

# ABBOTSFORD CONVENT FOUNDATION SPECIAL PURPOSE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2018

ACN 098 462 474



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This financial report covers Abbotsford Convent Foundation as an individual entity. Abbotsford Convent Foundation (the "ACF" or "Foundation") is a company limited by guarantee, incorporated and domiciled in Australia. Its registered office and the principal place of business is:

Ground Floor, Providence 1 St Heliers Street Abbotsford VIC 3067

A description of the nature of the company's operations and its principal activities is included in the Directors' Report.

# **Directors' Report**

#### **Directors**

The Directors of the Company during or since the end of the financial year are:

Victoria Marles (Chair) Stuart Kells

David Laidlaw *(Deputy Chair)* Michael Sokulski Diana Heggie Antonia Syme

Ronald Jones Elizabeth Ward-Christie

Ruth Jones Judy Williams

Sally Romanes (retired 16<sup>th</sup> October 2017) Charlotte Allen (retired 16<sup>th</sup> October 2017)

The Directors receive no remuneration or other compensation. Details of the Directors' qualifications and experience are set out in pages 30 to 32 of the financial report.

#### **Principal Activities**

The Abbotsford Convent Foundation ("ACF") is a not for profit company established to develop the Abbotsford Convent ("Convent') as a centre for the promotion, development, creation and display of culture, arts and learning. This includes literature, music, performing arts, visual arts, craft, design, film, community arts and Aboriginal and Torres Strait Island arts.

The ACF is an Australian Public Company limited by guarantee and is a charitable organisation. As such it has obtained income tax exempt status under Subdivision 50-45 of the *Income Tax Assessment Act 1997*. It is also the trustee for the Abbotsford Convent Foundation Arts Trust, ("the Trust") which is also a charitable organisation and has obtained income tax exempt status under Subdivision 50-45 of the *Income Tax Assessment Act 1997*. The Trust is also treated as a deductible gift recipient under Subdivision 30-BA of the *Income Tax Assessment Act 1997*.

#### **Objectives**

The objectives for the Convent are contained within the Strategic Plan. This was developed by the Directors in conjunction with senior ACF management and independent professional members of Board sub-committees. The Strategic Plan sets out the principles and priorities established for the governance and stewardship of the Convent.

The ACF's Vision for the Abbotsford Convent is to become:

An entrepreneurial, financially independent, nationally recognised, creative catalyst and a welcoming, open and inclusive place that maximises cultural impact through complementary cultural and commercial activities.

The Strategic Plan is built on four main aims that serve as a roadmap to achieving our Vision. These are as follows:

ACTIVATION: The Abbotsford Convent will be a catalyst for cultural development,

animated by creative and entrepreneurial people. It will be a place that encourages cultural engagement in a broad civic and social sense, as

well as fostering excellence in the fine and applied arts.

**PLACE**: The Convent will be a place that inspires, supports and reflects a vibrant

mix of cultural and community activities while conserving and enhancing the heritage assets of the Convent and ensuring maximum access and

amenity for all visitors.

**VIABILITY**: The ACF will achieve financial independence through uses that generate

income and extend the scope and quality of outcomes relating to the

place and its activation.

GOVERNANCE: The ACF will make decisions and perform our role in a manner that

reflects our core values and that encourages accountability, operational

efficiency and responsiveness to needs as they arise.

#### **Review of Operations**

The ACF's ongoing operations continue to grow and generate positive cash flows through its mix of tenancy, car park and venue hire businesses.

Operating revenues increased by \$286,415 (8.5%) on the previous year and totalled \$3,369,116 (2017: \$3,237,422). This growth is primarily attributable to rental income following the completion of the Sacred Heart building restoration in March 2018, increased grant funding for operating activities and increases in income from car parking operations. Operating expenditures grew by \$155,747 (4.7%) and reflects the growth in the Convent's operations.

The Operating Result before Depreciation charges is a surplus of \$208,625 (2017: \$73,449). The total comprehensive surplus for this year was \$5,143,027 (2017: \$640.355). The significant increase in the total comprehensive surplus is primarily due to the receipt of \$5,527,782 (2017: \$1,095,000) in funding for large restoration projects.

#### Matters Subsequent to the End of the Financial Year

There has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material and unusual nature likely, in the opinion of the directors of the Company, to affect significantly the operations of the Company, the results of those operations, or the state of affairs of the Company, in future financial years.

#### **Likely Developments**

The Convent is in the process of restoring and activating the Laundries buildings with funds provided by the State Government of Victoria under the Living Heritage Program. These works are currently scheduled to be completed in mid-2019.

#### **Dividends**

As the ACF is a company limited by guarantee it is not permitted to pay dividends to its members.

#### **Company Secretary**

John Di Natale is the Company Secretary. He has a Bachelor of Economics and post-graduate studies in Marketing from Monash University.

#### **Environmental Regulation**

The ACF is not subject to significant environmental regulation.

#### **Indemnification and Insurance of Officers**

The ACF has in place a Directors' and Officers' insurance policy. During the year premiums totalling \$7,753 (2017: \$7,158) were paid in respect of Directors' and Officers' insurance.

#### **Auditor**

Deloitte Touche Tohmatsu continues in office in accordance with section 327 of the Corporations Act 2001. The auditor was appointed on 16<sup>th</sup> October 2009.

#### Auditor's independence declaration

The auditor's independence declaration is set out on page 26 and forms part of the Directors' Report for the financial year ended 30 June 2018.

# **Director Meetings**

Directors' attendance at Board meetings during the year was as follows:

|                         | Meetings<br>attended | Meetings<br>eligible to<br>attend | Notes                                    |
|-------------------------|----------------------|-----------------------------------|--|
| Charlotte Allen         | 3                    | 3                                 | Retired on 16 <sup>th</sup> October 2017 |
| Diana Heggie            | 7                    | 8                                 |  |
| Ronald Jones            | 8                    | 8                                 |  |
| Ruth Jones              | 7                    | 8                                 |  |
| Stuart Kells            | 6                    | 8                                 |  |
| David Laidlaw           | 5                    | 8                                 |  |
| Victoria Marles         | 6                    | 8                                 |  |
| Sally Romanes           | 2                    | 3                                 | Retired on 16 <sup>th</sup> October 2017 |
| Michael Sokulski        | 7                    | 8                                 |  |
| Antonia Syme            | 4                    | 8                                 |  |
| Elizabeth Ward-Christie | 2                    | 3                                 |  |
| Judy Williams           | 8                    | 8                                 |  |

This report is made in accordance with a resolution of the Directors.

Victoria Marles

Chair

Michael Sokulski

Director

Dated at Melbourne this 22<sup>nd</sup> October 2018.

# **Supporters**

The ACF acknowledges the vision of the Abbotsford Convent Coalition whose members worked for seven years to secure this public precinct. This success would not have been achieved without their commitment, and that of many others. Over the years, the project has also been greatly assisted by a vast number of individuals and organisations who have contributed their time, energy, skills and financial support. The Foundation is extremely grateful to all those who have provided support.

The Abbotsford Convent Foundation acknowledges the financial and philanthropic support of the following people and organisations who contributed to the ACF and the Abbotsford Convent Foundation Arts Trust in the financial year ended 30 June 2018.

#### **PRINCIPAL DONORS**

Ms Krystyna Campbell-Pretty Mr Peter Griffin AM & Ms Terry Swann

Ms Anne Kantor AO & Dr Milan Kantor OAM

Mr Baillieu Myer AC & Mrs Sarah Myer

Ms Sally Romanes

Mr Jeff Thompson & Mrs Kathryn Culley

#### **MAJOR DONORS**

Mr Marc Besen AC & Mrs Eva Besen AO

Mrs Helen Brack

Mrs Mavourneen Cowen

Ms Rosina Gilder

Ms Diana Heggie

Mr Hans Henkell & Mrs Petra

Henkell

Prof Andrea Hull AO

Ms Karen Inge

Mr Graeme Johnson OAM & Mrs Joan Johnson

Mr Ronald Alan Jones & Mrs Georgina Whitehead

Mr David Laidlaw & Mrs Megan Laidlaw

Ms Maggie Maguire OAM

Ms Victoria Marles

Ms Helen Marcou & Mr Quincy McLean

Mr John McLeod & Mrs Paula
McLeod

Prof. Peter McPhee AM & Ms Charlotte Allen

Ms Margaret McVey

Ms Ann E. Miller

#### **MAJOR DONORS (cont)**

Ms Patricia O'Donnell Mr Bruce Parncutt AO

Mr Gregory Shalit & Ms Miriam Faine

The Hon Justice Michelle Quigley QC

Mr Phillip Schudmak & Mrs Sue Schudmak

Mr & Mrs Terence Teo Mrs Moyna Wilson

#### **KEY SUPPORTERS**

Ms Collette Brennan

Ms Julia Cox

Mr Anthony Cullen

Ms Suzanne Davies

Mr Robert Dimattina

Ms Alison Duncan

Mr Robert Hocking

Ms Ruth Jones

Dr Stuart Kells

Mr Peter Kelly

Mrs Judy Matear

Ms Pamela McLure

Mr Alasdair Norton

Ms Sara O'Callaghan

Mr Alex Patton, Ms Anna Lucas

& Ava Patton

Mr Michael Sokulski

Lady Marigold Southey AC

Dr Bob Sullivan

Mr Peter van der Kraan

Mrs Judy Williams and Mr Peter Williams

Anonymous (1)

#### **FRIENDS**

Dr Christopher Baker

Ms Joanne Bechaz

Mr David Baile

Ms Nicole Beyer

Prof. Catherin Bull AM

Mr Bruce Butler

Mrs Sue Campbell

Mrs Suzy Chandler

Ms Michaela Coventry

A J Daley

Prof. Catherin Bull AM

Prof. David Morritz de Kretser AC

Ms Sandie de Wolf AM

Mrs Faye Dean

Mr John Di Natale

Mr Bruno Doring

Ms Anne Dowling

Ms Lesley Dunton

Mrs Robyn Dwyer & Mr Dennis

Dwyer

Mr Anthony Felettigh

Prof. David Forrest

Dr Steven Gaff

Mr Nicholas Garnham

Mr Stephen Gow & Mrs Mary Gow

Mr Meredith Greenwood & Prof.

Peter Rendell

Dr Nicholas Gruen

Mrs Jean Hadges

Ms Ria Harrison

Mr Roger Harrop

Mrs Sheila Heys

Mr John Horacek

The Hon. Brian Howe & Mrs Renate

Howe

Mr Christopher Howlett

Mr Walter Kane

#### **FRIENDS (cont)**

Mr Roger King OAM Ms Karen Large Mr James Lesh

Mrs Susan Liepa & Mr Andris

Liepa Ms Emily Lin

Ms Joanne Luciani

Mr Jessica Luu

Mrs Margaret McNaughton

Ms Judy Morton
Ms Leah Muddle
Ms Alexandra Murphy
Ms Lou Oppenheim
Mrs Lynette Payne

Slow Food Farmers' Market

Mr Emilio Raviola Mr Tom Rendell Mr Warren Rixon Ms Janey Runci Mrs Pamela Saunders

MIST ameia Gaunaers

Mrs Rosalind Smallwood

Mr Mike Smith
Ms Antonia Syme
Mrs Patricia Tooth
Ms Barbara Trauer
Mrs Maggie Vaiopoulos
Ms Naomi Velaphi

Mrs Charma Voller
Ms Libby Ward-Christie

Mr George Willox

Dr Jin Woo Anonymous (7)

#### CORPORATE PARTNERS

Allens Linklaters

Deloitte

Egon Zehnder

PwC

Studio Round

Williams Boag Architects

#### **TRUSTS & FOUNDATIONS**

#### PRINCIPAL PARTNER

The Dara Foundation

#### **MAJOR PARTNERS**

The John T Reid Charitable Trusts

The Copland Foundation

#### CORPORATE SUPPORTERS

Aesop

Art Guide Australia

Australian Writers' Centre

City West Water

Clifton Hill/North Fitzroy
Community Bank Branch of

Bendigo Bank Colour Factory

Corporate AV Folk Architects

**Gunn & Taylor Printers** 

NAB

#### **EVENT PARTNERS**

3MBS Fine Music Radio Bursaria Fine Foods Convent Bakery

Kawai

Mornington Peninsula Brewery

Terrace Gardens Florist

#### SUPPORTING PARTNERS

The Angior Family Foundation

Ballandry (Peter Griffin Family) Fund (a sub-fund of the Australian Communities Foundation)

Copyright Agency Cultural Fund

The Henkell Family Fund (a subfund of the Australian Communities Foundation)

Lord Mayor's Charitable

Foundation

McLeod Family Foundation

The Robert Salzer Foundation Sisters of the Good Shepheard

Victoria's Heritage Restoration

Fund

#### PRINCIPAL GOVERNMENT PARTNERS

Australian Government Department of Environment and Energy Australian Government Department of Industry, Innovation and Science

Australian Government Department of Infrastructure: National Stronger Regions Fund

Victorian Government Department of Environment, Land, Water & Planning: Living Heritage Fund

#### **GOVERNMENT SUPPORTERS**

Creative Victoria

City of Yarra

Public Record Office of Victoria

# Statement of Profit or Loss and other Comprehensive Income

For the Year Ended 30 June 2018

|                                       |      | 2018            | 2017      |
|---------------------------------------|------|-----------------|-----------|
| Operating Revenue                     | Note | \$              | \$        |
| Car Park Income                       |      | 1,025,551       | 962,102   |
| Events                                |      | 124,178         | 117,889   |
| Grant Income for Operating Activities |      | 276,721         | 122,000   |
| Room Hire                             |      | 572,005         | 595,647   |
| Rental Income                         |      | 1,515,705       | 1,440,328 |
| Recoveries of Outgoings               |      | 112,815         | 91,215    |
| Other Revenue                         |      | 18,862          | 30,241    |
| Total Operating Revenue               |      | 3,645,837       | 3,359,422 |
| Interest Income                       |      | 16,969          | 12,461    |
|                                       |      | 3,662,806       | 3,371,883 |
| Operating Expenditure                 |      |                 |           |
| Administration                        |      | 26,999          | 26,059    |
| Advertising & Marketing               |      | 29,369          | 33,494    |
| Bank Charges                          |      | 9,770           | 4,610     |
| Car Parking                           | 2    | 232,334         | 189,895   |
| Fundraising                           |      | 10,537          | 11,232    |
| Insurance                             |      | 113,736         | 117,748   |
| Programming                           |      | 196,949         | 152,624   |
| Rates & Taxes                         |      | 63,986          | 62,099    |
| Site Operating Costs                  |      | 757,797         | 809,000   |
| Staff & Employee Expenses             |      | 1,851,653       | 1,799,012 |
| Other Expenses                        |      | 161,051         | 92,661    |
| Total Operating Expenditure           |      | 3,454,181       | 3,298,434 |
| Operating Result before Depreciation  |      | 208,625         | 73,449    |
| Depreciation                          |      | 601,811         | 551,100   |
| Operating Result after Depreciation   |      | (393,186)       | (477,651) |
|                                       |      |                 |           |
| Capital Grants and Donations          |      |                 |           |
| Grant Income for Capital Projects     |      | 5,527,782       | 1,095,000 |
| Donations                             |      | 8,431           | 23,006    |
| Total Grants, Donations & Sponsorship |      | 5,536,213       | 1,118,006 |
| Surplus for the Year                  |      | 5,143,027       | 640,355   |
|                                       |      | (continued on t |           |

(continued on following page)

| Income Tax Expense          | 1d | -         | -       |
|-----------------------------|----|-----------|---------|
| Surplus for the Year        |    | 5,143,027 | 640,355 |
| Other Comprehensive Income  |    | -         | -       |
| TOTAL COMPREHENSIVE SURPLUS |    | 5,143,027 | 640,355 |

# **Statement of Financial Position**

As at 30 June 2018

|                                   |      | 2018       | 2017       |
|-----------------------------------|------|------------|------------|
| Current Assets                    | Note | \$         | \$         |
| Cash & Cash Equivalents           | 3    | 1,478,694  | 1,312,414  |
| Term Deposits                     |      | -          | 211,293    |
| Tenant Bond Deposits              |      | 276,366    | 247,824    |
| Trade & Other Receivables         | 4    | 605,327    | 177,630    |
| Prepayments                       |      | 115,160    | 116,003    |
| Security Deposits                 |      | 30,693     | 30,000     |
| Total Current Assets              |      | 2,506,240  | 2,095,164  |
|                                   |      |            |            |
| Non-Current Assets                | _    | 47,000,400 | 40.044.445 |
| Property, Plant & Equipment       | 5    | 17,036,483 | 12,044,145 |
| Total Non-Current Assets          |      | 17,036,483 | 12,044,145 |
|                                   |      |            |            |
| Total Assets                      |      | 19,542,723 | 14,139,309 |
|                                   |      |            |            |
| Current Liabilities               |      |            |            |
| Trade & Other Payables            |      | 736,274    | 475,299    |
| Deferred Income                   |      | 46,062     | 57,585     |
| Rental Bonds & Deposits           |      | 281,764    | 248,809    |
| Employee Benefits                 | 6    | 130,762    | 146,502    |
| Total Current Liabilities         |      | 1,194,862  | 928,195    |
| Non- Current Liabilities          |      |            |            |
| Employee Benefits                 | 6    | 27,259     | 33,539     |
| Total Non- Current Liabilities    | J    | 27,259     | 33,539     |
| Total No. 10 Carrolla Elabilities |      |            |            |
| Total Liabilities                 |      | 1,222,121  | 961,734    |
|                                   |      |            |            |
| Net Assets                        |      | 18,320,602 | 13,177,575 |
| Equity                            |      | 18,320,602 | 13,177,575 |
| Total Equity                      | 7    | 18,320,602 | 13,177,575 |

# **Statement of Changes in Equity**

For the Year Ended June 2018

|  | Note | \$         |
|--|------|------------|
| Balance at June 30 2016                  |      | 12,537,220 |
| Surplus for the Year                     |      | 640,355    |
| Other comprehensive income               |      | -          |
| Total Comprehensive Surplus for the year |      | 640,355    |
| Balance at June 30 2017                  | 7    | 13,177,575 |
| Surplus for the Year                     |      | 5,143,027  |
| Other comprehensive income               |      | -          |
| Total Comprehensive Surplus for the year |      | 5,143,027  |
| Balance at June 30 2018                  | 7    | 18,320,602 |
| Balance at June 30 2018                  | 1    | 18,320,60  |

# **Statement of Cash Flows**

For the Year Ended 30 June 2018

|  | Note | 2018        | 2017        |
|--|------|-------------|-------------|
|  |      | \$          | \$          |
| Cash flows from operating activities         |      |             |             |
| Cash receipts from non-capital activities    |      | 4,344,610   | 3,465,771   |
| Cash received for capital projects           |      | 5,527,782   | 1,095,000   |
| Cash payments to suppliers and employees     |      | (4,330,571) | (3,250,506) |
| Interest received                            |      | 16,969      | 12,461      |
| Net cash provided by operating activities    | 8    | 5,558,790   | 1,322,726   |
| Cash flows from investing activities         |      |             |             |
| Acquisition of property, plant and equipment |      | (5,603,803) | (579,602)   |
| Decrease / (Increase) in Term Deposits       |      | 211,293     | (211,293)   |
| Net cash used in investing activities        |      | (5,392,510) | (790,895)   |
| Cash flows used in financing activities      |      |             |             |
| Repayment of borrowings                      |      | -           | -           |
| Net cash used in investing activities        |      | -           | -           |
| Net increase in cash and cash equivalents    |      | 166,280     | 531,831     |
| Cash and cash equivalents at 1 July 2017     |      | 1,312,414   | 780,583     |
| Cash and Cash Equivalents at 30 June 2018    |      | 1,478,694   | 1,312,414   |

#### Notes to the Financial Statements

#### Note 1. Summary of significant accounting policies

#### (a) Financial reporting framework

The company is not a reporting entity because in the opinion of the directors there are unlikely to exist users of the financial statements who are unable to command the preparation of reports tailored so as to satisfy specifically all of their information needs. Accordingly, these special purpose financial statements have been prepared to satisfy the directors' reporting requirements under the Australian Charities and Not-for-profits Commission Act 2012. Abbotsford Convent Foundation ("ACF") is a not-for-profit company limited by guarantee domiciled in Australia.

#### (b) Statement of compliance

The financial statements have been prepared in accordance with the Australian Charities and Not-for-profits Commission Act 2012, the recognition and measurement requirements specified by all Australian Accounting Standards and Interpretations, and the disclosure requirements of Accounting Standards AASB 101 'Presentation of Financial Statements', AASB 107 'Statement of Cash Flows' and AASB 108 'Accounting Policies, Changes in Accounting Estimates and Errors' and AASB 1054 'Australian Additional Disclosures'.

The financial report was authorised for issue by the directors on 15<sup>th</sup> October 2018.

#### (c) Basis of preparation

The financial report is presented in Australian dollars on the historical cost basis.

The financial report has been prepared on a going concern basis which contemplates the realisation of assets and extinguishment of liabilities in the ordinary course of business.

#### Adoption of new and revised Accounting Standards

The Company has adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (the AASB) that are relevant to their operations and effective for an accounting period that begins on or after 1 July 2017.

New and revised Standards and amendments thereof and Interpretations effective for the current year that are relevant to the Company include:

- AASB 1048 Interpretation of Standards
- AASB 2016-2 Amendments to Australian Accounting Standards Disclosure Initiative: Amendments to AASB 107
- AASB 2017-2 Amendments to Australian Accounting Standards Further Annual Improvements 2014-2016
- AASB 2015-6 Amendments to Australian Accounting Standards Extending Related Party Disclosures to Not-for-Profit Public Sector Entities
- AASB 2016-7 Amendments to Australian Accounting Standards Deferral of AASB 15 for Not-for Profit Entities

#### Note 1) Adoption of new and revised Accounting Standards (cont'd)

New and revised Australian Accounting Standards in issue but not yet effective At the date of authorisation of the financial statements, the Company has not applied the following new and revised Australian Accounting Standards, Interpretations and amendments that have been issued but are not yet effective:

| Standards/amendment   | Effective for<br>annual reporting<br>periods beginning<br>on or after | Effective for<br>year end periods<br>beginning on or<br>after |
|---|---|---|
| AASB 9 Financial Instruments  | 1 January 2018  | 30 June 2019  |
| AASB 15 Revenue from Contracts with Customers, AASB 2014-5 Amendments to Australian Accounting Standards arising from AASB 15, AASB 2015-8 Amendments to Australian Accounting Standards – Effective Date of AASB 15, and AASB 2016-3 Amendments to Australian Accounting Standards – Clarifications to AASB 15 | 1 January 2019  | 30 June 2020  |
| AASB 16 Leases  | 1 January 2019  | 30 June 2020  |
| AASB 1058 Income of Not-for-Profit Entities, and AASB 2016-8 Amendments to Australian Accounting Standards – Australian Implementation Guidance for Not-for-Profit Entities   | 1 January 2019  | 30 June 2020  |
| AASB 2008-1 Amendments to Australian Accounting Standards – Annual Improvements 2015-2017 Cycle   | 1 January 2019  | 30 June 2020  |

The potential impact of the revised Standards/Interpretations on the Company's financial statement yet been determined.

In addition, at the date of authorization of the financial statements the following IASB Standards and IFRIC Interpretations were on issue but not yet effective, but for which Australian equivalent Standards and Interpretations have not yet been issued.

| Standard/amendment   | Effective for<br>year end periods<br>beginning on or<br>after |
|--|---|
| Amendments to References to the Conceptual Framework in IFRS Standards | 1 January 2020  |

At the date of this report the Board has not determined the financial impact of the above standards and interpretations.

#### Note 1) Adoption of new and revised Accounting Standards (cont'd)

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates. These accounting policies have been consistently applied by the Foundation. The areas of significance for management judgements relate to the estimated life of assets and the provisions for doubtful debts.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The following is a summary of the material accounting policies adopted by the Foundation in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

#### (d) Income tax

The Foundation is exempt from income tax under Subdivision 50-45 of the Income Tax Assessment Act 1997.

#### (e) Trade and other receivables

Trade and other receivables are stated at invoiced amount less impairment losses. (see accounting policy (I)).

#### (f) Trade and other payables

These amounts represent liabilities for goods and services provided to the Foundation prior to the end of the financial year and which are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

#### (g) Revenue recognition

#### i) Grants, sponsorship and donations

Unconditional grants, sponsorships and donations are recognised in the profit or loss when they become receivable. Any other grants, sponsorships and donations are recognised in the profit or loss when they become receivable and there is a reasonable assurance that the Foundation will comply with the conditions attaching to them. Grants, sponsorships and donations that compensate the Foundation for the cost of an asset are recognised in the income statement when they are receivable.

#### ii) Interest income

Interest income is recognised in the income statement as it is earned.

#### iii) Rental income

Rental income is recognised in the income statement on a straight line basis over the term of the lease.

#### Note 1g) Revenue Recognition (cont'd)

#### iv) Car Park income

Car Park income is recognised in the income statement as it is earned.

#### v) Events income

Events income is recognised in the income statement after the event.

#### vi) Room Hire income

Room Hire income is recognised in the income statement after services have been rendered.

#### vii) Other income

Other income is recognised in the statement of income when the related services are rendered. No revenue is recognised if there are significant uncertainties regarding recovery of the consideration due.

#### (h) Property, plant and equipment

#### i) Owned assets

Items of property, plant and equipment are stated at cost or deemed cost less accumulated depreciation (see accounting policy h(iii)) and impairment losses (see accounting policy (I)). Where an asset has been gifted, that is, acquired at no cost or for a nominal cost, the deemed cost is its fair value as at the date of acquisition.

Cost includes expenditures that are directly attributable to the acquisition of the asset.

Where parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items of property, plant and equipment.

#### ii) Subsequent costs

The Foundation recognises in the carrying amount of an item of property, plant and equipment the cost of replacing part of such an item when that cost is incurred if it is probable that the future economic benefits embodied within the item will flow to the Foundation and the cost of the item can be measured reliably. All other costs are recognised in the income statement as an expense as incurred.

#### iii) Depreciation

Depreciation is charged to the income statement on a straight-line basis over the estimated useful lives of each part of an item of property, plant and equipment. Land is not depreciated. The estimated useful lives in the current and comparative periods are as follows:

Plant and Equipment 3-10 years
Structural improvements 10-25 years
Artworks & Installations 2-25 years

The residual value, the useful life and the depreciation method applied to an asset are reassessed annually.

#### Note 1: Basis of Preparation continued

#### (i) Employee Benefits

#### i) Short term employee benefits

Liabilities for employee benefits for wages, salaries, annual leave, long service leave and sick leave that are expected to be settled within 12 months of the reporting date represent present obligations resulting from employees' services provided to the reporting date and are calculated at undiscounted amounts based on remuneration wage and salary rates that the Foundation expects to pay as at the reporting date including related on-costs, such as workers compensation insurance.

#### ii) Long term employee benefits

The Foundation's net obligation in respect of long-term service benefits, is the amount of future benefit that employees have earned in return for their service in the current and prior periods. The obligation is calculated using expected future increases in wage and salary rates including related on-costs and expected settlement dates, and is discounted using the rates attached to corporate bonds at the reporting date which have maturity dates approximating the terms of the Foundation's obligations.

#### (j) Cash and cash equivalents

For the purposes of the statement of cash flows, cash includes cash at bank, call deposits and petty cash.

#### (k) Goods and services tax

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office ("ATO"). In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated with the amount of GST included. The net amount of GST recoverable from, or payable to, the ATO is included as a current asset or liability in the Statement of Financial Position.

Cash flows are included in the Statement of Cash Flows on a gross basis. The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are classified as operating cash flows.

#### (I) Impairment

The carrying amounts of the Foundation's assets are reviewed at each reporting date to determine whether there is any indication of impairment. If any such indication exists, the asset's recoverable amount is estimated.

The recoverable amount of tangible assets is the greater of their fair value less costs to sell and value in use. Value in use is assessed using the depreciated replacement cost method.

An impairment loss is recognised whenever the carrying amount of an asset or its cashgenerating unit exceeds its recoverable amount. Impairment losses are recognised in the statement of income.

Impairment of receivables is not recognised until objective evidence is available that a loss event has occurred. Receivables are individually assessed for impairment.

#### Note 11) Impairment (cont'd)

An impairment loss is reversed only to the extent that the asset's carrying amount does not exceed the carrying amount that would have been determined, net of depreciation, if no impairment loss had been recognised.

#### (m) Going concern

If, in the reasonably held opinion of the Victorian Minister for Finance, the Precinct is not economically viable or is likely to become not economically viable, having regard to performance assessed against the Business Plan, then the Minister may serve a Notice on the Foundation to provide written reasons why the Foundation should not be required to surrender the Site to the Crown. If that occurs the Foundation is not entitled to any payment or compensation. Giving regard to the above, the directors of the Foundation have prepared the financial report on the going concern assumption.

The Board's policy is to maintain cash reserves and seek grants, donations and sponsorships to maintain the economic viability of the precinct and sustain its future development.

#### Note 2. Car Park Congestion Levy

The ACF has been granted a legislated exemption from the State Government Congestion Levy.

#### Note 3. Cash and cash equivalents

|                                     | 2018      | 2017      |
|-------------------------------------|-----------|-----------|
|                                     | \$        | \$        |
| Bank Balances                       | 972,514   | 706,390   |
| Call Deposits                       | 500,000   | 600,000   |
| Cash Held within Parking Operations | 5,327     | 4,514     |
| Petty Cash                          | 853       | 1,510     |
|                                     | 1,478,694 | 1,312,414 |
|                                     |           |           |

Funds included above held in trust or restricted by grant conditions at year end are:

| Grants in Advance | - | 13,000 |
|-------------------|---|--------|
|                   | - | 13,000 |

The balance of Cash and cash equivalents include unspent grants of \$936,867 from the Victorian Government for the restoration of the Laundries building. An amount of \$500,000 received during the year for this project is included in revenue in accordance with the ACF's accounting policy. The unspent amount is expected to be applied in the 2018/19 financial year.

The company's exposure to interest rate risk and a sensitivity analysis for the financial assets and liabilities are disclosed in Note 9.

#### Note 4. Trade and other receivables

|                   | 2018    | 2017    |
|-------------------|---------|---------|
|                   | \$      | \$      |
| Trade Receivables | 601,361 | 174,826 |
| Other Receivables | 3,966   | 2,804   |
|                   | 605,327 | 177,630 |

The aging of the Foundations trade receivables at the reporting date was:

|                               | \$      | \$      |
|-------------------------------|---------|---------|
| Not Past Due                  | 427,711 | 73,448  |
| Past Due 0-30 days            | 9,937   | 27,606  |
| Past Due 31 - 120 days        | 14,838  | 33,758  |
| Past Due 121 days to one year | 156,641 | 44,617  |
| Allowance for Doubtful Debts  | (7,766) | (4,603) |
|                               | 601,361 | 174,826 |

Not past due trade receivables are for services rendered but not yet due for payment.

The movement in Provisions for Doubtful Debts are as follows:

|   | \$               |
|---|------------------|
| Opening Balance - July 2017                               | 4,603            |
| Less Doubtful Debts Recovered Add new provisions taken up | (1,599)<br>4,762 |
| Closing Balance - June 2018                               | 7,766            |

## Note 5. Property, Plant and Equipment

Significant capital improvements totalling \$5,550,694 were added during the year resulting from the completion of the Sacred Heart building restoration project.

#### Reconciliation of movement in non-current assets

|   | Land &<br>Buildings | Structural<br>Improvements | Plant &<br>Equipment | Artwork&<br>Installations | Total      |
|---|---------------------|----------------------------|----------------------|---------------------------|------------|
| Cost  | \$                  | \$                         | \$                   | \$                        | \$         |
| Balance at 1 July 2016                          | 3,500,000           | 12,284,806                 | 337,531              | 49,180                    | 16,171,517 |
| Acquisitions                                    | -                   | 68,308                     | 35,436               | -                         | 103,744    |
| Capital Work In Progress                        | -                   | 476,743                    | -                    | -                         | 476,743    |
| Disposals                                       | -                   | -                          | (1,225)              | -                         | (1,225)    |
| Balance at 30 June 2017                         | 3,500,000           | 12,829,857                 | 371,742              | 49,180                    | 16,750,779 |
| Balance at 1 July 2017                          | 3,500,000           | 12,829,857                 | 371,742              | 49,180                    | 16,750,779 |
| Acquisitions                                    | _                   | 5,580,270                  | 23,534               | -                         | 5,603,804  |
| Capital Work In Progress                        | -                   | -                          | -                    | -                         | -          |
| Disposals                                       | -                   | (12,430)                   | -                    | -                         | (12,430)   |
| Balance at 30 June 2018                         | 3,500,000           | 18,397,697                 | 395,276              | 49,180                    | 22,342,153 |
| Accumulated Depreciation Balance at 1 July 2016 | -                   | 3,967,323                  | 176,558              | 11,993                    | 4,155,874  |
| Depreciation charge for the year                | -                   | 510,226                    | 36,958               | 3,916                     | 551,100    |
| Disposal -                                      | -                   | -                          | (340)                | -                         | (340)      |
| Balance at 30 June 2017                         | 0                   | 4,477,549                  | 213,176              | 15,909                    | 4,706,634  |
| Balance at 1 July 2017                          | -                   | 4,477,549                  | 213,176              | 15,909                    | 4,706,634  |
| Depreciation charge for the year                | -                   | 559,841                    | 38,055               | 3,916                     | 601,812    |
| Disposal  | -                   | (2,776)                    | -                    | -                         | (2,776)    |
| Balance at 30 June 2018                         | 0                   | 5,034,614                  | 251,231              | 19,825                    | 5,305,670  |
| Carrying amounts                                | 0.500.000           | 0.047.400                  | 400.070              | 07.407                    | 40.045.040 |
| Balance at 1 July 2016                          | 3,500,000           | 8,317,483                  | 160,973              | 37,187                    | 12,015,643 |
| At 30 June 2017                                 | 3,500,000           | 8,352,308                  | 158,566              | 33,271                    | 12,044,145 |
| At 1 July 2017                                  | 3,500,000           | 8,352,308                  | 158,566              | 33,271                    | 12,044,145 |
| Balance at 30 June 2018                         | 3,500,000           | 13,363,083                 | 144,045              | 29,355                    | 17,036,483 |

#### Note 6. Employee benefits

|                                  | 2018    | 2017    |
|----------------------------------|---------|---------|
| Current                          | \$      | \$      |
| Liability for Long Service Leave | 33,783  | 43,412  |
| Provision for Annual Leave       | 96,979  | 103,090 |
|                                  | 130,762 | 146,502 |
| Non Current                      |         |         |
| Liability for Long Service Leave | 27,259  | 33,539  |

#### Note 7. Accumulated funds

#### Reconciliation of movement in capital and reserves

|  | 2018<br>\$ | 2017<br>\$ |
|--|------------|------------|
| Retained earnings at the beginning of the year | 13,177,575 | 12,537,220 |
| Surplus for the year                           | 5,143,027  | 640,355    |
| Retained earnings at the end of the year       | 18,320,602 | 13,177,575 |

## Note 8. Reconciliation of cash flows from operating activities

|  | 2018<br>\$ | 2017<br>\$ |
|--|------------|------------|
| Surplus for the year   | 5,143,027  | 640,355    |
| Adjustment for Depreciation                                      | 601,811    | 551,100    |
| Bad Debts Expense  | 16,692     | -          |
| Assets Written off for no cash                                   | 9,654      | -          |
| Operating profit before change in working capital and provisions | 5,771,184  | 1,191,455  |
|  |            |            |
| Increase in Provisions   | (22,020)   | 2,794      |
| Increase in Payables, Bonds & Deposits                           | 293,930    | 42,319     |
| (Increase) in Receivables  | (444,389)  | (16,257)   |
| Decrease / (Increase) in Prepayments                             | 844        | (1,403)    |
| (Increase) / Decrease / in Security Deposits                     | (693)      | 175,599    |
| (Increase) / Decrease in Tenant Bonds Accounts                   | (28,542)   | 4,928      |
| (Decrease) in Deferred Income                                    | (11,523)   | (76,709)   |
| Net cash provided by operating activities                        | 5,558,790  | 1,322,726  |
|  |            |            |

2017

#### Note 9. Financial instruments

#### **Financial Risk Management**

The ACF's financial risk is limited to cash, trade receivables and trade payables. The ACF's Board authorises where the cash is to be spent.

#### Liquidity risk

The ACF manages its financial liabilities based on contractual agreements with normal trading terms of 30 days.

#### Credit risk exposures

The credit risk of financial assets of the ACF which have been recognised on the statement of financial position is generally the carrying amount of each financial asset. The ACF manages its capital to ensure that it is able to continue as a going concern while ensuring that it meets its objectives and agreements with the State of Victoria. The ACF's overall strategy remains unchanged from 2017.

#### Interest rate risk exposures

2040

The ACF's exposure to interest rate risk and the effective weighted average interest rate for each class of financial assets and financial liabilities is set out below.

|                           | 2018                      |                        |                      | 2017      |                           |                        |                      |           |
|---------------------------|---------------------------|------------------------|----------------------|-----------|---------------------------|------------------------|----------------------|-----------|
|                           | Weighted average interest | Floating interest rate | Non-interest bearing | Total     | Weighted average interest | Floating interest rate | Non-interest bearing | Total     |
|                           | rate                      | \$                     | \$                   | \$        | rate                      | \$                     | \$                   | \$        |
| Financial assets          |                           |                        |                      |           |                           |                        |                      |           |
| Cash and cash equivalents | 1.17%                     | 1,472,513              | 6,181                | 1,478,694 | 1.55%                     | 1,306,390              | 6,024                | 1,312,414 |
| Term Deposits             |                           | -                      | -                    | -         | 2.72%                     | 211,293                | -                    | 211,293   |
| Other Deposits            | 2.61%                     | 30,693                 | -                    | 30,693    |                           | -                      | 30,000               | 30,000    |
| Trade<br>receivables      |                           | -                      | 605,327              | 605,327   |                           | -                      | 177,630              | 177,630   |
| Total financial as        | ssets                     | 1,503,206              | 611,508              | 2,114,714 |                           | 1,517,683              | 213,654              | 1,731,337 |
| Financial liabiliti       | es                        |                        |                      |           |                           |                        |                      |           |
| Trade payables            |                           | -                      | 736,274              | 736,274   |                           | -                      | 475,299              | 475,299   |
| Total financial lia       | abilities                 | -                      | 736,274              | 736,274   |                           | -                      | 475,299              | 475,299   |

#### Cash flow sensitivity analysis for variable rate instruments

A change of 100 basis points in interest rates at the reporting date would have increased or decreased the surplus or deficit by \$15,032 (2017: \$15,177).

#### Net fair value of financial assets and liabilities

There is no material difference between the carrying value and fair values of financial assets and liabilities.

#### Note 10. Segment reporting

Abbotsford Convent Foundation's operations are limited to one segment and geographical location.

#### Note 11. Key management personnel disclosures

The names of persons who were Directors of the Foundation at any time during the financial year were as follows:

| Charlotte Allen | Stuart Kells     | Antonia Syme            |
|-----------------|------------------|-------------------------|
| Diana Heggie    | David Laidlaw    | Sally Romanes           |
| Ronald Jones    | Victoria Marles  | Elizabeth Ward-Christie |
| Ruth Jones      | Michael Sokulski | Judy Williams           |

The Directors receive no remuneration or other compensation from the ACF. In addition to the Directors, the Chief Executive Officer and Chief Operating Officer are also key management personnel.

The compensation of key management personnel is as follows:

|                             | 2018    | 2017    |
|-----------------------------|---------|---------|
|                             | \$      | \$      |
| Remuneration – short term   | 349,916 | 328,602 |
| Long term employee benefits | 863     | 5,606   |
|                             | 350,779 | 334,208 |

#### Other related party transactions

The Foundation is the Trustee of the Abbotsford Convent Foundation Arts Trust (the Trust). Various artwork installations and artistic programs valued at \$2,277,158 were pledged by the Trust to the Foundation during the year (2017: \$78,000).

#### Note 12. Member guarantee

The ACF is a company limited by guarantee. If the ACF is wound up, the constitution states that each member is required to contribute a maximum of \$100 each towards any outstanding obligations of the company. At 30 June 2018 there were ten members (2017: twelve).

#### Note 13. Commitments & contingencies

No material commitments were present at the reporting date that related to work that has yet to be completed.

#### Note 14. Auditor's remuneration

The auditor of the ACF is Deloitte Touche Tohmatsu. The auditor was appointed auditor with ASIC consent on 16 October 2009.

|  | 2018  | 2017  |
|--|-------|-------|
| Deloitte Touche Tohmatsu - Audit & review of financial reports | \$    | \$    |
|  | 6,290 | 5,850 |
|  | 6,290 | 5,850 |

#### Note 15. Events after Reporting Period

No material subsequent events have come to the attention of Directors which would affect the information disclosed in this financial report for the year ended 30 June 2018.

#### Note 16. Agreement with the State of Victoria and Sinking Fund

The ACF entered into a Development and Operation Agreement with the State of Victoria on 23 April 2004. Under that Agreement the ACF is required to refurbish all the buildings on site and operate the site as an Arts, Cultural and Educational precinct.

Under the Terms of that Agreement the ACF is required to establish a Sinking Fund for the ongoing maintenance and renewal of the Project. The amount contributed to the Sinking Fund at year-end is nil. Amounts will be set aside to the Sinking Fund once refurbishment of all buildings on site is completed and surplus funds are generated through operations.

### **Directors' Declaration**

As detailed in Note 1(a) to the financial statements, the Abbotsford Convent Foundation is not a reporting entity because in the opinion of the Directors there are unlikely to exist users of the financial report who are unable to command the preparation of reports tailored so as to satisfy specifically all of their information needs. Accordingly, this 'special purpose financial report' has been prepared to satisfy the Directors' reporting requirements under the Australian Charities and Not-for-profits Commission Act 2012.

The Directors of the Abbotsford Convent Foundation ("ACF") declare that:

- a) in the Directors' opinion, there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable; and
- b) in the Directors' opinion, the attached financial statements and notes thereto are in accordance with the Australian Charities and Not-for-profits Commission Act 2012, including compliance with accounting standards and giving a true and fair view of the financial position and performance of the company

Signed in accordance with a resolution of the board members made pursuant to s.60.15 of the *Australian Charities and Not-for-profits Commission Regulation 2013.* 

Dated at Melbourne this 22<sup>nd</sup> October 2018

Victoria Marles

Chair

Michael Sokulski

**Director** 

# Deloitte.

Deloitte Touche Tohmatsu ABN 74 490 121 060

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The Board of Directors
Abbotsford Convent Foundation
Ground Floor, Providence
1 St Helliers Street
ABBOTSFORD VIC 3067

22 October 2018

Dear Board Members,

#### **Abbotsford Convent Foundation**

In accordance with the *Australian Charities and Not-for profits Commission Act 2012*, I am pleased to provide the following declaration of independence to the directors of Abbotsford Convent Foundation.

As lead audit partner for the audit of the financial statements of Abbotsford Convent Foundation for the financial year ended 30 June 2018, I declare to the best of my knowledge and belief, there have been no contraventions of:

- (i) the auditor independence requirements of the *Australian Charities and Not-for profits Commission Act 2012*, in relation to the audit; and
- (ii) any applicable code of professional conduct in relation to the audit.

Yours sincerely

**DELOITTE TOUCHE TOHMATSU** 

eloute Torche Tohunton

Peter Glynn Partner

Chartered Accountants

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# **Deloitte.**

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# Independent Auditor's Report to the Members of Abbotsford Convent Foundation

#### Opinion

We have audited the financial report, being a special purpose financial report, of Abbotsford Convent Foundation (the "Foundation") which comprises the statement of financial position as at 30 June 2018, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the directors' declaration.

In our opinion the accompanying financial report of the Foundation, is in accordance with Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012*, including:

- (i) giving a true and fair view of the Foundation's financial position as at 30 June 2018 and of its financial performance for the year then ended; and
- (ii) complying with Australian Accounting Standards to the extent described in Note 1, and Division 60 of the *Australian Charities and Not-for-profits Commission Regulation 2013*.

#### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Foundation in accordance with the ethical requirements of the auditor independence requirements of the ACNC Act and the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Director's financial reporting responsibilities under the ACNC Act. As a result, the financial report may not be suitable for another purpose. Our report is intended solely for the directors and the Australian Charities and Not-for-profits Commission (ACNC) and should not be distributed to or used by parties other than the Directors, the Directors and the ACNC. Our opinion is not modified in respect of this matter.

#### Other Information

The Directors are responsible for the other information. The other information comprises the Directors' report, but does not include the financial report and our auditor's report thereon.

Our opinion on the financial report does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact. We have nothing to report in this regard.

#### Director's Responsibilities for the Financial Report

The Directors are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the ACNC Act and is appropriate to meet the needs of the Members. The Director's responsibility also includes such internal control as the Directors determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the Foundation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Foundation or to cease operations, or have no realistic alternative but to do so.

#### Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

# Deloitte.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- a) Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- b) Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control.
- c) Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- d) Conclude on the appropriateness of the director's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Foundation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Foundation to cease to continue as a going concern.
- e) Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

DELOITTE TOUCHE TOHMATSU

Deloite Torche Tohmator

Peter Glynn Partner

Chartered Accountants Melbourne, 22 October 2018

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### **Directors' Qualifications**

The Directors of the Abbotsford Convent Foundation at the date of this report are Victoria Marles (Chair), David Laidlaw (Co-Deputy Chair), Diana Heggie, Ronald Jones, Ruth Jones, Stuart Kells, Michael Sokulski, Antonia Syme, Elizabeth Ward-Christie and Judy Williams.

#### **VICTORIA MARLES (Chair)**

Victoria is currently the CEO of Trust for Nature (the Victorian Conservation Trust), a position she has held since late 2009. Prior to assuming this role, Victoria was Victoria's Legal Services Commissioner and Chief Executive Officer of the Legal Services Board. As a lawyer Victoria specialised in media and communications law and policy and was the Deputy Telecommunications Industry Ombudsman and prior to that the Deputy Director of the Communications Law Centre.

Victoria has a background in the arts having graduated in drama from the Victorian College of the Arts. She has held various board positions including the Victorian Arts Centre, the Victorian Women's Trust and the Melbourne Writers Festival. Victoria was chair of the Circus Oz Board for fourteen years. Victoria is currently a board member of the Consumer Action Law Centre and a director of the Australian Advertising Standards Council.

#### **DAVID LAIDLAW (Deputy Chair)**

David Laidlaw is a partner with a major Melbourne law firm. In his practice David acts in a wide range of large scale tort, contract and corporate litigation matters. His Board appointments have included Asian Law Centre Board University of Melbourne, Law Institute Council, the Federal Attorney General's International Legal Services Advisory Council, the ADVOC Asia Board and Inter-Pacific Bar Association Council and as a foundation member and Chair of the University of Melbourne's Alumni Council.

David has a keen interest and involvement in the arts which stretches back to his days as a national student arts leader. He has served on a number of arts boards and as CEO of his firm, was instrumental in fostering his law firm's support of Australian artists, including its sponsorship of artists selected to represent Australia at the Venice Biennales. He was also responsible for the establishment of the Maddocks' Art Prize for emerging artists in the visual arts. In addition to his legal qualifications he has participated in leadership training with Harvard Business School and has completed Wharton Business School's Advanced Management Program.

He and his wife Megan also run black cattle on their farm property in Western Victoria.

(cont)

#### **DIANA HEGGIE**

Ms Heggie has extensive executive and non-executive experience. She is currently a Director of the Abbotsford Convent Foundation, Chair, of Peninsula Health, Director of the National Heart Foundation (Vic) and a Director of Toorak College. Her previous executive roles included CEO of the Heart Foundation (Vic), CEO of Scope, a major provider of services to people with disabilities, and CEO of the EW Tipping Foundation.

She originally qualified as a physiotherapist in 1987 from Trinity College Dublin, but quickly moved into people management roles in the non for profit sector. She believes strongly in the development of staff and volunteers, and that leadership is about empowering others to do great things. She is also a passionate walker, a green skier, and loves to spend time with her family.

#### **RONALD JONES**

Ronald Alan Jones is a Fellow of the Australian Institute of Landscape Architects, an Adjunct Professor of Landscape Architecture at RMIT University, and a member of the Victorian Government Architect's Design Review Panel. He is a director of Jones & Whitehead Pty Ltd, a practice established in 2000 that focuses on public landscapes and urban design, including related policy development, urban design frameworks, master plans and public space design. Before this, Ron was a member of the City of Melbourne's urban design team, where he played a leading role in developing Melbourne's urban design strategy and several major projects.

#### **RUTH JONES**

Ruth Jones is an independent non-profit/philanthropy consultant. She recently returned to Australia after more than 12 years in North America, 10 of these as CEO of the Social Venture Partners Network, the largest network of engaged donors operating globally. Previous to this, Ruth held senior roles at Community Foundations of Canada and Philanthropy Australia. She was Chief Executive of the Australian Film Institute before moving to the field of philanthropy.

#### STUART KELLS

Stuart Kells is an award-winning author whose books are being published around the world. Before writing full-time, he had a diverse career in government, academia and the private sector. Stuart was a director at KPMG, chief economist at PPB Advisory, and an economic adviser to three consecutive premiers of Victoria. He has a PhD in Law from Monash University and a B.Comm and M.Comm, both with first class honours, from the University of Melbourne. He has served on numerous boards including those of the Industry Capability Network (Vic), the Defence Reserves Support Council (Vic), the Australian and New Zealand Association of Antiquarian Booksellers, the Woodend Winter Arts Festival Foundation and the Book Collectors' Society of Australia (Vic).

(cont)

#### **MICHAEL SOKULSKI**

Michael Sokulski is a chartered accountant and finance professional currently leading the financial accounting team at Medibank. Michael has previously worked 10 years with Ernst & Young where he accumulated significant experience in the accounting field, including delivery of financial assurance projects, internal audits, compliance work, financial reporting analysis and accounting advice across a broad spectrum of private and public clients. He has advised on a variety of transactions including IPOs, acquisitions and business divestments. Michael has also chaired the Young Professionals' Panel for the Institute of Chartered Accountants, promoting the interests of young members and driving engagement with the broader community.

#### **ANTONIA SYME**

Antonia Syme is the Director of the Australian Tapestry Workshop (ATW) in Melbourne. She has worked for many years cultural sector as a director, consultant, conservator and curator. She was Director of Artbank, for ten years, and worked in federal and state cultural institutions and as Co-Director of Syme Dodson Gallery in Sydney. Board and committee memberships have included the Federal Government's Taxation Incentives for the Arts Committee, NSW National Trust's Museums and Collections Committee, Craft Australia, the Heritage Council (NSW) Maritime Archaeological Advisory Panel, the Sydney College of the Arts Board, the Camden Park Preservation Committee.

#### **ELIZABETH WARD-CHRISTIE**

Libby is the Principal Industry Fellow in Social Impact at the Centre for Social Impact (CSI), Swinburne University of Technology. In her role, Libby works across Swinburne's Australian Graduate School of Entrepreneurship programs and CSI's research agenda to grow social-sector, industry engagement, ensure industry-relevant content and develop cross-sector strategic partnerships. She also has management responsibility to learning and teaching excellence and teaches social entrepreneurship and innovation in the Master of Social Impact degree.

Libby is a recognised specialist in social enterprise development and financing and not-for-profit business strategy. Prior to joining Swinburne, she worked for over seven years as Head of Investment and Advisory at Social Traders Ltd, a leading social enterprise development organisation. Libby has an MBA from Melbourne Business School and was awarded their 2016 Outstanding Recent Alumnus in recognition of her work; she is also a graduate of the Australian Institute of Company Directors and holds a Master's Degree in Landscape Architecture and Arts and Science (Hons) Degrees from the University of Melbourne.

#### **JUDY WILLIAMS**

Judy Williams has extensive arts management experience, having previously worked at the National Gallery of Victoria (NGV) for almost two decades. From 2004 – 2014, she was Head of Foundation & Fundraising, where she was responsible for the development and implementation of the NGV's fundraising strategy, including bequests, legacies and annual giving. As part of her role, she developed and implemented the NGV's 150th Anniversary fundraising campaign – Masterpieces for Melbourne. Prior to this role, Judy was the NGV's Manager of External Relations & Events, where she oversaw the planning and delivery of events for the opening of the lan Potter Centre and the re-opening of NGV International.