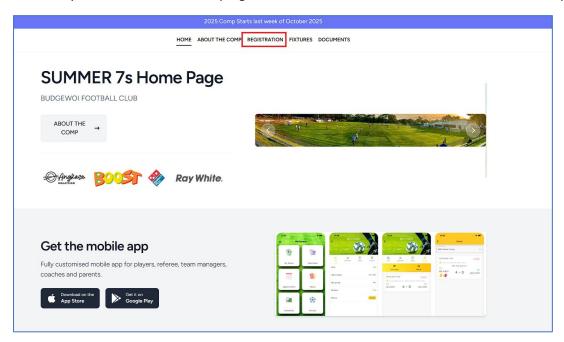


# **Registration Process**

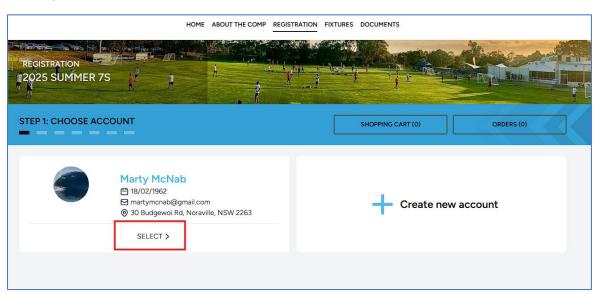
- 1. Ensure you have downloaded and installed the **BUD MyCompApp** on your phone.
- 2. In a web browser go to: <a href="https://bud.mycompapp.com/">https://bud.mycompapp.com/</a> or if you choose "Register Now" from within the mobile app, go to Step 4.

(Note: BUD's MyCompApp is completely separate to CCF's. CCF's will have "ccf" in the URL above, instead of "bud", so make sure you're on the right one)

3. LOGIN to your account from the top right, then click on the "REGISTRATION" menu at the top:



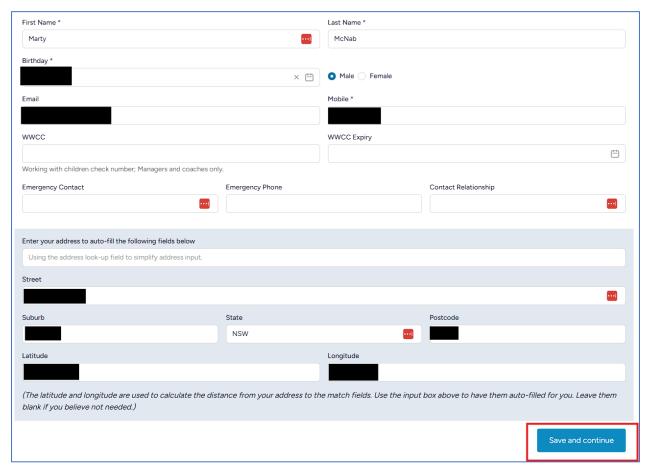
4. SELECT your account:



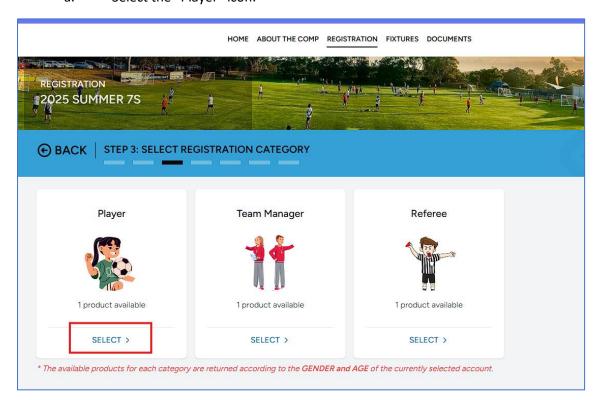
5. Check your info and change if necessary, then click on "Save and continue":



# **Registration Process**



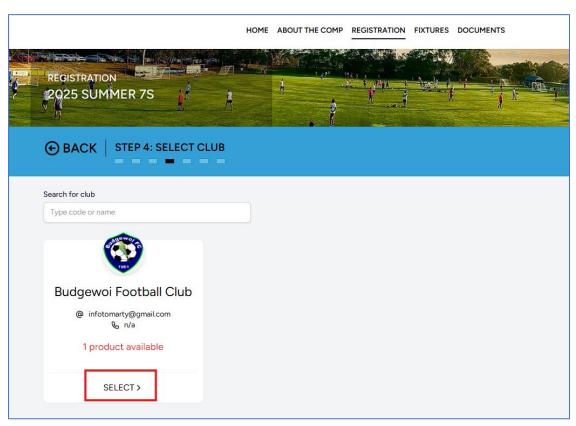
- 6. The following is an example for registering as a Player, but the process is the same for Team Managers and Referees. If you are both a Player and a Team Manager, you must register for both, separately:
  - a. Select the "Player" icon:



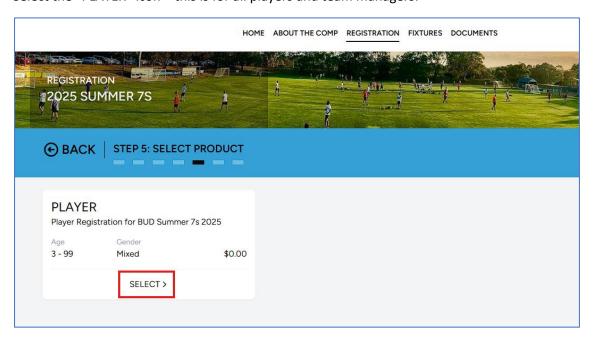


# **Registration Process**

b. Select the Budgewoi Football Club icon:



c. Select the "PLAYER" icon – this is for all players and team managers:



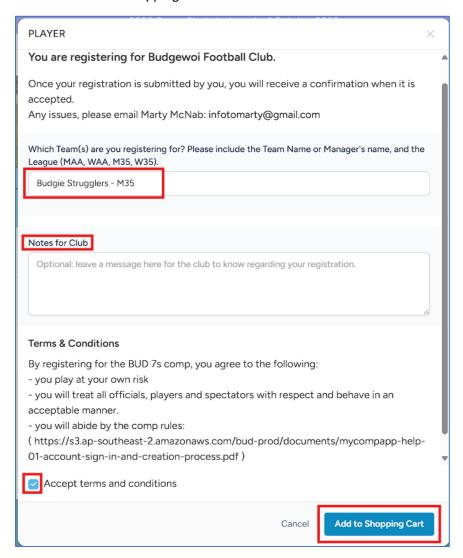
d. The Terms and Conditions box will now appear. Fill in the Team info box. We must have your Team Name or your Manager's Name. We need them to be able to add you to the correct team. Include the League – either WAA, M35 or MAA.

You can add any specific info if you want, in the "Notes for Club" box.

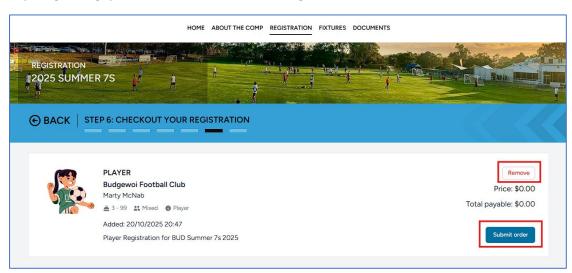


## **Registration Process**

Please read the Terms and Conditions themselves. They are what you are accepting when playing this comp, and we will hold them to you. Once read, tick the "Accept terms and conditions" box, then click "Add to Shopping Cart":



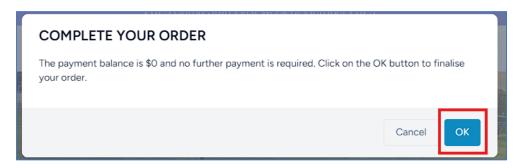
e. You will now see your Registration in your Shopping Cart. Click on "Submit order". If you've done anything wrong, you can "Remove" it and start again:



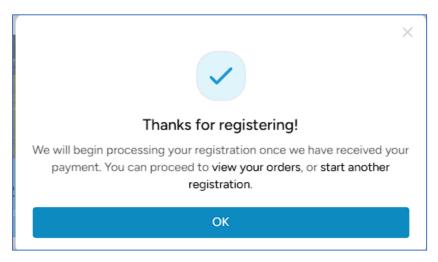


## **Registration Process**

f. Click "OK" to complete:

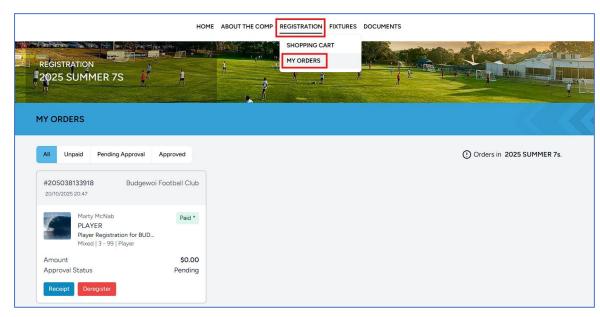


g. A confirmation screen will appear, confirming your submitted rego:



You will also receive a confirmation email, and if you've downloaded and logged into the mobile app, you'll receive a notification in there.

There will now be nothing in your Shopping Cart, but under "My Orders" you will see your application:



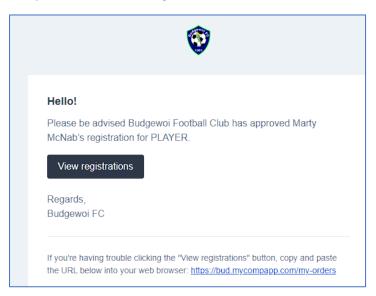
h. We will then Approve your registration in the back end and add you to your team. You will get a confirmation email sent to you when this happens (and a mobile app notification if you have it).



## **BUD – MyCompApp Documentation**

# **Registration Process**

Please bear with us as we process these, it may take up to a couple of days, particularly once everyone starts submitting.



i. Once approved, you will be able to log into your mobile app and see all your Team's info including Fixtures, Results and Tables.

If you're a Referee, please ensure you update your Availability from the "My Availability" tile.