ASSET REGISTER

TEMPLATE

Seventh-day Adventist Church Sydney

EDITION: JANUARY 2026

ASSET REGISTER TEMPLATE

An asset register provides a clear record of all church-owned items, ensuring accountability, accurate valuation, and proper insurance coverage. It supports financial stewardship, simplifies audits, and helps plan for timely replacements, reducing risk of loss or mismanagement.

For enquiries regarding this form or any Treasury-related processes, please contact: gsctnosupport@adventist.org.au.

Name of Church:

ITEM	QTY	LOCATION	ITEM DETAILS (MAKE, MODEL, SERIAL NO)	YEAR OF PURCHASE	VALUE	ITEMISED ON INSURANCE LISTING	EXPECTED REPLACEMENT DATE