

CLEANSING TEAM MEMBER

POSITION DESCRIPTION

Position Title:	Cleansing Team Member
Responsible To:	Work Group Leader, Street Services / Work Group Leader, Essential Services
Council Portfolio:	City Shaping
Council Program:	City Operations
Classification Level:	Wages, CSE Grade 3

Overview of Portfolio

The City Shaping Portfolio leverages and celebrates our role as a Capital City Council and delivers the services that protect our heritage, Park Lands and urban environment and demonstrates our environment leadership now and into the future.

Overview of Program

The City Operations Program ensures our City's assets, including streets, parks and other public spaces are attractive, clean, well presented and maintained so we all have a city to enjoy and be proud of.

Key Relationships / Interactions

Internal	<ul style="list-style-type: none"> Employees across the City Operations Program City of Adelaide (CoA) employees across all Portfolios, Programs and Corporate Teams
External	<ul style="list-style-type: none"> Contractors and Service providers Members of the public, Residents City Business owners Community Volunteers Community/ Sporting groups Contract specialists e.g. Graffiti removal and specialised cleaning Utilities providers SAPOL Emergency Services

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Primary Purpose

As part of the City Operations Program the Cleansing Team Member will:

- Support the delivery of the City Operations Program to ensure the City's presentation meets all operating standards for planned maintenance and a reactive response service.
- Assist both the Street Services team and or Essential Services under the direction of the relevant Leading Hand or Work Group Leader. This is a hands-on role responsible for any one or more of the functional roles not limited to; Street and footpath sweeping, leaf blowing, gum removal, waste collection, graffiti removal, Rundle Mall cleaning, public convenience cleaning, BBQ cleaning, street furniture cleaning, Torrens Lake cleaning and events operational requirements.
- Delivery of quality cleansing work in line with the endorsed Cleansing Service Standards.

Responsibilities

The Cleansing Team Member is responsible for:

- Undertaking cleaning and labouring duties across the Council area (e.g. sweeping, leaf blowing, litter pick, mopping, cleaning) to maintain the public realm asset, streets, footpaths and relevant infrastructure.
- Identification of work requirements as per operational schedules and deliver cleansing service in accordance to Cleansing Service levels.
- Safe operation of minor plant and use of chemicals effectively and efficiently in both pedestrian and vehicular populated areas.
- Undertaking minor routine preventative maintenance, clean and inspect equipment, perform pre-operational and post-operational tasks according to operator's manual or qualified personal.
- Effective and accurate time management and recording routine workplace information using Council information management systems and programs.
- Cleaning, collection and disposal of waste, syringes and bodily fluids.
- Following safe operating procedures and guideline and contribute to continuous improvements in WHS practice (including but not limited to: identifying, controlling and reporting WHS hazards, incidents and vehicle inspections).
- Clearly and concisely communicating to team and Leadership team.
- Being flexible and adaptable in working in other and/or alternative areas within Waste and Cleansing Team.
- Use of necessary technological systems to action schedules and or work requests on a daily basis.
- Carrying out a range of appropriate support duties as directed.
- Attending to any necessary training and or meetings as instructed.

Responsibilities for all employees:

- Model and champion an inclusive, respectful, and ethical workplace culture, aligned with our CoA values and Employee Behavioural Standards, actively promoting equal opportunity, diversity and equity.
- Adhere to organisational policies and WHS requirements while promoting a safe, inclusive environment that safeguards both physical and psychological wellbeing for self and others.
- Promptly report WHS incidents or near misses and use equipment, supplies, and personal protective equipment safely and responsibly.
- Adhere to security and safety requirements (physical and cyber) by following secure information/data handling practices and procedures that support and secure our systems.
- Proactively identify and report any cyber security risks, breaches, incidents, or suspicious activity such as phishing, unauthorised access, or mishandling of information.
- Complete all mandatory training and ongoing professional development.

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Position Criteria






Qualifications	Relevant Cleaning Experience. South Australian Drivers Licence	Essential
	Year 12 Qualification	Desirable
Technical Knowledge & Experience	Experience in the operations associated with the cleaning and waste management in a public area.	Desirable
Innovation & Initiative	Self-motivated, solution oriented and able to initiate actions to ensure objectives are achieved safely.	Essential
Professional Development	A commitment to ongoing professional development and continuous learning.	Essential
Customer Commitment & Integrity	Excellent customer service skills, including the ability to effectively liaise and engage with members of the public and community groups and team members. Demonstrated high level skills in dealing confidently and courteously with people both internally and externally.	Essential
Collaboration & Communication	Capacity to work independently and safely with minimal direction and collaboratively in a team environment. Experience dealing with members of the public and community groups.	Essential
Administrative Skills	Effective written and verbal communication skills - basic literacy and numeracy skills. Demonstrated written skills including recording workplace information using Council information management systems.	Essential
	Skills in MS Office computing applications including Outlook and knowledge of technological systems (eg Android operating devices)	Desirable
Government Experience	An understanding of Council's strategic directions and vision for the City. An understanding of the Corporation's strategic directions and vision in support of Council's strategic direction.	Desirable

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Our Values

Our values will guide us towards becoming a stronger, more effective organisation with a positive and mutually beneficial work environment for everyone

	<p>Achievement</p> <ul style="list-style-type: none"> • Deliver what matters • Ensure clarity of direction and unity of purpose • Inspire excellence and strive for outstanding results
	<p>Collaboration</p> <ul style="list-style-type: none"> • Work together to build successful teams and partnerships • Be open, inclusive, and share knowledge • Seek, provide, and act on feedback
	<p>Customer Commitment</p> <ul style="list-style-type: none"> • Know your customers and put them first • Listen to and understand customer needs • Be responsive, close the loop and deliver on promises
	<p>Integrity</p> <ul style="list-style-type: none"> • Own your actions, successes and mistakes • Act with transparency, honesty, and respect • Do what you say you will do
	<p>Innovation</p> <ul style="list-style-type: none"> • Look for ways to improve and create positive change • Think broadly and take a wider viewpoint • Be responsive to new ideas and opportunities

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Special Conditions

- Performance will be based upon the delivery of the agreed goals recorded in your Performance Review documentation.
- Various start times depending on duty of work to be performed
- Some out of hours work may be required in order to meet the requirement of the role.
- An unencumbered Drivers Licence may be required.
- A satisfactory Police Clearance may be required.
- A satisfactory Medical, drug and alcohol clearance will be required.
- Where applicable, I have reviewed and understand the delegations associated with this position.

Physical Demands

Role	Cleansing Team Member
Work Area	City Operations
Physical Demand Rating	Medium Work

The below table summarises the physical demands of this role:

Physical Demand	O	F	C	Description	FCA Notes
Sitting		✓		Driving, operating vehicles and equipment	Critical Range of Motion: Shoulders to 140° flexion (repetitive). Lift Capacity: Up to 15kg. Push / Pull Force: Repetitive push force up to 15kgf when cleaning and scrubbing surfaces with equipment. Environmental Factors: Working outside mostly, with members of the public nearby. Task Rotation: Change tasks regularly throughout the day. PPE: Uniform. Specific PPE when cleaning. Sun protection when outside.
Standing		✓		Various surfaces, including wet surfaces at times	
Walking		✓		Various surfaces and distances	
Climbing	✓			Small step ladder, occasional stairs. On and off vehicles	
Push / Pull		✓		Moderate force mopping and scrubbing surfaces, moving wheelie bins and cleaning gum	
Squatting	✓			Accessing low to the ground	
Gripping		✓		Various cleaning equipment, vehicles and controls. Scrubbing brushes, handles and cloth rags	
Forward Reach		✓		Cleaning and scrubbing. Some reaching above shoulder height. Repetitive movement.	
Lift		✓		Team lift to 30kg (boat engine cover), lifting chemical containers 5kg,	
Carry		✓		Supplies from vehicles to public conveniences / BBQs.	

O = Occasional (1–33%), F = Frequent (34–66%), C = Constant (67–100%)

Summary: The role involves a variety of cleaning tasks, including operating a sweeper, using a scrubber, and driving a utility vehicle or small truck, along with other Council vehicles. Workers will clean a wide range of items, such as mirrors, walls, floors, toilets, bathrooms, furniture, benches, BBQs, from Council facilities. The position also requires walking long distances to support the team with tasks like leaf blowing.

*This is a general statement regarding the physical requirements of the role. The inherent physical requirements are underpinned by Job Dictionaries, which can be accessed by contacting the MySafety Team (OSCAR).

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Agreement

This Position Description is only descriptive of the type of duties to be undertaken by you during your employment and you accept the Corporation may require you to carry out any duties which are within your skills and competence.

**** Electronic Offer**** By accepting your letter of offer electronically you are agreeing to the work profile / job description attached to your offer.