

Surf Life Saving Western Australia

Board Member Application Form



Surf Life Saving Western Australia (SLSWA) is committed to a transparent, merit-based and inclusive process for appointing new directors.

The information you provide in this application will be used **only** by the Board Nominations Committee (and, where necessary, SLSWA's CEO or external recruitment adviser) to:

1. assess your skills, experience and potential contribution against the Board's approved capability matrix;
2. confirm your eligibility under relevant legislation and SLSWA's Constitution;
3. compile an aggregated skills profile of the full Board (individual responses will not be made public); and
4. prepare a report for the Board that ranks all nominations. The report at the discretion of the Board may be provided confidentially to Club Presidents.

Confidentiality: All personal and professional information supplied will be held in strict confidence, stored securely in accordance with the *Privacy Act 1988* (Cth) and SLSWA's Privacy Policy, and accessed solely for the purpose outlined above. Data will be retained for no longer than is necessary to finalise the appointment process and any required statutory records.

By completing and submitting this form you acknowledge that you have read and understood this notice and consent to SLSWA processing your information for the purposes stated. If you have any questions about how your data will be handled, please contact James O'Toole, SLSWA CEO (jotoole@slswa.com.au) before submitting your application.

1 Personal Details

Field	Response
Full Name	
Preferred Name / Title	
Residential Address	
Email	
Mobile	
LinkedIn / Website (optional)	

2 Qualifications & Professional Memberships

Highest qualification	Year	Institution	Year obtained

Include any Governance and/or Finance credentials (e.g., GAICD, FGIA, CA, CPA, CFA)

3 Current Role & Relevant Employment History (last 10 years)

Organisation Name	Role Title	Level ⁽¹⁾	Dates (From-To)	Organisation Type ⁽²⁾	Organisation Size ⁽³⁾

Please use the codes below when completing the table

(1) Level you have operated at within organisation

Code	Type
1	Front Line
2	Team Leader
3	Manager
4	Executive
5	Board Member

(2) Organisation Type

Code	Type
1	Private
2	Government
3	NFP/Charity

(3) Organisation Size

Code	Type
1	Micro (<20)
2	Small (20-49)
3	Medium (50-199)
4	Large (200-999)
5	Enterprise (1 000+)

4 Board & Committee Experience

Entity	Role/s (Chair / Director / Committee)	Key achievements	Dates

5 Self-Assessment of Key Capabilities

Domain	Capability	Individual Rating ⁽¹⁾	Supporting evidence ⁽²⁾
Governance & Strategic Leadership	Strategy Development		
	Board / Director		
Risk, Assurance & Finance	Risk and Assurance		
	Financial Literacy		
Public and Private sector networks and influence	Government Network / Public Policy Influence		
	Public/Private sector Profile		
Brand, Marketing & Stakeholder Relations	Marketing and Public Relations		
Surf Life Saving Sector Expertise	Surf Life Saving		
Volunteer, NFP & Membership Engagement	Volunteer, NFP & Membership Engagement		

(1) Proficiency scale

Rating	
1	Fundamental (Awareness): Basic awareness; little or no practical application.
2	Developing (Novice): Working knowledge; limited practical use under guidance.
3	Competent (Working): Can apply skill independently in routine and some complex situations.
4	Advanced (Leader): Deep expertise; guides others and solves complex problems.
5	Expert (Authority): Recognised authority; shapes external practice and strategy.

(2) Supporting evidence

Include a short statement to demonstrate level of capability selected:

- For e.g.: Fundamental - Attended an introductory webinar; read articles.
- For e.g.: Expert - Published thought-leadership; keynote speaker; >10 yrs leadership in the field.

Capability Descriptors

Capability	Capability descriptor
Strategy Development	Has led or materially shaped multi-year strategic plans at whole of organisation or major business unit level, including setting KPIs and overseeing execution.
Board / Director	Demonstrated governance experience as a director or committee chair/member; understands fiduciary duties, board processes and stakeholder oversight. Qualifications that strengthen this rating: GAICD, FGIA, Chartered Director or similar recognised governance credentials.
Risk and Assurance	Designs, oversees or evaluates enterprise-risk frameworks, internal controls and compliance reporting; experienced in risk-based decision-making.
Financial Literacy	Reads and interprets financial statements, budgets and cash-flows; contributes to financial strategy and audit oversight. Relevant qualifications include CA, CPA, CFA or equivalent accounting/finance certification.
Government Network / Public Policy Influence	Active relationships within local, state or federal government; understands policy process and can advocate effectively for organisational interests.
Public/Private sector Profile	Recognised reputation and networks across business or community sectors; able to leverage profile to open doors, build partnerships and secure resources.
Marketing and Public Relations	Experience crafting and executing marketing, communications or brand strategy, including media engagement and crisis communications.
Surf Life Saving	Operational or strategic experience within surf life saving—e.g., club leadership, coastal safety, emergency response or sport administration; deep knowledge of SLSWA culture and structures.
Volunteer, NFP & Membership Engagement	Proven ability to attract, motivate and retain volunteers and members in a not-for-profit context; understands NFP funding models and governance.

(Add any brief comments at end if more space needed.)

6 Motivation & Contribution

Why are you interested in joining the SLSWA Board, and what unique value will you bring?

(Max 250 words)

7 Conflict-of-Interest & Eligibility Declarations

- ☐ I am over 18 years of age
- ☐ I am not an undischarged bankrupt
- ☐ I have no current or pending criminal convictions relevant to fiduciary duties
- ☐ I have disclosed any potential conflicts of interest below and will update SLSWA should they arise.

Details of potential conflicts of interest (if any):

8 Referees

Name	Relationship	Organisation	Phone	Email

9 Applicant Signature

I confirm that the information provided is true and correct.

Signature Date:

Submission Instructions

Please email the completed form and current CV to James O'Toole, SLSWA CEO (jotoole@slswa.com.au) by **4:00pm, Saturday 8 August 2026**.