

Circular

Title:	<u>RE-AFFILIATION TO SLSWA</u>
Date:	02 July 2026
Document ID:	13, 2026/2027
Department:	Corporate Services
From:	James O'Toole, SLSWA Chief Executive Officer Ph: 08 9207 6666 (SLSWA Office Hours Monday to Friday, 8.30am to 5pm)
Audience:	Club Presidents, Club Managers, Club Administrators
Summary:	Clubs must have met all re-affiliation requirements before the commencement of SLSWA Annual General Meeting.
Action:	Re-affiliation requirements must be completed and submitted to vbechar@sllwa.com.au by no later than 4:00pm Monday 31 August 2026 .
Attachments:	Annexure 1: Application for Affiliation

Affiliation with Surf Life Saving Western Australia (SLSWA) provides club and members access to a range of services and administrative benefits, including:

- eligibility to receive discretionary funding and equipment;
- access to SLSA programs, competitions, sponsorship, and grants;
- National and State lifesaving awards, competitions, and meets;
- fundraising and corporate service support;
- public liability and personal accident insurance; and
- use of trademarks and intellectual property of SLS in Australia.

By Affiliating with SLSWA your Club is required to abide by and be subject to the Constitution, By-Laws, Regulations, and Resolutions of SLSWA.

Note Other Affiliations

(i) Surf Life Saving Australia (SLSA)

SLSWA is recognised as the Western Australia State Centre of SLSA. Accordingly, when your club affiliates with SLSWA, it automatically affiliates with SLSA which allows your Club access to SLSA programs, competitions, sponsorships and grants. As a result of this, your Club is required to abide by and is subject to the SLSA Constitution, By-Laws, Regulations and Resolutions, together with the awards and equipment of SLSA (in addition to those of SLSWA).

For re-affiliation with SLSWA, Clubs must submit the following to SLSWA by **4:00pm, Monday 31 August 2026 (Due Date):**

1. Completed "Application for Affiliation" form (listing Club Delegate) set out at Annexure 1;
2. Latest copy of the Club Constitution (inclusive of amendments) or written confirmation that no alterations have been made to the Club's Constitution since last season;
3. Copies of the Club's current Certificate of Currencies for all insurances held;
4. A copy of the Club's Annual Report; and
5. A copy of the Club's audited financial statement.

Affiliation Fee

The SLSWA Board has determined the following affiliation fee structure for 2026/2027 season.

Compliance Status by 4:00pm, 31 August 2026	Affiliation fee	Outcome
Club has met all requirements	\$0.00	Affiliated with SLSWA
Club has not met all requirements	\$1,000.00 + GST	Non-compliant

Consequences for not meeting all requirements by the Due Date

Consequences for failing to meet all requirements for re-affiliation are at the discretion of the SLSWA Board and may include (but are not limited to):

1. Withholding Club distributions
2. Club suspension
3. Disaffiliation of the Club

The Board may, in its discretion, provide clubs with an extension to the time period for re-affiliation.

Non-Compliance

The SLSWA Board has determined that any club that has not met all re-affiliation requirements by the Due Date will be deemed **non-compliant**. In this instance the club will be charged the full affiliation fee of \$1,000.00 + GST. Payment of the fee does not guarantee re-affiliation. The re-affiliation of a Club that is deemed non-compliant will be at the discretion of the SLSWA Board and the Club meeting the re-affiliation requirements.

A **Show Cause Notice** will be issued to any non-compliant club. The Club must respond to SLSWA within 30 days providing:

- the reasons why all requirements were not met by the Due Date and any supporting evidence;
- the Club's position as to why consequences should not be imposed for the non-compliance (if applicable); and
- confirmation that the Club will comply with all re-affiliation requirements and when it expects to do so, or the reasons why the Club will not comply with all re-affiliation requirements.

The SLSWA Board will consider the Club's response in determining the consequences that will be applied for the non-compliance.

Club having difficulty meeting Compliance Requirements

While it is hoped that every Club will be able to comply with these requirements, SLSWA acknowledges that in some cases there may be extenuating circumstances that impact on a Club's ability to re-affiliate by the Due Date.

The SLSWA Board will consider applications for extensions of time to the Due Date for meeting the re-affiliation requirements.

If a Club wishes to apply for an extension of time to the Due Date, applications must be received **prior to the Due Date**. Applications for an extension of time received after the Due Date will not be considered, and an Affiliation Fee of \$1,000.00 + GST will automatically apply to clubs who have not met all re-affiliation requirements by the Due Date.

Applying for Extensions:

Applications for extensions of time to the Due Date must:

- be submitted in writing to vbechar@slswa.com.au prior to the Due Date;
- clearly state the reasons why an extension of time is required; and
- provide when the Club expects it will be compliant.

If you have any questions please contact Vasika Bechar on 08 9207 6666 or email vbechar@slswa.com.au.

On behalf of the SLSWA Board, I look forward to your continued affiliation with SLSWA.



James O'Toole
Chief Executive Officer

ANNEXURE 1

APPLICATION FOR AFFILIATION SURF LIFE SAVING WESTERN AUSTRALIA INCORPORATED ("ASSOCIATION")

I, _____ a duly authorised officer
of _____ (applicant')
of _____
_____ Postcode _____ (club address)

hereby apply (on behalf of the applicant) for acceptance of the applicant as an Affiliated Club of the Association.

In the event of admission as an Affiliated Club, the applicant agrees to be bound by the Purposes, Rules, Regulations, policies and directives of the Association for the time being in force.

(Signed for and on behalf of the Applicant by a duly authorised officer)

Signed: _____ Date: _____

APPOINTMENT NOTICE

At a meeting of _____

On _____ it was resolved that in the event of acceptance as an Affiliated

Club _____ (representative)

Of _____

_____ (representative's address)

be the Club Delegate at General Meetings of the Association.

(Signature of duly authorised officer of applicant). _____

(Title of duly authorised officer) _____

(Signature of representative, signifying consent) _____

(Date) _____