Western Australia

# Circular

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| **Title:** | **Expression of Interest for Committees (2026/2028)**<br>**Expression of Interest for Youth Committee (2026/2027)** |
| **Date:** | **11 June 2026** |
| **Document ID:** | **12, 2026/2027** |
| **Department:** | Corporate Services |
| **From:** | James O'Toole, Chief Executive Officer<br>Ph: 08 9207 6666 (SLSWA Office Hours Monday to Friday, 8.30am to 5pm) |
| **Audience:** | Interested Member, Interested U17 Member, Club Notice Board, Club Administrators |
| **Summary:** | **General Committee**<br>EOI sought from individuals to be considered for the position of Chairman and Committee Members to our five (5) General Committees in the area of Lifesaving, Sports, Development, Education and the Australian Honours and Awards Committee.<br>The General Committee appointments when made will continue until June 2028.<br><br>**Youth Committee**<br>EOI sought from U17 individuals to be considered for the position of members of our Youth Committee.<br>The Youth Committee appointments when made will continue until June 2027. |
| **Action:** | General Committee nominations must be forwarded to the SLSWA Chief Executive Officer and must be received by **4.00pm Monday 13 July 2026.** |
| **Attachment:** | General Committee Nomination Form<br>Youth Committee Nomination Form |

## GENERAL COMMITTEE

SLSWA is calling for Expressions of Interest from those members wishing to serve on one of SLSWA's five (5) General Committees:

- **Australian Honours & Awards Committee**
- **Lifesaving Committee**
- **Education Committee**
- **Sports Committee**
- **Development Committee**

Members with specific skillsets to meet the committee objectives, as outlined in the section: General Committee Objectives, will be sought.

The appointment to the General Committee is a member development opportunity and this will be taken into consideration as part of the selection process. The General Committee appointments when made will continue until June 2028.

Expressions of Interest for these positions should be submitted on the prescribed nomination form, which is attached, signed by the Nominee. Nominations must also be endorsed by the Nominee's Club.

Nominations must be received by the SLSWA Chief Executive Officer by **4.00pm Monday 13 July 2026.** by email at jotoole@slswa.com.au

Western Australia

## YOUTH COMMITTEE

SLSWA is calling for Expressions of Interest from those U17 members (must be in U17 category for season 2026/28) wishing to serve on SLSWA's Youth Committee. The appointment to the Youth Committee is a member development opportunity and this will be taken into consideration as part of the selection process. The Youth Committee appointments when made will continue until June 2027.

Expressions of Interest for the Youth Committee should be submitted on the prescribed nomination form, which is attached, signed by the Nominee and the Nominee's parents. Nominations must also be endorsed by the Nominee's Club.

Nominations must be received by the SLSWA Sport and Development Manager by **4.00pm Monday 13 July 2026.** by email at dsomers@slswa.com.au

**James O'Toole**
**Chief Executive Officer**

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# GENERAL COMMITTEE

**Roles and Responsibilities (as outlined in Regulations 3.1)**

Authorities and Responsibilities

a. General committees are constituted by Para 33 of the SLSWA Constitution.
b. Regulation 3.1 applies to the General Committees comprising the Development Committee, the Sports Committee, the Lifesaving Committee, the Education Committee and the Australian Honours and Awards Committee.
c. Each General Committee exists and acts independently of the other General Committees.
d. The role of each General Committee is to support the Board by providing advice in relation to the various objectives of that respective General Committee.
e. General Committees will be appointed by the SLSWA Board on an annual basis in July of each year.
f. At the commencement of tenure of the General Committee the SLSWA Board will (at its discretion) set the objectives (being a minimum of three (3) and maximum of five (5) objectives) for the General Committee for that year (which objectives may include a continuation of any of the previous years' incomplete objectives).
g. Each General Committee will hold a minimum of 4 meetings per year.
h. Each General Committee Chair shall represent SLSWA on the relevant equivalent SLSA Committee.
i. No General Committee has the authority or power to make decisions binding on SLSWA or commit SLSWA to expenditure.
j. Each General Committee is responsible to and will report to the SLSWA Board.

Composition

a. Each General Committee shall be comprised of a Chair, the Chief Executive Officer (or the CEO 's nominee), and a minimum of two (2) and maximum of four (4) additional appointed persons.
b. Each General Committee, when in session, shall have a minimum of four committee members including the CEO or the CEO 's nominee.
c. The Board shall appoint (at its absolute discretion) the Chair and committee members of each General Committee based upon particular expertise and merit in direct correlation with the objectives for the relevant period.
d. General Committee members, including Chairs, are appointed for terms of up to two (2) years and may serve a maximum of three (3) consecutive terms. In all cases, a person may serve a maximum aggregate period of six (6) years on any one General Committee.
e. A person may serve on more than one General Committee. The term limitation in clause 3.1.2(d) applies separately to each General Committee.
f. The limit in clause 3.1.2(d) does not apply to the Chief Executive Officer.
g. Despite clause 3.1.2(d), the Board may, where it considers it appropriate having regard to the needs of the relevant General Committee, the person 's expertise, continuity, succession planning, or any other matter the Board considers relevant, reappoint a person to a General Committee for one further term of up to two (2) years if the person has not served on that General Committee for at least two (2) years.

General Committee Chair

a) Appointment

i. These positions are constituted by Para 33 of the SLSWA Constitution.
ii. The Board shall appoint a Chair to each General Committee in July annually (except for the Chair for the SLSWA Honours and Awards Committee who will be appointed in July of each even year).
iii. A Chair may be re-appointed.
iv. Expressions of interest shall be called.
v. The Board may at any time revoke the appointment.

b) Role and Authority

i. A Chair does not have the authority or power to make decisions binding on SLSWA or commit SLSWA to expenditure.
ii. Each Chair reports to the Chief Executive Officer.

c) Responsibilities

i. Chair the relevant General Committee
ii. Advise the Board and Chief Executive Officer on progress of the relevant objectives of the General Committee and be SLSWA's representative on the equivalent SLSA Committee (if appropriate).
iii. Provide feedback to the committee on national matters (if appropriate).
iv. Provide the Board with input into the strategic direction of SLSWA as it relates to that General Committee.

## YOUTH COMMITTEE

**Roles and Responsibilities**

Authorities and Responsibilities

a) The Youth Committee exists and acts independently of the other Committees.
b) The role of Youth Committee is to support the Development Committee and SLSWA Board by providing advice in relation to the various objectives set for them by the Development Committee and/or SLSWA Board.
c) The Youth Committees will be appointed by the SLSWA Board on an annual basis.
d) The Youth Committee will hold a minimum of 4 meetings per year.
e) The Youth Committee has no authority or power to make decisions binding on SLSWA or commit SLSWA to expenditure.

Composition

a) The Youth Committee shall be comprised of a representative from the Development Committee, the Chief Executive Officer (CEO) nominee and a minimum of three (3) and maximum of five (5) additional appointed persons. The CEO nominee is present to assist with operational matters.
b) The Youth Committee, when in session, shall have a minimum of four committee members including the Development Committee representative and CEO's nominee.
c) The role of Chair shall be rotated through the youth members each meeting.
d) Committee members may only hold a Youth Committee position for a maximum of two years in total and must be in the U17 age category.

## General Committee Selection, Objectives, and Role Requirements

## Australian Honours and Awards Committee

**Key Selection Criteria (to be addressed in Expression of Interest)**

1. Availability to attend meetings, forums and events as required.
2. Willingness to engage and respond to members in relation to Committee Objectives.

**Objectives**

1. Review the achievements of members who have rendered outstanding service to surf lifesaving and make recommendations on behalf of individual members for Australian Honours, SLSA and SLSWA Life Membership and other related awards.
2. Review and make recommendations for honours nominations received for Australian Honours, SLSA and SLSWA Life Membership and other related awards.
3. Awards of Excellence – Participate in the selection of Club of the Year, Community Engagement of the Year and Volunteer of the Year.

**Role of the Committee in evaluating each Objective**

1. Review the achievements of members who have rendered outstanding service to surf lifesaving and make recommendations on behalf of individual members for Australian Honours, SLSA and SLSWA Life Membership and other related awards.
    a. Be impartial.
    b. Adhere to the selection criteria.

2. Review any honours nominations received for Australian Honours, SLSA and SLSWA Life Membership and other related awards.
    a. Be impartial.
    b. Adhere to the selection criteria.

3. Awards of Excellence – Assist with the selection of Club of the Year, Community Engagement of the Year and Volunteer of the Year.
    a. Be impartial.
    b. Adhere to the selection criteria.
    c. Be available to interview finalists.
    d. Be available to field selection related queries from members.

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## Lifesaving Committee

**Key Selection Criteria (to be addressed in Expression of Interest)**

1. Experience in delivery of Lifesaving in a SLS Club Environment.
2. Availability to attend meetings, forums and events as required; and
3. Willingness to engage and respond to members in relation to Committee Objectives.

**Objectives**

1. Innovation and Club Collaboration (carry over from 2025/2026)
2. Lifesaving Pathways (carry over from 2025/2026)
3. Public Rescue Equipment (PRE)
4. Club Lifesaving Agreements
5. Awards of Excellence

**Role of the Committee in evaluating each Objective**

1. Innovation and Club Collaboration (carry over from 2025/2026)

a) Continue to foster club collaboration in relation to club based initiatives that enhance club lifesaving service delivery.
b) Facilitate opportunities for 2026 Awards of Excellence finalists to present localised initiatives at quarterly forums with an initial launch in September 2026.

2. Lifesaving Pathways (carry over from 2025/2026)

a) Continue to collaborate with the Youth and Education Committee in relation to potential changes in the lifesaving pathways (cognisant on the PSAR36 SLSA review).

3. Public Rescue Equipment (PRE)

a) Assist in the identification of PRE locations along the metropolitan coast.
b) Consider elements that should be included in a club guide to assist the implantation of identified PRE locations including the installation and the successful management of an incident involving the PRE.
c) Consider the benefits and sustainability of installing public accessible Major Bleed Kits outside surf club facilities where PRE is not located nearby.

4. Club Lifesaving Agreements

a) Assist in the review and amendments over the next season of Club Lifesaving Agreements and identify opportunities to simplify the structure. The overriding considerations is to reduce the burden on volunteers.

5. Awards of Excellence

a) Participate in the selection of finalists and winners.
b) Be impartial.
c) Adhere to the selection criteria.

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## Education Committee

**Key Selection Criteria (to be addressed in Expression of Interest)**

1. Experience in SLSWA Training and Assessment activities and current active SLSWA Trainer, Assessor, Facilitator (TAF) qualification.
2. Availability to attend meetings, forums and events as required.
3. Willingness to engage and respond to members in relation to Committee Objectives.

**Objectives**

1. Assess current understanding in clubs of the required training to become a patrolling member (consistent with the available pathways
2. Review and amend the current SLSWA Members Education handbook in readiness for the 2027/2028 season.
3. Review objectives and any educational resources put forward by SLSA that impacts SLSWA TAFs, and provide feedback to SLSWA Education.
4. Awards of Excellence – Participate in the selection of finalists and winners

**Role of the Committee in evaluating each Objective**

1. Assess current understanding in clubs of the available pathways to become a patrolling member and the required training.
    a) Review material published by clubs regarding the patrolling pathways.
    b) Assess the range of pathways offered compared to the available options.
    c) Suggest material that may improve understanding.

2. Review the current SLSWA Members Education handbook
    a) Review the current handbook version against any recent changes in policies and procedures and suggest appropriate updates.
    b) Review changes being made to SLSA IT systems and suggest updates so the handbook is aligned.
    c) Suggest any other content that might be appropriate to include in the handbook to improve TAF understanding of the education processes.

3. Review objectives put forward by SLSA that affect SLSWA TAFs, and provide feedback to SLSWA Education team.
    a) Assist to identify objectives put forward by SLSA that may impact SLSWA TAFs and delivery of member education.
    b) Assess the impact on SLSWA members and provide feedback that may be as part of the national consultation process.

4. Awards of Excellence
    a) Apply the marking matrix to each nomination using fair and unbiased methodology.
    b) Be impartial.
    c) Adhere to the selection criteria.

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## Sports Committee

**Key Selection Criteria (to be addressed in Expression of Interest)**

1. Experience in Surf Sports as an athlete, coach and/or official.
2. Availability to attend meetings, forums and events as required.
3. Willingness to engage and respond to members in relation to Committee Objectives.

**Objectives**

1. Review the 2025/2026 SLSWA state coaching survey outcomes along with the outcomes of the national (SLSA) coaching workshop and develop strategies on how SLSWA can assist clubs in respect to coach appointment, development, and recognition.
2. Selection of SLSWA representative surf sports teams – Super Surf Teams League and Western Suns teams.
3. Consider and recommend initiatives to further streamline SLSWA owned (and operated) carnivals and championships including providing feedback on carnivals and championships across the season.
4. Develop a Sports Equalisation Policy for submission to SLSA.
5. Awards of Excellence – Participate in the selection of finalists and winners in the relevant categories at the 2027 SLSWA Awards of Excellence.

**Role of the Committee in evaluating each Objective**

1. Review of coaching
   a) Review 2025/2026 state coaching survey outcomes.
   b) Review content/outcomes of the national (SLSA) coaching workshop.
   c) Develop strategies on how SLSWA can assist clubs in respect to coaching approaches (structure, resources, pathways, inter club collaboration). Strategies, when approved, are to be implemented in the 2027/2028 season.

2. Select Super Surf Teams League & Western Suns Ocean/Beach Interstate Team.
   a) Be impartial.
   b) Assist with the development of the selection criteria.
   c) Adhere to the criteria developed to select team/s.
   d) Attend selection events.
   e) Attend team/s launch.
   f) Be available to field selection related queries from clubs, coaches, athletes, and parents.

3. Assist SLSWA by considering and recommending ways to streamline carnivals and championships including through:
   a) Event scheduling.
   b) Optimised entry policy and procedures
   c) Age category restrictions/selection for events.
   d) Event Management

4. Develop a Sports Equalisation Policy
   a) Review the current opportunities, barriers and support requirements impacting WA (other non-eastern states members) members aspiring to achieve national success in their chosen discipline.
   b) Based on this review, prepare recommendations and a policy submission to SLSA outlining opportunities to strengthen athlete development, performance pathways and national competitiveness for WA members.

5. Awards of Excellence – Assist with the selection of applicable Surf Sports awards in accordance with selection criteria - Young Athlete (U17/U19), Open Athlete, Team, Coach, Official & Bernie Kelly Medal.
   a) Be impartial.
   b) Adhere to the selection criteria.
   c) Be available to field selection related queries from clubs, coaches, athletes, and parents.

## Development Committee

**Key Selection Criteria (to be addressed in Expression of Interest)**

1. Experience in Development as an as an educator/program provider, former Nipper, Age Manager, Coach, Nipper and/or Youth Coordinator/Director, Development Director.
2. Availability to attend meetings, forums and events as required.
3. Willingness to engage and respond to members in relation to Committee Objectives.

**Objectives**

1. Reviewing, making recommendations, promoting, and reporting back on the Youth Program Guidelines (for members U14 to U17) for clubs.
2. Assist SLSWA in the development, promotion and review of the web-based Youth Recognition Program (YRP) portal.
3. Be a club-based mentor for the new SLSWA Learn 2 Lead Program (for members aged between 18-30 interested in taking on leadership roles) and provide feedback and report on the program from a mentor/club perspective.
4. Prepare and present a discussion panel at the end of season one Learn 2 Lead Program (May 2027 at a venue TBA) on their personal experiences and learnings on club-based leadership roles.
5. Nipper & Youth Awards & Awards of Excellence – participate in the selection of finalist and winners for the relevant categories.

**Role Requirements of each Objective**

1. Youth Program Guidelines
    a) Provide feedback on the Youth Program Guidelines for review by the SLSWA Board.
    b) Help SLSWA deliver the guidelines at the Member Development Forum in September 2026.
    c) Promote guidelines within your own club and clubs allocated to you by SLSWA.
    d) Review how the guidelines are being used within your own club.
    e) Provide reports to the Development Committee on how the Youth Program Guidelines are being implemented within your own club.

2. Youth Recognition Program Portal
    a. Provide feedback on the Portal from a potential user perspective.
    b. Promote the Portal within your own club and clubs allocated to you by SLSWA.
    c. Review the Portal and provide feedback on potential enhancement and improvements that can be made.

3. Mentor for Learn 2 Lead Program.
    a. Be a club-based mentor for the SLSWA Learn 2 Lead Program and assist other club-based mentors as allocated by SLSWA.
    b. Provide feedback to SLSWA on your experience as a mentor.
    c. Provide reports to the Development Committee on the progress of the program within your own club.

4. Learn 2 Lead Panel
    a. Prepare for a panel discussion in May 2027 at the end of the first season of the Learn 2 Lead Program.
    b. Be part of the panel discussion and provide your personal experiences in relationship to club-based leadership roles.
    c. Share your learnings with Learn 2 Lead participants

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5. Nipper & Youth Awards & Awards of Excellence – Selection of the Youth of the Year, U14/U15 Lifesaver of the Year and Youth Official of the Year, Woodside Nippers Club of the Year, Woodside Nippers Program Volunteer of the Year, Age Manager of the Year and Young Volunteer of the Year in accordance with the selection criteria.
    a. Be impartial.
    b. Adhere to the selection criteria.
    c. Be available to field selection related queries from clubs and parents.

## Youth Committee

**Objectives**

1. Assist the SLWSA Board by reviewing and making recommendations on the Youth Program Guidelines (for members U14 to U17) for clubs.
2. Promote, review and report on how the Youth Program Guidelines are being implemented within their club.
3. Assist SLSWA in the development, promotion and review of the web-based Youth Recognition Program (YRP) portal.
4. Nipper & Youth Awards – participate in the selection of 2026/2027 SLSWA Nipper of the Year
5. Prepare and present a discussion panel at the 2027 SLSWA Nipper & Youth Awards related to initiatives that assist in transitioning from Nippers to Youth and support increased retention.