

## CTP Stakeholder Reference Group Agenda

9 October 2017

### 1. Approval of Notes from 13 September

### 2. Witness Program

#### Decision Points for the SRG

##### Speed dialogue

- In line with discussions on the 4<sup>th</sup> of October meeting; Confirm that the organisations represented on the speed dialogue are appropriate given the intent of this session is to provide different perspectives on the scheme.

##### Claimants Interviews

- Provide feedback and discuss the best approach for claimants to share stories/ personal experiences with the Jury. Note the preference here is to reach consensus on the best approach. If this cannot be achieved, in line with the TOR democracyCo will decide the best process. The TOR states that the SRG will be *“Providing **advice** - facilitators may choose to seek the SRG’s advice on how witnesses present to the Jury in the context of the overall agenda.”*
- Determine and agree best approach for contacting claimants regarding the next steps. (2 claimants from insurers, 2 claimants from lawyers – effectively one person from each relevant member of the SRG)

##### Witness Workshops

- Discuss and agree the titles for the 4 themes and the focus of those themes.
- Agree which if any theme will best provide an overall grounding.
- Agree to provide up to 3 names per theme in the spreadsheet provided. (including contact details for the person to assist democracyCo in contacting them if they are selected by the Jury.
- Given timeframes, agree that they will contact the witnesses that they are putting on the list to ensure that they are prepared to be considered by the Jury for a panel discussion on the relevant theme and that they are available.

### 3. Role of Scheme Designer

#### Decision Points for the SRG

For noting only

**4. Observers Code of Conduct**

**Decision Points for the SRG**

For discussion, feedback and noting.

**5. Arrangements for first day**

**Decision Points for the SRG**

For noting only.

**6. Presentation of Jury's work to SRG**

**Decision Points for the SRG**

For discussion – democracyCo will be seeking the views of the SRG re how this should be done.

**7. Next meeting to discuss SRG work program**

**Decision Points for the SRG**

For discussion.