

Compulsory Third Party Insurance Observer Code of Conduct Members of the Stakeholder Reference Group

This Citizens' Jury is an opportunity for 50 randomly selected citizens from the ACT to take the time to consider information, hear firsthand from experts, and explore the question

If you are not a member of the Jury, then you are an Observer, all be it a very important Observer due to your role as a member of the Stakeholder Reference Group.

We encourage your attendance at the Jury meetings as it helps ensure transparency of process and will also assist you in understanding what the Jury values for the CTP scheme, but we need to manage the process so that the work of the Jury is not disrupted.

We ask you to maintain a respectful standard of behavior and only get involved if or when invited to by the facilitator.

Note that some sessions may be for Jurors only, and you may be asked to leave. There will be a table in the Jury room for you at all other times, from which you will be able to watch the proceedings of the Jury. As a general rule we would ask that you observe the following:

1. Please only talk to Jurors if approached by them. The Jury will be advised about the role of the SRG and the individuals on the SRG and their roles will be introduced on the first day so that the Jurors can approach you if they wish to discuss issues in more detail. The Jury will also receive this document.
2. Come along 10 minutes before the specified start times and sign-in at the door. You will need to provide photo ID to confirm your registration on arrival. Note that the length of jury sessions will be flexible around the needs of the Jury. The Jury ultimately has control of the agenda and activities.
3. Once you are in the room please stay until there is a break. People coming and going is surprisingly disruptive.
4. We ask that all observers maintain a standard of behavior that does not disrupt the work of the Jury.
5. Please be understanding if the agenda timings are not exact: if the jurors want to continue a discussion, then we will let that happen (as they 'own' the process).
6. Please note that video recording and photography is occurring and by attending you understand you may end up in images used to explain the process.
7. You are not permitted to take photos, videos or audio of Jury proceedings. This is because some jurors may have asked that they are not identified.
8. democracyCo reserve the right to ask observers to leave at the request of the Jury, or if disruption occurs.
9. Please set your phone to silent during Jury sessions.

If you have concerns or questions about the process the best time and place to have these addressed will be at lunch time.

Emma Lawson CoCEO of democracyCo or Ilka Walkley, Principle Consultant at democracyCo will be hosting a lunch for all SRG members present on the day. During this time they will provide an overview of the process for the day and how it fits into the work of the weekend (and the entire process). They will also work to answer any questions you have and to address any issues that you might have observed.

All inquiries about the process should be directed to either Emma or Ilka.

Please let Cecilia Willis know if you will be attending Jury meetings so that we can ensure that catering is appropriate.

We hope you enjoy observing the Jury at work.