

# MELBOURNE PLANNING SCHEME AMENDMENT C258

## City of Melbourne Memorandum – Identification of Earlier grading contained in the ‘Incorporated Document West Melbourne Statements of Significance 2016’ on DELWP’s Website and hardcopy materials provided to the Panel

Date prepared: 14 August 2018

### Summary

An earlier, letter grading version of the document, ‘Incorporated Document West Melbourne Statements of Significance 2016’, has been made available on the Department of Environment, Land, Water and Planning (the Department’s) website<sup>1</sup> in the list of exhibited amendment documents.

This error, in addition to one other matter regarding the formatting of the website, was originally identified by the City of Melbourne on 5 April 2017 (less than one week from the commencement of the original exhibition period) and was brought to the attention of the Department, with instructions on how these issues could be rectified on the same day<sup>2</sup>.

The Department rectified the issue regarding the formatting of the website promptly, and the City of Melbourne was under the impression that the further matter of uploading the exhibited version of the ‘Incorporated Document West Melbourne Statements of Significance 2016’ had been implemented.

It appears that the document uploaded to the Department’s website was never corrected in accordance with the City of Melbourne’s instructions. This issue has come to the City of Melbourne’s attention on 14 August 2018.

It is further noted that the Amendment documentation provided to the Panel appears to include the earlier version of the ‘Incorporated Document West Melbourne Statements of Significance 2016’. This is due to City of Melbourne officers obtaining the documentation for Amendment C258 from the Department’s website for the purpose of printing this material for Panel, instead of obtaining the material from the City of Melbourne Participate website.

**It is noted that at all times during the processing of Planning Scheme Amendment C258, the Planning Authority (City of Melbourne), exhibited correct and accurate:**

- **Electronic copies of the amendment documentation on the City of Melbourne Participate website<sup>3</sup>; and**
- **Printed copies of the amendment documentation at Melbourne Town Hall.**

In summary:

- a) The earlier version of the document, ‘Incorporated Document West Melbourne Statements of Significance 2016’ is available to download from the Department’s website and was provided to the Panel with printed copies of the Amendment documentation;
- b) This earlier version of the document, ‘Incorporated Document West Melbourne Statements of Significance 2016’, sets out alphabetical building gradings and streetscape gradings for each statement of significance. The exhibited document sets out the contemporary building gradings for each statement of significance, consistent with the listing of the place in the exhibited Inventory.
- c) City of Melbourne identified the error on 5 April 2017 and took appropriate steps to communicate this to the Department and request that the issue be rectified on the same day;

<sup>1</sup> [Planning Schemes Online website](#)

<sup>2</sup> Refer email addressed to [peita.tapper@delwp.vic.gov.au](mailto:peita.tapper@delwp.vic.gov.au) on 5 April 2017

<sup>3</sup> [City of Melbourne Participate website](#)

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- d) The Department advised City of Melbourne in writing first on 5 April 2017 that the updated document would be uploaded the following morning, and then later on 7 April 2017<sup>4</sup> that the updated had in fact been uploaded to the Department's website.
- e) City of Melbourne had no reason to believe that the Department had not made the requested corrections to the document upon receipt of this correspondence, noting that changes were in fact made to the formatting of the website, giving the appearance that City of Melbourne's instructions had been carried out.
- f) At all times during the processing of Amendment C258, City of Melbourne, as the Planning Authority, has exhibited correct and accurate electronic and printed copies of the amendment documentation from its website, and Melbourne Town Hall, respectively, in accordance with Section 18 of the *Planning and Environment Act 1987*.

## The difference between the Earlier and Exhibited Document

The earlier version of the 'Incorporated Document West Melbourne Statements of Significance 2016', which has been made available to download from the Department's website includes letter gradings and streetscapes in the statement of significance for each heritage place.

An excerpt from the earlier version of the 'Incorporated Document West Melbourne Statements of Significance 2016' is provided below, with the letter grading highlighted and streetscape.

**Cooper's row houses, part 18-26 Capel Street**  
**26 Capel Street, WEST MELBOURNE**



**Grading: B**  
**Streetscape: 1**  
Place type: Row house  
Date(s): 1890-1  
View of place: 2015

<sup>4</sup> Refer email received from the Department on 5 April 2017 & 7 April 2017

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Excerpt from **earlier** version of 'Incorporated Document West Melbourne Statements of Significance 2016'

The **exhibited version** of the 'Incorporated Document West Melbourne Statements of Significance 2016', which has been made available to download from the City of Melbourne's website includes the contemporary 'Significant'/'Contributory' building gradings in the statement of significance for each heritage place and does not list the Streetscape.

An excerpt from the correct version of the 'Incorporated Document West Melbourne Statements of Significance 2016' is provided below, with the contemporary grading highlighted.

**Cooper's row houses, part 18-26 Capel Street**  
**26 Capel Street, WEST MELBOURNE**



New grading system: **Significant and Contributory**  
Place type: Row house  
Date(s): 1890-1  
View of place: 2015

Excerpt from **exhibited** version of 'Incorporated Document West Melbourne Statements of Significance 2016'

**From:** [Colin Charman](#)  
**To:** [Colin Charman](#)  
**Subject:** FW: Melbourne C258 - exhibition documentation  
**Date:** Tuesday, 14 August 2018 3:32:40 PM

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**From:** peita.tapper@delwp.vic.gov.au [mailto:peita.tapper@delwp.vic.gov.au]  
**Sent:** Friday, 7 April 2017 9:34 AM  
**To:** Maree Fewster  
**Subject:** RE: Melbourne C258 - exhibition documentation

Hi Maree

I think that's a great idea. I'm pretty sure I have it saved already but if I don't I'll grab it from the FMC meeting page and get it up on our site today.

The updated doc's from earlier in the week are now up on the website too.

Cheers  
Peita

**Peita Tapper | Senior Planner | State Planning Services**  
**Planning | Department of Environment, Land, Water and Planning**

Level 14, 8 Nicholson Street, East Melbourne, Victoria 3002  
T: 03 8683 0998 | E: peita.tapper@delwp.vic.gov.au

*I work Monday, Wednesday and Friday*



**From:** Maree Fewster <Maree.Fewster@melbourne.vic.gov.au>  
**To:** "peita.tapper@delwp.vic.gov.au" <peita.tapper@delwp.vic.gov.au>,  
**Date:** 06/04/2017 05:57 PM  
**Subject:** RE: Melbourne C258 - exhibition documentation

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Hi Peita,

Many thanks for this and for fast response.

I've had someone raise another question – should we also upload the West Melbourne Heritage Review 2016 onto the Planning Schemes Online page? Under 'Supporting Documents'? The review is a huge document, over 50MB in size. I can send it to you on a USB perhaps? Or you could download it from the FMC meeting page, as it was reported to FMC on 17 May 2016:

<http://www.melbourne.vic.gov.au/about-council/committees-meetings/meeting-archive/Pages/future-melbourne-committee-17-may-2016.aspx>

Let me know what you think.

Kind regards,

Maree

**Maree Fewster** | Senior Strategic Planner | Planning Policy | Urban Strategy

City of Melbourne | Council House 1, 200 Little Collins Street Melbourne 3000  
T: 03 9658 9072 | E: [maree.fewster@melbourne.vic.gov.au](mailto:maree.fewster@melbourne.vic.gov.au) | [www.melbourne.vic.gov.au](http://www.melbourne.vic.gov.au)  
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**From:** [peita.tapper@delwp.vic.gov.au](mailto:peita.tapper@delwp.vic.gov.au) [<mailto:peita.tapper@delwp.vic.gov.au>]  
**Sent:** Wednesday, 5 April 2017 5:47 PM  
**To:** Maree Fewster  
**Subject:** RE: Melbourne C258 - exhibition documentation

Thanks Maree

I've sent this on to the admin team so hopefully the changes will be made first thing tomorrow morning.

Cheers  
Peita

**Peita Tapper** | Senior Planner | State Planning Services  
**Planning | Department of Environment, Land, Water and Planning**

Level 14, 8 Nicholson Street, East Melbourne, Victoria 3002  
T: 03 8683 0998 | E: [peita.tapper@delwp.vic.gov.au](mailto:peita.tapper@delwp.vic.gov.au)

*I work Monday, Wednesday and Friday*



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From: Maree Fewster <[Maree.Fewster@melbourne.vic.gov.au](mailto:Maree.Fewster@melbourne.vic.gov.au)>  
To: "[peita.tapper@delwp.vic.gov.au](mailto:peita.tapper@delwp.vic.gov.au)" <[peita.tapper@delwp.vic.gov.au](mailto:peita.tapper@delwp.vic.gov.au)>,  
Date: 05/04/2017 05:42 PM  
Subject: RE: Melbourne C258 - exhibition documentation

Hi Peita,

How are you? I hope you are well.

Thanks for uploading the documents to the Planning Scheme Amendments Online page.

One of my colleagues has noted an error on the page – and that is the ‘Melbourne C258 Incorp Doc –

Heritage Precincts Statements of Significance 2017 Exhibition Gazetted Document' should be located under the 'Incorporated documents' section of the page, rather than under the 'Supporting Documents Section'.

We've also picked up on another mistake and that is that the '[Melbourne C258 Incorp Doc - West Melbourne Heritage Review 2016 Statements of Significance Exhibition Gazetted.pdf \(14.69 MB\)](#)' document that has been uploaded is not the most recent version. This version contains the Building and Streetscape gradings listed under the old letter number grading system. We updated this document to take out reference to the letter grading system to show only the gradings under the new significant/contributory/non-contributory system. I think we may have sent you the old version last week...the accurate, updated version is attached. Are we able to upload this updated version in place of the outdated one?

I hope this isn't a big hassle. Very happy to discuss. Feel free to give me a call if you wish to.

Kind regards,

Maree

**Maree Fewster** | Senior Strategic Planner | Planning Policy | Urban Strategy

City of Melbourne | Council House 1, 200 Little Collins Street Melbourne 3000  
T: 03 9658 9072 | E:[maree.fewster@melbourne.vic.gov.au](mailto:maree.fewster@melbourne.vic.gov.au) | [www.melbourne.vic.gov.au](http://www.melbourne.vic.gov.au)  
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**From:** Maree Fewster  
**Sent:** Wednesday, 29 March 2017 9:45 AM  
**To:** 'peita.tapper@delwp.vic.gov.au'  
**Cc:** [Jason.Close@delwp.vic.gov.au](mailto:Jason.Close@delwp.vic.gov.au); Emma Appleton; Robyn Hellman ([Robyn.Hellman@melbourne.vic.gov.au](mailto:Robyn.Hellman@melbourne.vic.gov.au))  
**Subject:** RE: Melbourne C258 - exhibition documentation

Hi Peita,

Please find attached the C258 Amendment Exhibition Documentation to go up online.

Any questions, please give me a call.

Kind regards,

Maree

**Maree Fewster** | Senior Strategic Planner | Planning Policy | Urban Strategy

City of Melbourne | Council House 1, 200 Little Collins Street Melbourne 3000  
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