ideas, creating an agile and responsive organisation.

#### **Stay focused**

There are many different things we could do; we are focused and engage purposefully with everything we do.

#### **Come from strength**

We work with our strengths and the strengths of those we engage with to create positivity and growth. We live and work across languages and cultures and use that experience as the foundation of our work.

## Knowledge is powerful

We have a role in collecting, curating and sharing the knowledge that exists in desert and remote Australia.

## About Intyalheme Centre for Future Energy

Established in 2017 with \$5 million seed funding from the NT Government, Intyalheme is a flagship project of DKA that supports the NT Government's target of powering the Territory with 50% renewable energy by 2030. Intyalheme brings people, projects and opportunities together to encourage an increased uptake of renewable energy technologies and reduce reliance on conventional sources of power.

Intyalheme's core activities include:

- **Collaboration:** Intyalheme will facilitate collaboration between partners in the energy sector that would not otherwise occur;
- **Infrastructure:** Intyalheme will build on and use the existing infrastructure of the Desert Knowledge Precinct (DKP) and the Desert Knowledge Australia Solar Centre (DKASC) to support the broader work of Intyalheme; and
- **Knowledge:** Intyalheme will work with its industry partners to determine what knowledge is needed in the energy sector, and develop and share that knowledge as broadly as possible.

## About the role

The Project Manager is highly organised and supports the work of funded projects from delivery through to evaluation.

Reporting to Intyalheme General Manager, **this is a full-time position fixed contract to 30 June 2022, based in Alice Springs, Northern Territory at the Desert Knowledge Precinct.** At times, inter and intra-state travel may be required.

The salary range for this role is \$92,260 to \$99,899, commensurate with experience.

### ***Required qualities and experience: Selection Criteria***

- Strong self-starter with the ability to initiate, drive and lead projects that align with Intyalheme's strategic priorities;
- Experience delivering projects with measurable milestones on time and budget;
- Good analytical skills, able to draw on information from multiple sources to identify broader influences that may impact Intyalheme and its projects achieving its objectives;
- Action oriented, taking ownership of meeting objectives, identifying problems and working to resolve them to positive achieve results;
- Excellent communication skills with an ability to quickly build a network of stakeholders to inform projects;
- Maintain excellent reporting associated with projects, including accurate financial records;
- An understanding of the NT and Australian energy system, particularly Alice Springs.

### ***Desirable qualities and experience***

- Tertiary project management, business or science qualifications, or equivalent experience.
- Experience with project management software.

## The Way We Work

We recognise that structure is important. All DKA employees work within a team led by a manager. This provides employees with the stability of a team and manager, and ensures that our core functionality requirements are met. You report to the Intyalheme General Manager.

### *Your accountabilities are to:*

- Coordinate and manage the rollout of the Alice Springs Modelling and Future Grid projects, including, but not limited to:
  - Providing support to and oversee sub-project lead roles that are embedded in partner organisations;
  - Overseeing sub-project budgets and reporting obligations in partnership with Project Lead;
  - Acting as an escalation point between Project Leads and the GM;
  - Providing regular updates to the GM and Intyalheme Committees as required.
- Ensure the delivery of funded projects within scope, timeframes and budgets;
- Working with the GM, research and develop project new concepts;
- Working with the Intyalheme Communications Officer, support knowledge sharing through engaging in content development;
- Support the practical implementation of projects in Alice Springs;
- Provide input and advice to Intyalheme's strategic direction;
- Manage a range of contractor and consultant legal agreements.

## Accountability

At DKA we respect each person's strengths and experience – as part of a dynamic organisation, you will self-manage your work and use initiative. There will be times when you will take the lead on work and times when you will be part of projects outside of your core role.

## How to apply

Tell us a story that demonstrates your suitability for the Project Manager role. Please provide a **one-page summary**, addressing the role's required qualities and experience (selection criteria) and detailed CV addressed to Tristan Simons, Intyalheme General Manager. Submit via email to [info@dka.com.au](mailto:info@dka.com.au)

Please contact Tristan Simons on 08 8959 6010 for any enquiries.

**Applications close 11:59pm on Sunday 20 September 2020.**