All ideas must be in accordance with the following terms and conditions:

- ideas must demonstrate a strong community benefit
- ideas should aim to be funded in the 2019–20 financial year
- ideas need to be lodged by midnight Sunday 28 October 2018
- one submission per idea for each business, or community group/sporting association (where there are multiple submissions for the same idea, we will contact the business or community group/sporting association to ascertain which submission will be put forward for consideration)
- if multiple/like submissions for the same idea are received and there is no formal community group/sporting association attached, we will group these submissions and review them as one package. You will be advised if this has occurred with your submission
- idea must be on Council owned/managed land or buildings, or relate to Council’s service provision
- ideas must meet the guidelines