

Queenscliff Resident Parking Scheme Survey – June 2015

This survey is being distributed to Queenscliff residents and owners to gain further input on parking in Queenscliff.

The Resident Working Group, together with Council officers, have developed a number of options including a Resident Parking Scheme (RPS) that meet RMS guidelines and an alternate scheme with possible variations that would require amendment of RMS guidelines. A RPS needs to satisfy Roads and Maritime Services (RMS) requirements, which includes the issuing of permits. It would provide eligible Queenscliff residents with a permit, issued by Council, allowing them to park on the street in the designated areas without restriction. Vehicles without a permit would have time-restricted parking.

It is likely that there would be a charge for each permit to cover ongoing costs of the scheme. This is likely to be \$50-\$100 per year.

Please read the survey and the accompanying information before completing the survey.

The survey can be completed at queenscliffparking2015.questionpro.com or by completing this form and returning in the enclosed reply paid envelope.

Details about you

Please provide your name and Queenscliff address details to validate your response. Only one response per resident is allowed. Your personal information will **not** be made public.

Name: _____ (Mandatory)

Unit No. /Street No. _____ Street _____ (Mandatory)

Provide email if you would like to receive updates _____ (Optional)

Section 1 - Permit Allocation

We need your input on the two options for allocating permits if a RPS is implemented in Queenscliff. The current RMS guidelines limit the number of permits that Council can issue to the number of on-street parking spaces in the restricted area. Queenscliff has approximately 750 on-street spaces.

Option A: Potential Scheme that meets RMS guidelines (estimated 400-500 permits)

Council has considered the anticipated demand for parking permits and propose the following allocation so that the number of permits issued does not exceed the number of on-street spaces. This allocation meets the RMS guidelines. Only households that meet the eligibility criteria would be entitled to permits.

Permits would be issued depending on the size and the availability of off-street parking for each household (Refer to Table 1.1). It is estimated that approximately 400-500 permits could be issued to eligible households.

Table 1.1

1 Bedroom units with no off-street car parking spaces	1 Permit
1 Bedroom units with 1 off-street parking space	No Permit
2-3 Bedroom units, or houses, with no off-street parking spaces	2 Permits
2-3 Bedroom units, or houses, with 1 off-street parking space	1 Permit
2-3 Bedroom units, or houses, with 2 off-street parking spaces	No Permit

Option A. Please indicate your level of support for a scheme with this method of allocating permits

Strongly oppose

Oppose

No opinion

Support

Strongly support

Option B. Alternate Scheme: requires variation to RMS guidelines

This alternate scheme suggested by the members of the Resident Working Group would allow residents to obtain one or two parking permits irrespective of the number of off street parking spaces in their household.

There are 1,700 households in Queenscliff and 750 on-street spaces. This means that demand for permits may exceed available on street parking.

Note: If supported by the community, Council will work with RMS to seek changes to its guidelines.

Option B. Please indicate your level of support for a scheme with this method of allocating permits

	Strongly oppose	Oppose	No opinion	Support	Strongly support
Up to two permits per household regardless of number of off street spaces	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section 2 – Choice of RPS

Taking into account your answers from Section 1, please select your preferred choice:

Option A. Potential scheme that meets RMS guidelines Implement RPS with permit allocation as per table 1.1	<input type="checkbox"/>
Option B. Alternate scheme, requiring variation to RMS guidelines Seek approval from RMS to amend guidelines and implement RPS with permit allocation as in option B. i.e. All households could apply for up to two parking permits.	<input type="checkbox"/>
Maintain Status Quo - Do not implement a RPS	<input type="checkbox"/>

Why did you select your preferred option? _____

Section 3 – Feedback on other elements of RPS

If a RPS is introduced we would like your feedback on the following elements.

1. **Time of Day** - A RPS can be applied for specific time periods in a day. Which of the following times would you prefer restricted parking? (Tick one box only)

6am to 6pm (Day)	6pm to 6am (Night)	All day and night (24 hrs)	Other _____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

2. **Days of the Week** - A RPS can be applied to specific days of the week. Which one of the following options would you prefer? (Tick one box only)

7 days per week	Monday to Friday	Sat/Sun/Public Hols	Other _____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

3. **Parking Restrictions for non-permit vehicles** - Time restrictions would be applied for vehicles without a resident parking permit. Which one of the following time restrictions would you prefer? (Tick one box only)

2 Hours

4 hours

Other _____

4. **Are there any streets, or sections of streets, that you would like to exclude from a RPS? Please detail below:**

5. **Other information:** (Please tick as appropriate):

a. My household is a

1 BR Unit

2 BR Unit/ house

3 BR Unit/ house

Other _____

b. Are you?

Renting

Owner occupier

Owner non resident

c. How many off-street car spaces does your household have now? (see Frequently Asked Question 6 for further information)

None

One

Two

Three or more

6. **Are there any other suggestions or conditions that you would like Council to address with RMS?**

7. **Do you have any other comments relating to a RPS or parking in Queenscliff?**

Thank you for your input

If you have any further queries please contact Roads, Traffic, Waste on 9942 2819.

- Complete the survey online queenscliffparking2015.questionpro.com
- Return the survey in the reply paid envelope

Comments close **20 July 2015**

Ref 2015/153491 EC00570



Resident Parking Schemes (RPS)

An Extract from the Roads and Maritime Services 'Permit Parking Guidelines'

<http://www.rms.nsw.gov.au/business-industry/partners-suppliers/documents/technical-manuals/permitpkgv32.pdf>

Permit parking schemes (PPS) are intended to assist residents who may be disadvantaged by others taking the limited parking space available near their place of residence. Note: Resident Parking Scheme is a Permit Parking Scheme.

Legislation

RMS guidelines on RPS are in accordance with the:

- *Road Transport (General) Act 2013.*
- *Road Transport (General) Regulation 2013.*
- *Road Rules 2008.*

The *Road Transport (General) Regulation 2013* which is created under the *Road Transport (General) Act 2013* prescribes the legal requirements for the issuing of parking permits, including electronic permits and **mandates** compliance to RMS guidelines.

These guidelines outline aspects of responsibility, planning, eligibility, parking permit design, establishment, operation, enforcement, approval and funding of permit parking schemes.

Objectives

PPSs are intended to:

- improve amenity for particular classes of road users who do not have sufficient off-street parking facilities or unrestricted on-street parking facilities available.
- provide equitable on-street parking space for road users.
- provide parking schemes to cope with extreme demands for parking that would otherwise be placed on the road system.
- provide an appropriate mix of on-street parking spaces in residential streets and in streets close to commercial centres.
- increase public transport usage by converting unrestricted kerbside parking spaces in residential areas and urban areas into restricted parking spaces such as permissive parking spaces or pay parking spaces where appropriate.

Planning

It is important that parking authorities conduct parking studies and undertake appropriate planning before a PPS is introduced. Such planning should include formulation of strategic transport planning policies. In particular, policies are required to cover schemes on a street by- street basis or on a network of streets (area-wide) basis.

Parking authorities must consult with appropriate organisations such as adjoining road and parking authorities, Transport for NSW, RMS and State Emergency Services before establishing a RPS (PPS). This consultation is in respect of any parking or traffic issues arising from the introduction of the RPS.

Resident Parking Permit

Eligibility Criteria

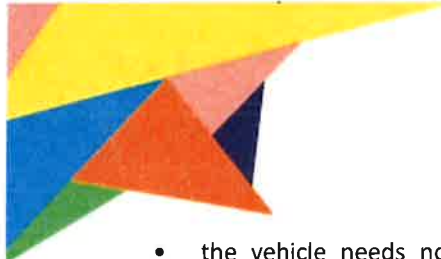
A parking authority must set a list of eligibility criteria before issuing a permit and these should be incorporated in the permit application form.

The following sections indicate the minimum eligibility criteria applicable to permits. Parking authorities may set criteria additional to those in these guidelines.

The following eligibility criteria must be met:

- resident has no on-site parking or limited on-site parking and also has no unrestricted on-street parking available near their residence.
- place of residence could not be reasonably modified to provide onsite parking space(s).
- vehicle is not a truck, bus, tram, trailer (boats and caravans) or tractor.
- applicant establishes residential status within the RPS to the satisfaction of the council, e.g. entry on the electoral roll.
- vehicle is registered in NSW. For exceptions, see Section 12, (of the RMS guidelines) 'Interstate registered vehicles'.

In addition, the following guidance is offered to the parking authority:



Resident Parking Schemes (RPS)

- the vehicle needs not be registered in the name of the applicant but proof is required from the registered owner that the vehicle is normally used by the applicant. This applies to eligible residents who do not own a vehicle but use company, pool or hire cars.
- the number of permits to be issued for an area should not exceed the number of available on-street parking spaces in the area.
- a maximum of one permit per bedroom in a boarding house or two permits per household. However, in exceptional circumstances, the number of permits may be increased. If the number of permits to be issued is more than three, then the approval of the RMS is required.
- when issuing permits to eligible residents who have on-site parking space(s), the number of permits which may be issued to the household is the difference between the maximum number of permits that can be issued to each household within the RPS and the number of on-site parking spaces available to the household.
- PPSs can only be introduced in conjunction with permissive parking schemes or pay parking schemes.
- only parking authorities are authorised by regulation to issue a parking permit.
- every PPS requires display of a permit on or inside the vehicle to obtain exemption from parking restrictions (time and parking fees).
- a permit may be issued for multiple areas at the discretion of the parking authority, e.g. one permit covering residential parking and recreational parking, say at a beach or a park within their area of operations.
- holders of parking permits issued by a parking authority are exempted from the time restrictions or charges when the holders vehicle is parked in a permit parking space

Where the number of requests for permits exceeds the number of available on-street parking spaces, the following criteria must be used.

First the applicant must have no unrestricted on-street parking space(s) in front of their residence or along their kerbside. Second the following priority order would be used to issue permits:

- (1) no on-site parking space.
- (2) one on-site parking space.
- (3) two or more on-site parking spaces.

Note: In this section, *household* is a house, home-unit, flat or an apartment where one person resides alone or a group of persons reside together. A hotel is not considered a household.

Common features

The following are common features of all PPSs:

- *there are* no areas set aside exclusively for the holders of permits.
- the permit does not give exemption from other parking restrictions and laws in the PPS, these include BUS ZONE, LOADING ZONE, NO STOPPING ZONE, NO PARKING Zone, etc.

Note: this document is an extract from the Roads and Maritime Services 'Permit Parking Guidelines'.

For the full document view:

<http://www.rms.nsw.gov.au/business-industry/partners-suppliers/documents/technical-manuals/permitpkgv32.pdf>

QUEENSLIFF SURVEY

RESIDENT PARKING SCHEMES (RPS) – FREQUENTLY ASKED QUESTIONS

1. *What are the requirements for an RPS?*

The basic requirement of a RPS is to allow residents, who do not have off-street parking (see explanation at Q6) to be able to park on the street near their property without restrictions.

2. *Why do we need to comply with the Roads and Maritime Services (RMS) guidelines?*

State Government legislation (Road Transport (General) Regulation 2013) provides that the RMS Guidelines are mandatory. This is a legal requirement and Warringah Council's position is that it will only implement a system that meets these requirements. See other attachment for summary extract of RMS guidelines.

3. *How has the permit allocation in 'Option A' been calculated?*

Council staff undertook an assessment of past development applications and approvals to identify the approved number of parking spaces for a sample of unit developments over the past 50 years. This also provided a sample of the number of bedrooms in unit blocks allowing us to calculate the percentage of one, two and three bedroom units across the suburb. This provided an estimate of the potential number of permits that might be required for unit blocks. This was combined with the results of the previous survey for houses to determine a potential number of permits.

These are estimates only. More detailed surveys will be required to determine potential eligibility if the community supports a RPS.

4. *How have the permit numbers for 'Option B' been calculated?*

The 2011 census identified that there are 1,668 dwellings in Queenscliff. This number has been calculated on the basis each household could apply for up to two permits. One permit for each of the 1,700 households equals 1700 permits. Two permits for each household equals 3,400 permits.

5. *Why can't we put a scheme in like Manly?*

The Manly scheme is not in accordance with the current RMS guidelines. The Road Transport (General) Regulation 2013 mandates that the RMS Guidelines must be followed in developing a Resident Parking Scheme.

6. *How do I work out if I will be eligible for a permit?*

The number of off-street parking spaces is used to determine the number of permits a household is eligible for. The guidelines also include that if your property can be reasonably modified to accommodate vehicle parking, then this would count as a car space(s). For example, if your property does not have a driveway but there is room at the side, rear or front of the property to allow a vehicle to drive off the street and park then that may be assessed as providing the opportunity to have on-site parking. This final assessment would be carried out as part of the application process.

The guidelines identify that the following are considered off street parking spaces, even if you do not use them for parking a vehicle: garages, carports, allocated parking spaces or if you are able to park a vehicle in the driveway or on your property.

7. *Does the whole of Queenscliff have to have a RPS?*

No. If the responses to the survey identify that only particular streets require an RPS, then consideration will be given to only implementing it in those streets. Residents are asked to identify any streets they think don't need to be included on the scheme. It would be of assistance if residents could also supply reasons why they have identified particular streets not to be included.

8. *Who can purchase a permit?*
Residents can purchase a permit if they meet the eligibility criteria and provide proof of residence within the RPS scheme area.
9. *How much will a permit cost?*
A preliminary estimate is that RPS permits would cost between \$50-\$100 each per year. This is to cover the implementation, ongoing maintenance and administration costs of the scheme.
10. *How do I apply for a permit and what will I need?*
Council would develop an application and renewal form for the RPS permit. You would need to provide some proof of residence within the RPS scheme area. You would also need to provide a registration number of the vehicle to which the permit is to be attached.
11. *Will it be linked to my car?*
Yes. You would need to provide the registration number of the vehicle the RPS permit is to be applied to and this registration number would need to be shown on the permit when fixed to the vehicle. If you change vehicles during the year, you would need to return the permit to Council and a new one would be issued.
12. *Are boats, trailers and trucks included?*
At the present time, trailers, caravans and trucks with a Gross Vehicle Mass (GVM) greater than 4.5 tonne are not eligible for a permit. However, RMS has advised that the guidelines are to be adjusted to allow Councils to determine if trailers, but not trucks, are eligible for a permit.
13. *What would happen if I can't buy a permit?*
Any vehicle you park on the street would be subject to the parking restrictions that apply for vehicles not displaying an appropriate RPS permit.
14. *How would we stop people from buying and selling permits?*
When applying for an RPS permit the resident would be asked to nominate a vehicle registration number. This would be displayed on the RPS permit on the vehicle. Council would maintain a register of the RPS permits and corresponding registration numbers. Each of the RPS permits would be numbered to provide a ready reference for checking that the registration number is correct. Permits would be valid for one year and subject to an annual application.
15. *If I buy a permit would I be guaranteed a parking spot?*
No. While the permit allows you to park unrestricted in the streets within the RPS, other vehicles would be permitted to park in the street in accordance with the time restrictions.
16. *What if I need a tradesman to come to my house or I have guests staying? Would they be able to park on the street?*
Yes. Tradespeople and visitors would still be able to park on the street, although they would be subject to time restrictions during the operating hours of the RPS.

17 June 2015

Owner
Postal 1
Postal 2
POSTAL 3

Our Ref: 2015/153276

Dear Owner/resident in Queenscliff

RE:Queenscliff Resident Parking Survey

Warringah Council is working with the Queenscliff community to address issues with on-street resident parking.

Following previous parking studies, resident surveys and community meetings, a Resident Working Group was set up in 2014 to help examine options and provide feedback.

The Working Group met several times and agreed that implementing time restricted parking in Queenscliff (e.g. 2, 4 or 8 hour parking restrictions), on its own, would provide limited advantages to residents. The agreed alternatives were either a Resident Parking Scheme (RPS) or retaining the existing parking conditions.

The Roads and Maritime Services (RMS) has a number of requirements which must be satisfied if a RPS is to be approved. The Resident Working Group discussed these requirements and would like your feedback via the attached survey.

Council's position is that any RPS must meet the requirements of RMS approved guidelines. More information about RPS, and how they operate, is provided in the attached documents.

In summary, the survey asks you:

- For your feedback on permit allocation (Section 1)
- Your preferences on the options (Section 2).
- For feedback on other elements of an RPS and any other comments or suggestions (Section 3).

Please complete all questions in this survey online at queenscliffparking2015.questionpro.com or by completing the attached document and returning to Council via the enclosed reply paid envelope.

Feedback closes **20 July 2015**.

Background information and previous studies can be viewed on the project page: yoursaywarringah.com.au/Queenscliffparking.



It is anticipated that the overall results of the survey will be reported to the Warringah Traffic Committee on 6 October 2015 and then to Council on 27 October 2015. All comments will be reviewed and a summary of responses will be attached to the Council report. These reports will also be available online.

Yours faithfully

Boris Bolgoff
Group Manager Roads Traffic Waste

Enquiries: RTW Administration – 9942 2819

Attachments:

<ul style="list-style-type: none">• Resident survey	<ul style="list-style-type: none">• RPS information sheet
<ul style="list-style-type: none">• Frequently Asked Questions	<ul style="list-style-type: none">• Map of existing off-street parking