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ESTABLISHMENT AND COORDINATION COMMITTEE REPORT

MEETING HELD ON MONDAY 9 NOVEMBER 2026
TO BE PRESENTED TO COUNCIL ON TUESDAY 17 NOVEMBER 2026

TABLE OF CONTENTS

Clause	Title	Page No
A	LEASE OF COUNCIL LAND TO COMMUNITY ORGANISATIONS	1
B	COUNCIL AND STANDING COMMITTEE MEETING DATES AND RECESS PERIODS FOR 2027	2
C	REPORT OF CONTRACTS ACCEPTED BY DELEGATES OF COUNCIL FOR SEPTEMBER 2026	4
D	SURPLUS PROPERTY DISPOSAL	4

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MEETING HELD ON MONDAY 9 NOVEMBER 2026
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ATTENDANCE:

The Right Honourable, the Lord Mayor (Councillor Adrian Schrinner) (Chair); Deputy Mayor (Councillor Fiona Cunningham) (Deputy Chair); and Councillors Adam Allan, Tracy Davis, Vicki Howard, Sarah Hutton and Andrew Wines.

LEAVE OF ABSENCE:

Councillor Ryan Murphy.

A LEASE OF COUNCIL LAND TO COMMUNITY ORGANISATIONS 112/445/444/1658

1. The Group Executive, Community and the Arts Services, provided the information below.

2. In accordance with section 217 of the *City of Brisbane Regulation 2012* (the Regulation), Council cannot enter into a valuable non-current asset contract (relevantly, a lease in respect of land or contract for the disposal of land) unless it first:
   (a) invites written tenders for the contract; or
   (b) offers the valuable non-current asset for sale by auction.

3. Section 226(1) of the Regulation provides exceptions that Council may apply to the disposal of an interest in land other than by way of tender or auction, including, but not limited to, land that is to be leased to a government agency or a community organisation.

4. Council has identified the community organisations, listed in Attachment B (submitted on file), currently occupying Council-owned or controlled land for community, sport, recreation and cultural purposes.

5. To ensure the continued effective management of Council's community, sport, recreation and cultural facilities, it is proposed that Council resolve to apply the exception provided by section 226(1)(b)(ii) of the Regulation to the properties identified in Attachment B.

6. The Group Executive provided the following recommendation and the Committee agreed.

7. **RECOMMENDATION:**

   THAT COUNCIL RESOLVES IN ACCORDANCE WITH THE DRAFT RESOLUTION, AS SET OUT IN ATTACHMENT A, hereunder.

Attachment A
Draft Resolution

DRAFT RESOLUTION TO DISPOSE OF AN INTEREST IN LAND BY LEASE IN ACCORDANCE WITH SECTION 226(1) OF THE *CITY OF BRISBANE REGULATION 2012*

As:

(i) Council is the owner of the land (freehold), or the trustee of the land, as set out in Attachment B (submitted on file), which is used, or is proposed to be used, for community, sport, recreation and cultural purposes

(ii) Council proposes to renew existing leases in respect of land which is used, or is proposed to be used, for community, sport, recreation and cultural purposes, subject to the lessee's continued compliance with its lease obligations

(iii) section 226(2) of the *City of Brisbane Regulation 2012* (the Regulation) requires that Council decide by resolution that exceptions set out in section 226(1) of the Regulation may apply before disposing of a valuable non-current asset other than by way of tender or auction,

then Council:

(i) resolves that the exception set out in section 226(1)(b)(ii) of the Regulation applies to the disposal of the properties by way of lease, as described in Attachment B.

B COUNCIL AND STANDING COMMITTEE MEETING DATES AND RECESS PERIODS FOR 2027
137/220/630/25

8. The Group Executive and General Counsel, Governance and Legal Services, provided the information below.

9. Pursuant with sections 4(1) and 56B(1) of the *Meetings Local Law 2001*, Council may set the dates for its ordinary Council and Standing Committee meetings. The meeting dates and recess periods are determined as soon as practicable in order to allow for forward planning by both Councillors and Council officers.

10. The proposed Council and Standing Committee Meeting and Recess Calendar for 2027 is set out in Attachment B (submitted on file). The recess periods are in excess of 20 days to allow the Establishment and Coordination Committee and relevant Standing Committees to carry out their delegated powers and functions during Council recesses.

11. The Group Executive and General Counsel provided the following recommendation and the Committee agreed.

12. **RECOMMENDATION:**

THAT COUNCIL RESOLVE AS PER THE DRAFT RESOLUTION, AS SET OUT IN ATTACHMENT A, hereunder.

Attachment A
Draft Resolution

DRAFT RESOLUTION TO SET THE COUNCIL AND STANDING COMMITTEE MEETING DATES AND RECESS PERIODS FOR 2027

As:

(i) in accordance with sections 4(1) and 56B(1) of the *Meetings Local Law 2001*, Council may set the dates for its ordinary Council meetings and its Standing Committee meetings,

then Council resolves that:

(i) its ordinary meeting dates and the meeting dates of the Standing Committees for 2027 are as follows:

COUNCIL	STANDING COMMITTEES
9 February to 23 March	9 February to 16 March
11 May to 15 June	11 May to 8 June
Budget Period: 16 to 25 June	–
10 August to 14 September	10 August to 7 September
2 November to 7 December	2 November to 30 November
Resume on 8 February 2028	Resume on 8 February 2028

(ii) Council meets at 1pm on Tuesdays in the Council Chamber, Level 1, City Hall, Ann Street, Brisbane, unless otherwise advised

(iii) the Standing Committees meet at various times on Level 2, City Hall, Ann Street, Brisbane, on Tuesday mornings, unless otherwise advised

(iv) Council meets at 2.30pm on Tuesday 2 November 2027 in the Council Chamber, Level 1, City Hall, Ann Street, Brisbane

(v) recess periods for 2027 are as follows:

(i) Autumn Recess: from 24 March, with Council and Standing Committee meetings resuming on 11 May

(ii) Winter Recess: from 26 June, with Council and Standing Committee meetings resuming on 10 August

(iii) Spring Recess: from 15 September, with Council and Standing Committee meetings resuming on 2 November

(iv) Summer Recess: from 8 December, with Council and Standing Committee meetings resuming on 8 February 2028.

C REPORT OF CONTRACTS ACCEPTED BY DELEGATES OF COUNCIL FOR SEPTEMBER 2026
109/695/586/2-007

13. The Chief Procurement Officer, Strategic Procurement, Corporate Services, provided the information below.

14. Sections 238 and 239 of the *City of Brisbane Act 2010* (the Act) provide that Council may delegate some of its powers. Those powers include the power to enter into contracts under section 242 of the Act.

15. Council has previously delegated powers to the Establishment and Coordination Committee and Chief Executive Officer, to make, vary or discharge contracts for the procurement of goods, services or works.

16. The *City of Brisbane Regulation 2012* (the Regulation) was made pursuant to the Act. Chapter 6, Part 4, section 227 of the Regulation provides that:
    1. Council must, as soon as practicable after entering into a contract worth $200,000 or more (exclusive of GST), publish relevant details of the contract on Council's website.
    2. The relevant details must be published under subsection (1) for a period of at least 12 months.
    3. Also, if a person asks Council to give relevant details of a contract, Council must allow the person to inspect the relevant details at Council's public office. 'Relevant details' is defined in Chapter 6, Part 4, section 227 as including:
        a. the person with whom Council has entered into the contract
        b. the value of the contract
        c. the purpose of the contract (e.g. the particular goods or services to be supplied under the contract).

17. The contracts, detailed in Attachment A (submitted on file), represent contractual arrangements that Council has already entered into. The purpose of this report is not to consider making decisions about the contracts, rather for transparency of the decisions made on contracts entered into with a value greater than the threshold.

18. The Chief Procurement Officer provided the following recommendation and the Committee agreed.

19. **RECOMMENDATION:**

THAT COUNCIL NOTES THE REPORT OF CONTRACTS ACCEPTED BY DELEGATES OF COUNCIL FOR SEPTEMBER 2026, AS SET OUT IN ATTACHMENT A, submitted on file.

D SURPLUS PROPERTY DISPOSAL
112/265/94/36

20. The Group Executive, Corporate Services, provided the information below.

21. Council is the owner of properties forming land and buildings listed in Table 1.

22. In consultation with the relevant areas of Council, Corporate Property, Corporate Services, has identified the listed properties as surplus to Council requirements and therefore, suitable for disposal.

23. Some of the listed properties have potential residential uses and their disposal to the market by Council will facilitate the creation of additional housing supply in Brisbane.

24. It is proposed that 4 Scott Street, Hawthorne is offered to the market through a registered real estate agent via tender or auction, as required under section 217 of the *City of Brisbane Regulation 2012* (the Regulation).

25. Council has engaged with the adjoining property owners of the remaining land and buildings listed in Table 1, regarding the proposed property disposals detailed in Attachment B (submitted on file). In accordance with section 226 of the Regulation, Council can dispose of land without a public tender process or auction where it has resolved by resolution that it is disposing the land to a person who owns adjoining land if:
- the land is not suitable to be offered for disposal by tender or auction for a particular reason, including, for example, the size of the land or the existence of particular infrastructure on the land
- there is not another person who owns other adjoining land who wishes to acquire the land
- it is in the public interest to dispose of the land without a tender or auction
- the disposal is otherwise in accordance with sound contracting principles.

26. The property at 2 and 4 Princeton Street, Kenmore (Lots 15 and 16 on RP23514), will require amalgamation into one lot, prior to disposal, as shown at Attachment D (submitted on file).

27. Further detailed background on each subject property can be found in Attachment B (submitted on file), aerial imagery is shown at Attachment C (submitted on file) and the estimated cost to dispose of the listed land and buildings is shown at Attachment E (submitted on file).

28. **Table 1: Proposed land and buildings for disposal**

Address	**Recommendation**
22 Devonhill Street, The Gap	Disposal
49 Gray Street, Carina	Disposal
2 and 4 Princeton Street, Kenmore	Disposal
971 Moggill Road, Kenmore	Disposal
4 Scott Street, Hawthorne	Disposal

29. The Group Executive provided the following recommendation and the Committee agreed.

30. **RECOMMENDATION:**

THAT COUNCIL APPROVE THE DRAFT RESOLUTION, AS SET OUT IN ATTACHMENT A, hereunder.

Attachment A
Draft Resolution

DRAFT RESOLUTION TO DISPOSE OF SURPLUS LAND

As:

(i) Council is the owner of surplus land located at:
(a) 22 Devonhill Street, The Gap (Lot 15 on RP107992)

(b) 49 Gray Street, Carina (Lot 152 on RP13175)
(c) 2 and 4 Princeton Street, Kenmore (Lots 15 and 16 on RP23514)
(d) 971 Moggill Road, Kenmore (Lot 2 on SL9006)
(e) 4 Scott Street, Hawthorne (Lot 132 on RP897061)

(ii) Council proposes to dispose of properties (a) to (e) by way of tender or auction in accordance with section 217 of the *City of Brisbane Regulation 2012* (the Regulation), unless an exemption is applied in accordance with section 226 of the Regulation,

then Council:

(i) resolves that the properties (a) to (d) can be disposed to an adjoining owner in accordance with section 226(1)(c)(iv) of the Regulation on such terms and conditions satisfactory to the Executive General Manager, Corporate Property, Corporate Services, and the Chief Legal Counsel, City Legal, Governance and Legal Services

(ii) determines that the property (e), should be sold by way of tender, or auction in accordance with section 217 of the Regulation, on such terms and conditions satisfactory to the Executive General Manager, Corporate Property, Corporate Services, and the Chief Legal Counsel, City Legal, Governance and Legal Services

(iii) determines that if an agreement isn't reached with an adjoining owner for properties (a) to (d), they should be sold by way of tender or auction in accordance with section 217 of the Regulation, on such terms and conditions satisfactory to the Executive General Manager, Corporate Property, Corporate Services, and the Chief Legal Counsel, City Legal, Governance and Legal Services

(iv) authorises the amalgamation of 2 and 4 Princeton Street, Kenmore, described as Lots 15 and 16 on RP23514, totalling an area of 1,528 square metres

(v) authorises the Executive General Manager, Corporate Property, Corporate Services, to negotiate a sale price of the properties (a) to (e), calculated on the basis that such a price is either equal to, or greater than, the market value of the land, as set out in Attachment E (submitted on file).

End.