**Draft letter of support [corporate organisation to their accommodation supplier(s)]**

*[Insert accommodation provider name]*

*[Insert accommodation provider address]*

Date

*[Business details]*

Dear *[Insert GM name]*

# Letter of support: Making Sydney a Sustainable Destination

[*Organisation name*] is pleased to support the City of Sydney’s *Making Sydney a Sustainable Destination Plan*, a plan to build Sydney’s reputation as a leading sustainable destination.

The accommodation and entertainment sector contributes 21 per cent of total greenhouse gas emissions in the City of Sydney local government area, 14 per cent of potable water consumption and 47 per cent of commercial waste. We supportthe City’s efforts to dramatically increase the number of accommodation and event venues measuring, reporting and improving their sustainability performance to reduce these impacts.

[*Organisation name’s*] has a strong track record in responsible procurement and sustainable supply chain management. As an extension of our *[sustainable procurement/responsible supply chain policy],* we are committed to working with our preferred accommodation suppliers to deliver on the objectives of *Making Sydney a Sustainable Destination*.

We see third party accredited sustainability ratings such as NABERS for hotels, Green Star Performance and Earthcheck Certification as a good proxy for quality, strong, and capable management. It is also a clear and robust way for us to evaluate and compare providers during our procurement of preferred providers.

Could you please advise which sustainability rating(s) *[insert accommodation provider name]* currently holds, or the timeframe in which you plan to gain one?

Yours sincerely

[To be signed by CEO/ Managing Director or authorised representative for the organisation]

Cc: Kate Read

Sustainability Engagement Coordinator

kread@cityofsydney.nsw.gov.au