



**Australian
College**
of Commerce & Management

Certificate III in Information Technology

ICT30120

A hands-on practical course to launch
your staffs' IT career



The  difference

- ✓ **Maximum Flexibility** - No set study times or off-site training.
- ✓ **All Materials Online** - designed to suit a wide range of learning styles.
- ✓ **Available 24/7** - via computer, tablet or mobile phone.
- ✓ **Proactive Student Advisers** - helping to drive progress.
- ✓ **Coaching and Ongoing Support** - it is part of our service.



Call ACCM today

1300 515 321

Foundation Skills

Local and Network Administration
Critical thinking and teamwork
Providing advice to clients
Configuring Operating Systems

Specialty Skills

Resolving basic IT problems
Running diagnostic tests
Cloud computing solutions
Installing and securing small networks
Programming with Javascript

30 YEARS

of meeting employers' needs

✉ courses@accm.edu.au

🌐 www.accm.edu.au

RTO ID: 1441

CERTIFICATE III IN INFORMATION TECHNOLOGY

ICT30120

SUBJECT	UNIT	CODE	
Local Device System Administration	• Securely manage personally identifiable information and workplace information	BSBXCS303	10
	• Provide basic system administration	ICTSAS312	
	• Maintain the integrity of ICT systems	ICTSAS213	
ICT Problem Solving	• Provide ICT advice to clients	ICTSAS305	9
	• Develop and extend critical and creative thinking skills	BSBCRT301	
	• Work in a team	BSBXTW301	
	• Identify IP, ethics and privacy policies in ICT environments	ICTICT313	
Programming with Javascript	• Apply introductory programming techniques	ICTPRG302	6
Support ICT Technical Problems	• Interact and resolve queries with ICT clients	ICTICT219	4
	• Record the requirements of client support requests	ICTSAS212	
	• Resolve technical enquiries using multiple information systems	ICTWOR306	
	• Develop solutions for basic ICT malfunctions and problems	ICTSAS211	
Run Standard Diagnostic Tests on Devices	• Run standard diagnostic tests	ICTSAS308	5
Evaluate Cloud Solutions	• Evaluate characteristics of cloud computing solutions and services	ICTCLD301	3
Networking - Build a Small Office Network	• Install, configure and secure a small office or home office network	ICTSAS310	7
IT Network Systems Administration	• Configure and administer network operating systems	ICTNWK309	6
	• Provide network systems admin	ICTNWK307	

If you would like to discuss additional electives, please contact us.

FEES - ICT30120 CERTIFICATE III IN INFORMATION TECHNOLOGY

STATE / TERRITORY	NEW ENTRANT TRAINEESHIPS	EXISTING WORKER TRAINEESHIPS	FULL FEE / EMPLOYER SPONSORED
New South Wales	\$0	\$2813	\$2813
Australian Capital Territory	\$350	\$350	\$2813
South Australia	\$500	\$500	\$2813
Tasmania	\$2813	\$2813	\$2813
QLD, WA, NT, VIC	\$2813	\$2813	\$2813

STATE SUBSIDY DECLARATIONS, AS APPLICABLE

New South Wales (NSW)

This training is subsidised by the NSW Government.

Tasmania (TAS)

Supported by the Tasmanian Government

Australian Capital Territory (ACT)

Australian Apprenticeships in the ACT are funded by the ACT and Australian Governments

South Australia (SA)



Supported by
**Government of
South Australia**

Visit www.skills.sa.gov.au for Participant Eligibility Criteria



NATIONALLY RECOGNISED
TRAINING