

**Bayside City Council**

# Annual Budget 2021/22



**Bayside**  
CITY COUNCIL

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## Mayor's Message

The proposed 2021/22 Budget represents Council's commitment to delivering on the priorities of our Bayside community now and into the future.

It realises longstanding and much needed community infrastructure projects and refocuses on the aspirations of the new Council and Bayside 2050 Community Vision to make Bayside a more sustainable, liveable and inclusive place for all..

This proposed budget commits Council to action in four key areas over the next 12 months:

- Our Planet – leading better, smarter and sustainable futures
- Our People – nurturing all people and thriving healthy communities
- Our Place – fostering Bayside's liveability, open spaces and exceptional places
- Our Promise – promising open and accountable civic leadership.

This \$156.9 million budget will deliver on these commitments.

\$73.9 of the proposed budget is earmarked to deliver important community infrastructure as part of the capital works budget. This continues Council's multi-year program to address historic under investment and is enabled by continuing strong financial management.

This year we will get shovels into the ground on several long-awaited major projects – improved facilities for Bayside's netballers, basketballers and lifesavers at Dendy Street Beach.

Council will also take possession of 3 hectares of land as part of an agreement between the Commonwealth Government and the developer who has purchased the previous CSIRO site in Graham Road, Highett. As part of the agreement, Council will be gifted three hectares of land in 2021/22 and another one hectare of land in 2022/23. The agreement ensures that three hectares encompassing the Highett Grassy Woodland will be set aside for conservation to encourage regeneration of indigenous species and natural habitat, whilst a further one hectare of open space has been set aside for recreation purposes.

This budget also includes funding to continue our planning for a new pavilion for Black Rock Life Saving Club and a warm water pool to provide recreation and rehabilitation for older residents in particular.

Upgrades to roads and drainage, foreshore and parks and sports pavilions are also featured in this budget. Most particularly, it includes the continued transformation of Elsternwick Park Nature Reserve into an urban oasis for both people and nature. We are also allocating funding to install exercise equipment for older adults in playground upgrades – promoting intergenerational play and physical activity for our aging community.

Signalling a shift in emphasis, this budget commences a recalibration of Council's investment priorities to focus on our environment, sustainability and acting on climate change.

It includes significant funding to implement our Climate Emergency Action Plan, Urban Forest Strategy and Biodiversity Action Plan.

We will also get serious about electric vehicles by increasing Council's EV fleet and expanding Bayside's network of public electric charging stations.

Alongside this significant capital investment, we will continue to support our community through the ongoing COVID-19 pandemic. This includes initiating social reconnection, local economy and event programs to stimulate recovery as well as maintaining strong services to support the most vulnerable members of our community.

The ambitious agenda delivered by this budget will be funded by a rate increase of 1.5% which is accordance with the Victorian Government's rate cap.

The decision to increase rates was not taken lightly however this revenue is essential for Council's continued investment in community infrastructure and to provide services for our community.

This budget reflects the modern reality of local government – Council's role is not simply to pick up rubbish, repair roads and charge rates (although these are important elements). Our role today, as defined by the *Local Government Act 2020*, is to provide good governance for the benefit and wellbeing of the municipal community. This budget is intended to do exactly that.

I commend the proposed 2021/22 Bayside City Council Budget to our community.

**Cr Laurence Evans OAM**  
**Mayor**

## Executive Summary

The budget is aligned to the vision in the Council Plan 2021-2025. It seeks to maintain and improve services and infrastructure as well as deliver projects and services that are valued by our community, and do this within the rate increase mandated by the State Government.

This Budget projects a surplus of \$31.4m for 2021/22, however, it should be noted that the underlying result is a surplus of \$13.6 million after adjusting for capital grants and contributions and other one off items.

### Key things we are funding

- 1) Ongoing delivery of services to the Bayside City community funded by a budget of \$157 million. These services are summarised in Section 2.
- 2) Investment in the capital budget of \$73.9 million. This includes \$50.9 million on buildings, roads \$4.1 million, footpaths and bicycle ways \$2.7 million, drainage \$2.5 million, parks, open space and streetscapes \$6.9 million, and foreshores and conservation \$2.1 million.

The Statement of Capital Works can be found in Section 3 and further details on the capital works budget can be found in Section 4.5.

### Goal 1: Our Planet

- 3) Implement Council's Climate Emergency Action Plan. \$100,000
- 4) Develop and implement the Urban Forest Strategy.
- 5) Develop a Park Improvement and Habitat Linkage Plan \$45,000
- 6) Implement the Elsterwick Park Nature Reserve masterplan \$797,250

### Goal 2: Our People

- 7) Develop and adopt a new Municipal Health and Wellbeing Plan.
- 8) Review Phase 1 and develop Phase 2: Innovate Reconciliation Action Plan. \$76,000
- 9) Implement the new Affordable Housing Strategy.

### Goal 3: Our Place

- 10) Bayside Netball Centre \$15.05 million
- 11) Dendy Street Beach Pavilion construction \$7.134 million
- 12) Tulip Street Basketball Court extension \$6.9 million
- 13) Warm Water Pool location feasibility and design works \$131,000
- 14) Wangara Road Park masterplan design \$70,000
- 15) Beaumaris Arts Centre \$194,000
- 16) Heritage Action Plan implementation

### Goal 4: Our Promise

- 17) Deliver the Annual Budget and the Council Plan.
- 18) Develop and deliver the advocacy program on Council's priorities in addressing the climate emergency, a connected sustainable city, and inclusion and accessibility for all.
- 19) Adopt the 10 year Financial Plan

### The Rate Rise

The average rate will rise by 1.5% in line with the order by the Minister for Local Government on 22nd December 2020. The key drivers for the rate increase are to

- a. To fund ongoing service delivery – business as usual (balanced with greater service demands from residents)
- b. To fund renewal of infrastructure and community assets
- c. To cope with growth in the population of Bayside residents (1% in the last year)
- d. To cope with cost shifting from the State Government

Valuations will be as per the General Revaluation dated 1 January 2021 (as amended by supplementary valuations).

The waste service charge incorporating kerbside collection and recycling will increase by 7.8% driven by an increase in the State Government Landfill levy as well as an increase in recycling costs.

Note that for every \$100 in taxes paid by Victorian residents, rates make up approximately \$3.50. The other \$96.50 goes to the State and Federal Governments.

Refer Section 4.1.1 for further Rates and Charges details

### Budget influences

This section sets out the key budget influences arising from the internal and external environment within which the Council operates.

### Snapshot of Bayside City Council

Bayside City Council is located south of Melbourne along Port Phillip Bay, with the northern boundary eight kilometres from Melbourne's central business district. The city, covering an area of 37 square kilometres, comprises the former cities of Brighton and Sandringham and parts of the former cities of Mordialloc and Moorabbin. Bayside City Council was created on 14 December 1994.

Bayside's natural environment, from the 17 kilometre stretch of sparkling coastline to the urban forest of our streets is an important asset. Preservation and enhancement works are completed each year to help maintain our natural environment and protect it from the impact of development, increased use and climate change.

### Population

The preliminary estimated resident population of the City as at June 2019 was 106,862 persons. Over the 2018-2019 period, the Bayside population increased by 1,117 persons (1.1%). In the 10 years from 2009 to 2019, the population increased by 12.6% from 94,850 persons in 2009. Continued average population growth of 1.4% per annum is anticipated until 2021. (Source: Australian Bureau of Statistics- Estimated Resident Population, i.d. Population Forecast)

### Ageing population

The population is ageing and the City has a greater proportion of older people than the Melbourne average, with double the proportion of frail elderly persons (85 years and over). The Bayside age profile also differs to Melbourne profile with significantly fewer young adults (age 18 to 34), fewer babies and infants, but more school-age children, older working age adults, and seniors. (Source: Australian Bureau of Statistics, Census of Population and Housing).

### **Births**

Over the past decade there have been on average 818 birth notifications for Bayside each year. In 2019/20 there were 830 birth notifications in Bayside and estimates for the 2020/21 year are for a similar number. Births are forecast to increase in future years on the assumption that younger, couple only households will be moving into the new apartment developments. (Source: Maternal and Child Health annual reports, i.d. Population Forecast).

The dominant household type in Bayside is family households, mainly couples with children followed by older couples without children at home. The high cost of housing in Bayside makes it unaffordable for many young adults and families when they are first establishing themselves but it is a highly desirable place to live for established families, and for people to remain as they age.

### **Cultural diversity**

Bayside residents are predominantly (69%) born in Australia. The main overseas countries of birth are the United Kingdom, China and New Zealand. Eight out of ten Bayside residents speak English at home. The main non-English languages spoken at home are Greek, Mandarin and Russian. (Source: Australian Bureau of Statistics, Census of Population and Housing).

### **Housing**

The number of homes in Bayside is increasing. There are 42,997 residential dwellings now, and this is forecast to increase to 49,600 by year 2036. The number of one-person and two-person households is forecast to increase substantially over the next decade, with a smaller increase in family households.

The proportion of separate houses has fallen with the growth of flats, units or apartments and townhouses. Residential property prices have increased significantly over the past 10 years. The median house price increased from \$1,075,000 in 2009 to \$1,710,000 in 2019. (Source: Department of Environment, Land Water and Planning, A Guide to Property Values, 2019).

### **Education and occupation**

People in Bayside are generally well educated. The proportion of residents who have completed Year 12 schooling (or equivalent) is higher compared to Greater Melbourne. In 2016 39.1% of Bayside residents had a bachelor degree or higher qualification, compared to the Greater Melbourne average of 27.5%. (Source: Australian Bureau of Statistics, Census of Population and Housing).

More than half of the Bayside residents who are employed are professionals (33.7%) or managers (22.4%). This is a much higher proportion than across Greater Melbourne. These occupations, as well as Community and Personal Service workers are the fastest growing occupations in Bayside (Source: Australian Bureau of Statistics, Census of Population and Housing).

### Budget implications

As a result of the City's demographic profile there are a number of budget implications in the short and long term as follows:

- An ageing population, with particularly high numbers of people aged 85 and over places an increasing emphasis on Council's Home and Community Care services, support services and infrastructure for seniors.
- As a substantially developed middle-ring Melbourne municipality, the City experiences a relatively small increase in property numbers, mainly arising from dual occupancy development in suburban areas and higher density developments within activity centres. Addressing infrastructure capacity increases for infill developments can be more complex than in growth areas, presenting Council with ongoing budget implications. Council continues to investigate means in which to offset the costs of resulting infrastructure improvements from rate revenue. The rates received from new dwellings do not offset the significant infrastructure costs.
- The small area of Bayside reduces transport costs when compared to rural Shires. Services can be centralised as most citizens are able to reach Council facilities without extensive travel, while Council is active in its advocacy for improved transport options for the community, particularly in the south of the municipality.
- The relatively small extent of commercial zoned areas and conversely the extensive level of residential zoned land means Council's reliance on residential rates will remain high. This presents further challenges for Council with a greater residential population generating a higher demand for Council services.

### External influences

There are a number of external influences that will have a significant impact on the preparation of the 2021/22 budget. These items include:

- The Victorian State Government has introduced a cap on rate increases from 2016/17. The cap for 2021/22 has been set at 1.5%.
- Consumer Price Index (CPI) increases on goods and services of 0.9% through the year to December quarter 2020 (ABS release 27 January 2021).
- The Victorian Government Stage restrictions which were first implemented in 30th March 2020 in response to the COVID-19 pandemic crisis has impacted negatively on Council's revenues as non rate income such as rent, charges, fines and permits has been reduced by \$8.7 million over the nine months to December 2020 due to the economic downturn in the economy.
- Garbage collection and disposal costs are expected to increase by 8.6% or \$1.15 million mainly due to an increase in the State Government landfill levy and the recycling gate fee.
- Cost Shifting occurs where Local Government provides a service to the community on behalf of the State and Federal Government. Over time the funds received by local governments do not increase in line with real cost increases. Examples of services that are subject to Cost Shifting include school crossing supervision and Library services. In all these services the level of payment received by Council from the State Government does not reflect the real cost of providing the service to the community.

- Councils across Australia raise approximately 3.5% of the total taxation collected by all levels of Government in Australia. In addition Councils are entrusted with the maintenance of more than 30% of the all Australian public assets including roads, bridges, parks, footpaths and public buildings. This means that a large proportion of Council's income must be allocated to the maintenance and replacement of these valuable public assets in order to ensure the quality of public infrastructure is maintained at satisfactory levels.
- The Fire Services Property Levy will continue to be collected by Council on behalf of the State Government with the introduction of the *Fire Services Property Levy Act 2012*.

### Internal influences

As well as external influences, there are also a number of internal influences which are expected to have a significant impact on the preparation of the 2021/22 Budget. These matters have arisen from events occurring in the 2020/21 year resulting in variances between the forecast actual and budgeted results for that year and matters expected to arise in the 2021/22 year. These matters and their financial impact are set out below:

- Council's Enterprise Bargaining Agreement (EBA) to increase by 2.25% on 1 July 2021.
- \$0.115 million reduction in lease revenue due to impact of market rental reviews.
- \$0.7 million anticipated reduction in parking infringement income and parking fee revenue due to the risk of further COVID-19 social and economic restrictions during 2021/22.
- \$1.3 million reduction in interest revenue as a result of a significant reduction in the cash rate as well as a reduction in fund balances as Council's restricted reserves are used to fund Council's ambitious capital program.
- Insurance premiums are expected to increase by 20% reflecting a highly volatile market with a number of pressures related to withdrawal of insurers and the implications and impacts of COVID-19 claims.
- Council will continue to implement its COVID Safe Plan across the municipality which has increased the building cleaning and open space maintenance budget by \$0.259 million.
- \$0.260 million additional expenditure related to Tree Amenity Improvements responding to a continued increase in expectation from the community for unscheduled works and tree root inspections.
- The 2021/22 Budget includes the remaining portion of the Working for Victoria funding and related expenditure, \$0.198 million State non-recurrent grant and an allocation for staff employed by Council and our contractors Citywide under the Open Space and Maintenance Contract.
- During 2020/21 the Project Services Department was created in order to improve and streamline project management services for the delivery of Council's ambitious Capital Program increasing salary costs by \$0.5 million.

### Cost Shifting

Cost shifting occurs when Commonwealth and State programs transfer responsibilities to local government with insufficient funding or grants which don't keep pace with delivery costs.

### Cost Shifting for Specific Services

1. Library Services - \$261K from 2011/12 to 2020/21
2. Maternal and Child Health - \$59K from 2011/12 to 2020/21

### **Statutory fee that prohibits full cost recovery**

3. Planning fees (set by the State and have been frozen for most of the past 15 years)
4. Revenue foregone for the past 9 years is estimated to be \$15.5M if Council were allowed to fully recover the cost of providing planning services.

### **Levies**

5. State Government landfill levy has increased from \$9 per tonne in 2008/09 to \$65.90 per tonne in 2020/21 and is projected to increase to \$105.90 from 1 July 2021.
6. Total landfill levy for Bayside City Council is \$12.6M for the 13 years 2008/09 to 2020/21.
7. Animal registration levy - \$550K from 2011/12 to 2020/21.

### **Budget principles**

In response to these influences, guidelines were prepared and distributed to all Council officers with budget responsibilities. The guidelines set out the key budget principles upon which the officers were to prepare their budgets. The principles included:

- Existing fees and charges to be increased by 1.5% subject to statutory restrictions or market levels.
- Grants to be based on confirmed funding levels.
- New revenue sources to be identified where possible.
- Service levels to be maintained at 2021/22 levels with the aim to use less resources with an emphasis on innovation and efficiency.
- Salaries and wages to be based on current staff establishment.
- Contract labour to be minimised.
- Construction and material costs to increase in line with the Engineering Construction Index (refer 'Rawlinsons Australian Construction Handbook')
- New initiatives worth \$1.4 million are to be delivered in 2021/22.
- Real savings in expenditure and increases in revenue identified in 2020/21 to achieve a 0.5% \$0.350 million efficiency dividend.
- Operating revenues and expenses arising from completed 2020/21 capital projects to be included.

### **Long term strategies**

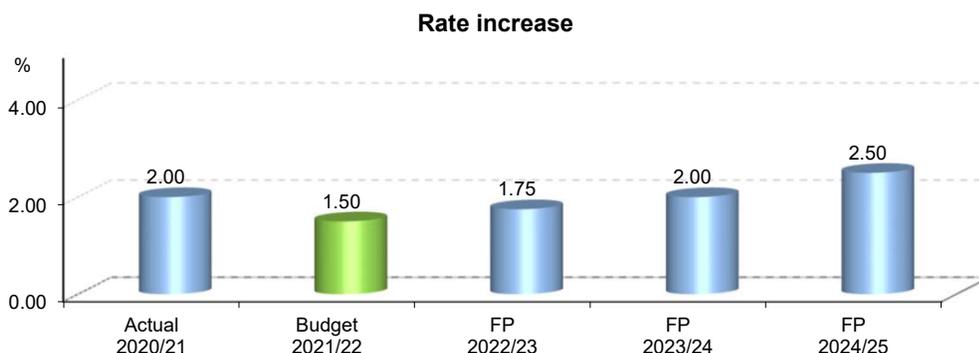
The budget includes consideration of a number of long term strategies and contextual information to assist Council to prepare the Budget in a proper financial management context. These can be found in the 2021/22 10 year Financial Plan.

## Summary of financial position

Over the last four years Council has introduced a number of key financial strategies designed to improve its long term financial sustainability. This has Council well placed to cope with rate capping in the short to medium term. By implementing efficiency saving in the operating budget without impacting service levels, Council has been able to increase its operating surpluses which in turn have then been used to aggressively pay off debt and increase the funds available in the capital budget. This was a deliberate strategy to enable Council to implement its vision to build a better Bayside and address past underinvestment in Bayside’s assets.

Key budget information is provided below about the rate increase, improvement in operating results, low cost increase in the delivery of services, strong cash position, increased capital works, and debt reduction. All of these indicators demonstrate a strong financial position which will allow Council to deliver its commitments in the Council Plan and will be required to be maintained in order to enable Council to remain financially sustainable in the longer term.

### Total rates and charges

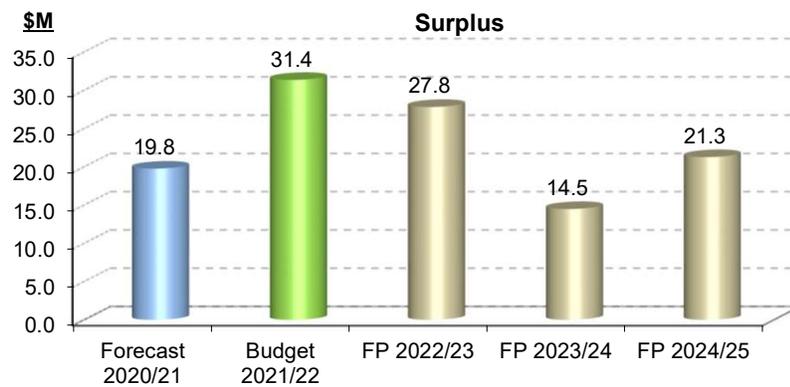


It is proposed that the average general rate and municipal charge increase by 1.5% for the 2021/22 year in accordance with the rate cap set by the Minister for Local Government, raising \$89.395 million, including \$0.491 million generated from supplementary rates.

The budget includes net waste service charge income of \$14.655 million which is an increase in revenue of \$1.15 million compared to 2020/21. The resulting waste charge increase of 7.8% for 2021/22 reflects the increased cost of providing waste services in the 2021/22 budget, mainly driven by an increase in the State Government Landfill Levy and the recycling gate fee. The State Government Landfill levy will increase from \$65.90 per tonne in 2020/21 to \$105.90 per tonne in 2021/22 and the recycling gate fee will increase from \$56.84 per tonne in 2020/21 to \$105.00 per tonne in 2021/22.

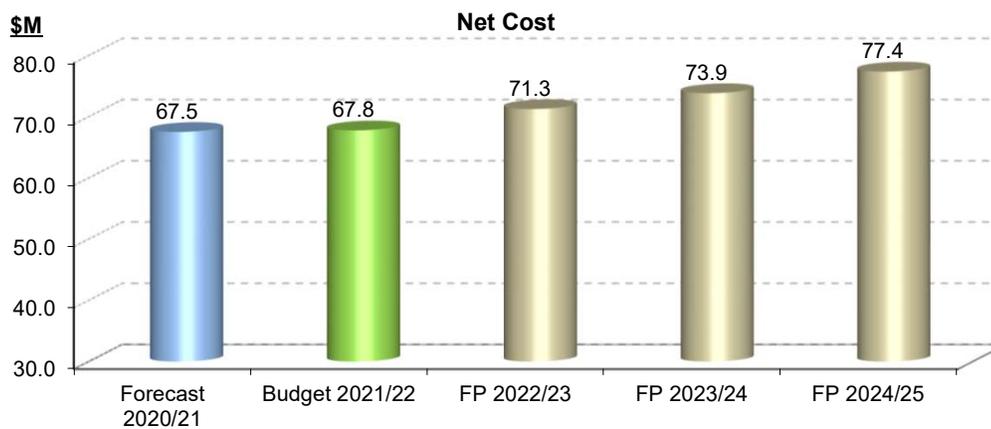
In accordance with Bayside's Revenue and Rating Plan, Council will offer an incentive for early payment of rates, approximately \$0.1 million of discounts provided in 2021/22.

### Comprehensive Operating Result



The expected Comprehensive Operating Result for the 2021/22 year is a surplus of \$31.35 million, which is an increase of \$11.7 million from 2020/21. The increase is due largely to the non-monetary contributions of three hectares of land from the previous CSIRO site in Graham Road, Highett as part of the agreement between the Commonwealth and the Developer who purchased the site.

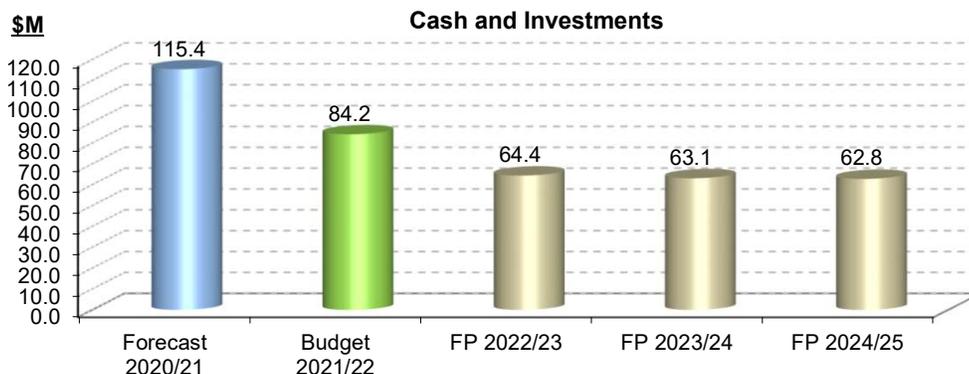
### Services



The net cost of services delivered to the community for the 2021/22 year is expected to be \$67.8 million which is a decrease of 0.4% over the 2020/21 forecast.

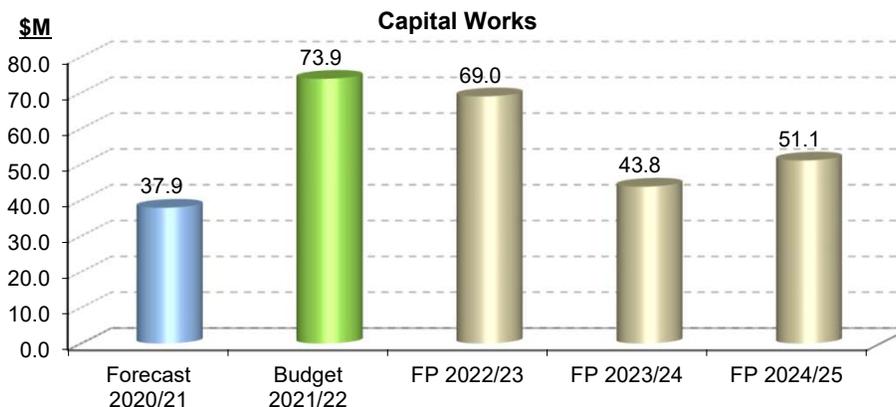
When compared to the 2020/21 budget the Net Cost of Services will increase by 5.7%. This has been driven largely by the \$0.7 million anticipated reduction in parking infringement income and parking fee revenue due to the risk of further COVID-19 social and economic restrictions during 2021/22, a \$1.3 million reduction in interest revenue as a result of a significant reduction in the cash rate coupled with a reduction in cash reserves to fund Council's ambitious capital program, and a \$1.15 million increase in waste service costs driven by increases in the State Government Landfill levy and recycling costs. When the growth in the number of rateable properties of 0.8% has been taken into account there is an underlying increase in the budgeted cost of services of 4.9% year on year. For the 2020/21 year, service levels have been maintained with the exception of project management resources which have been increased in order to align resources to the delivery of the capital program. Materials and service costs have increased by 3.8% mainly driven by a \$1.15 million, 8.6% increase in waste costs. Excluding the impact of waste the underlying increase in materials and services is 1.5%. This underlying increase in materials and services costs has been achieved through the identification of efficiency savings across the budget.

**Cash and investments**



Cash and investments are expected to decrease by \$31.2 million during the year to \$84.2 million as at 30 June 2022. Cash reserves are expected to decrease by \$53.1 million over the next four years as the capital program is delivered. A strong cash position will be maintained over the term of the Council's Financial Plan.

**Capital works**

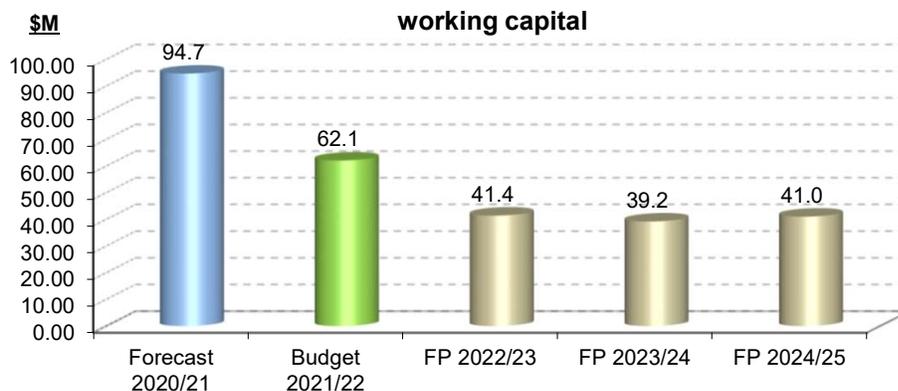


The capital works program for the 2021/22 year is expected to be \$73.9 million of which, \$2.2 million will be funded by external grants, with the balance of \$71.7 million funded by Council.

The capital expenditure program has been set and prioritised based on a rigorous process of consultation that has enabled Council to assess needs and develop sound business cases for each project. This year's program includes \$50.9 million to be spent on buildings including \$7.6 million on the design and construction of 4 sporting pavilions including Donald McDonald Reserve, Boss James Reserve and Siltoe Reserve Pavilions. Council will commence construction of the Dendy Street Beach pavilion \$7.1 million. Council will also contribute \$15.05 million for the Bayside Netball Centre and \$6.9 million has been allocated for the construction of the Tulip Street Basketball Court Extension. Council will also commence construction on the Fern Street early years integration children's centre with a total of \$5.9 million allocated in the four year capital program. Council has also allocated funding for the location feasibility and concept design in the 2021/22 budget of the Warm Water Pool with significant investment of \$12.9 million over the four year capital program. Works will continue on the Masonic Hall redevelopment and the Brighton Recreation centre which are both due for completion in 2022/23 and works will commence on the renewal of the Black Rock Lifesaving club which is also due will be finalised in 2022/23. \$6.5 million will be invested in Bayside's foreshore, parks, and open space with \$2 million invested in foreshore masterplan works, \$1.325 million on playgrounds, \$0.2 million on older adult exercise equipment in Bayside's parks and \$0.797 million in order to continue the implementation of the Elsterwick Park Nature Reserve masterplan. With the transfer of ownership expected to occur in 2021/22, Council will also commence development of the Highett Grassy Woodland masterplan in 2021/22.

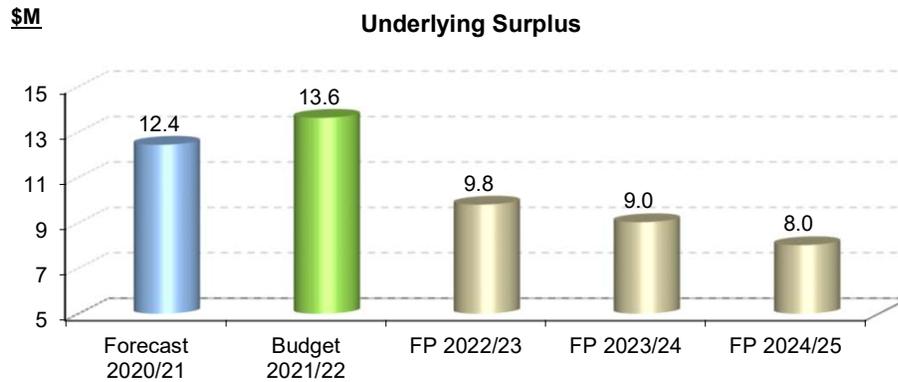
Refer also Section 3.4 for the Statement of Capital Works and Section 4.5 for details of the capital budget.

**Financial position**



Council maintains a strong working capital position due to its strong cash reserves. Net current assets (working capital) will decrease by \$32.6 million to \$62.1 million as at 30 June 2022. This is mainly due to the timing of the reduction in cash used to fund an increase in the capital program in 2021/22. The working capital ratio reduces in future periods and stabilises over the medium term.

**Financial sustainability**

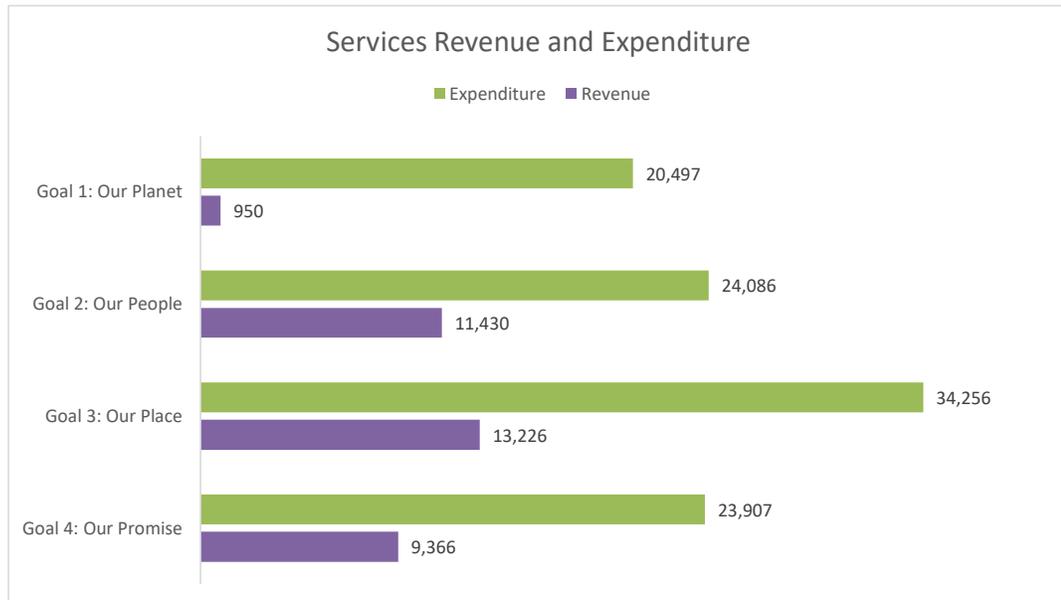


The underlying result is the net surplus adjusted for non-recurrent capital grants, non-monetary asset contributions, and capital contributions from other sources. It is a measure of financial sustainability and Council’s ability to achieve its service delivery objectives as it is not impacted by capital income items which can often mask the operating result.

The underlying result, which is a measure of financial sustainability, shows a reducing surplus stabilising at just under \$8 million from 2024/25 and reflects a reduction in interest income as cash reserves are used to fund the capital program and an increase in depreciation reflecting Council’s ambitious capital program.

**Strategic objectives**

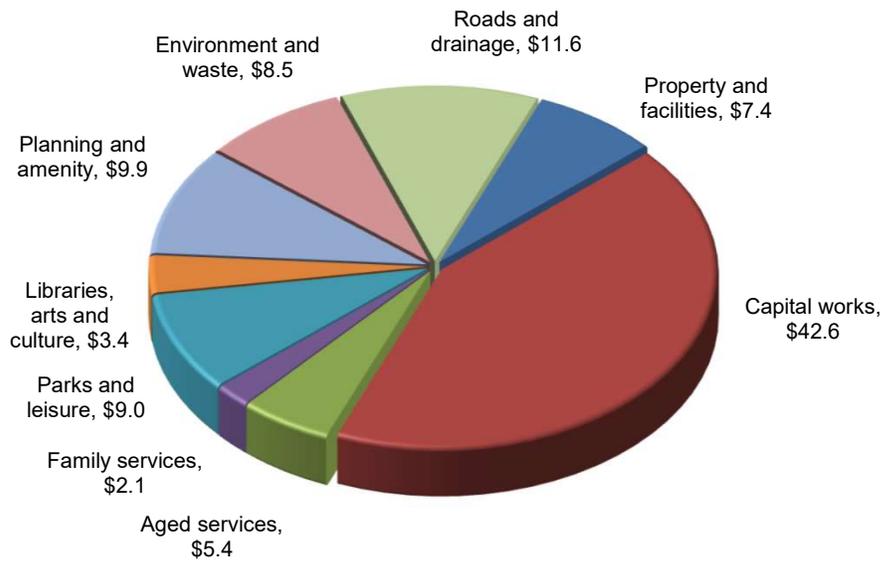
The Annual Budget includes a range of services and initiatives to be funded that will contribute to achieving the strategic objectives specified in the Council Plan.



The above graph shows the level of funding allocated in the budget to achieve the strategic objectives as set out in the Council Plan for the 2021/22 year. The services that contribute to these objectives are set out in Section 2.

**Council expenditure allocations**

The chart below provides an indication of how Council allocates its expenditure across the main services that it delivers. It shows how much is allocated to each service area for every \$100 that Council spends. Council overheads, governance costs and administrative costs are allocated to our external facing services using an internal overhead allocation model.

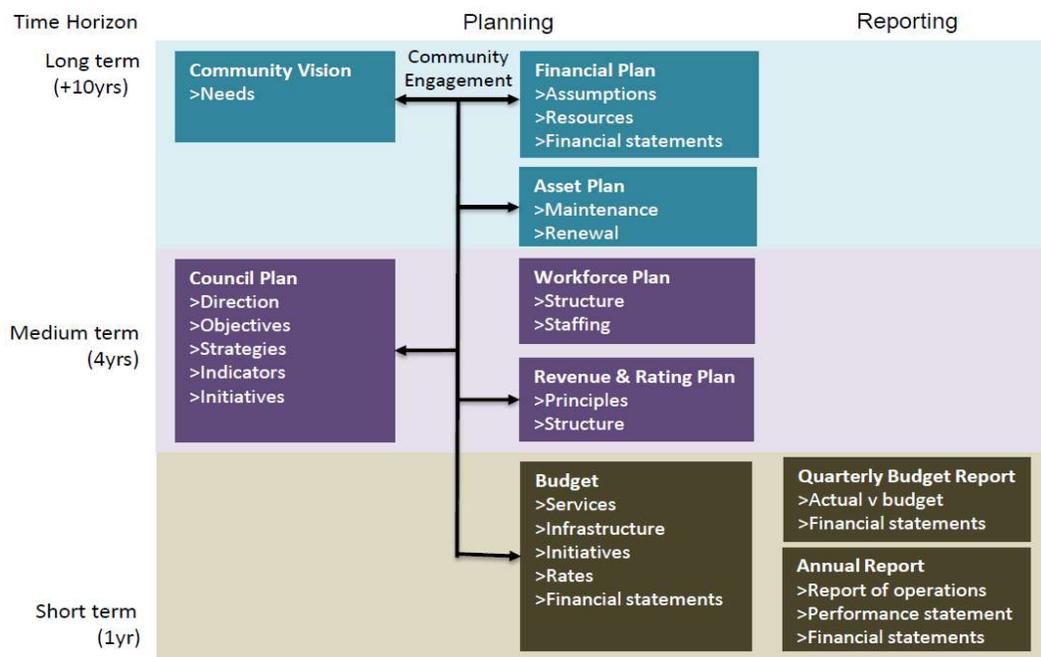


## 1. Link to the Council Plan

This section describes how the Budget links to the achievement of the Community Vision and Council Plan within an overall integrated planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long-term (Community Vision and Financial Plan), medium-term (Council Plan, Workforce Plan, and Revenue and Rating Plan) and short-term (Budget) and then holding itself accountable (Annual Report).

### 1.1 Planning and accountability framework

The Budget is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The diagram below depicts the integrated planning and reporting framework that applies to local government in Victoria. At each stage of the integrated planning and reporting framework there are opportunities for community and stakeholder input. This is important to ensure transparency and accountability to both residents and ratepayers.



Source: Department of Jobs, Precincts and Regions

The timing of each component of the integrated planning and reporting framework is critical to the successful achievement of the planned outcomes.

## 1.1.2 Key planning considerations

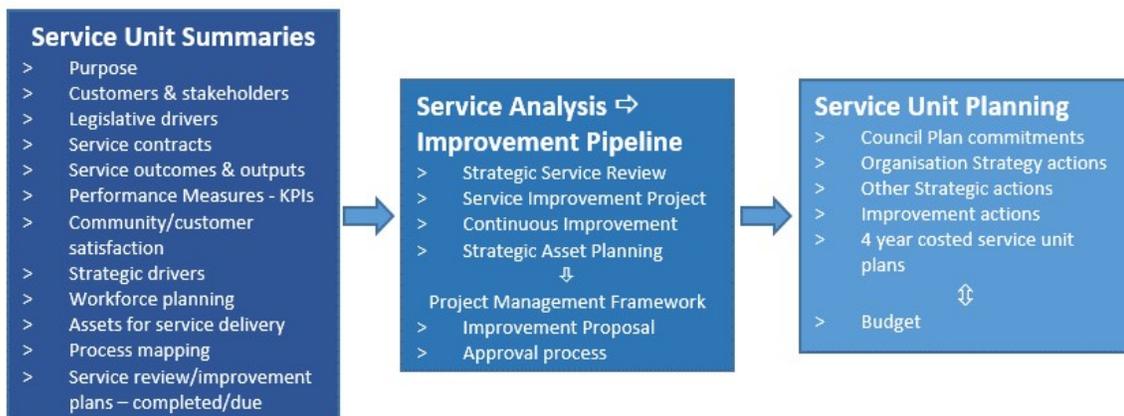
### Service Reviews and Service Improvement

#### Service level planning

Each year the organisation undertakes service-level planning with a 4-year horizon to ensure our services effectively prioritise effort and resources to meet the needs of the community. Our robust approach to service planning ensures we meet our *Local Government Act 2020* obligations to 'deliver services to meet a set of service performance objectives based on fairness, accessibility, quality, cost and continues improvement'. Service planning aligns to our Integrated Strategic Planning and Reporting Framework to ensure we deliver on the Community Vision, Council Pan, and other strategic and legislative commitments.

#### Service improvement

Council is committed to continuously improving the way that we work to demonstrate public value to our community. We use different improvement initiatives to address and prioritise improvement opportunities, such as through service planning, service reviews, process mapping and service improvement projects.



## 1.2 Our purpose

### Our vision 'making Bayside a better place'

Bayside City Council's adopted purpose is to work together with the community to 'make Bayside a better place.'

### Our mission

Our aim, as an organisation, is to:

- build and participate in partnerships
- demonstrate leadership to empower the community to achieve their aspirations
- adapt to challenges and changes in our internal and external environments
- advocate and influence decision makers
- strive for organisational excellence and professionalism
- respond in a strategic manner
- actively engage people
- deliver a range of appropriate and well-planned services.

### Our values

Bayside City Council has a clear strength in the bond and affinity between its Councillors, the community and staff. Staff support the community leadership and governance role of Councillors, and work together to achieve the commitments of the Council Plan. Having all Bayside City Council staff practise the following organisational values enhances the quality of this partnership:

Values	Behaviours
<b>Respect each other</b>	<ul style="list-style-type: none"> <li>• I value others and their contributions.</li> <li>• I ask and listen to understand.</li> <li>• I treat others with fairness, dignity and care.</li> </ul>
<b>Own it</b>	<ul style="list-style-type: none"> <li>• I take responsibility for my actions.</li> <li>• I see it through.</li> <li>• I make it happen.</li> </ul>
<b>Work together</b>	<ul style="list-style-type: none"> <li>• We collaborate within and across teams.</li> <li>• We set each other up for success.</li> <li>• We share information generously.</li> <li>• We care about the flow on impact of our work.</li> </ul>
<b>Find better ways</b>	<ul style="list-style-type: none"> <li>• We are curious about our community's changing needs.</li> <li>• We encourage breakthrough ideas and new approaches.</li> <li>• We make courageous decisions.</li> <li>• We are open to learning.</li> </ul>

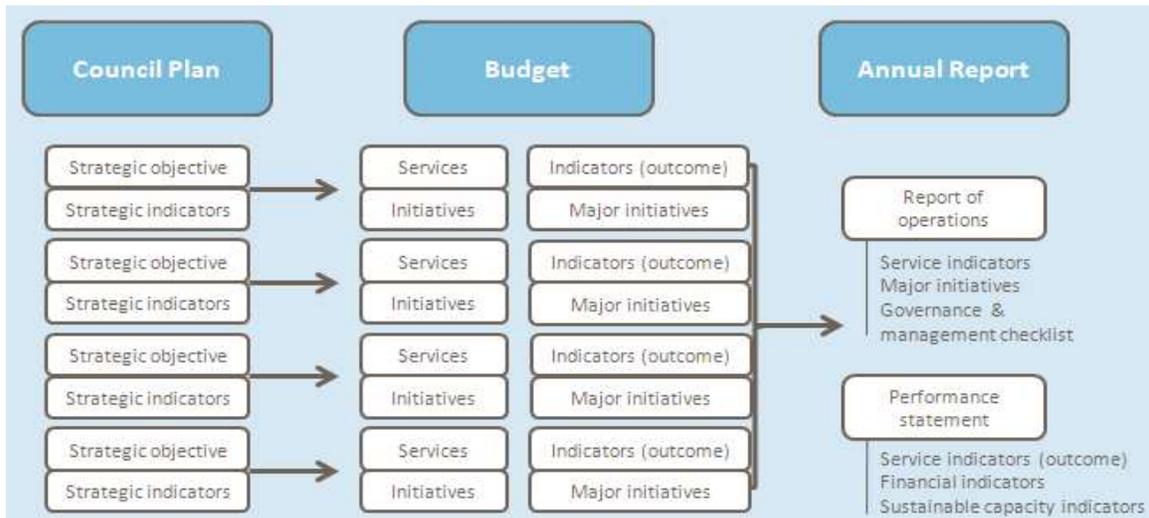
### 1.3 Council Goals

Council delivers services and initiatives under 44 major service categories. Each contributes to the achievement of one of the four Goals as set out in the Council Plan for the years 2021-2025. The following table lists the four Goals as described in the Council Plan.

Goals	Description
<b>Goal 1: Our Planet</b>	As custodians, we will lead, act and advocate on the critical issues of environmental sustainability and climate emergency, and on our shared responsibility to care for and protect Earth’s vitality, diversity, beauty and the community of life.
<b>Goal 2: Our People</b>	We will plan and advocate for a Bayside where our diverse communities and people can thrive, live healthy and active lives, fostering inclusion and participation through holistic, innovative approaches to economic and social wellbeing.
<b>Goal 3: Our Place</b>	Our open spaces and foreshore, our facilities and the built environment are highly valued, shared and enhanced to ensure their sustainability, use, liveability, character and amenity for current and future generations.
<b>Goal 4: Our Promise</b>	We will engage with and represent all in our community, and provide ethical, open and accountable stewardship of the Bayside municipality and deliver sustainable services that meets the vision and needs of the current and future generations of Bayside.

## 2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2021/22 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Jobs, Precincts and Regions

The Major initiatives and initiatives are made up of key projects delivered as part of the capital program, new initiatives program or operating budget.

### Goal 1: Our Planet

As custodians, we will lead, act and advocate on the critical issues of environmental sustainability and climate emergency, and on our shared responsibility to care for and protect Earth's vitality, diversity, beauty and the community of life.

#### Strategic objectives

1.1. Lead and influence change to address the Climate Emergency and strive to reduce its impact on the health of our community, environment and the planet.

1.2. Protect and enhance our natural and coastal environments, biodiversity and unique ecosystems.

1.3. Improve environmental sustainability through a circular economy approach to waste management, recycling and energy use.

### Operating Services

Service area	Description of services provided	Expenditure
		(Revenue) Net Cost \$'000
Chief Executive and Executive Team	This area includes the Chief Executive Officer, Directorates and associated support which cannot be easily attributed to the direct service provision areas.	343 0 <b>343</b>
Environmental Sustainability	This service embeds sustainable practice in Council operations and works with the community to take action to reduce environmental impact and address the climate emergency through advocacy, education, action and policy levers.	793 0 <b>793</b>
Passive Open Space Maintenance and Tree Management	This service manages, maintains, enhances and preserves parks, public trees, bushlands and foreshore areas so that residents and visitors have access to a range of fit-for-purpose, quality, safe passive open spaces. It also manages the Bayside Community Nursery and works with Bayside environmental Friends of groups to enhance the biodiversity and conservation values of our open space.	5,301 (415) <b>4,886</b>
Recycling & Waste management	This service provides quality recycling, waste collection and disposal, waste minimisation education and action, and partners with industry groups and government agencies to reduce waste to landfill and increase resource recovery.	14,060 (534) <b>13,525</b>

### Major Initiatives

- Implement Council's Climate Emergency Action Plan. \$100,000
- Develop and implement the Urban Forest Strategy.
- Develop a Park Improvement and Habitat Linkage Plan \$45,000
- Implement the Elsternwick Park Nature Reserve masterplan \$797,250

### Initiatives

- Increase by four the number of Council Fleet electric vehicles as current vehicles are renewed.
- Complete an annual review of and implement the Biodiversity Action Plan \$300,000
- Continue the collaborative procurement processes for an advanced waste processing facility in the South East of Melbourne

### Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Waste collection	Waste Diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclables, green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100

## Goal 2: Our People

We will plan and advocate for a Bayside where our diverse communities and people can thrive, live healthy and active lives, fostering inclusion and participation through holistic, innovative approaches to economic and social wellbeing.

### Strategic objectives

2.1.Nurture healthy people and resilient communities ensuring services and programs are adaptable to meet diverse and changing needs.
2.2.Engage with our diverse communities to improve access and inclusion in Bayside.
2.3.Foster economic vitality and creativity in the local economy

### Operating Services

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Aged and Disability Services	This service provides assistance to frail older people, people of all ages with disabilities and their carers and people who are homeless, sleeping rough or experiencing vulnerability, including information and assessment, delivered meals, cleaning, hygiene assistance, respite, minor safety related property maintenance, socialisation at home, in the community and in centres and community transport.	8,808 (6,991) <b>1,817</b>
Animal Management	This service supports and encourages responsible domestic animal ownership to protect the amenity, safety and wellbeing of the Bayside community.	760 (1,356) <b>(596)</b>
Arts and Culture	This service provides inspiring, creative, artistic and cultural experiences for the community through community programs and the Bayside Gallery.	1,004 (15) <b>989</b>
Chief Executive and Executive Team	This area includes the Chief Executive Officer, Directorates and associated support which cannot be easily attributed to the direct service provision areas.	532 0 <b>532</b>
Community Services	This service coordinates Council's response to community safety issues and supports healthy ageing, early years, inter-generational initiatives across all age groups, and the implementation of Child Safe Standards.	1,030 0 <b>1,030</b>
Community Wellbeing	This service prepares community policy and strategy to promote community health, wellbeing, disability access and inclusion, provides major and community grants, supports our community centres and neighbourhood houses and promotes volunteering in Bayside.	1,196 0 <b>1,196</b>

Service area	Description of services provided	Expenditure (Revenue) <b>Net Cost</b> \$'000
Customer Experience	This service provides a frontline customer experience that is easy to deal with, empathetic, effective and trusted via face to face, phone and digital channels.	290 0
		<b>290</b>
Economic Development and Tourism	This service encourages and facilitates a collaborative business community working together to advance a sustainable local business sector as well as strengthening Bayside as a tourism destination.	773 (61)
		<b>713</b>
Environmental Health and Food Safety	This service protects and improves the safety, public health and wellbeing of those who live, work or visit Bayside.	960 (536)
		<b>424</b>
Family Services	This service provides assistance to Bayside families through maternal and child health, playgroup, kindergarten planning, development and enrolment, parent education sessions and an immunisation program in the community and schools.	2,380 (831)
		<b>1,548</b>
Libraries	This service provides access to information, resources, programs and spaces for all ages to learn, imagine, create and connect, enriching wellbeing and a sense of belonging in Bayside.	3,773 (727)
		<b>3,046</b>
Recreation and Events	This service works with community based and commercial sports and recreation groups to provide spaces, sporting facilities and public halls in a sustainable manner to encourage and support active, healthy and inclusive communities. It also facilitates a range of celebrations, festivals and events that benefit the community and the local economy.	1,058 (474)
		<b>584</b>
School Crossings	This service protects, educates and provides safe passage to students and parents to and from school.	850.8 (344)
		<b>506</b>
Youth Services	This service provides activities and programs to improve wellbeing and resilience outcomes for young people and their families including school holiday activities, information sessions in the community and in schools, a youth ambassador program and cultural and recreation programs.	671 (94)
		<b>577</b>

### Major Initiatives

- Develop and adopt a new Municipal Health and Wellbeing Plan.
- Review Phase 1 and develop Phase 2: Innovate Reconciliation Action Plan. \$76,000
- Implement the new Affordable Housing Strategy.

### Initiatives

- Facilitate the COVID-19 community recovery package In partnership with traders to deliver events and programs to support and promote the local economy. \$120,000
- Implement the graffiti initiatives identified in the joint Inner South Metropolitan Mayors Forum.
- Functional brief and governance model for the design of the Hampton Hub \$100,000

**Service Performance Outcome Indicators**

Service	Indicator	Performance Measure	Computation
Animal Management	Health and safety	Animal management prosecutions. (Percentage of animal management prosecutions which are successful)	Number of successful animal management prosecutions / Total number of animal management prosecutions
Libraries	Participation	Active library borrowers. (Percentage of the population that are active library borrowers)	[The sum of the number of active library borrowers in the last 3 financial years / The sum of the population in the last 3 financial years] x100
Maternal and Child Health	Participation	Participation in the MCH service. (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the financial year) / Number of children enrolled in the MCH service] x100
		Participation in the MCH service by Aboriginal children. (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the financial year) / Number of Aboriginal children enrolled in the MCH service] x100

**Goal 3: Our Place**

Our open spaces and foreshore, our facilities and the built environment are highly valued, shared and enhanced to ensure their sustainability, use, liveability, character and amenity for current and future generations.

**Strategic objectives**

3.1. Open spaces are increased and foreshore is cared for, to support diverse use and connect to community
3.2. Infrastructure and assets are sustainable, accessible and fit for purpose now and for the future.
3.3. Land use will enhance Bayside's liveability for the community of life and protect the distinctive heritage and character of our various localities
3.4. Transport planning and infrastructure facilitates a well-connected, accessible, safe and convenient transport system that contributes to a zero-carbon future and wellbeing.

**Operating Services**

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Asset Management	This service plans and supports the long-term management of Council's civil and community infrastructure assets such as roads, drainage and buildings, to ensure they are capable of delivering their intended purpose now, and in the future.	1,460 (133)
		<b>1,328</b>
Building Maintenance	This service delivers ongoing building maintenance work to ensure Council buildings are accessible and safe and meet the needs of both Council and the Bayside community.	4,127 (403)
		<b>3,724</b>
Building surveying (inc. asset protection)	This service provides statutory planning for the community through exercising acts and regulations, protecting neighbourhood and landscape character, determination of planning applications and requests, planning for the future of Bayside through implementation of the Bayside Planning Scheme, as well as providing a General Information Service.	1,696 (1,766)
		<b>(70)</b>
Capital Projects	The service undertakes design, tendering, contract management and supervision of various works within Council's capital works program.	511 0
		<b>511</b>
Chief Executive and Executive Team	This area includes the Chief Executive Officer, Directorates and associated support which cannot be easily attributed to the direct service provision areas.	749 0
		<b>749</b>
Infrastructure Maintenance	This service delivers maintenance work and improvements to Council's infrastructure and assets to meet the needs of the Bayside community.	6,442 (426)
		<b>6,016</b>
Investigations	This service protects and enhances Bayside's neighbourhood amenity, natural environment, built form and heritage places and public safety to ensure compliance with relevant regulations. It also supports local businesses to provide safe and accessible footpath trading and assesses vegetation control and tree removal applications.	984 (72)
		<b>912</b>
Local Laws (inc. Parking and Appeals)	This service protects the safety and amenity of our community through the application of relevant laws and regulations, parking enforcement and community education for those who live, work and visit Bayside.	4,915 (7,975)
		<b>(3,059)</b>
Open Space and Amenities maintenance	This service manages, maintains, enhances and preserves sportsgrounds, playgrounds and amenities so that residents and visitors have access to a range of fit-for-purpose, quality, safe open spaces.	6,302 (12)
		<b>6,290</b>

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Statutory Planning	This service provides statutory planning for the community through exercising acts and regulations, protecting neighbourhood and landscape character, determination of planning applications and requests, planning for the future of Bayside through implementation of the Bayside Planning Scheme, as well as providing a General Information Service.	4,452 (2,435)
		<b>2,017</b>
Traffic and Transport	This service delivers a well-connected, safe, accessible and convenient transport system that positively contributes to a strong economy, the local amenity, the health and wellbeing of the community and a low carbon future.	1,041 0
		<b>1,041</b>
Urban Places Design	This service supports the creation of productive, sustainable and liveable Activity Centres through interventions to the public realm and physical environment that deliver accessible and vibrant urban places to foster social and economic exchanges.	277 0
		<b>277</b>
Urban Strategic Planning	This service develops and implements strategies and policies that are informed by demographic, economic, environmental and social needs to guide land use and development in Bayside.	1,299 (4)
		<b>1,295</b>

### Major Initiatives

- Bayside Netball Centre \$15.05 million
- Dendy Street Beach Pavilion construction \$7.134 million
- Tulip Street Basketball Court extension \$6.9 million
- Warm Water Pool location feasibility and design works \$131,000
- Wangara Road Park masterplan design \$70,000
- Beaumaris Arts Centre \$194,000
- Heritage Review implementation

### Initiatives

- Playground Improvement Plan implementation \$1.325 million
- Older adults equipment implementation in playgrounds \$209,803
- Develop a framework to audit and identify open space opportunities within major activity centres \$50,000
- Highett Grassy Woodland masterplan development, site investigation, and fencing \$240,861
- Integrated Transport Strategy implementation
- Development of a new Bayside Parking Strategy
- Expand the network of public electric vehicle charging stations \$213,160
- Asset Management Plan
- Domestic Animal Management Plan

**Service Performance Outcome Indicators**

Service	Indicator	Performance Measure	Computation
Food safety	Health and safety	Critical and major non-compliance outcome notifications. (Percentage of critical and major non-compliance outcome notifications that are followed up by Council)	[Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about food premises] x100
Roads	Satisfaction	Satisfaction with sealed local roads. (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.
Statutory planning	Decision making	Council planning decisions upheld at VCAT. (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100

**Goal 4: Our Promise**

We will engage with and represent all in our community, and provide ethical, open and accountable stewardship of the Bayside municipality and deliver sustainable services that meets the vision and needs of the current and future generations of Bayside.

**Strategic objectives**

- 4.1. Use targeted and strategic advocacy to secure funding and policy reform to be a leading voice
  - 4.2. Ensure flexible and transparent decision making through open and accountable governance.
  - 4.3. Provide customer focussed and effective service delivery and value in all we do.
- Strategic Indicators

**Operating Services**

Service area	Description of services provided	Expenditure
		(Revenue) Net Cost \$'000
Chief Executive and Executive Team	This area includes the Chief Executive Officer, Directorates and associated support which cannot be easily attributed to the direct service provision areas.	978 0
		<b>978</b>
Communications	This service builds community awareness, understanding and trust in Council decisions, operations and policies through external and internal communication and media campaigns. It also supports the organisation to prioritise and deliver advocacy activities on behalf of Council and the community.	1,232 0
		<b>1,232</b>
Community Engagement	This service supports the organisation to deliver their community engagement activities to inform and enhance Council's decision making and manage well informed stakeholder participation.	372 0
		<b>372</b>
Customer Experience	This service provides a frontline customer experience that is easy to deal with, empathetic, effective and trusted via face to face, phone and digital channels.	2,112 (2)
		<b>2,110</b>
Enterprise Project Management Office	This service maintains an Enterprise Project Management Framework, a Project Portfolio Management system and provides project reporting, training, and project planning facilitation to maintain a project management capability at a level that ensures an effective delivery of the annual project portfolio.	334 0
		<b>334</b>
Financial Services	This service provides strategic financial leadership regarding the long term financial sustainability of Council. It manages Council's finances including facilitating the budget process, ongoing budget management, statutory financial and taxation obligations and internal and external financial reporting. The department also manages the rates and revenue services function as well as Council's fleet vehicles.	5,455 (4,857)
		<b>598</b>
Governance	This service provides and facilitates good governance to ensure the Council, Councillors and the organisation meet all of their individual and collective statutory obligations with transparency and integrity.	1,888 (74)
		<b>1,814</b>
Information Technology	With customers always front of mind, this service provides contemporary technology solutions and supports and maintains information, communication and technology systems to enable secure, productive and efficient service delivery to the Bayside community.	5,812 0
		<b>5,812</b>
People and Strategy	This service provides human resource and organisational development services for the organisation. This includes employee relations, payroll, learning and development, organisational strategy, service planning and improvement services.	2,056 0
		<b>2,056</b>

Service area	Description of services provided	Expenditure
		(Revenue) Net Cost \$'000
Procurement	This service supports the Council to make sound procurement decisions that maximise community benefit and ensure good governance and probity outcomes.	595 0
		<b>595</b>
Property and Lease Management	This service manages Council's extensive property portfolio for maximum community benefit and so that, directly or indirectly, services are delivered to the community.	2,542 (4,433)
		<b>(1,891)</b>
Risk and Claims Management	This service establishes and monitors Council's strategic and operational risk to reduce exposure for Council and the community. It also coordinate business continuity planning, manages Council's insurances and oversees the claims management process.	256 0
		<b>256</b>
Workplace Health and Safety	This service supports the organisation with effective systems, processes and education to keep staff, volunteers and contractor safe and maintain positive health and wellbeing.	274 0
		<b>274</b>

**Major Initiatives**

- Deliver the Annual Budget and the Council Plan.
- Develop and deliver the advocacy program on Council's priorities in addressing the climate emergency, a connected sustainable city, and inclusion and accessibility for all.
- Adopt the 10 year Financial Plan

**Initiatives**

- Establish a framework for gender equality impact assessments

**Service Performance Outcome Indicators**

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions. (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interest of the community)	Community satisfaction rating out of 100 with the performance of Council in making decisions in the interest of the community

**2.9 Reconciliation with budgeted operating result**

	Net Cost (Revenue) \$'000	Expenditure \$'000	Revenue \$'000
Goal 1: Our Planet	19,547	20,497	(950)
Goal 2: Our People	12,656	24,086	(11,430)
Goal 3: Our Place	21,030	34,256	(13,226)
Goal 4: Our Promise	14,541	23,907	(9,366)
<b>Total services and initiatives</b>	<b>67,775</b>	<b>102,745</b>	<b>(34,970)</b>

**Expenses added in:**

Depreciation 22,874

**Deficit before funding sources 90,649**

**Funding sources added in:**

Rates and charges revenue (89,623)

Waste charge revenue (14,655)

Capital Income (5,721)

Non-Monetary Contributions - Capital (12,000)

**Total funding sources (121,999)**

**Operating (surplus) for the year (31,350)**

**Less**

Non recurrent capital grants 2,971

Non-Monetary Contributions - Capital 12,000

Capital contributions 2,750

**Underlying (surplus) for the year (13,629)**

**Less**

Transfer from reserves to operating budget 31,535

Transfer to reserves from operating budget (2,711)

**(Surplus)/Deficit funds for the year 15,195**

	Net Cost (Revenue) \$'000	Expenditure \$'000	Revenue \$'000
Goal 1: Our Planet	19,547	20,497	950
Goal 2: Our People	12,656	24,086	11,430
Goal 3: Our Place	21,030	34,256	13,226
Goal 4: Our Promise	14,541	23,907	9,366
<b>Total services and initiatives</b>	<b>67,775</b>	<b>102,745</b>	<b>34,970</b>

### 3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2021/22 has been supplemented with projections to 2024/25.

This section includes the following financial statements prepared in accordance with the *Local Government Act 2020* and the *Local Government Planning and Reporting regulations 2020*.

Comprehensive Income Statement  
Balance Sheet  
Statement of Changes in Equity  
Statement of Cash Flows  
Statement of Capital Works  
Statement of Human Resources

#### **Pending Accounting Standards**

The 2021/22 budget has been prepared based on the accounting standards applicable at the date of preparation but pending accounting standards that will be in effect from the 2021/22 financial year have not been considered in the development of the budget.

As at the date of preparation, there were no new accounting standards or interpretations issued by the AASB which are applicable for the year ending 30 June 2022 that are expected to impact Council.

### 3.1 Comprehensive Income Statement

For the four years ending 30 June 2025

		Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Financial Plan Projections		
	NOTES			2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
<b>Income</b>						
Rates and charges	4.1.1	101,032	<b>104,278</b>	107,227	110,639	114,641
Statutory fees and fines	4.1.2	6,489	<b>8,404</b>	8,551	8,722	8,940
User fees	4.1.3	6,666	<b>8,381</b>	8,528	8,699	8,916
Grants - Operating	4.1.4	12,469	<b>11,157</b>	11,352	11,579	11,868
Grants - Capital	4.1.4	1,431	<b>2,971</b>	9,321	1,621	371
Contributions - monetary - Operating	4.1.5	109	<b>110</b>	112	114	117
Contributions - monetary - Capital	4.1.5	4,792	<b>2,750</b>	3,691	3,832	12,875
Contributions - non-monetary	4.1.5	-	<b>12,000</b>	5,000	-	-
Rental income	4.1.6	2,664	<b>3,951</b>	4,020	4,100	4,203
Interest income	4.1.6	1,268	<b>1,200</b>	698	634	639
Other income	4.1.6	1,735	<b>1,767</b>	1,448	1,477	1,514
Net gain/(loss) on disposal of property, infrastructure, plant and equipment		1,094	-	-	-	-
<b>Total income</b>		139,749	<b>156,969</b>	159,948	151,417	164,084
<b>Expenses</b>						
Employee costs	4.1.7	46,756	<b>49,173</b>	50,307	51,555	53,824
Materials and services	4.1.8	50,294	<b>52,190</b>	54,260	56,189	58,284
Depreciation	4.1.9	19,572	<b>21,381</b>	23,755	25,333	25,889
Amortisation - intangible assets	4.1.10	721	<b>685</b>	670	670	1,584
Amortisation - right of use assets	4.1.11	772	<b>808</b>	1,727	1,743	1,760
Bad and doubtful debts	4.1.12	839	<b>839</b>	860	882	904
Finance costs - leases	4.1.12	61	<b>61</b>	61	61	61
Other expenses	4.1.12	975	<b>482</b>	490	500	513
<b>Total expenses</b>		119,990	<b>125,619</b>	132,130	136,933	142,819
<b>Surplus/(deficit) for the year</b>		19,759	<b>31,350</b>	27,818	14,484	21,265
<b>Total comprehensive result</b>		19,759	<b>31,350</b>	27,818	14,484	21,265

### 3.2 Balance Sheet

For the four years ending 30 June 2025

	NOTES	Forecast	Budget	Financial Plan Projections		
		2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
<b>Assets</b>						
<b>Current assets</b>						
Cash and cash equivalents		1,609	1,220	1,378	1,594	1,318
Trade and other receivables		5,996	6,608	6,889	6,979	7,172
Other financial assets		111,028	80,028	60,028	58,528	61,528
Inventories		148	152	156	160	164
Other assets		1,614	1,692	1,683	1,729	1,790
<b>Total current assets</b>	4.2.1	120,395	89,700	70,134	68,990	71,972
<b>Non-current assets</b>						
Trade and other receivables		93	96	98	101	105
Other financial assets		3,000	3,000	3,000	3,000	-
Property, infrastructure, plant & equipment		3,415,291	3,464,476	3,509,734	3,524,135	3,547,999
Intangible assets		3,829	3,794	8,136	11,577	11,308
Right of Use Assets		4,403	19,446	18,527	17,608	16,689
<b>Total non-current assets</b>		3,426,616	3,490,812	3,539,495	3,556,421	3,576,101
<b>Total assets</b>	4.2.1	3,547,011	3,580,512	3,609,629	3,625,411	3,648,073
<b>Liabilities</b>						
<b>Current liabilities</b>						
Trade and other payables		9,600	10,821	11,192	11,547	11,963
Trust funds and deposits		5,065	5,188	5,314	5,443	5,575
Provisions		10,326	10,886	11,451	12,023	12,619
Lease Liabilities		714	725	737	752	771
<b>Total current liabilities</b>	4.2.2	25,705	27,620	28,694	29,765	30,928
<b>Non-current liabilities</b>						
Provisions		1,322	1,570	1,823	2,082	2,351
Lease Liabilities		683	671	642	611	576
<b>Total non-current liabilities</b>	4.2.2	2,005	2,241	2,465	2,693	2,927
<b>Total liabilities</b>		27,710	29,861	31,160	32,458	33,855
<b>Net assets</b>		3,519,301	3,550,651	3,578,469	3,592,953	3,614,218
<b>Equity</b>						
Accumulated surplus		937,534	997,708	1,031,152	1,044,433	1,063,681
Reserves	4.3.1	2,581,767	2,552,943	2,547,317	2,548,520	2,550,537
<b>Total equity</b>		3,519,301	3,550,651	3,578,469	3,592,953	3,614,218

### 3.3 Statement of Changes in Equity

For the four years ending 30 June 2025

		Accumulated	Revaluation	Other	
	NOTES	Total	Surplus	Reserve	
		\$'000	\$'000	\$'000	
				Reserves	
				\$'000	
<b>2021 Forecast Actual</b>					
Balance at beginning of the financial year		3,499,542	899,520	2,526,495	73,527
Surplus/(deficit) for the year		19,759	19,759	-	-
Transfer to other reserves		-	(8,870)	-	8,870
Transfer from other reserves		-	27,125	-	(27,125)
<b>Balance at end of the financial year</b>		<b>3,519,301</b>	<b>937,534</b>	<b>2,526,495</b>	<b>55,272</b>
<b>2022</b>					
Balance at beginning of the financial year		3,519,301	937,534	2,526,495	55,272
Surplus/(deficit) for the year		31,350	31,350	-	-
Transfer to other reserves	4.3.1	-	(2,711)	-	2,711
Transfer from other reserves	4.3.1	-	31,535	-	(31,535)
<b>Balance at end of the financial year</b>	4.3.2	<b>3,550,651</b>	<b>997,708</b>	<b>2,526,495</b>	<b>26,448</b>
<b>2023</b>					
Balance at beginning of the financial year		3,550,651	997,708	2,526,495	26,448
Surplus/(deficit) for the year		27,818	27,818	-	-
Transfer to other reserves		-	(2,634)	-	2,634
Transfer from other reserves		-	8,260	-	(8,260)
<b>Balance at end of the financial</b>		<b>3,578,469</b>	<b>1,031,152</b>	<b>2,526,495</b>	<b>20,822</b>
<b>2024</b>					
Balance at beginning of the financial year		3,578,469	1,031,152	2,526,495	20,822
Surplus/(deficit) for the year		14,484	14,484	-	-
Transfer to other reserves		-	(2,633)	-	2,633
Transfer from other reserves		-	1,430	-	(1,430)
<b>Balance at end of the financial</b>		<b>3,592,953</b>	<b>1,044,433</b>	<b>2,526,495</b>	<b>22,025</b>
<b>2025</b>					
Balance at beginning of the financial year		3,592,953	1,044,433	2,526,495	22,025
Surplus/(deficit) for the year		21,265	21,265	-	-
Transfer to other reserves		-	(2,667)	-	2,667
Transfer from other reserves		-	650	-	(650)
<b>Balance at end of the financial</b>		<b>3,614,218</b>	<b>1,063,681</b>	<b>2,526,495</b>	<b>24,042</b>

### 3.4 Statement of Cash Flows

For the four years ending 30 June 2025

	Forecast Actual 2020/21	Budget 2021/22	Financial Plan Projections		
NOTES	\$'000	\$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
<b>Cash flows from operating activities</b>					
Rates and charges	101,864	<b>104,181</b>	107,139	110,537	114,521
Statutory fees and fines	8,392	<b>8,476</b>	8,618	8,786	9,000
User fees	6,236	<b>7,727</b>	8,116	8,319	8,527
Grants - operating	12,456	<b>11,282</b>	11,464	11,692	11,984
Grants - capital	1,543	<b>3,219</b>	10,084	1,858	420
Contributions - monetary	4,950	<b>2,889</b>	3,841	3,985	13,122
Rental receipts	1,976	<b>4,404</b>	4,425	4,514	4,627
Interest received	1,849	<b>1,205</b>	723	638	638
Trust funds and deposits taken	1,470	<b>1,544</b>	1,621	1,702	1,787
Other receipts	1,666	<b>1,895</b>	1,617	1,612	1,646
Net GST refund	6,914	<b>9,678</b>	9,626	7,744	8,583
Employee costs	(45,283)	<b>(48,428)</b>	(49,600)	(50,835)	(53,040)
Materials and services	(58,920)	<b>(62,743)</b>	(65,575)	(64,970)	(67,884)
Trust funds and deposits repaid	(1,350)	<b>(1,421)</b>	(1,495)	(1,573)	(1,655)
Other payments	(1,063)	<b>(526)</b>	(534)	(545)	(559)
<b>Net cash provided by operating activities</b> 4.4.1	42,700	<b>43,382</b>	50,070	43,464	51,717
<b>Cash flows from investing activities</b>					
Payments for property, infrastructure, plant and equipment	(37,863)	<b>(73,897)</b>	(69,025)	(43,844)	(51,069)
Proceeds from sale of property, infrastructure, plant and equipment	4,158	-	-	-	-
Proceeds from the sale of term deposits	-	<b>31,000</b>	20,000	1,500	-
Payments for term deposits	(7,000)	-	-	-	-
Payments of loans and advances	-	-	-	-	-
<b>Net cash used in investing activities</b> 4.4.2	(40,704)	<b>(42,898)</b>	(49,025)	(42,344)	(51,069)
<b>Cash flows from financing activities</b>					
Interest paid - lease liability	(61)	<b>(61)</b>	(61)	(61)	(61)
Repayment of lease liabilities	(800)	<b>(812)</b>	(826)	(843)	(864)
<b>Net cash used in financing activities</b> 4.4.3	(861)	<b>(873)</b>	(887)	(904)	(925)
<b>Net increase/(decrease) in cash &amp; cash equivalents</b>	1,135	<b>(389)</b>	158	216	(277)
Cash and cash equivalents at the beginning of the financial year	473	<b>1,609</b>	1,220	1,378	1,594
<b>Cash and cash equivalents at the end of the financial year</b>	1,609	<b>1,220</b>	1,378	1,594	1,317

### 3.5 Statement of Capital Works

For the four years ending 30 June 2025

	NOTES	Forecast	Budget	Financial Plan Projections		
		Actual 2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
<b>Property</b>						
Land		-	-	6,000	-	-
<b>Total land</b>		-	-	6,000	-	-
Buildings		6,488	32,895	36,477	13,467	27,587
Building improvements		3,010	2,950	2,223	1,387	1,388
Asset Contributions		3,000	15,050	-	-	-
<b>Total buildings</b>		12,498	50,895	38,700	14,854	28,975
<b>Total property</b>		12,498	<b>50,895</b>	44,700	14,854	28,975
<b>Plant and equipment</b>						
Arts and Cultural Collection		259	230	130	130	130
Fixtures, fittings and furniture		759	150	75	75	75
Computers and telecommunications		1,622	487	635	5,012	5,025
Library books		550	550	470	480	490
<b>Total plant and equipment</b>		3,190	<b>1,419</b>	1,310	5,697	5,720
<b>Infrastructure</b>						
Roads		2,568	4,112	2,836	2,962	2,960
Bridges		-	283	-	-	-
Kern and Channel		-	1,654	1,057	1,136	1,166
Footpaths and cycleways		2,202	2,656	3,990	4,791	2,230
Drainage		1,578	2,487	3,930	3,429	3,014
Parks, open space and streetscapes		12,606	6,907	5,086	6,295	5,536
Foreshore and conservation		1,933	2,102	2,644	2,153	286
Off street car parks		212	335	1,723	1,780	425
Other Infrastructure Assets		1,076	1,047	1,749	747	756
<b>Total infrastructure</b>		22,175	<b>21,583</b>	23,015	23,293	16,373
<b>Total capital works expenditure</b>	4.5.1	37,863	<b>73,897</b>	69,025	43,844	51,068
<b>Represented by:</b>						
New asset expenditure		7,162	<b>13,982</b>	16,075	19,501	25,115
Asset renewal expenditure		20,445	<b>30,448</b>	23,650	12,542	15,596
Asset upgrade expenditure		819	<b>21,345</b>	22,219	11,705	8,541
Asset expansion expenditure		9,437	<b>8,121</b>	7,081	96	1,816
<b>Total capital works expenditure</b>	4.5.1	37,863	<b>73,897</b>	69,025	43,844	51,068
<b>Funding sources represented by:</b>						
Grants		1,431	<b>2,971</b>	9,321	1,621	371
Contributions		0	<b>0</b>	900	1,000	10,000
Council cash		36,432	<b>70,926</b>	58,804	41,223	40,697
<b>Total capital works expenditure</b>	4.5.1	37,863	<b>73,897</b>	69,025	43,844	51,068

### 3.6 Statement of Human Resources

For the four years ending 30 June 2025

	Forecast	Budget	Financial Plan		
	Actual		Projections		
	2020/21	2021/22	2022/23	2023/24	2024/25
	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Staff expenditure</b>					
Employee costs - operating	46,756	<b>49,173</b>	50,307	51,555	53,824
Employee costs - capital	2,068	<b>2,292</b>	2,344	2,403	2,475
<b>Total staff expenditure</b>	<b>48,824</b>	<b>51,465</b>	<b>52,651</b>	<b>53,958</b>	<b>56,299</b>
	EFT	EFT	EFT	EFT	EFT
<b>Staff numbers</b>					
Employees	453.1	<b>453.3</b>	453.3	453.3	453.3
<b>Total staff numbers</b>	<b>453.1</b>	<b>453.3</b>	<b>453.3</b>	<b>453.3</b>	<b>453.3</b>

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Division	Budget	Comprises	
	2021/22	Permanent	Part Time
	\$'000	Full Time	Part Time
	\$'000	\$'000	\$'000
Executive	2,175	1,794	381
Corporate Services	7,609	7,117	492
Environment, Recreation and Infrastructure	6,705	6,447	258
City Planning and Amenity	12,311	11,189	1,122
Community and Customer Experience	17,362	9,826	7,536
<b>Total permanent staff expenditure</b>	<b>46,162</b>	<b>36,373</b>	<b>9,789</b>
Casuals, temporary and other expenditure	3,011		
Capitalised labour costs	2,292		
<b>Total expenditure</b>	<b>51,465</b>		

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Division	Budget	Comprises	
	2021/22	Permanent	Permanent
		Full Time	Part Time
Executive	14.3	11.0	3.3
Corporate Services	61.3	56.0	5.3
Environment, Recreation and Infrastructure	54.5	52.0	2.5
City Planning and Amenity	119.1	104.4	14.7
Community and Customer Experience	174.0	90.4	83.6
<b>Total permanent staff expenditure</b>	<b>423.3</b>	<b>313.8</b>	<b>109.4</b>
Casuals, temporary and other expenditure	11.1		
Capitalised labour costs	19.0		
<b>Total staff</b>	<b>453.3</b>		

### 3.7 Summary of Planned Human Resources Expenditure

For the four years ending 30 June 2025

Division	Budget	Financial Plan Projections		
	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
<b>Executive Division</b>				
Permanent - Full time	<b>1,794</b>	<b>1,834</b>	<b>1,880</b>	<b>1,937</b>
Female	1,144	1,170	1,199	1,235
Male	650	664	681	701
Self-described gender	-	-	-	-
Vacant	-	-	-	-
Permanent - Part time	<b>381</b>	<b>389</b>	<b>399</b>	<b>411</b>
Female	361	369	378	389
Male	-	-	-	-
Self-described gender	-	-	-	-
Vacant	20	21	21	22
<b>Total Executive Division</b>	<b>2,175</b>	<b>2,224</b>	<b>2,279</b>	<b>2,348</b>
<b>Corporate Services Division</b>				
Permanent - Full time	<b>7,117</b>	<b>7,277</b>	<b>7,459</b>	<b>7,683</b>
Female	3,577	3,905	4,003	4,123
Male	3,056	3,372	3,456	3,560
Self-described gender	-	-	-	-
Vacant	484	-	-	-
Permanent - Part time	<b>492</b>	<b>493</b>	<b>506</b>	<b>521</b>
Female	362	409	419	432
Male	68	84	87	89
Self-described gender	-	-	-	-
Vacant	62	-	-	-
<b>Total Corporate Services Division</b>	<b>7,609</b>	<b>7,771</b>	<b>7,965</b>	<b>8,204</b>
<b>Environment, Recreation and Infrastructure</b>				
Permanent - Full time	<b>6,447</b>	<b>6,593</b>	<b>6,757</b>	<b>6,960</b>
Female	2,715	3,160	3,239	3,336
Male	2,839	3,433	3,519	3,624
Self-described gender	-	-	-	-
Vacant	894	-	-	-
Permanent - Part time	<b>258</b>	<b>263</b>	<b>270</b>	<b>278</b>
Female	201	263	270	278
Male	-	-	-	-
Self-described gender	-	-	-	-
Vacant	56	-	-	-
<b>Total Environment, Recreation and Infrastructure</b>	<b>6,705</b>	<b>6,856</b>	<b>7,027</b>	<b>7,238</b>

Division	Financial Plan Projections			
	Budget	2022/23	2023/24	2024/25
	2021/22	2022/23	2023/24	2024/25
	\$'000	\$'000	\$'000	\$'000
<b>City Planning and Amenity</b>				
Permanent - Full time	11,189	11,441	11,727	12,078
Female	4,013	4,628	4,743	4,886
Male	5,751	6,813	6,983	7,193
Self-described gender	-	-	-	-
Vacant	1,425	-	-	-
Permanent - Part time	1,122	1,147	1,176	1,211
Female	336	564	578	595
Male	68	583	598	616
Self-described gender	-	-	-	-
Vacant	718	-	-	-
<b>Total City Planning and Amenity</b>	<b>12,311</b>	<b>12,588</b>	<b>12,903</b>	<b>13,290</b>
<b>Community and Customer Experience</b>				
Permanent - Full time	9,826	10,048	10,299	10,608
Female	5,515	7,221	7,402	7,624
Male	1,549	2,826	2,897	2,984
Self-described gender	-	-	-	-
Vacant	2,762	-	-	-
Permanent - Part time	7,536	7,705	7,898	8,635
Female	4,320	6,215	6,371	6,562
Male	130	1,490	1,527	1,573
Self-described gender	-	-	-	-
Vacant	3,086	-	-	500
<b>Total Community and Customer Experience</b>	<b>17,363</b>	<b>17,753</b>	<b>18,196</b>	<b>19,242</b>
<b>Casuals, temporary and other expenditure</b>	<b>3,011</b>	<b>2,987</b>	<b>2,978</b>	<b>2,977</b>
<b>Capitalised labour costs</b>	<b>2,292</b>	<b>2,293</b>	<b>2,293</b>	<b>2,293</b>
<b>Total staff expenditure</b>	<b>51,465</b>	<b>50,177</b>	<b>51,348</b>	<b>53,298</b>

Division	Financial Plan Projections			
	Budget	2022/23	2023/24	2024/25
	2021/22	2022/23	2023/24	2024/25
	FTE	FTE	FTE	FTE
<b>Executive Division</b>				
Permanent - Full time	11.0	11.0	11.0	11.0
Female	8.0	8.0	8.0	8.0
Male	3.0	3.0	3.0	3.0
Self-described gender	-	-	-	-
Vacant	-	-	-	-
Permanent - Part time	3.3	3.3	3.3	3.3
Female	3.1	3.3	3.3	3.3
Male	-	-	-	-
Self-described gender	-	-	-	-
Vacant	0.2	-	-	-
<b>Total Executive Division</b>	<b>14.3</b>	<b>14.3</b>	<b>14.3</b>	<b>14.3</b>
<b>Corporate Services Division</b>				
Permanent - Full time	56.0	56.0	56.0	56.0
Female	29.0	31.0	31.0	31.0
Male	23.0	25.0	25.0	25.0

Division	Budget 2021/22 FTE	Financial Plan Projections		
		2022/23 FTE	2023/24 FTE	2024/25 FTE
<b>Corporate Services Division (continued)</b>				
Self-described gender	-	-	-	-
Vacant	4.0	-	-	-
Permanent - Part time	<b>5.3</b>	<b>5.3</b>	<b>5.3</b>	<b>5.3</b>
Female	4.1	4.7	4.7	4.7
Male	0.6	0.6	0.6	0.6
Self-described gender	-	-	-	-
Vacant	0.6	-	-	-
<b>Total Corporate Services Division</b>	<b>61.3</b>	<b>61.3</b>	<b>61.3</b>	<b>61.3</b>
<b>Environment, Recreation and Infrastructure</b>				
Permanent - Full time	<b>52.0</b>	<b>52.0</b>	<b>52.0</b>	<b>52.0</b>
Female	24.0	28.0	28.0	28.0
Male	20.0	24.0	24.0	24.0
Self-described gender	-	-	-	-
Vacant	8.0	-	-	-
Permanent - Part time	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>
Female	2.0	2.5	2.5	2.5
Male	-	-	-	-
Self-described gender	-	-	-	-
Vacant	0.5	-	-	-
<b>Total Environment, Recreation and Infrastructure</b>	<b>54.5</b>	<b>54.5</b>	<b>54.5</b>	<b>54.5</b>
<b>City Planning and Amenity</b>				
Permanent - Full time	<b>104.4</b>	<b>104.4</b>	<b>104.4</b>	<b>104.4</b>
Female	40.0	47.0	47.0	47.0
Male	49.0	57.4	57.4	57.4
Self-described gender	-	-	-	-
Vacant	15.4	-	-	-
Permanent - Part time	<b>14.7</b>	<b>14.7</b>	<b>14.7</b>	<b>14.7</b>
Female	3.4	13.3	13.3	13.3
Male	0.6	1.4	1.4	1.4
Self-described gender	-	-	-	-
Vacant	10.8	-	-	-
<b>Total City Planning and Amenity</b>	<b>119.1</b>	<b>119.1</b>	<b>119.1</b>	<b>119.1</b>
<b>Community and Customer Experience</b>				
Permanent - Full time	<b>90.4</b>	<b>90.4</b>	<b>90.4</b>	<b>90.4</b>
Female	48.0	73.4	73.4	73.4
Male	13.0	17.0	17.0	17.0
Self-described gender	-	-	-	-
Vacant	29.4	-	-	-
Permanent - Part time	<b>83.6</b>	<b>83.6</b>	<b>83.6</b>	<b>83.6</b>
Female	43.0	81.2	81.2	81.2
Male	1.7	2.4	2.4	2.4
Self-described gender	-	-	-	-
Vacant	39.0	-	-	-
<b>Total Community and Customer Experience</b>	<b>174.0</b>	<b>174.0</b>	<b>174.0</b>	<b>174.0</b>
<b>Casuals and temporary staff</b>	<b>11.1</b>	<b>11.2</b>	<b>11.2</b>	<b>11.2</b>
<b>Capitalised labour</b>	<b>19.0</b>	<b>19.0</b>	<b>19.0</b>	<b>19.0</b>
<b>Total staff numbers</b>	<b>453.3</b>	<b>453.3</b>	<b>453.3</b>	<b>453.3</b>

## 4. Notes to the financial statements

This section presents detailed information on material components of the financial statements. Council needs to assess which

### 4.1 Comprehensive Income Statement

#### 4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's budget.

As per the *Local Government Act 2020*, Council is required to have a Revenue and Rating Plan which is a four year plan for how Council will generate income to deliver the Council Plan, program and services and capital works commitments over a four-year period.

In developing the Budget, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the financial planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2021/22 the FGRS cap has been set at 1.5%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 1.5% in line with the rate cap.

For 2021/22 the waste management levy will increase by 7.8% in accordance with Council's policy of direct cost recovery.

#### Rate calculation for average ratepayer

Rate Item	2020/21 \$'000	2021/22 \$'000	Change \$	Change %
Rates and Municipal Charge	\$1,876.79	\$1,904.93	\$28.15	1.5%
Waste Levy (140 litre standard bin)	\$322.34	\$347.43	\$25.09	7.8%
<b>Total Average ratepayer bill</b>	<b>\$2,199.13</b>	<b>\$2,252.36</b>	<b>\$53.24</b>	<b>2.4%</b>

This will raise total rates and charges for 2021/22 of \$104.278 million.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2020/21 \$'000	2021/22 \$'000	Change \$	Change %
General rates*	79,165,561	81,422,033	2,256,472	2.9%
Municipal charge*	7,314,370	7,481,201	166,831	2.3%
Waste management charge	13,498,618	14,655,027	1,156,409	8.6%
Cultural and Recreational	331,875	328,464	(3,411)	(1.0%)
Supplementary rates and rate adjustments	824,988	491,280	(333,708)	(40.5%)
Incentives for prompt payments	(103,485)	(100,000)	3,485	(3.4%)
<b>Total rates and charges</b>	<b>101,031,927</b>	<b>104,278,005</b>	<b>3,246,078</b>	<b>3.2%</b>

\*These items are subject to the rate cap established under the FGRS, excluding municipal charges levied on Cultural and Recreational properties.

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year.

Type or class of land	2020/21 Per \$CIV	2021/22 Per \$CIV	Change %
General rate for rateable residential properties	0.00117318	0.00112951	(3.7%)
General rate for rateable commercial properties	0.00117318	0.00112951	(3.7%)
General rate for rateable industrial properties	0.00117318	0.00112951	(3.7%)

The ad valorem 2021/22 rate above is based on the current valuation as supplied by the valuer general which is subject to confirmation.

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year.

Type or class of land	2020/21 \$	2021/22 \$	Change \$	Change %
Residential	74,394,997	76,892,173	2,497,176	3.4%
Commercial	3,848,962	3,632,487	(216,475)	(5.6%)
Industrial	921,602	897,373	(24,229)	(2.6%)
<b>Total amount to be raised by general rates</b>	<b>79,165,561</b>	<b>81,422,033</b>	<b>2,256,472</b>	<b>2.9%</b>

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year.

Type or class of land	2020/21	2021/22	Change \$	Change %
Residential	42,998	43,386	388	0.9%
Commercial	2,450	2,452	2	0.1%
Industrial	826	832	6	0.7%
Cultural and Recreational	40	41	1	2.5%
<b>Total number of assessments</b>	<b>46,314</b>	<b>46,711</b>	<b>397</b>	<b>0.9%</b>

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV).

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year.

Type of Charge	2020/21 \$	2021/22 \$	Change \$	Change %
Residential	63,411,410,000	68,075,690,000	4,664,280,000	7.4%
Commercial	3,278,515,000	3,215,985,000	(62,530,000)	(1.9%)
Industrial	785,505,000	794,480,000	8,975,000	1.1%
Cultural and Recreational	775,520,000	785,560,000	10,040,000	1.3%
<b>Total value of land</b>	<b>68,250,950,000</b>	<b>72,871,715,000</b>	<b>4,620,765,000</b>	<b>6.8%</b>

4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year.

Type of Charge	Per Rateable Property 2020/21 \$	Per Rateable Property 2021/22 \$	Change \$	Change %
Municipal	157.93	160.30	2.37	1.50%

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year.

Type of Charge	2020/21 \$	2021/22 \$	Change \$	Change %
Municipal	7,314,370	7,481,201	166,831	2.3%

4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year.

Type of Charge	Per Rateable Property 2020/21 \$	Per Rateable Property 2021/22 \$	Change \$	Change %
Waste Services - 140 litre waste bin (default)	322.34	347.43	25.09	7.8%
Waste Services - 80 litre waste bin	244.83	264.05	19.22	7.9%
Waste Services - 140 litre waste bin (shared)	244.83	264.05	19.22	7.9%
Waste Services Contribution - where waste services cannot be provided by Council	77.73	77.00	(0.73)	(0.9%)
Waste Availability Service Charge - for properties electing not to utilise waste bin services	77.73	77.00	(0.73)	(0.9%)
2nd waste bin - 140 litre	237.92	268.45	30.53	12.8%
Additional (3rd+) garbage bin - 140 litre	475.84	536.91	61.07	12.8%
Additional green waste bin - 240 litre	99.10	99.10	-	-
Additional recycling bin - 240 litre	81.51	81.51	-	-

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year.

Type of Charge	2020/21 \$	2021/22 \$	Change \$	Change %
Waste Services - 140 litre waste bin (default)	10,841,261	11,736,185	894,924	8.3%
Waste Services - 80 litre waste bin	1,832,797	1,980,375	147,578	8.1%
Waste Services - 140 litre waste bin (shared)	54,352	66,277	11,924	21.9%
Waste Services Contribution - where waste services cannot be provided by Council	329,264	344,498	15,234	4.6%
Waste Availability Service Charge - for properties electing not to utilise waste bin services	63,350	86,702	23,352	36.9%
2nd waste bin - 140 litre	200,567	233,285	32,719	16.3%
Additional (3rd+) garbage bin - 140 litre	56,149	65,502	9,353	16.7%
Additional green waste bin - 240 litre	63,820	76,505	12,685	19.9%
Additional recycling bin - 240 litre	57,057	65,697	8,640	15.1%
<b>Total</b>	<b>13,498,618</b>	<b>14,655,027</b>	<b>1,156,409</b>	<b>8.6%</b>

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year

Type of Charge	2020/21 \$	2021/22 \$	Change \$	Change %
General rates	79,165,561	81,422,033	2,256,472	2.9%
Municipal charge	7,314,370	7,481,201	166,831	2.3%
Waste Management Charges	13,498,618	14,655,027	1,156,409	8.6%
Cultural and Recreational	331,875	328,464	(3,411)	(1.0%)
Supplementary	824,988	491,280	(333,708)	(40.5%)
Incentives for prompt payment	(103,485)	(100,000)	3,485	(3.4%)
<b>Rates and charges</b>	<b>101,031,927</b>	<b>104,278,005</b>	<b>3,246,078</b>	<b>3.2%</b>

## 4.1.1(l) Fair Go Rates System Compliance

Bayside City Council is fully compliant with the State Government's Fair Go Rates System

	2020/21	2021/22
Total Rates	\$ 84,773,519	\$ 87,589,632
Number of rateable properties	46,274	46,670
Base Average Rates	\$ 1,831.99	\$ 1,876.79
Maximum Rate Increase (set by the State Government)	2.00%	1.50%
Capped Average Rate	\$ 1,868.63	\$ 1,904.94
Maximum General Rates and Municipal Charges Revenue	\$ 86,468,985	88,903,643
Budgeted General Rates and Municipal Charges Revenue	\$ 86,468,878	88,903,234

## 4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2021/22: estimated \$491,280, 2020/21: \$824,988)
- The variation of returned levels of value (e.g. valuation appeals);
- Changes of use of land such that rateable land becomes non-rateable land and vice versa; and
- Changes of use of land such that residential land becomes business land and vice versa.

## 4.1.1(n) Differential rates

Bayside City Council has elected not to make a declaration of differential rates.

## 4.1.2 Statutory fees and fines

	Forecast	Budget	Change	
	Actual			
	2020/21	2021/22	\$'000	%
	\$'000	\$'000	\$'000	%
Infringements and costs	4,079	5,539	1,460	35.8%
Town planning fees	1,454	1,779	325	22.4%
Land information certificates	100	122	22	22.3%
Building Permits	755	863	108	14.3%
Other	100	100	0	0.1%
<b>Total statutory fees and fines</b>	<b>6,489</b>	<b>8,404</b>	<b>1,916</b>	<b>29.5%</b>

Statutory fees mainly relate to fees and fines levied in accordance with legislation and include animal registrations, *Public Health and Wellbeing Act 2008* registrations and parking fines. Increases in statutory fees are made in accordance with legislative requirements.

Statutory fees are higher by 29.52% or \$1.916 million compared to 2020/21 forecast.

The 2020/21 parking fine revenue has been adjusted to reflect the impact of COVID-19 restrictions during the year. The 2021/22 parking budget is reflective of a pre-Covid-19 environment whilst still being conservative.

Town planning fees for 2020/21 have been adjusted to reflect the impact of COVID-19 on the building industry. The 2021/22 budget is more reflective of a pre-Covid-19 environment, whilst providing for uncertainty in the industry.

Building permit fees for 2020/21 include pool non-compliance fees in line with the introduction of the Victorian State Government *Swimming Pool and Spa regulations 2019*.

A detailed listing of statutory fees is included in Section 6.

**4.1.3 User fees**

	Forecast	Budget	Change	
	Actual			
	2020/21	2021/22	\$'000	%
Aged and health services	1,036	1,133	97	9.4%
Leisure centre and recreation	378	661	283	74.9%
Child care/children's programs	28	37	9	31.7%
Planning and Infrastructure	1,278	1,418	140	10.9%
Parking	1,635	1,800	165	10.1%
Animal Registration Permits	1,188	1,218	31	2.6%
Amenity Protection	467	1,429	962	205.9%
Waste management services	78	73	(5)	(6.0%)
Other fees and charges	577	611	34	5.8%
<b>Total user fees</b>	<b>6,666</b>	<b>8,381</b>	<b>1,715</b>	<b>25.7%</b>

User charges relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. In setting the budget, the key principle for determining the level of user charges has been to ensure that increases reflect the cost of running the services and/or market levels.

User fees are expected to increase by 25.73% or \$1.715 million compared to 2020/21 forecast and reflect an expected return to pre-Covid-19 environment user fees.

Amenity Protection User Fees 2020/21 Forecast has been impacted by Council's program to support small businesses, by providing fee waivers to local traders. The 2021/22 budget has reinstated these fees.

The slight decrease in Waste Management fees in 2021/22 reflects the successful take up of additional green bins associated with the food and green waste initiative which was launched in 2019/20.

A detailed listing of statutory fees is included in Section 6.

#### 4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

	Forecast	Budget	Change	
	Actual 2020/21 \$'000	2021/22 \$'000	\$'000	%
<b>Grants were received in respect of the following:</b>				
Commonwealth funded grants	8,205	7,993	(212)	(2.6%)
State funded grants	5,169	5,111	(58)	(1.1%)
Other grants	526	1,023	498	94.7%
<b>Total grants received</b>	<b>13,900</b>	<b>14,127</b>	<b>227</b>	<b>1.6%</b>
<b>(a) Operating Grants</b>				
<b>Recurrent - Commonwealth Government</b>				
Financial Assistance Grants	2,848	2,890	42	1.5%
General home care	3,410	3,444	34	1.0%
Aged care	1,273	1,278	5	0.4%
Other	9	10	1	11.1%
<b>Recurrent - State Government</b>				
Aged care	104	108	4	3.8%
Assessment & Review	694	694	-	0.0%
General home care	313	316	3	1.0%
School crossing supervisors	344	344	-	0.0%
Youth Services	24	24	-	0.0%
Libraries	648	648	-	0.0%
Maternal and child health	832	833	1	0.1%
Recreation	131	131	-	0.0%
Other	2	2	-	0.0%
<b>Recurrent - Other</b>				
Environmental Health	23	23	-	0.0%
<b>Total recurrent grants</b>	<b>10,655</b>	<b>10,745</b>	<b>90</b>	<b>0.8%</b>
<b>Non-recurrent - Commonwealth Government</b>				
Aged care	44	-	(44)	(100.0%)
Environmental Sustainability	250	-	(250)	(100.0%)
<b>Non-recurrent - State Government</b>				
Family and children	70	-	(70)	(100.0%)
Aged and Disability Services	164	-	(164)	(100.0%)
Covid-19 economic recovery	1,093	395	(698)	(63.8%)
Library	16	16	-	0.0%
<b>Non-Recurrent - Other</b>				
Maternal and child health	10	-	(10)	(100.0%)
Traffic Management and Transport Planning	168	-	(168)	(100.0%)
<b>Total non-recurrent grants</b>	<b>1,814</b>	<b>411</b>	<b>(1,403)</b>	<b>(77.3%)</b>
<b>Total operating grants</b>	<b>12,469</b>	<b>11,156</b>	<b>(1,313)</b>	<b>(10.5%)</b>
<b>(b) Capital Grants</b>				
<b>Recurrent - Commonwealth Government</b>				
Roads to recovery	371	371	-	0.0%
<b>Total recurrent grants</b>	<b>371</b>	<b>371</b>	<b>0</b>	<b>0.0%</b>
<b>Non-recurrent - State Government</b>				
Early Years	500	1,600	1,100	
Sustainability & Transport	235	-	(235)	(100.0%)
<b>Non-recurrent - Other</b>				
Foreshore Activities	(50)	1,000	1,050	(2100.0%)
Open Space	375	-	(375)	(100.0%)
<b>Total non-recurrent grants</b>	<b>1,060</b>	<b>2,600</b>	<b>1,540</b>	<b>145.3%</b>
<b>Total capital grants</b>	<b>1,431</b>	<b>2,971</b>	<b>1,540</b>	<b>107.6%</b>
<b>Total Grants</b>	<b>13,900</b>	<b>14,127</b>	<b>227</b>	<b>1.6%</b>

The above table lists operating and capital grants by type and source, classified into recurrent and non-recurrent.

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers. Overall, the level of operating grants is projected to decrease by 10.5% or \$1.31 million compared to 2020/21, primarily as a result of one-off grants received in 2020/21 from the State Government to support Covid-19 economic recovery.

Capital grants include all monies received from State, Federal and community sources for the purposes of funding the capital works program. Overall the level of capital grants will increase by 107.62% or \$1.54 million compared to 2020/21 due mainly to specific funding for Fern St Early Years Integration Children's Centre as well as the Dendy St beach masterplan implementation. Section 4.5 includes a more detailed analysis of the capital grants expected to be received during the 2021/22 year.

#### 4.1.5 Contributions

	Forecast	Budget	Change	
	Actual	2021/22	\$'000	%
	2020/21	2021/22		
	\$'000	\$'000	\$'000	%
Monetary - Operating	109	111	2	1.8%
Monetary - Capital	4,792	2,750	(2,042)	(42.6%)
Non-monetary Contributions - Capital	-	12,000	12,000	-
<b>Total contributions</b>	<b>4,901</b>	<b>14,861</b>	<b>9,960</b>	<b>203%</b>

Contributions relate to monies paid by developers in regard to public resort and recreation, drainage and car parking in accordance with planning permits issued for property development, and capital contributions from users of facilities.

Resort & Recreation Levy (Open Space) contributions are projected to decrease by \$2.0 million compared to 2020/21.

Non-monetary capital contributions relates to an agreement between the Commonwealth Government and the developer who has purchased the previous CSIRO site in Graham Road, Highett. As part of the agreement, Council will be gifted three hectares of land in 2021/22 and another one hectare of land in 2022/23. The agreement ensures that three hectares encompassing the Highett Grassy Woodland will be set aside for conservation to encourage regeneration of indigenous species and natural habitat, whilst a further one hectare of open space has been set aside for recreation purposes.

#### 4.1.6 Other income

	Forecast	Budget	Change	
	Actual	2021/22	\$'000	%
	2020/21	2021/22		
	\$'000	\$'000	\$'000	%
Rental Income	2,664	3,951	1,287	48.3%
Interest	1,268	1,200	(68)	(5.4%)
Other	1,735	1,767	32	1.8%
<b>Total other income</b>	<b>5,667</b>	<b>6,918</b>	<b>1,251</b>	<b>22.1%</b>

Rental income is projected to increase by 48.31% or \$1.287 million in 2021/22. The 2020/21 forecast has been impacted by the State Government's rental scheme which saw the waiver of 50% of eligible rent, in addition to the deferral of the remainder 50% to be recovered over future periods.

Interest income is expected to decrease by 5.36% or \$0.07 million over 2021/22, reflecting a reduction in investment returns due to a continuing declining in the cash rate.

Other income relates to a range of items such as private works, cost recovery and other miscellaneous income items including the sale of bathing boxes built in the same financial year. Other income is expected to increase by 1.84% or \$0.03 million.

#### 4.1.7 Employee costs

	Forecast	Budget	Change	
	Actual	2021/22	\$'000	%
	2020/21	2021/22	\$'000	%
<b>Total employee costs</b>	<b>46,756</b>	<b>49,173</b>	<b>2,417</b>	<b>5.17%</b>

Employee costs include all labour related expenditure such as wages and salaries and on-costs such as allowances, leave entitlements, and employer superannuation.

Employee Costs are expected to increase by 5.17% or \$2.417 million compared to the 2020/21 forecast. The 2020/21 Forecast includes staff savings as a result of vacancies, compared to the 2020/21 Budget. The expected increase compared to 2020/21 budget is 2.68% or \$1.283 million.

This increase relates to several key factors including:

- Council's Enterprise Bargaining Agreement (EBA) to increase by 2.25%.
- The implementation of the Biodiversity Action Plan which consists of the delivery of 7 projects over 4 years supported by a new Biodiversity & Conservation Officer.
- New Innovate Reconciliation Action Plan Officer (0.5 EFT) to deliver Council's Innovate Reconciliation Action Plan to drive Council's contribution to reconciliation both internally and in the community.
- Creation of the new Project Services department to support Council's capital works program.
- New Maternal and Child Health Administration Officer to deliver sleep and settling program.
- Reduction in bulk hours provided for Aged & Disability services as a result of the transfer of clients to the *National Disability Insurance Scheme* (NDIS) - equivalent to 3 EFT; and
- Reduction in Delivered Meals due to the closure of the Meals Distribution Centre.

#### 4.1.8 Materials and services

	Forecast	Budget	Change	
	Actual	2021/22	\$'000	%
	2020/21	2021/22	\$'000	%
Contract payments - Recycling and waste services	10,376	11,806	1,430	13.8%
Contract payments - Amenities bins and beach cleaning	973	974	1	0.1%
Contract payment - Open space and Street Tree Management	9,186	9,282	96	1.0%
Contract payments - other	6,147	6,128	(19)	(0.3%)
Building maintenance	1,672	1,878	206	12.3%
General maintenance	2,973	3,106	133	4.5%
Services and purchases	11,141	10,742	(399)	(3.6%)
Motor vehicle costs	228	287	59	25.9%
Rental/Leases	1,173	895	(278)	(23.7%)
Office administration	861	925	64	7.4%
Insurance	1,034	1,239	205	19.8%
Community grants and sponsorship	1,063	856	(207)	(19.5%)
Utilities & taxes	2,619	2,937	318	12.1%
Other	848	1,136	288	34.0%
<b>Total materials and services</b>	<b>50,294</b>	<b>52,190</b>	<b>1,897</b>	<b>3.8%</b>

Materials and services include the purchases of consumables, payments to contractors for the provision of services and utility costs. Materials and services are forecast to increase by 3.8% or \$1.9 million compared to 2020/21 and relates to:

- Recycling and Waste services costs are expected to increase mainly due to the Landfill Levy which will increase from 1 July 2021 (previously delayed due to COVID-19), as well as an increase of 185% in the recycling gate fee.
- Insurance premiums estimated to increase due to market pressures and claims history
- Other expenses are expected to increase due to Parking Lodgement and Registration costs
- Council's one off costs associated with New Initiative projects
- There are a number of one off variables within the 2020/21 forecast including:
  - Services and Purchases:
    - costs associated with negotiations with former CSIRO site developer to facilitate the delivery of community facility and open space
    - additional municipal wide cleaning costs and other costs associated with impact of COVID-19
    - additional legal fees and consulting costs incurred in 2020/21 associated with the new Facilities Maintenance contract
  - Building maintenance:
    - one off savings incurred due to some maintenance services put on hold due to the closure of some Council buildings during COVID-19 restrictions
- Utilities and taxes:
  - reduced water usage due to recent wet weather conditions (La Nina) which are not forecasted in next years budget

#### 4.1.9 Depreciation

	Forecast	Budget	Change	
	Actual 2020/21 \$'000	2021/22 \$'000	\$'000	%
Property	5,347	5,118	(229)	-4.3%
Plant & equipment	1,011	1,006	(5)	-0.5%
Infrastructure	13,214	15,257	2,043	15.5%
<b>Total depreciation</b>	<b>19,572</b>	<b>21,381</b>	<b>1,809</b>	<b>9.2%</b>

Depreciation is an accounting measure which attempts to allocate the value of an asset over its useful life for Council's property, plant and equipment including infrastructure assets such as roads and drains. The increase of \$1.809 million for 2021/22 reflects the increase in the 2021/22 capital works program, the full year effect of depreciation on the 2020/21 capital works program, as well as the increased depreciation due to updated replacement costs from Infrastructure revaluations. Refer to Section 4.5 for details of Council's capital works program for the 2021/22 year.

#### 4.1.10 Amortisation - Intangible Assets

	Forecast	Budget	Change	
	Actual 2020/21 \$'000	2021/22 \$'000	\$'000	%
Intangible Assets	721	685	36	(5.0%)
<b>Total amortisation intangible assets</b>	<b>721</b>	<b>685</b>	<b>36</b>	<b>(5.0%)</b>

#### 4.1.11 Amortisation - Right of use assets

	Forecast	Budget	Change	
	Actual 2020/21 \$'000	2021/22 \$'000	\$'000	%
Right of use assets	772	808	36	4.7%
<b>Total amortisation right of use assets</b>	<b>772</b>	<b>808</b>	<b>36</b>	<b>4.7%</b>

**4.1.12 Other expenses**

	Forecast	Budget	Change	
	Actual 2020/21 \$'000	2021/22 \$'000	\$'000	%
Bad and doubtful debts	839	839	-	0.0%
Finance costs - Leases	61	61	-	0.0%
Other expenses	975	482	(493)	(50.6%)
<b>Total other expenses</b>	<b>1,875</b>	<b>1,382</b>	<b>(493)</b>	<b>(26.3%)</b>

Bad and doubtful debts are expected to remain at similar levels to 2020/21.

Finance costs relate to interest on the Net Present Value of Council's fleet and IT equipment lease payments.

Other items of expense relate to a range of unclassified items including audit remuneration, Councillor Allowances and other miscellaneous expenditure items. Other expenses are budgeted to decrease by \$0.493 million compared to 2020/21 mainly due to the costs associated with the October 2021 Council Election process.

## 4.2 Balance Sheet

### 4.2.1 Assets

Cash and cash equivalents include cash and investments such as cash held in the bank and in petty cash and the value of investments in deposits or other highly liquid investments with short term maturities of three months or less.

These balances are projected to slightly decrease by \$0.389 million during the year, as part of Council's treasury management activity.

Trade and other receivables are monies owed to Council by ratepayers and others. Short term debtors are not expected to change significantly in the budget.

Financial assets are bank term deposit investments with maturities greater than three months are expected to decrease by \$31 million in 2021/22, aligned to the timing of reserves required to fund major capital projects. The balance is expected to decrease by \$21.5 million over the following three years as restricted and unrestricted cash reserves are utilised to fund the four year capital program.

Other assets includes items such as prepayments for expenses that Council has paid in advance of service delivery, inventories or stocks held for sale or consumption in Council's services and other revenues due to be received in the next 12 months.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, equipment, etc which has been built up by Council over many years.

The \$49.15 million increase in this balance is mainly, attributable to the net result of the capital works program (\$73.9 million of new assets) and depreciation of assets (\$22.07 million).

### 4.2.2 Liabilities

Trade and other payables are those to whom Council owes money as at 30 June. These liabilities are budgeted to remain consistent with 2020/21 levels.

Provisions include accrued long service leave and annual leave. These employee entitlements are only expected to increase marginally due to more active management of entitlements despite factoring in an increase for Collective Agreement outcomes.

### 4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	2020/21 \$'000	2021/22 \$'000	Variance \$'000
Amount borrowed as at 30 June of the prior year	-	-	-
Amount proposed to be borrowed	-	-	-
Amount projected to be redeemed	-	-	-
Amount of borrowings as at 30 June	-	-	-

#### 4.2.4 Leases by category

As a result of the introduction of AASB 16 Leases, right of use assets and lease liabilities have been recognised as outlined in the table below.

	2020/21 \$'000	2021/22 \$'000	Variance \$'000
Right of use assets			
IT Equipment	438	430	8
Vehicles	841	971	(130)
Other	3,125	18,046	(14,921)
<b>Total right of use assets</b>	<b>4,403</b>	<b>19,446</b>	<b>(15,043)</b>
Lease Liabilities			
Current lease liabilities			
Plant and equipment	714	725	(11)
<b>Total current lease liabilities</b>	<b>714</b>	<b>725</b>	<b>(11)</b>
Non-current lease liabilities			
Plant and equipment	683	671	12
<b>Total non-current lease liabilities</b>	<b>683</b>	<b>671</b>	<b>12</b>
<b>Total lease liabilities</b>	<b>1,397</b>	<b>1,396</b>	<b>1</b>

The increase in right of use assets in 2021/22 corresponds with Council's total contribution towards the Bayside Netball Centre.

Where the interest rate applicable to a lease is not expressed in the lease agreement, Council applies the average incremental borrowing rate in the calculation of lease liabilities. The current incremental borrowing rate is 4.2%.

#### 4.3 Statement of changes in Equity

##### 4.3.1 Reserves

	2020/21 \$'000	2021/22 \$'000	Variance \$'000	Variance %
Asset revaluation reserve	2,526,495	2,526,495	0	0.0%
Other reserves	55,272	26,448	(28,824)	(52.1%)
<b>Total reserves</b>	<b>2,581,767</b>	<b>2,552,943</b>	<b>(28,824)</b>	<b>(1.1%)</b>

	2020/21 \$'000	2021/22 \$'000	Variance \$'000
<b>Asset revaluation reserve</b>			
Property	2,276,867	2,276,867	-
Infrastructure	247,705	247,705	-
Plant and equipment	1,923	1,923	-
<b>Total Asset revaluation reserve</b>	<b>2,526,495</b>	<b>2,526,495</b>	<b>-</b>

	2020/21 \$'000	2021/22 \$'000	Variance \$'000
Unallocated & unrestricted	55,300	49,612	(5,688)
Restricted, committed and allocated funds	60,337	31,636	(28,701)
<b>Total cash and investments</b>	<b>115,407</b>	<b>84,018</b>	<b>(31,389)</b>
<b>Other reserves</b>			
<b>Statutory reserves</b>			
• Public Resort & recreation (Open Space)	(17,166)	(15,713)	1,453
• Car Park reserve	(423)	(423)	-
• Drainage contribution reserve	(829)	(829)	-
<b>Total statutory reserves</b>	<b>(18,418)</b>	<b>(16,965)</b>	<b>1,453</b>
<b>Funds subject to intended allocation</b>			
• Cash held to carry forward capital works	(7,818)	0	7,818
• Infrastructure Reserve	(16,338)	(2,913)	13,425
• Community Facilities Enhancement	(1,029)	0	1,029
• Dendy Beach Precinct	(2,490)	0	2,490
• Defined Superannuation Shortfall	(4,000)	(4,500)	(500)
• Early Childhood Facilities	(5,179)	(2,070)	3,109
<b>Total funds subject to intended allocation</b>	<b>(36,854)</b>	<b>(9,483)</b>	<b>27,371</b>
<b>Total Other Reserves</b>	<b>(55,272)</b>	<b>(26,448)</b>	<b>28,824</b>
<b>Committed funds</b>			
Trust funds and deposits	(5,065)	(5,188)	(123)
<b>Total committed funds</b>	<b>(5,065)</b>	<b>(5,188)</b>	<b>(123)</b>
<b>Total restricted, committed and allocated funds</b>	<b>(60,337)</b>	<b>(31,636)</b>	<b>28,701</b>

**Statutory Reserves** - These funds must be applied for specified statutory purposes in accordance with various legislative requirements. While these funds earn interest revenues for Council, the funds are not available for other purposes.

**Funds subject to intended allocations** - These funds are shown as discretionary reserves as, although not restricted by a statutory purpose, Council has made decisions regarding the future use of these funds and unless there is a Council resolution these funds will be used for those earmarked purposes. The decisions about future use of these funds has been reflected in Council's Strategic Resource Plan and any changes in future use of the funds will be made in the context of the future funding requirements set out in the plan.

Cash held to fund carry forward capital works - An amount of \$7.818 million is forecast to be held at 30 June 2021 to fund capital works budgeted but not completed in the financial year. Section 4.5 contains further details on capital works funding.

The **Infrastructure Reserve** holds identified savings from the net operating and capital favourable budget surplus for the year as a contingency to finance projects deemed as unavoidable, infrastructure projects, or the early repayment of borrowings.

The **Community Facilities Enhancement Reserve** holds the proceeds from the prior year sale of the Independent Living Units, and planned future property sales, which will be used to fund new or improvements to community facilities that provide direct benefit to the Bayside Community.

The **Dendy Street Beach Precinct Reserve** holds the proceeds from sale of bathing boxes to be used for the Dendy Street beach precinct. Eleven bathing boxes have been sold to June 2020.

The **Defined Superannuation Shortfall Reserve** is to quarantine \$0.50 million annually to ensure Council sets aside sufficient cash to cover for future defined benefit superannuation shortfall calls, which are one-off and material in nature.

The **Early Childhood Facilities Reserve** is to quarantine the net proceeds from the sale of the two former Child Care Centres (Sandringham and Hampton) for redevelopment and enhancement of early childhood facilities.

**Unallocated and Unrestricted cash** - These funds are free of all specific Council commitments and represent funds available to meet daily cash flow requirements, unexpected short term needs and any budget commitments which will be expended in the following year such as grants and contributions.

Cash and cash equivalents held by Council are restricted in part, and not fully available for Council's operations. The budgeted balance sheet in Section 3 indicates that Council is estimating at 30 June 2022 it will have cash and investments of \$84.018 million, which has restricted, committed, and allocated amounts of \$31.636 million - as shown in the table above.

### 4.3.2 Equity

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations.
- Other reserves that are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the Accumulated Surplus of the Council to be separately disclosed.
- Accumulated surplus is the value of all net assets less Reserves that have accumulated over time.

This expected to increase by \$60.174 million and is made up of the budgeted surplus for the year of \$31.35 million as well as net \$28.824 million transferred from reserves to fund an increase in the capital program.

#### 4.4 Statement of Cash Flows

##### 4.4.1 Net cash flows provided by/used in operating activities

The rates and charges increase of \$2.317 million is in line with the capped increase in rates of 1% and a 7.8% increase in the waste levy.

The net cash flows from operating activities does not equal the surplus (deficit) for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement. The budgeted operating result is reconciled to budgeted cash flows available from operating activities as set out in the table below.

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Variance \$'000
<b>Surplus (deficit) for the year</b>	<b>19,759</b>	<b>31,350</b>	11,591
Depreciation and Amortisation	21,065	22,874	1,809
Non-monetary Contributions - Capital	-	(12,000)	(12,000)
Loss (gain) on disposal of property, infrastructure, plant & equipment	1,094	-	(1,094)
Finance costs - Leases	61	61	0
Net movement in current assets and liabilities	721	1,097	376
<b>Cash flows available from operating activities</b>	<b>42,700</b>	<b>43,382</b>	682

##### 4.4.2 Net cash flows provided by/used in investing activities

The payments for investing activities represents the investment in capital works expenditure disclosed in Section 4.5 of this budget report as well as increased investments prior to the draw down of capital reserves in future years to fund Council's ambitious capital program.

##### 4.4.3 Net cash flows provided by/used in financing activities

The cash outflows from financing activities relates to the recognition of Council's previous operating leases in the Balance Sheet, with the annual lease repayments now recognised as Financing Activities under *AASB 16 Leases*.

## 4.5. Capital works program

This section presents a listing of the capital works projects that will be undertaken for the 2021/22 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

### 4.5.1 Summary

	Forecast	Budget	Change	%
	Actual	2021/22		
	2020/21	\$'000	\$'000	
Property	12,498	<b>50,896</b>	38,398	<b>307.23%</b>
Plant and equipment	3,190	<b>1,417</b>	(1,773)	<b>(55.57%)</b>
Infrastructure	22,175	<b>21,584</b>	(591)	<b>(2.67%)</b>
<b>Total</b>	<b>37,863</b>	<b>73,897</b>	<b>36,034</b>	<b>95.17%</b>

The capital works budget for 2021/22 is \$73.897 million including \$7.818 million in carry forwards from 2020/21 and represents an increase of 106.41% or \$36.03 million.

Key projects include 4 sporting pavilion redevelopments in construction; contributions to the construction of the new Netball Centre; commencement of upgrades to the Masonic Hall; the Dendy Street Beach Pavilion, the Brighton Recreation Centre, the Tulip Street Basketball Court Extension, and the Fern Street Children's Centre moving into construction; 7 playground redevelopments; reconstruction of Thomas Street; and the continuance of the implementation of the Elsternwick Park Nature Reserve.

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New	Renewal	Upgrade	Expansion	Grants	External Contrib.	Council cash	Borrowings
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Property	<b>50,896</b>	10,472	18,766	14,122	7,535	2,600	0	48,296	0
Plant and equipment	<b>1,417</b>	411	719	288	0	0	0	1,417	0
Infrastructure	<b>21,584</b>	3,099	10,963	6,936	586	371	0	21,213	0
<b>TOTAL CAPITAL WORKS 2021/22</b>	<b>73,897</b>	<b>13,982</b>	<b>30,448</b>	<b>21,345</b>	<b>8,121</b>	<b>2,971</b>	<b>0</b>	<b>70,926</b>	<b>0</b>

## 4.5.2 Current Budget

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	External Contrib. \$'000	Council cash \$'000	Borrowings \$'000
<b>PROPERTY</b>									
<b>Buildings</b>									
Boss James Reserve Pavilion renewal	1,179	0	825	354	0	0	0	1,179	0
Donald MacDonald Reserve Pavilion Renewal	1,647	0	1,153	494	0	0	0	1,647	0
Sillitoe Reserve Pavilion Renewal	889	0	622	267	0	0	0	889	0
Gordon Street Kindergarten Upgrade	63	0	13	50	0	0	0	63	0
Pavilion Redevelopment Dendy Street Beach	7,134	0	3,567	3,567	0	1,000	0	6,134	0
Bayside Netball Centre	15,050	7,525	4,515	3,010	0	0	0	15,050	0
Black Rock Life Saving Club Renewal	630	63	252	252	63	0	0	630	0
Masonic Hall Redevelopment	625	125	125	313	63	0	0	625	0
Brighton Recreation Centre	2,079	416	416	1,039	208	0	0	2,079	0
Tulip Street Basketball Court Extension	6,908	0	0	691	6,217	0	0	6,908	0
Fern Street Early Years Integration Children's Centre	2,859	286	1,143	715	715	1,600	0	1,259	0
North Brighton Children's Centre Precinct	1,154	115	461	461	115	0	0	1,154	0
Beaumaris Reserve Sports Pavilion Renewal	1,560	0	1,092	468	0	0	0	1,560	0
Beaumaris Arts Centre	109	11	71	22	5	0	0	109	0
Black Rock Foreshore New Toilet	32	32	0	0	0	0	0	32	0
Green Point, Brighton New Toilet	209	209	0	0	0	0	0	209	0
Warm Water Pool	131	131	0	0	0	0	0	131	0
Climate Change ESD Reserve	1,500	750	0	750	0	0	0	1,500	0
<b>Total Buildings</b>	<b>43,755</b>	<b>9,663</b>	<b>14,255</b>	<b>12,452</b>	<b>7,386</b>	<b>2,600</b>	<b>0</b>	<b>41,155</b>	<b>0</b>

Capital Works Area	Project \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	External Contrib \$'000	Council cash \$'000	Borrowings \$'000
<b>Building improvements</b>									
Asbestos Removal Program	158	0	158	0	0	0	0	158	0
Building Safety Upgrades (2021/22)	86	0	0	86	0	0	0	86	0
Building Security Renewals (Keys & Access Systems)	27	0	27	0	0	0	0	27	0
Electrical Compliance and Renewal Program	72	0	72	0	0	0	0	72	0
Hydraulic Equipment Unscheduled Replacements	90	0	90	0	0	0	0	90	0
Minor Building Renewals	970	0	970	0	0	0	0	970	0
OH&S and Risk Mitigation Unscheduled Works	45	0	45	0	0	0	0	45	0
Public Toilet Strategy - Minor Works	72	0	72	0	0	0	0	72	0
Public Toilet Upgrade - Trevor Barker Pavilion & Clubroom	52	0	36	16	0	0	0	52	0
Public Toilet Strategy Implementation Table Rock	5	0	4	2	0	0	0	5	0
Billilla House Refurbishment	315	0	315	0	0	0	0	315	0
Black Rock House Minor Capital Renewal	68	34	34	0	0	0	0	68	0
New air systems for Brighton Town Hall	42	6	6	29	0	0	0	42	0
Sandringham Family Leisure Centre Aquatic Centre Repairs	582	0	582	0	0	0	0	582	0
Building Accessibility Upgrades	50	0	0	50	0	0	0	50	0
Sustainable Buildings Program - Energy Efficiency & Solar	210	147	32	32	0	0	0	210	0
<b>Total Building Improvements</b>	<b>2,844</b>	<b>187</b>	<b>2,443</b>	<b>214</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,844</b>	<b>0</b>
<b>TOTAL PROPERTY</b>	<b>46,600</b>	<b>9,850</b>	<b>16,698</b>	<b>12,666</b>	<b>7,386</b>	<b>2,600</b>	<b>0</b>	<b>44,000</b>	<b>0</b>
<b>PLANT AND EQUIPMENT</b>									
<b>Fixtures, Fittings and Furniture</b>									
Furniture and Equipment Renewal Program	150	0	150	0	0	0	0	150	0
<b>Total Fixtures, Fittings and Furniture</b>	<b>150</b>	<b>0</b>	<b>150</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150</b>	<b>0</b>
<b>Arts and Culture</b>									
Public Art Landcox Park 2021-22	100	100	0	0	0	0	0	100	0
Public Art Collection	100	100	0	0	0	0	0	100	0
Bayside Gallery Acquisitions	30	30	0	0	0	0	0	30	0
<b>Total Arts and Culture</b>	<b>230</b>	<b>230</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>230</b>	<b>0</b>
<b>Computers and Telecommunications</b>	<b>346</b>	<b>140</b>	<b>0</b>	<b>206</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>346</b>	<b>0</b>

Capital Works Area	Project \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	External Contrib \$'000	Council cash \$'000	Borrowings \$'000
<b>Library Books</b>									
Library Resources and Collection Renewal	550	0	550	0	0	0	0	550	0
<b>Total Library Books</b>	<b>550</b>	<b>0</b>	<b>550</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>550</b>	<b>0</b>
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>1,276</b>	<b>370</b>	<b>700</b>	<b>206</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,276</b>	<b>0</b>
<b>INFRASTRUCTURE</b>									
<b>Roads</b>									
Road Reseal and Resheet Program	1,574	0	1,574	0	0	371	0	1,203	0
Thomas Street Reconstruction Program Year Two	1,546	0	1,546	0	0	0	0	1,546	0
Laneway at 14 Trentham Street, Sandringham	106	0	0	106	0	0	0	106	0
Renewal of laneway at 13 Orchard Street, Brighton	136	0	136	0	0	0	0	136	0
<b>Total Roads</b>	<b>3,362</b>	<b>0</b>	<b>3,256</b>	<b>106</b>	<b>0</b>	<b>371</b>	<b>0</b>	<b>2,991</b>	<b>0</b>
<b>Kerbs and Channel</b>									
Kerb and Channel Renewal Program	893	0	893	0	0	0	0	893	0
Kerb and Channel - Clonaig Street Kerb Realignment	754	0	754	0	0	0	0	754	0
<b>Total Kerb and Channel</b>	<b>1,647</b>	<b>0</b>	<b>1,647</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,647</b>	<b>0</b>
<b>Bridges</b>									
New Street Bridge and Brickwood Street Bridge	283	0	0	0	283	0	0	283	0
<b>Total Bridges</b>	<b>283</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>283</b>	<b>0</b>	<b>0</b>	<b>283</b>	<b>0</b>
<b>Footpaths and Cycleways</b>									
Bay Trail High Risk Site - Reconstruction/Upgrade of Bay	33	0	0	33	0	0	0	33	0
Bay Trail High Risk Site - Upgrade at Hampton	23	0	0	23	0	0	0	23	0
Shared Path Emergency Works 2021/22	52	0	52	0	0	0	0	52	0
Residential Footpath Renewal Program	1,605	0	1,605	0	0	0	0	1,605	0
Shared Path Emergency Works 2020/21	2	0	2	0	0	0	0	2	0
Bay Trail High Risk Sites 2020/21	2	0	0	2	0	0	0	2	0
Middle Brighton Baths Boardwalk Renewal Works	3	0	3	0	0	0	0	3	0
Dendy & New Streets Roundabout Pedestrian Refuge Islands Upgrade	189	38	0	151	0	0	0	189	0
Active Transport Facility Improvement Program	52	26	0	26	0	0	0	52	0
Bay and Avoca Footpath Upgrade	105	0	0	105	0	0	0	105	0
Active Transport Facility Improvement Program 2020/21	29	15	0	15	0	0	0	29	0
Bay Trail Duplication south of Sandown Street	13	0	0	0	13	0	0	13	0
<b>Total Footpaths and Cycleways</b>	<b>2,108</b>	<b>78</b>	<b>1,662</b>	<b>355</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>2,108</b>	<b>0</b>

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New	Renewal	Upgrade	Expansion	Grants	External Contrib.	Council cash	Borrowings
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Drainage</b>									
Drainage Priority Works	200	0	200	0	0	0	200	0	
Litter Baskets Replacement	150	0	150	0	0	0	150	0	
Easement drain at 101 Marriage Road, Brighton East	26	5	5	16	0	0	26	0	
Easement drain at 254-257 Beach Road, Black Rock	32	6	6	19	0	0	32	0	
Elsterwick Park Stormwater Harvesting system Sustainability upgrades	52	0	52	0	0	0	52	0	
Drainage in Third Street, Black Rock	44	9	9	26	0	0	44	0	
Drainage WSUD renewal	2	0	2	0	0	0	2	0	
Unscheduled Drainage Capital Works	264	0	264	0	0	0	264	0	
Integrated Water Management Plan Implementation	304	122	0	182	0	0	304	0	
Construct new drainage in Hornby Street, Brighton East	788	315	158	315	0	0	788	0	
Design and construct drainage in Head Street, Brighton	50	10	10	30	0	0	50	0	
Drainage Upgrade Hawthorn Road Brighton East	105	0	63	42	0	0	105	0	
Integrated Water Management Plan Implementation 2020/21 - Middle Crescent, Brighton	20	8	0	12	0	0	20	0	
<b>Total Drainage</b>	<b>2,037</b>	<b>475</b>	<b>919</b>	<b>643</b>	<b>0</b>	<b>0</b>	<b>2,037</b>	<b>0</b>	
<b>Parks, Open Space and Streetscapes</b>									
Synthetic Oval Entrances and Hybrid Turf Installations	160	0	0	160	0	0	160	0	
Open Space Parks Minor Renewals	260	0	260	0	0	0	260	0	
Sportsground Risk Management Program	80	0	80	0	0	0	80	0	
Playground Renewal Program 2020/21	705	176	353	176	0	0	705	0	
LED sportsground lighting upgrade project proposal	161	0	0	161	0	0	161	0	
Older Adults Playground Equipment	210	210	0	0	0	0	210	0	
Sustainable Assets Program - Open Space Lighting	105	0	0	105	0	0	105	0	
Increase foreshore and reserve bins in Bayside	23	23	0	0	0	0	23	0	
Upgrade the Central Irrigation Control System (at select	73	0	0	73	0	0	73	0	
Hurlingham Park – Install sand slit drainage	327	327	0	0	0	0	327	0	
Elsterwick Park Nature Reserve - Chain of Ponds Year 2 Pump infrastructure	105	105	0	0	0	0	105	0	

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New	Renewal	Upgrade	Expansion	Grants	External Contrib.	Council cash	Borrowings
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Parks, Open Space and Streetscapes (continued)</b>									
Elsternwick Park Nature Reserve – Implementation of Masterplan Stage Two	692	0	0	692	0	0	0	692	0
Brighton Beach Oval - Install sand slit drainage	362	362	0	0	0	0	0	362	0
Drinking Water Fountain Implementation	55	55	0	0	0	0	0	55	0
Highett Grassy Woodland - Masterplan	94	66	0	28	0	0	0	94	0
Highett Grassy Woodland - Site Investigation & Fencing	127	89	0	38	0	0	0	127	0
Contaminated Material Provision	1,750	0	0	1,750	0	0	0	1,750	0
Activity Centre Minor Unscheduled Works	55	11	22	11	11	0	0	55	0
The Esplanade and Grosvenor Street Activity Centre Streetscape Upgrade	10	3	0	8	0	0	0	10	0
Bay Road and Bluff Road Activity Centre	97	19	58	19	0	0	0	97	0
Balcombe Road and Charman Road Activity Centre	23	5	14	5	0	0	0	23	0
Bay Road and New Street Activity Centre	272	54	163	54	0	0	0	272	0
Bluff Road and Edward Street Activity Centre	145	29	87	29	0	0	0	145	0
<b>Total Parks, Open Space and Streetscapes</b>	<b>5,891</b>	<b>1,534</b>	<b>1,037</b>	<b>3,310</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>5,891</b>	<b>0</b>
<b>Foreshore and Conservation</b>									
Red Bluff to Half Moon Bay Masterplan Implementation Stage 3	68	0	0	68	0	0	0	68	0
Brighton Beach to Ferdinando Gardens Masterplan Implementation Stage 3	58	52	6	0	0	0	0	58	0
Sandringham Foreshore and Harbour Precinct Masterplan Implementation Stage 4	10	4	6	0	0	0	0	10	0
Promenade Path Programmed Renewal Works	84	0	84	0	0	0	0	84	0
Foreshore and Conservation Strategic Minor Renewals	80	0	80	0	0	0	0	80	0
Foreshore Risk Management Unscheduled Renewals	83	0	83	0	0	0	0	83	0
Black Rock Foreshore Masterplan Implementation Stage 3	210	0	0	210	0	0	0	210	0
Sandringham Beach and Gardens Masterplan Implementation Stage 2	306	0	0	306	0	0	0	306	0
North Road Foreshore Masterplan – Head St to Royal Brighton Yacht Club	416	0	0	416	0	0	0	416	0
Red Bluff to Half Moon Bay Masterplan Implementation Stage 1	301	0	0	301	0	0	0	301	0
Sandringham Foreshore and Harbour Precinct Masterplan Implementation Stage 3	12	0	0	12	0	0	0	12	0
Hampton Beach Access	51	36	0	15	0	0	0	51	0
<b>Total Foreshore and Conservation</b>	<b>1,679</b>	<b>92</b>	<b>259</b>	<b>1,328</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,679</b>	<b>0</b>

Capital Works Area	Project \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	External Contributions \$'000	Council cash \$'000	Borrowings \$'000
<b>Off Street Car Parks</b>									
Reconstruction of central Beaumaris Concourse Carpark	241	0	241	0	0	0	0	241	0
Off-street Car Parks Renewal Program 20/21 - William Street Reserve	4	0	4	0	0	0	0	4	0
<b>Total Off Street Car Parks</b>	<b>245</b>	<b>0</b>	<b>245</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>245</b>	<b>0</b>
<b>Other Infrastructure (Road Management, Traffic Signals &amp; Street Furniture)</b>									
Traffic Management Unscheduled Works	250	0	250	0	0	0	0	250	0
Signage Renewal	100	0	100	0	0	0	0	100	0
Installation of On-Street Bicycle Parking	25	25	0	0	0	0	0	25	0
Bicycle Facilities Improvement Program	52	0	0	52	0	0	0	52	0
Bicycle Paths New/Upgrade Program	77	77	0	0	0	0	0	77	0
Bike Paths New/Upgrade Program - Route connecting Cheltenham and Sandringham	35	18	0	18	0	0	0	35	0
Bike Paths New/Upgrade Program 2020/21	4	0	0	4	0	0	0	4	0
Bicycle Facilities Improvement Program 2020/21	4	2	0	2	0	0	0	4	0
Activity Centre Street Furniture Improvements	55	17	22	17	0	0	0	55	0
Corporate and Wayfinding Signage	79	20	40	20	0	0	0	79	0
Neighbourhood Seating Program	20	20	0	0	0	0	0	20	0
Local Law Signage for Expanded Smoking and Alcohol Ban	35	35	0	0	0	0	0	35	0
Phase Two: Community Transition Public EV Charging Station (2020/21)	213	213	0	0	0	0	0	213	0
<b>Total Other Infrastructure</b>	<b>949</b>	<b>426</b>	<b>412</b>	<b>112</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>949</b>	<b>0</b>
<b>TOTAL INFRASTRUCTURE</b>	<b>18,202</b>	<b>2,605</b>	<b>9,436</b>	<b>5,853</b>	<b>307</b>	<b>371</b>	<b>0</b>	<b>17,831</b>	<b>0</b>
<b>TOTAL NEW CAPITAL WORKS 2021/22</b>	<b>66,078</b>	<b>12,825</b>	<b>26,835</b>	<b>18,725</b>	<b>7,693</b>	<b>2,971</b>	<b>0</b>	<b>63,107</b>	<b>0</b>

**4.5.3 Works carried forward from the 2020/21 year**

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	External Contrib. \$'000	Council cash \$'000	Borrowings \$'000
<b>PROPERTY</b>									
<b>Buildings</b>									
Boss James Reserve Pavilion renewal	132	0	92	40	0	0	0	132	0
Donald MacDonald Reserve Pavilion Renewal	1,507	0	1,055	452	0	0	0	1,507	0
Sillitoe Reserve Pavilion Renewal	685	0	480	206	0	0	0	685	0
Masonic Hall Redevelopment	1,206	241	241	603	121	0	0	1,206	0
Brighton Recreation Centre	123	25	25	62	12	0	0	123	0
Fern Street Early Years Integration Children's Centre	6	1	2	2	2	0	0	6	0
North Brighton Children's Centre Precinct	110	11	44	44	11	0	0	110	0
Beaumaris Arts Centre	85	9	55	17	4	0	0	85	0
Black Rock Foreshore New Toilet	136	136	0	0	0	0	0	136	0
Green Point, Brighton New Toilet	200	200	0	0	0	0	0	200	0
<b>Total Buildings</b>	<b>4,190</b>	<b>622</b>	<b>1,994</b>	<b>1,424</b>	<b>150</b>	<b>0</b>	<b>0</b>	<b>4,190</b>	<b>0</b>
<b>Building improvements</b>									
Public Toilet Strategy Implementation Table Rock	106	0	74	32	0	0	0	106	0
<b>Total Building improvements</b>	<b>106</b>	<b>0</b>	<b>74</b>	<b>32</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>106</b>	<b>0</b>
<b>TOTAL PROPERTY</b>	<b>4,296</b>	<b>622</b>	<b>2,068</b>	<b>1,456</b>	<b>150</b>	<b>0</b>	<b>0</b>	<b>4,296</b>	<b>0</b>
<b>PLANT AND EQUIPMENT</b>									
<b>Computers and Telecommunications</b>									
Computers and Telecommunications	141	41	19	82	0	0	0	141	0
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>141</b>	<b>41</b>	<b>19</b>	<b>82</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>141</b>	<b>0</b>
<b>INFRASTRUCTURE</b>									
<b>Roads</b>									
Thomas Street Reconstruction Program Year Two	750	0	750	0	0	0	0	750	0
<b>Total Roads</b>	<b>750</b>	<b>0</b>	<b>750</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>750</b>	<b>0</b>
<b>Kerb and Channel</b>									
Kerb and Channel - Clonaig Street Kerb Realignment	7	0	7	0	0	0	0	7	0
<b>Total Kerb and Channel</b>	<b>7</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>0</b>
<b>Footpaths and Cycleways</b>									
Shared Path Emergency Works 2020/21	34	0	34	0	0	0	0	34	0
Bay Trail High Risk Sites 2020/21	28	0	0	28	0	0	0	28	0
Middle Brighton Baths Boardwalk Renewal Works	60	0	60	0	0	0	0	60	0
Active Transport Facility Improvement Program 2020/21	147	74	0	74	0	0	0	147	0
Bay Trail Duplication south of Sandown Street	279	0	0	0	279	0	0	279	0
<b>Total Footpaths and Cycleways</b>	<b>548</b>	<b>74</b>	<b>94</b>	<b>102</b>	<b>279</b>	<b>0</b>	<b>0</b>	<b>548</b>	<b>0</b>

Capital Works Area	Project \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	External Contrib \$'000	Council cash \$'000	Borrowings \$'000
<b>Drainage</b>									
Integrated Water Management Plan Implementation 2020/21 - Middle Crescent, Brighton	400	160	0	240	0	0	0	400	0
Drainage WSUD renewal	50	0	50	0	0	0	0	50	0
<b>Total Drainage</b>	<b>450</b>	<b>160</b>	<b>50</b>	<b>240</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>450</b>	<b>0</b>
<b>Parks, Open Space and Streetscapes</b>									
Playground Renewal Program 2020/21	620	155	310	155	0	0	0	620	0
Highbett Grassy Woodland - Masterplan	20	14	0	6	0	0	0	20	0
Bay Road and Bluff Road Activity Centre	211	42	127	42	0	0	0	211	0
Balcombe Road and Charman Road Activity Centre	165	33	99	33	0	0	0	165	0
<b>Total Parks, Open Space and Streetscapes</b>	<b>1,016</b>	<b>244</b>	<b>536</b>	<b>236</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,016</b>	<b>0</b>
<b>Foreshore and Conservation</b>									
Black Rock Foreshore Masterplan Implementation Stage 3	71	0	0	71	0	0	0	71	0
North Road Foreshore Masterplan – Head St to Royal Brighton Yacht Club	176	0	0	176	0	0	0	176	0
Sandringham Foreshore and Harbour Precinct Masterplan Implementation Stage 3	176	0	0	176	0	0	0	176	0
<b>Total Foreshore and Conservation</b>	<b>423</b>	<b>0</b>	<b>0</b>	<b>423</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>423</b>	<b>0</b>
<b>Off Street Car Parks</b>									
Off-street Car Parks Renewal Program 20/21 - William Street Reserve	90	0	90	0	0	0	0	90	0
<b>Total Off Street Car Parks</b>	<b>90</b>	<b>0</b>	<b>90</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>90</b>	<b>0</b>
<b>Other Infrastructure</b>									
Bike Paths New/Upgrade Program 2020/21	65	0	0	65	0	0	0	65	0
Bicycle Facilities Improvement Program 2020/21	32	16	0	16	0	0	0	32	0
<b>Total Other Infrastructure</b>	<b>98</b>	<b>16</b>	<b>0</b>	<b>82</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>98</b>	<b>0</b>
<b>TOTAL INFRASTRUCTURE</b>	<b>3,382</b>	<b>494</b>	<b>1,527</b>	<b>1,082</b>	<b>279</b>	<b>0</b>	<b>0</b>	<b>3,382</b>	<b>0</b>
<b>TOTAL CARRIED FWD WORKS 2021/22</b>	<b>7,819</b>	<b>1,156</b>	<b>3,614</b>	<b>2,620</b>	<b>429</b>	<b>0</b>	<b>0</b>	<b>7,819</b>	<b>0</b>

**4.6 Summary of Planned Capital Works Expenditure for the four years ended 30 June 2025**

**2022/23**

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Borrowings \$'000
<b>PROPERTY</b>									
Land	6,000	6,000	0	0	0	0	0	6,000	0
Buildings	36,477	5,526	10,660	13,221	7,070	7,700	900	27,877	0
Building Improvements	2,223	78	1,549	595	0	0	0	2,223	0
<b>TOTAL PROPERTY</b>	<b>44,700</b>	<b>11,604</b>	<b>12,210</b>	<b>13,816</b>	<b>7,070</b>	<b>7,700</b>	<b>900</b>	<b>36,100</b>	<b>0</b>
<b>PLANT AND EQUIPMENT</b>									
Fixtures, Fittings and Furniture	75	0	75	0	0	0	0	75	0
Arts and Culture	130	130	0	0	0	0	0	130	0
Computers and Telecommunications	635	55	250	330	0	0	0	635	0
Library Books	470	0	470	0	0	0	0	470	0
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>1,310</b>	<b>185</b>	<b>795</b>	<b>330</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,310</b>	<b>0</b>
<b>INFRASTRUCTURE</b>									
Roads	2,836	0	2,570	266	0	371	0	2,465	0
Kerb and Channel	1,057	0	1,057	0	0	0	0	1,057	0
Footpaths and Cycleways	3,990	167	1,802	2,022	0	0	0	3,990	0
Drainage	3,930	750	1,175	2,006	0	0	0	3,930	0
Parks, Open Space and Streetscapes	5,086	709	2,835	1,532	11	0	0	5,086	0
Foreshore and Conservation	2,644	720	379	1,544	0	0	0	2,644	0
Off Street Car Parks	1,723	1,305	418	0	0	1,250	0	473	0
Other Infrastructure	1,749	635	410	704	0	0	0	1,749	0
<b>TOTAL INFRASTRUCTURE</b>	<b>23,015</b>	<b>4,285</b>	<b>10,646</b>	<b>8,073</b>	<b>11</b>	<b>1,621</b>	<b>0</b>	<b>21,394</b>	<b>0</b>
<b>TOTAL WORKS (inc. CARRIED FWD) 2022/23</b>	<b>69,025</b>	<b>16,074</b>	<b>23,650</b>	<b>22,219</b>	<b>7,081</b>	<b>9,321</b>	<b>900</b>	<b>58,804</b>	<b>0</b>

## 2023/24

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Borrowings \$'000
<b>PROPERTY</b>									
Buildings	13,467	10,706	1,506	1,170	85	0	1,000	12,467	0
Building Improvements	1,387	0	1,251	136	0	0	0	1,387	0
<b>TOTAL PROPERTY</b>	<b>14,854</b>	<b>10,706</b>	<b>2,757</b>	<b>1,306</b>	<b>85</b>	<b>0</b>	<b>1,000</b>	<b>13,854</b>	<b>0</b>
<b>PLANT AND EQUIPMENT</b>									
Fixtures, Fittings and Furniture	75	0	75	0	0	0	0	75	0
Arts and Culture	130	130	0	0	0	0	0	130	0
Computers and Telecommunications	5,012	4,500	256	256	0	0	0	5,012	0
Library Books	480	0	480	0	0	0	0	480	0
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>5,697</b>	<b>4,630</b>	<b>811</b>	<b>256</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,697</b>	<b>0</b>
<b>INFRASTRUCTURE</b>									
Roads	2,962	0	2,687	275	0	371	0	2,591	0
Kerb and Channel	1,136	0	1,136	0	0	0	0	1,136	0
Footpaths and Cycleways	4,791	601	1,804	2,387	0	0	0	4,791	0
Drainage	3,429	605	1,134	1,690	0	0	0	3,429	0
Parks, Open Space and Streetscapes	6,295	1,184	1,090	4,011	11	0	0	6,295	0
Foreshore and Conservation	2,153	372	280	1,501	0	0	0	2,153	0
Off Street Car Parks	1,780	1,348	432	0	0	1,250	0	530	0
Other Infrastructure	747	56	411	280	0	0	0	747	0
<b>TOTAL INFRASTRUCTURE</b>	<b>23,293</b>	<b>4,165</b>	<b>8,974</b>	<b>10,143</b>	<b>11</b>	<b>1,621</b>	<b>0</b>	<b>21,672</b>	<b>0</b>
<b>TOTAL WORKS (inc. CARRIED FWD) 2023/24</b>	<b>43,844</b>	<b>19,501</b>	<b>12,542</b>	<b>11,705</b>	<b>96</b>	<b>1,621</b>	<b>1,000</b>	<b>41,223</b>	<b>0</b>

**2024/25**

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Borrowings \$'000
<b>PROPERTY</b>									
Buildings	27,587	19,178	4,463	2,141	1,805	0	10,000	17,587	0
Building Improvements	1,388	0	1,252	136	0	0	0	1,388	0
<b>TOTAL PROPERTY</b>	<b>28,975</b>	<b>19,178</b>	<b>5,715</b>	<b>2,277</b>	<b>1,805</b>	<b>0</b>	<b>10,000</b>	<b>18,975</b>	<b>0</b>
<b>PLANT AND EQUIPMENT</b>									
Fixtures, Fittings and Furniture	75	0	75	0	0	0	0	75	0
Arts and Culture	130	130	0	0	0	0	0	130	0
Computers and Telecommunications	5,025	4,500	263	263	0	0	0	5,025	0
Library Books	490	0	490	0	0	0	0	490	0
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>5,720</b>	<b>4,630</b>	<b>828</b>	<b>263</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,720</b>	<b>0</b>
<b>INFRASTRUCTURE</b>									
Roads	2,960	0	2,689	271	0	371	0	2,589	0
Kerb and Channel	1,166	0	1,166	0	0	0	0	1,166	0
Footpaths and Cycleways	2,230	91	1,803	336	0	0	0	2,230	0
Drainage	3,014	163	1,542	1,309	0	0	0	3,014	0
Parks, Open Space and Streetscapes	5,536	997	730	3,798	11	0	0	5,536	0
Foreshore and Conservation	286	0	286	0	0	0	0	286	0
Off Street Car Parks	426	0	426	0	0	0	0	426	0
Other Infrastructure	755	57	412	287	0	0	0	755	0
<b>TOTAL INFRASTRUCTURE</b>	<b>16,373</b>	<b>1,307</b>	<b>9,054</b>	<b>6,001</b>	<b>11</b>	<b>371</b>	<b>0</b>	<b>16,002</b>	<b>0</b>
<b>TOTAL WORKS (inc. CARRIED FWD) 2024/25</b>	<b>51,068</b>	<b>25,115</b>	<b>15,596</b>	<b>8,541</b>	<b>1,816</b>	<b>371</b>	<b>10,000</b>	<b>40,697</b>	<b>0</b>

## 4.7 New Initiatives

The new initiatives are identified programs that are not incurred on an annual basis. They indicate a change in service level and the 2021/22 budget includes the following new initiatives.

Project Name	Net Cost (\$'000)
Functional Brief & Operating Model Hampton Hub	100
Development of the Bayside Parking Strategy	79
Develop the Park Improvement & Habitat Linkage Plan	45
Enterprise Architecture Initiative	400
Innovate Reconciliation Action Plan	76
Deliver actions from the Climate Emergency Action Plan	100
Wangara Road Park Masterplan	70
Insurance Valuation assessment and report	65
Neighbourhood Character Community Engagement Process	70
Biodiversity Action Plan	300
Feasibility & Community Engagement for Use of 7 Well St	40
Opportunities for Open Space in MACs	50
<b>Grand Total</b>	<b>1,395</b>

## 5. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of financial position and performance and should be used in the context of the organisation's objectives.

Indicator	Measure	Notes	Forecast		Budget 2021/22	Financial Plan Projections			Trend +/-
			Actual 2019/20	Actual 2020/21		2022/23	2023/24	2024/25	
<b>Operating position</b>									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	12.6%	9.4%	9.8%	6.9%	6.2%	5.3%	-
<b>Liquidity</b>									
Working Capital	Current assets / current liabilities	2	383%	468%	325%	244%	232%	233%	-
Unrestricted cash	Unrestricted cash / current liabilities	3	221%	328%	214%	140%	128%	127%	-
<b>Obligations</b>									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	4	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	o
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	o
Indebtedness	Non-current liabilities / own source revenue		0.8%	1.7%	1.8%	1.9%	2.0%	2.1%	+
Asset renewal	Asset renewal expenditure / depreciation	5	121%	101%	138%	97%	48%	57%	-
<b>Stability</b>									
Rates concentration	Rate revenue / adjusted underlying revenue	6	72%	76%	75%	76%	76%	76%	-
Rates effort	Rate revenue / CIV of rateable properties in the municipality		0.14%	0.15%	0.14%	0.15%	0.15%	0.15%	o
<b>Efficiency</b>									
Expenditure level	Total expenditure / no. of property assessments		\$2,521	\$2,593	\$2,698	\$2,815	\$2,888	\$2,983	o
Revenue level	Residential rate revenue / No. of residential property assessments		\$1,937	\$2,087	\$2,120	\$2,179	\$2,233	\$2,288	o
Workforce turnover	No. of permanent staff resignations & terminations / average no. of permanent staff for the financial year		12.7%	11.8%	10.5%	10.5%	10.5%	10.5%	o

**Key to forecast trend:**

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

**Notes to indicators**

**1. Adjusted underlying result**

An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. There is a slight deterioration in the underlying result driven mainly by an increase in depreciation reflecting Council's increasing investment in major Capital projects and Infrastructure.

**2. Working Capital**

The proportion of current liabilities represented by current assets. Working capital is forecast to decrease from 2022/23 due to cash reserves being utilised to fund the capital program. The trend in later years is to remain steady at an acceptable level.

**3. Unrestricted Cash**

All cash and cash equivalents other than restricted cash, including cash that will be used to fund capital expenditure from the previous financial year.

**4. Debt compared to rates**

Council is currently debt free and there are no current plans for borrowings.

**5. Asset renewal**

This percentage indicates the extent of Council's renewals against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets. A number of major projects have impacted 2023/24 with asset renewal returning to sustainable levels in 2024/25.

**6. Rates concentration**

Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will become more reliant on rate revenue compared to all other revenue sources.

## 6. Schedule of fees and charges

This section presents the fees and charges of a statutory and non-statutory nature which will be charged in respect to various goods and services provided during the 2021/22 year.

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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## Bayside City Council

### CORPORATE CENTRE

#### Copying or Printing

A0	per copy	N	\$28.95	\$29.40
A1	per copy	N	\$23.60	\$23.95
A3	per copy	N	\$2.40	\$2.45
A4	per copy/per page	N	\$1.35	\$1.40

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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## CORPORATE SERVICES

### Finance

Land information certificates	per certificate	Y		Statutory
Land information certificate service fee – urgent in addition to Certificate fee	per certificate	N	\$69.00	\$70.20
Archival rating search or history over 7 years	per hour or part	N	\$62.40	\$63.40
Valuation enquiries where basic information is provided	Per Response	N	\$6.10	\$6.20
Owners / ratepayers are exempt when querying their own property				
Valuation enquiries where basic information is provided – Annual Fee	Per Annum	N	\$635.00	\$645.00
Valuation enquiries where detailed information is provided	per property	N	\$62.40	\$63.40
Copy of Rate Notice already issued (where account has been paid or part paid)	Per property	N	\$12.10	\$12.30
Copy of Rate Notice already issued (where account has not been paid or part paid)	Per property	N		FREE
Rates transaction history listing	per account	N		FREE
Updated rate notice (not copy of original)	per notice	N		To match Land Info Cert
Dishonour fee (charged in addition to Council's "out of pocket" expenses such as bank fees)	per dishonour	N	\$12.10	\$12.30
Refund processing fee where an account is paid early or in error, and is not in credit (No charge for payment reversals, pensioners or genuine hardship)	per refund	N	\$12.10	\$12.30
Residency statement	per statement	N	\$31.80	\$32.40
Change of street address	Per property	N	\$124.00	\$126.00
No charge where an address is being amended to conform with the Naming Rules for Places in Victoria. Maximum charge of 5 addresses per development.				
Supplementary Valuation Information		N	\$28.20	\$28.80
Debt recovery – Serving of complaint/Confirmation of address occupancy	Per recovery	N		Cost recovery
Credit Card surcharge for payments	Per Payment	N		Actual Expenses per RBA criteria

### Governance

#### Charges levied under Freedom of Information Act

Application fee	Per Application	Y		As per the Freedom of Information legislation
Black and white photocopy of the document requested	Per Request	N		\$0.20 per A4
				Last YR Fee \$0.35 plus \$6.00 admin

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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## Governance [continued]

Access to hear or view sounds or visual images in addition to a charge in respect of the supervision time under item 2	Per Request	N		The reasonable costs incurred by the agency in making the arrangements to listen to or view (supervision charges also apply)
Production of a written transcript of sounds reproduced from words contained in the form of shorthand writing or in codified form	Per Request	N		The reasonable costs incurred by the agency in providing the written transcript.
Production of a written document where information is not available in discrete form in documents of the agency	Per Request	N		The reasonable costs incurred by the agency in providing the written document.
Failure to Vote – Fine	Per Person	Y		As per the Local Government (Elections) Regulations

## Commercial Services

Application fee for Discontinuance and sale of Right of Ways, Roads, and Reserves	per application	N	\$1,606.50	\$1,687.00
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## Bathing boxes

It should be noted that declared rates, municipal charge and waste management service (as required) are levied on;

Domestic use / bathing boxes	Per Annum	N	\$1,006.50	\$1,022.00
Application fee to transfer (non-refundable)	Per Transfer	N	\$329.00	\$334.00
Transfer fee	Per Transfer	N	\$411.65	\$418.00

## Leasing charges

Minimum annual rental for leases to community not for profit groups	Per Annum	N	\$397.00	\$403.00
Annual ground rental per tennis court for tennis clubs (A Grade facility – regional facility, multiple floodlit courts & clubhouse, significant social rooms.)	Per Annum	N	\$1,151.60	\$1,169.00
Annual ground rental per tennis court for tennis clubs (B Grade facility – local tennis facility, some or no floodlit courts, basic club house.)	Per Annum	N	\$461.10	\$469.00
Annual ground rental per rink for bowling clubs	Per Annum	N	\$127.85	\$130.00

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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## ENVIRONMENT, RECREATION AND INFRASTRUCTURE

### City Assets and Projects

#### General charges

Key deposit	Per Key	N	\$59.15	\$60.00
Loss of key	Per Key	N	\$59.10	\$60.00
Corps de Commissionaire	Full Cost	N	Full cost to user	
Cleaning	Full Cost	N	Full cost to user where cleaning is required in addition to normal cleaning	

#### Infrastructure Maintenance

#### Subdivision fees – (Subdivision (Permit and Certification Fees) Regulations 2000

Plan checking	Per Application	Y	0.75% of value of works Min. Fee: \$250.00	
Construction supervision	Per Application	Y	2.5% of value of works	
Recovery of time spent checking civil work in planning document	Per Application	N	0.75% of value of works Min. Fee: \$250.00	

#### Road closure/part road closure

First day	First Day	N	\$536.00	\$545.00
Second & subsequent days	Additional Day	N	\$140.00	\$143.00
Charity and Community Groups		N	\$0.00	\$0.00
Legal point of discharge	Per Application	Y	Set by Vic. Building Authority	
Other Civil Works (Permit & Certification Fees)	Per Permit	N	2.5% of the estimated cost of constructing the works proposed on approved engineering plans	

### Sustainability And Transport

#### Waste management

Bin liner for a kitchen caddy	Per roll	N	\$9.60	\$12.00
Green waste service implementation fee 120 litre	Per bin	N	\$102.20	\$103.75
Green waste service implementation fee 240 litre	Per Bin	N	\$102.20	\$103.75

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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## Waste management [continued]

Graffiti removal kit	Per Kit	N	\$0.00	\$0.00
Other special services eg; garbage collection	Various	N		Various

## Open Space, Recreation and Wellbeing

### Recreation Facility Administration

#### General charges

Insurance fee	Per Booking	N	\$38.00	\$39.00
Cancellation fee for any booking (over a month from booking date)	Per Cancellation	N	\$102.00	\$103.55
Cancellation fee for any booking (less than a month from booking date)	Per Cancellation	N		50% refund
Cancellation fee for any booking (less than 2 weeks from the booking date)	Per Cancellation	N		No Refund

#### Casual open space bookings

##### All weddings (up to 2 hrs)

Significant sites	First 2 Hours	N	\$760.00	\$772.00
Other sites	First 2 Hours	N	\$586.00	\$595.00
Additional 1 hour – significant site	Additional Hour	N	\$349.00	\$355.00
Additional 1 hour – other site	Additional Hour	N	\$248.00	\$252.00

##### Functions, including wedding receptions

Significant sites – Billilla, Kamesburgh and Brighton Town Hall Gardens	Per Day	N	\$2,699.00	\$2,740.00
Other sites	Per Day	N	\$2,000.00	\$2,030.00

##### Other casual community hire

Significant sites up to 1/2 day	Half Day	N	\$304.00	\$309.00
Significant sites up to day	Per Day	N	\$468.00	\$476.00
Other sites up to 1/2 day	Half Day	N	\$215.00	\$219.00
Other sites up to day	Per Day	N	\$237.00	\$241.00
Charitable groups (registered charities)/emergency and/or related services		N	\$0.00	\$0.00

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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### Sporting clinics (Not-for-profit)

Up to 1/2 day	Half Day	N	\$564.00	\$573.00
Full day	Per Day	N	\$839.00	\$852.00

### Casual commercial hire

All hire groups and sites (per day or part thereof)	Per Day	N	\$2,683.00	\$2,724.00
Balloon landings & departures	Per take-off and landing	N	\$564.00	\$573.00
Helicopter landing & departures	Per take-off and landing	N	\$1,058.00	\$1,074.00

### Commercial Operators – Open Space

#### Commercial Fitness Trainers

Annual License Fee	Per Annum	N	\$338.00	\$344.00
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#### Filming and photography

Commercial filming – booking of parks & reserves for filming of commercials, TV – per day	Per Day	N	\$1,385.00	\$1,406.00
Commercial filming – booking of parks & reserves for filming of commercials, TV – per 1/2 day	Half Day	N	\$772.00	\$784.00
Amateur/emerging producers and or directors per day	Per Day	N	\$760.00	\$772.00
Subsequent consecutive days of commercial filming – per day or part thereof	Per Day	N	\$704.00	\$715.00
Commercial still photography – booking of parks & reserves – per day or part thereof	Per Day	N	\$602.00	\$612.00
Subsequent consecutive days of commercial still photography – per day or part thereof	Per Day	N	\$316.00	\$321.00
Low impact filming fee	Per Booking	N	\$162.00	\$165.00
Community or student filming per booking	Per Booking	N	\$102.00	\$104.00
Parking for oversize vehicles during filming and photography – per vehicle per day	Per Day	N	\$141.00	\$144.00

#### Road race events

Commercial triathlons, fun runs – per event within Bayside boundary	Per Event	N	\$6,753.00	\$6,855.00
Commercial triathlons, fun runs – per km for events partially within Bayside	Per Kilometre	N	\$665.00	\$675.00
Community triathlons, fun runs – per event within Bayside boundary	Per Event	N	\$1,362.00	\$1,383.00

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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### Road race events [continued]

Community triathlons, fun runs – per event within Bayside boundary	Per Event	N	\$325 per km for Beach Road or \$155 per km for other roads to a maximum of \$1,295	
Commercial aquathons (run, swim, run) no road closure	Per Event	N	\$1,126.00	\$1,143.00
Community aquathons no road closure	Per Event	N	\$564.00	\$573.00

### School use of sportsgrounds

Primary schools per ground per term	Per Term	N	\$114.00	\$116.00
Secondary schools per ground per term	Per Term	N	\$192.00	\$195.00

## Sportsgrounds

### Seasonal use of playing fields

Category 'A'	Per Season	N	\$2,785.00	\$2,827.00
Category 'B'	Per Season	N	\$1,486.00	\$1,509.00
Category 'C'	Per Season	N	\$912.00	\$926.00
Cheltenham Park (East), Elsternwick Park (No.2), Hurlingham Park (No.2), Whyte Street Reserve, Wilson Recreation Reserve				
Category 'D'	Per Season	N	\$552.00	\$561.00
Balcombe Park, School Grounds, Trey Bit Reserve				

### Seasonal use of pavilions

Category 'A'	Per Season	N	\$1,486.00	\$1,509.00
Category 'B'	Per Season	N	\$738.00	\$750.00
Category 'C'	Per Season	N	\$372.00	\$378.00
Elsternwick Park (No.2), Sillitoe Reserve, Spring Street Reserve, William Street Reserve				
Building insurance	Per Season full use	N	\$456.00	\$463.00
Building insurance	Per Season w/end use	N	\$141.00	\$144.00

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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## Building facility hire

### Beaumaris Community Centre

#### Large hall – per hour

Mon – Fri (9:00am – 4:00pm )	Per Hour	N	\$40.00	\$41.00
Mon. – Thur (4:00pm – midnight)	Per Hour	N	\$58.00	\$59.00
Weekends/pub holiday (9:00am – 4:00pm)	Per Hour	N	\$96.00	\$98.00
Fri & Weekends/pub holiday (4:00pm – midnight)	Per Hour	N	\$136.00	\$139.00

#### Multi-purpose room – per hour

Mon – Fri (9:00am – 4:00pm )	Per Hour	N	\$37.00	\$38.00
Mon. – Thur (4:00pm – midnight)	Per Hour	N	\$51.00	\$52.00
Weekends/pub holiday (9:00am – 4:00pm)	Per Hour	N	\$80.00	\$82.00
Fri & Weekends/pub holiday (4:00pm – midnight)	Per Hour	N	\$114.00	\$116.00

### Black Rock Civic Hall

#### Small room – per hour

Mon – Thurs & Fri (9:00am – 4:00pm )	Per Hour	N	\$35.00	\$36.00
Fri (4:00pm – midnight) & Weekends/Pub holiday	Per Hour	N	\$69.00	\$71.00

#### Large hall – per hour

Mon – Thurs & Fri (9:00am – 4:00pm )	Per Hour	N	\$40.00	\$41.00
Fri (4:00pm – midnight) & Weekends/Pub holiday	Per Hour	N	\$85.00	\$87.00

### Brighton Town Hall

#### Hire of Hall – Hourly Rate

Mon – Fri, 9am-5pm	Per Hour	N	\$139.25	\$141.35
Mon – Thurs, 5pm-12am	Per Hour	N	\$182.10	\$184.85
Weekends & Public Holidays, 9am-5pm	Per Hour	N	\$192.80	\$195.70
Fri, Weekends & Public Holidays	Per Hour	N	\$214.20	\$217.45

#### Hire of main auditorium

#### Full day rate 9:00am – 5:00 pm

#### 1/2 day rate (4 hrs)

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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### Evening rate (7 hrs) 5:00 pm – midnight

### All halls – Concessions and Bonds

Community hire		N	50% fee reduction for approved not for profit community organisations and a further reduction of 25% for local community fund raising events.	
Commercial bond	Per Bond	N	\$2,625.00	\$2,664.40
Community bond	Per Bond	N	no charge	
Security bond for High Risk Activities – Individually Assessed by Recreation & Events Team	Per Bond	N	Up to \$5500	

### Events

Market Event Fee	Per day	N	\$663.00	\$673.00
Community event bond	Per Bond	N	From \$525 to \$5,500 Min. Fee: \$525.00	

### Open Space Access for Third Party Builders

Park access fee	Per Permit	N	\$743.00	\$755.00
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### Nursery

Tube (Wholesale)	Per Tube	N	\$1.65	\$1.70
Tube (Retail)	Per Tube	N	\$2.55	\$2.60
150mm Pot (Wholesale)	Per Pot	N	\$7.00	\$7.10
150mm Pot (Retail)	Per Pot	N	\$7.65	\$7.80
150mm Pot (Special Display)	Per Pot	N	\$12.50	\$12.68
200mm Pot (Wholesale)	Per Pot	N	\$25.50	\$25.90
200mm Pot (Retail)	Per Pot	N	\$30.60	\$31.10

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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## CITY PLANNING AND AMENITY

### Asset Protection

#### Road reinstatement

##### Roadways

Constructed deep lift (100 mm) per sq.m – \$100 min	Per Sq Metre	N	\$199.00	\$202.00
Constructed crushed rock base – per sq.m – \$70 min	Per Sq Metre	N	\$178.00	\$181.00

##### Footpaths and vehicle crossings

Asphalt per sq.m – \$100 min	Per Sq Metre	N	\$94.00	\$96.00
Concrete 75mm thick per sq.m – \$180 min	Per Sq Metre	N	\$202.00	\$206.00
Concrete 100 to 150mm thick per sq.m – \$200 min	Per Sq Metre	N	\$231.00	\$235.00
Asphalt service reinstatement per sq.m – \$100 min	Per Sq Metre	N	\$183.00	\$186.00
Plinth board per lin. metre	Per Linear Metre	N	\$43.00	\$44.00
Redundant crossover reinstatement per sq.m	Per Sq Metre	N	\$150.00	\$153.00
Brick pavers per sq.m – \$100 min	Per Sq Metre	N	\$183.00	\$186.00
Asphalt vehicle crossings per sq.m – \$125 min	Per Sq Metre	N	\$231.00	\$235.00

##### Kerb and channel

Concrete kerb & channel per linear metre – \$200 min	Per Linear Metre	N	\$201.00	\$205.00
Bluestone pitchers existing per linear metre – \$200 min	Per Linear Metre	N	\$190.00	\$193.00

##### Private reinstatements

#### Road opening permit

Road opening permit	Per Permit	N	\$252.00	\$256.00
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#### Drainage

Drain tapplings – inspection fee	Per Inspection	N	\$92.00	\$94.00
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Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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## Drainage [continued]

Drain tappings – drainage within the road reserve inspection fee	Per Inspection	N	\$215.00	\$219.00
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## Vehicle crossing permit

Crossover permit fee (including inspection) [Vehicle crossing permit]	Per inspection	N	\$310.00	\$315.00
Reinspection fee – general	Per Inspection	N	\$175.00	\$178.00
Building over an easement vested in Council	Per Permit	N	\$420.00	\$426.30

## Asset Protection

Asset protection fee	Per Permit	N	\$312.00	\$317.00
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## Road occupation permit (eg. hoarding permit)

Permit fee	Per Permit	N	\$290.00	\$295.00
Occupation fee per sq.metre/week	Per Sq Metre	N	\$12.00	\$12.00
Work Zones per sq.metre/week	Per Sq Metre	N	\$12.00	\$12.00
Security deposit per square metre.	Per Sq Metre	N	\$38.00	\$39.00
Crane permit	Per Permit	N	\$290.00	\$295.00

## Development Services

### Copying or Printing

Copy of a Building permit, endorsed plans or officer report electronically (email, share file or USB)	Per copy	N	\$340.00	\$350.00
View Planning permit, endorsed plans and officer report only	Per application	N	\$0.00	\$0.00
A0 copy or print	Per Copy	N	\$28.95	\$29.40
A1 copy or print	Per Copy	N	\$23.60	\$23.95
A3 copy or print (one page free)	Per Copy when two or more copies are made	N	\$2.40	\$2.45
A4 copy or print (one page free)	Per Copy when two or more copies are made	N	\$1.35	\$1.40

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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## Copying or Printing [continued]

Copy of a Planning permit, endorsed plans or officer report electronically (email, share file or USB)	Per Application	N	\$348.10	\$350.00
Written request for Statutory Planning & Statutory Building Advice	Per Enquiry	N	\$214.20	\$220.00

## Statutory Planning

Council to host a subdivision application on SPEAR	per application	N	\$589.05	\$590.00
Discuss a project with a Planner (Pre-application meeting – verbal advice)	Per application	N	\$0.00	\$0.00
Discuss a project with a planner (meeting and written advice)	Per application	N	\$250.00	\$255.00
Pre-application meeting with a planner (pre-certification)	Per application	N	\$2,000.00	\$2,000.00
Planning & Environment Act fees	Per Application	Y	As Per Regulations	
Subdivision Act fees	Per Application	Y	As Per Regulations	
Drafting of Section 173 agreements (non-Regulatory fee)	Per Agreement	N	At cost plus \$350	
Public Notice – Post Notice if the responsible authority considers that the grant of the permit may cause material detriment to the recipients	Per Letter	N	\$20.00	\$20.50
Public Notice – Site Notice for applicant to Display and Declare a sign on the land themselves	Per Sign	N	\$255.00	\$260.00
Public Notice – Site Notice Bayside Display and Declaration Service	One sign only	N	\$220.00	\$225.00
Public Notice – Site Notice Bayside Display and Declaration Service	Per sign, for two or more signs	N	\$50.00	\$55.00
Public Notice – Newspaper Notice	Per Notice or per newspaper	N	At cost plus \$350	
Extending the time to start or complete works to a valid planning permit (Extension of time)	Per Request	N	\$1,370.00	\$1,390.00
Requests for amendments to endorsed plans (Secondary Consent)	Per Request	N	\$1,370.00	\$1,390.00
Requests for amendments to endorsed plan (landscape/fencing/one minor modification) (Secondary Consent)	Per Request	N	\$300.00	\$305.00
Requests to endorse plans or documents to a permit (1st request)	First request	N	\$0.00	\$0.00

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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## Statutory Planning [continued]

Requests to endorse plans or documents to a permit (2nd and subsequent requests – per request)	Second and all subsequent requests	N	\$220.00	\$225.00
Redaction / removal of personal information prior to publication on the website	Per document	N	\$0.00	\$250.00

## Building Surveying

Demolition under Section 29A	Per Application	Y	As Per Regulations	
Property information Certificate (Reg 51)	Per Application	Y	As Per Regulations	
Lodgement fees for building works permits Reg. 45 Building Regulations 2018	Per Application	Y	As Per Regulations	
Application for registration fee for Pool Barrier (reg 147P)	Per application	Y	As Per Regulations	
Information search fee for Pool Barriers (reg 147P)	Per search	Y	As Per Regulations	
Lodgement of certificate of Pool Barrier compliance (reg 147X)	Per lodgement	Y	As Per Regulations	
Lodgement of certificate of Pool Barrier non-compliance (reg 147ZJ)	Per lodgement	Y	As Per Regulations	

## Building Inspections

First Out of Hours Inspection by a qualified Building Inspector	Per Inspection	N	\$353.94	\$360.00
Second Inspection by a qualified Building Inspector and each inspection thereafter	Per Inspection	N	\$295.00	\$300.00

## Variations to Building Permits issued by Council

Class 1 and 10 – minimum fee/dependent on extent of change	Per Permit	N	\$386.00	\$392.00
Class 2-9 – minimum fee/dependent on extent of change	Per Permit	N	\$590.00	\$599.00
Extension of time – building permit (prior to permit expiring)	Per Permit	N	\$322.00	\$327.00
Renewal of a building permit (no change in plans)	Per Permit	N	\$483.00	\$491.00

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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## Building Permit applications

### Building Permits – Class 1 only

Building Works (excluding demolitions and pools) <\$12K	Per Permit	N	\$826.00	\$839.00
Building Works (excluding demolitions and pools) \$12K-\$20K	Per Permit	N	\$1,061.00	\$1,077.00
Building Works (excluding demolitions and pools) \$20K-\$50K	Per Permit	N	\$1,179.00	\$1,197.00
Building Works (excluding demolitions and pools) \$50K-\$100K	Per Permit	N	\$2,063.00	\$2,094.00
Building Works (excluding demolitions and pools) \$100K-\$500K	Per Permit	N	\$3,358.00	\$3,409.00
Building Works (excluding demolitions and pools) \$500K-\$1.5M	Per Permit	N	\$6,716.00	\$6,817.00
Building Works (excluding demolitions and pools) >\$1.5M	Per Permit	N	\$9,425.00	\$9,567.00
Swimming pools or spa using isolated safety fencing	Per Permit	N	\$1,297.00	\$1,317.00
Demolitions	Per Permit	N	\$1,356.00	\$1,377.00

### Building Permits – Class 2-9

Building Works (excluding demolitions) <\$12K	Per Permit	N	\$1,297.00	\$1,317.00
Building Works (excluding demolitions) \$12K-\$20K	Per Permit	N	\$1,650.00	\$1,675.00
Building Works (excluding demolitions) \$20K-\$50K	Per Permit	N	\$2,180.00	\$2,213.00
Building Works (excluding demolitions) \$50K-\$100K	Per Permit	N	\$2,828.00	\$2,871.00
Building Works (excluding demolitions) \$100K-\$500K	Per Permit	N	\$6,598.00	\$6,697.00
Building Works (excluding demolitions) \$500K-\$1.5M	Per Permit	N	\$9,308.00	\$9,448.00
Building Works (excluding demolitions) >\$1.5M	Per Permit	N	\$12,901.00	\$13,095.00

## Places Of Public Entertainment (POPE)

### POPE Occupancy Permit applications

0 – 2,000 participants (incl 2 inspections)	Per Permit	N	\$942.50	\$960.00
2,001 – 10,000 (incl 2 inspections)	Per Permit	N	\$1,709.00	\$1,735.00
10,001 – 20,000 (incl 2 inspections)	Per Permit	N	\$3,123.00	\$3,170.00

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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## POPE Temporary Structure Permit application

First Inspection and First Structure by a qualified Building Inspector	Per Permit	N	\$826.00	\$839.00
Second structure or more	Per Structure	N	\$119.00	\$121.00
Second Inspection by a qualified Building Inspector and each inspection thereafter	Per Inspection	N	\$295.00	\$300.00

## Report & Consent applications and other matters

Report & Consent – Notice to Neighbouring Properties associated with Report and Consent applications	Per Advertised Property	N	\$183.00	\$186.00
Application to the MBS for concessions in conjunction with a building permit (Regulations 233, 234 and 229)	Per Application	N	\$483.00	\$491.00
Application for adjoining property owner details pertaining to applications to Council for report and consent under Part 5 of the Building Regulations 2018	Per Request	N	\$139.75	\$145.00
Application for adjoining property owner details pertaining to regulation 111 of the Building Regulations 2018	Per Request	N	\$140.00	\$150.00
Report & Consent – Consideration by Council of an application for a building permit referred to it under Part 5,6, 10 &/or 11 of the Building Regulations 2018 or under regulation 116(4) for report and consent.	Per Regulation	Y	As Per Regulations	
Application for Council comments (for illegal building work) per regulation	Per regulation	N	\$483.00	\$491.00
Report & Consent – Request to amend a Council Report & Consent decision	Per Amended Regulation	N	\$269.00	\$274.00
Report & Consent – Fee for an application that accepts an offer made on a report & consent decision	Per Application	N	\$269.00	\$274.00
Report & Consent – request to extend the time to act on a Report & Consent approval (Extension of Time)	Per Application	N	\$269.00	\$274.00

## Urban Strategy

### Strategic Planning

Stage 1 Amendment Fee – Considering request to Amend Planning Scheme	Per Request	Y	\$3,050.90	\$3,050.90
Stage 2 Amendment Fee – Considering up to and including 10 submissions	Per Request	Y	\$15,121.00	\$15,121.00
Stage 2 Amendment Fee – Considering 11-20 submissions	Per Request	Y	\$30,212.40	\$30,212.40
Stage 2 Amendment Fee – Considering 20+ submissions	Per Request	Y	\$40,386.90	\$40,386.90
Stage 3 Amendment Fee – Adoption/Submitting for approval	Per Request	Y	\$481.30	\$481.30

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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## Strategic Planning [continued]

Cost recovery for Privately Requested Amendments (includes Panel costs, Advertising costs, Section 173 Agreement preparation, etc.)	Per Agreement, dependent on course of Amendment request	N		Full cost recovery
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## Urban Design & Place

Relocation of street furniture request – Bin/Recycling Bin (each receptical, not pair)	Per Receptical	N	\$281.20	\$285.45
Relocation of street furniture request – Bicycle Hoop	Per Hoop	N	\$337.40	\$342.50
Relocation of street furniture request – Seat/Bench	Per Seat / Bench	N	\$337.40	\$342.50
Relocation of street furniture request – Ashtray/Cigarette Butt Receptical	Per Receptical	N	\$224.95	\$228.35

## Bayside Business Network Membership (effective January to December each year)

BBN Annual Program Events (Fee determined per event dependent on cost per head, cost of speaker, popularity of event, number of members attending, etc.)	Per Attendee	N		TBD prior to each event
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## General Membership

3 breakfasts	Per Package	N	\$240.00	\$240.00
2 breakfasts	Per Package	N	\$189.00	\$189.00
1 breakfast	Per Package	N	\$105.00	\$105.00

## Corporate Membership

3 breakfasts	Per Package	N	\$640.50	\$640.50
2 breakfasts	Per Package	N	\$441.00	\$441.00
1 breakfast	Per Package	N	\$241.55	\$241.55

## Amenity Protection

### Local Laws

Busking Permit	Per Permit	N	\$51.00	\$51.80
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Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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## Local Laws [continued]

Busking Permit – under 16 years of age	Per Permin	N	\$25.50	\$26.00
Skip Bins	per skip bin	N	\$157.00	\$160.00
Pod storage containers – 7 day permit	per storage container	N	\$147.00	\$150.00
Shipping containers – private land, 7 day permit		N	\$163.00	\$165.50
Shipping containers – private land, 45 day permit	Per permit	N	\$800.00	\$812.00
Impounded shopping trolleys – release fee	Per Trolley	N	\$260.00	\$264.00
Boat Ramp Key – Administration fee (non-refundable)	Per key	N	\$31.00	\$31.50
Boat Ramp Key – Deposit (refundable)	Per Key	N	\$100.00	\$100.00
Parking infringements Section 87(4) Road Safety Act 1986	Per Infringement	Y	0.5 penalty unit in respect of each offence listed in Schedule 6 to the <i>Road Traffic (General) Regulations 2019</i> .	
Road Safety Act 1986 – Permissive (Exceeding Time Limits)	Per Infringement	Y	0.5 penalty unit in respect of each offence listed in Schedule 6 to the <i>Road Traffic (General) Regulations 2019</i>	
Foreshore Parking fee – day ticket	day ticket	N	\$18.00	\$18.30
Foreshore parking fees – per hour	per hour	N	\$6.00	\$6.10
Foreshore parking fees – 4 hour ticket	4 hour ticket	N	\$14.00	\$14.30
Environment Protection Act 1970	Per Infringement	Y	1 to 12 penalty units	
Impounded Vehicle	Per Vehicle	N	\$549.00	\$549.00
Roadside trading – per day	Per permit	N	\$450.00	\$457.00
Impounded skip bins – release fees	Per Bin	N	\$455.20	\$462.00
Impounded works equipment – release fees	Per Lot	N	\$456.25	\$463.00
Collection and soliciting from footways house to house – Registered Charities and Community Groups	Per Permit	N	\$0.00	\$0.00
Collection and soliciting from footways house to house (daily fee)	Per Permit	N	\$60.00	\$61.00
Car spaces for events – November – March	Per Car Space	N	\$18.00	\$18.30
Car spaces for events – April – October	Per Car Space	N	\$9.50	\$9.70
Impounded dog release fees (pound)	Per Dog	N	\$222.00	\$245.00
Impounded cat release fees (pound)	Per Cat	N	\$255.00	\$274.00
Impound of other animals, birds, goats, pigs, horses etc. (small and large live stock) release fees	Per Animal	N	\$0.00	\$252.00
Daily housing for seized dogs, pending investigation and/or court action	Per Day	N	\$0.00	\$48.00
Dog released to owner prior to delivery to pound.	Per Dog	N	\$118.00	\$110.00
Cat released to owner prior to delivery to pound	Per Cat	N	\$75.50	\$110.00

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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## Local Laws [continued]

Local law permit application unless specified	Per Permit	N	\$147.00	\$150.00
Local law permit application unless specified – Registered Charities and Community Groups	Per Permit	N	\$0.00	\$0.00
Visitors resident parking permit	Per Permit	N	\$81.00	\$82.50
Visitor Parking Permit valid for 3 years from date of issue.				
Residential Parking Permit	Per Permit	N	\$210.00	\$213.00
Tradesperson's Parking Permit (per week)	Per Parking Bay	N	\$69.00	\$70.00
Excess Dog or Cat permit – renewal of existing permits	Per Permit	N	\$50.00	\$51.00
Excess Dog or Cat permit – new applications	Per Permit	N	\$112.50	\$114.50
Excess animal (other than dog or cat) permit – renewal of existing permits	Per Permit	N	\$78.60	\$80.00
Excess animal (other than dog or cat) permit – new applications	Per Permit	N	\$112.20	\$114.00
Club Foreshore Parking Permits	Per Permit	N	\$236.00	\$240.00
Additional beach parking permit	Per Permit	N	\$222 for 3 years proposed. Pro-rata rate applies for permits issued during the 3 year cycle - \$18.50 per quarter or part thereof.	
			Last YR Fee \$216 for 3 years proposed. Pro-rata rate applies for permits issued during the 3 year cycle - \$18.00 per quarter or part thereof.	
Impounding Livestock Act	Per Infringement	Y	2 to 4 penalty units.	
Domestic Animals Act 1994	Per Infringement	Y	0.5 to 5 penalty units	
Private Parking Agreements	Per application	N	\$536.00	\$545.00
Footpath Trading Permit (new applications pro-rata payment)		N	Pro-rata payment on a quarterly basis of the applicable fee: 100% of fee if paid between September 1 to 30 November 75% of fee if paid between 1 December to 28 February	

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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## Local Laws [continued]

Footpath Trading Permit (new applications pro-rata payment)		N	Pro-rata payment on a quarterly basis of the applicable fee: 100% of fee if paid between September 1 to 30 November 75% of fee if paid between 1 December to 28 February 50% of fee if paid between 1 March to 31 May 25% fee if paid between 1 June to 31 August	
Annual permit – "A" frame sign	Per Permit	N	\$349.00	\$349.00
Goods on footpath	Per Permit	N	\$528.00	\$528.00
Footpath Trading Permit – Registered Charities – "A" Frame Sign and/or Goods on Footpath	Per Application	N	\$0.00	\$0.00
Tables and chairs on footways per table (1st & 2nd) & chairs (up to 4 chairs)	Per Lot	N	\$370.00	\$370.00
Tables and chairs on footways per table (3rd & 4th) & chairs (up to 4 chairs)	Per Lot	N	\$618.00	\$618.00
Tables and chairs on footways per table (5th & 6th) & chairs (up to 4 chairs)	Per Lot	N	\$840.00	\$840.00
Tables and chairs on footways per table (> 6) & chairs (up to 4 chairs)	Per Lot	N	\$1,100.00	\$1,100.00
Surcharge for tables & chairs housed in permanent structures / facilities	Per Lot	N	A 50% surcharge, calculated on fees for tables & chairs, will apply for those housed in permanent structures / facilities	
Application processing fee (new/transfer)	Per Application	N	\$86.00	\$88.00
Impounded goods/signs – release fees	Per Release plus cost per item	N	\$262.50	\$266.50
Impounded tables, chairs & barriers – release fees	Per Release plus cost per item	N	\$262.50	\$266.50

## Animal registration

Animal Registration Levy	Per Dog	Y	\$4.00	\$4.10
Animal Registration Levy	Per Cat	Y	\$4.00	\$4.10
Dog – maximum fee	Per Dog	N	\$252.00	\$255.00
Dog – reduced fee	Per Dog	N	\$76.00	\$77.00
Cat – maximum fee	Per Cat	N	\$132.00	\$134.00

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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## Animal registration [continued]

Cat – reduced fee	Per Cat	N	\$42.50	\$43.00
Register a person to provide foster care for an animal	Per registration	N	\$35.00	\$35.50
Foster Carer Registration (fostered during the first 12 months the animal is in their care) per dog or cat	Per animal	N	\$7.00	\$8.00
Registered premises	Per Premises	N	\$270.00	\$274.00
Pensioner rate	Per Animal	N	50% of all fees	
Promotional Events		N	Only charge for Animal Registration Levy, Free Registration	
Pro-rata fee for animal registrations	Per Animal	N	Animal Registration Levy plus half price Registration	
Refund one half of registration fee if cancelled before 10 October each year	Per Animal	N	Refund one half of registration fee if cancelled before 10 October each year, minus the state levy.	
			Last YR Fee Animal Registration Levy plus half price Registration	
Dog Desexing Rebate	Per Registration	N	\$80 rebate if desexed within first 8 months of registration	
Recording owner details from animal register	Per Record	N	\$33.20	\$33.70

## Investigations

### Arboricultural Services

Application for a permit to prune a tree under Council tree protection local law	First Two Trees	N	\$113.00	\$115.00
Each additional tree (pruning)	Per Additional Tree	N	\$31.80	\$32.50
Application for a permit to remove a tree under Council tree protection local law. First two trees	First Two Trees	N	\$395.00	\$401.00
Each additional tree (removal)	Per Additional Tree	N	\$62.00	\$63.00
Arboriculture Advice	Per Consultation	N	\$100.00	\$102.00

### Goods, signs on footways

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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## Environmental Health

Food Act 1984	Per Infringement	Y	2-10 penalty units	
Public Health & Wellbeing Act 2008	Per Infringement	Y	4-12 penalty units	
Food premises – Category one	Per Premises	N	\$640 plus \$20.00 for each staff member (in excess of 5 staff) plus a 50% late payment fee.	
Nursing homes/aged care centres, child care centres, hospitals, special accommodation, meals on wheels				
Food premises – Category two	Per Premises	N	\$630 plus \$20.00 for each staff member (in excess of 5 staff) plus a 50% late payment fee.	
Food manufacturers high risk foods, supermarkets, hotels, food kitchens, caterers, restaurants, bakery, cake sales, cafes, takeaways, delicatessens, food canteens (high risk), juice bars, function centres, bed and breakfast (high risk), mobile food vehicles (high risk), sporting clubs (high risk)				
Food premises – Category three	Per Premises	N	\$420 plus \$20.00 for each staff member (in excess of 5 staff) plus a 50% late payment fee.	
Fruit and vegetable sales, convenience stores, ice cream sales, food canteens (low risk), food manufacturers (low risk), mixed businesses, cake decorators, sporting clubs (low risk), kiosks, health food stores, mobile food vehicles (low risk), bed and breakfast (low risk)				
Food premises – Category four	Per Premises	N	No charge - notification only	
Liquor shops, low risk packaged food only, community groups operating at community events.				
Food premises – category five	Per Premises	N	\$188.00	\$191.00
Temporary food premises for one off promotional, festival and other events not otherwise covered up to 4 occasions pa.				
Food premises – category six	Per Premises	N	\$105.00	\$107.00
Temporary food premises for festivals and other community events not otherwise covered up to 4 occasions pa.				
Community groups	Per Premises	N	Community groups as defined by Department of Health receive 50% reduction on applicable fee.	
Registration transfer fee (food and public health and wellbeing acts)	Per Application	N	50% of applicable fee	
Transfer enquiry – inspection and written report (including solicitors enquiries) – 10 day turnover	Per Inspection & Report	N	\$285.00	\$290.00
Transfer enquiry – inspection and written report (including solicitors enquiries) – fast track 4 day turnover	Per Inspection & Report	N	\$551.00	\$560.00
Food temperature thermometers	Per Thermometer	N	\$74.00	\$75.00

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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## Environmental Health [continued]

Prescribed accommodation	Per Premises	N	\$300 for 4 apartments plus \$18 per additional apartment plus a 50% late payment fee	
			Last YR Fee \$290 for 4 apartments plus \$18 per additional apartment plus a 50% late payment fee	
Rooming Houses/Hostels – up to 10 boarders	First 10 Boarders	N	\$320.00	\$325.00
Rooming Houses/Hostels – 11-20 boarders	11-20 Boarders	N	\$380.00	\$386.00
Rooming houses/Hostels – each additional boarder	Per Additional Boarder	N	\$19.00	\$20.00
Hotels/motels – up to 20 units	Per Hotel/Motel	N	\$510.00	\$518.00
Hotels/motels – up to 60 units	Per Hotel/Motel	N	\$575.00	\$584.00
Hotels/motels – more than 60 units	Per Hotel/Motel	N	\$600.00	\$609.00
Plus Late payment fee	Per Hotel/Motel	N	50% late payment fees	
Hairdressers/beauty parlours	Per Premises	N	\$215.00	\$215.00
Skin penetration	Per Premises	N	\$215.00	\$215.00
Plus Late payment fee	Per Premises	N	Plus a 50% late payment fee	
Dual premises	Per Premises	N	\$308.00	\$308.00
Plus Late payment fee	Per Premises	N	Plus a 50% late payment fee	
Part registration fees	Pro-rata on a Quarterly basis	N	Pro-rata on a quarterly basis	
Registration of public pools (Public health)	Per application	N	\$190 for up to 3 pools, \$50 for each additional pool  Min. Fee: \$190.00	
New food premises applications	Per Application	N	\$457.00	\$464.00
New health premises applications	Per Application	N	\$269.00	\$273.00
Additional/Out of sequence premises inspection fee	Per Inspection	N	\$137.00	\$140.00
Syringe containers for bayside businesses (Personal care and body art)	Per Container	N	\$27.00	\$28.00

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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**Environmental Health** [continued]

Syringe containers for Bayside residents (diabetics)	Per Container	N	No charge for residents	
Grey water application	Per Applicatio n	N	\$477.00	\$485.00

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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## COMMUNITY AND CUSTOMER EXPERIENCE

### Community Services

#### Family Services

##### Immunisation vaccines

Varilrix (Single Dose)		N	\$92.50	\$92.50
Nimenrix – Meningococcal ACWY	Per Dose	N	\$86.60	\$98.30
Boostrix (diphtheria/tetanus/pertussis)	Per Vaccinatio n	N	\$63.00	\$68.40
Meningococcal B vaccination by Registered Nurse	Per Vaccinatio n	N	\$152.00	\$162.64
Fluvax (contract staff only)	Per Vaccinatio n	N	\$36.00	\$36.00

#### Family Health

Parent Education Program	Per Parent	N	\$11.80	\$12.00
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#### Children's Services

Pre-school program	Per Enrolment	N	\$36.00	\$36.60
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#### Youth Services

Freeza program Admission fee	Per Admission	N	Variable dependent on activity cost	
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#### Peterson Youth Centre hire

### Aged and Disability Services

#### Hire of community bus – 12 seater

Not – for – profit community groups – booking up to 6 hours	First 6 Hours	N	\$103.50	\$106.00
Not – for – profit community groups – booking more than 6 hours	> 6 Hours	N	\$193.45	\$197.00
Not – for – profit community groups – Security deposit	Per Booking	N	\$250.00	\$250.00
Not – for – profit community groups – Combined Sat/Sun booking	Per Booking	N	\$386.90	\$393.00
Community transport resident trips Round trip	Round Trip	N	\$4.30	\$4.40

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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### Hire of community bus – 12 seater [continued]

Community transport resident day trips – Outing	Day Trip	N	\$9.20	\$9.35
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### Unsubsidised health and community care

Domestic	Per Hour	N	\$77.70	\$81.60
Personal care	Per Hour	N	\$79.60	\$83.60
Personal care (after hours)	Per Hour	N	\$124.95	\$124.95
Personal care (public holidays core)	Per Hour	N	\$153.30	\$161.00
Respite Care	Per Hour	N	\$80.30	\$80.30
Respite Care (after hours)	Per Hour	N	\$119.90	\$119.90
Respite Care (public holidays core)	Per Hour	N	\$163.80	\$163.80
Home maintenance	Per Hour	N	\$91.40	\$96.00
Meals	Per Meal	N	\$22.60	\$22.60
Social Support Group (per session)	Per Session	N	\$101.85	\$106.95

### Commonwealth Home Support program and HACC for under 65s

#### *Pension Rate (Singles < \$39,089 or Couple < \$59,082)*

Domestic – pension rate	Per Hour	N	\$9.00	\$9.00
Personal care – pension rate	Per Hour	N	\$7.00	\$7.00
Delivered meals – 3 course pension rate	Per Meal	N	\$10.45	\$10.45
Delivered meals – main course pension rate	Per Meal	N	\$8.50	\$8.50
Delivered meals – 2 course pension rate	Per Meal	N	\$9.50	\$9.50
Respite – low income	Per Hour	N	\$5.20	\$5.40
Home maintenance – pension rate	Per Hour	N	\$17.60	\$17.60
Social support, PAG and bites – pension rate	Per Hour	N	\$20.00	\$20.00

#### *Medium Income (Singles \$39,089 to \$86,208 or Couples \$59,082 to \$115,245)*

Domestic – medium income	Per Hour	N	\$18.80	\$19.00
Personal care – medium income	Per Hour	N	\$13.00	\$13.20
Delivered meals – 3 course medium income	Per Meal	N	\$10.45	\$10.45
Delivered meals – main course medium income	Per Meal	N	\$8.50	\$8.50
Delivered meals – 2 course medium income	Per Meal	N	\$9.50	\$9.50
Respite – medium income	Per Hour	N	\$7.80	\$8.20
Home maintenance – medium income	Per Hour	N	\$26.60	\$27.00
Social support, PAG and bites – medium income	Per Hour	N	\$20.00	\$20.00

#### *High Income (Singles > \$86,208 or Couple > \$115,245)*

Domestic – high income	Per Hour	N	\$39.80	\$39.80
Personal care – high income	Per Hour	N	\$41.20	\$41.20

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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**High Income (Singles > \$86,208 or Couple > \$115,245) [continued]**

Delivered meals – 3 course high income	Per Meal	N	\$17.00	\$17.00
Delivered meals – main course high income	Per Meal	N	\$11.80	\$11.80
Delivered meals – 2 course high income	Per Meal	N	\$14.70	\$15.45
Respite – high income	Per Hour	N	\$42.00	\$44.10
Home maintenance – high income	Per Hour	N	\$63.20	\$64.00
Social support, PAG and bites – high income	Per Hour	N	\$22.90	\$23.00

## Arts and Culture

### Bayside Community

#### Library Services

3D Printing – per item	Per print	N	\$5.00	\$6.00
Book club – single	Per Hour	N	\$200.00	\$203.00
Book club – single – concession	Per Hour	N	\$113.00	\$114.70
Private book club – book packs	Per Pack	N	\$330.00	\$203.00
Library bags	Per Bag	N	\$4.00	\$5.00
PC/Internet/Library Products/Tablet/Phone/New technologies – Training classes.	Per Hour	N	\$7.00	\$8.00
Seniors Computer Club	Per Members hip	N	\$40.00	\$41.00
Copies of Photos – A4	Per Copy	N	\$15.00	\$16.00
Copies of Photos – A3	Per Copy	N	\$26.00	\$27.00
PictureVictoria Images Scanning	Per Scan	N	\$6.00	\$6.10
Children's special activities with performer	Per Child	N	\$7.00	\$8.00
Adult special activities	Per Adult	N	\$7.00	\$8.00
Adult activities with catering	Per Adult	N	\$23.00	\$24.00

#### Fines for return of library materials after close of business on due date.

Inter Library Loans – Adult	Per Item	N	\$4.00	\$4.10
Inter Library Loans – Junior, teenage & older adult rate	Per Item	N	\$3.00	\$3.05
Inter Library Loans – Academic Institutions	Per loan	N	\$17.00	\$28.50
Replacement of lost or damaged library card	Per Card	N	\$3.00	\$3.00
Charge for the replacement of lost or severely damaged items.	Per Item	N		Cost of item
Processing fee for replacement of lost/damaged item hardback/audio material	Per Item	N	\$10.50	\$10.70
Processing fee for replacement of lost/damaged paperback	Per Book	N	\$10.50	\$10.70
Charge for loss or damage to single issues of periodical	Per Issue	N	\$13.50	\$13.70
Charge for replacement of cassette/CD (from a talking book)	Per Cassette/ CD	N	\$13.50	\$13.70

Name	Unit	S	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)
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### Photocopier/printer (B&W)

A4	Per Page	N	\$0.20	\$0.20
A3	Per Page	N	\$0.40	\$0.40

### Photocopier/printer (Colour)

A4	Per Page	N	\$1.20	\$1.20
A3	Per Page	N	\$1.60	\$1.60

### Hire of training room

#### Hire by Community Groups

Brighton Library – Single room (first 2 hours free)	Per Hour	N	\$11.00	\$11.20
Brighton Library – Double room (first 2 hours free)	Per hour	N	\$16.00	\$16.30
Brighton Library – Triple room (first 2 hours free)	Per hour	N	\$21.00	\$21.40
Sandringham Library – Single room	Per hour	N	\$21.00	\$21.40

#### Hire by Commercial Groups

Brighton Library – Single room	Per hour	N	\$21.00	\$21.40
Brighton Library – Double room	Per Hour	N	\$31.00	\$31.50
Brighton Library – Triple room	Per Hour	N	\$41.00	\$41.70
Sandringham Library – Single room	Per Hour	N	\$41.00	\$41.70