

## Minutes

---

### Scotland Island Working Group for the Water and Wastewater Commercial Feasibility Study

Held on Tuesday 11 December 2018  
In the Waterfront Café, Church Point at 4pm

---

TRIM Ref: 2018/783405

Attendees: Ruby Ardren (Council), Steve Wallace and Gavin Ovens (Pressure System Solutions), Peter Heffernan, Cameron Nicol, Graeme Crayford, Cass Gye, Steve Blackwood, John Cave

Apologies: Steve Yorke, Colin Haskell, Jenny Cullen, Fabienne d'Hautefeuille

Have Your Say: <https://yoursay.northernbeaches.nsw.gov.au/scotlandislandwater>

#### Meeting summary:

The meeting was updated on the project.

Council has awarded the tender for the study to Pressure System Solutions Pty Ltd.

To address the concerns expressed by the Community Working Group at their meeting in July 2018 regarding transparency and bias in the results of the study, Northern Beaches Council has contracted a peer review. This will be carried out by Simon Fane, Institute of Sustainable Future, University of Technology. Simon has conducted peer review processes on similar projects, including the servicing of land release at Wilton, NSW. He has a background in modelling and water supply management. Simon will be working closely with Pressure System Solutions, assisting with finalising the assumptions that will be necessary to conduct modelling for the options and feasibility.

Council has held a kick-off meeting with Pressure System Solutions (PSS) and they are now gathering the information they need to prepare the high-level Review of Environmental Factors.

A meeting has also been held between Council, PSS and Simon Fane to establish the peer review process.

The meeting then discussed information that Pressure System Solutions will need for their analysis. Notes are included as actions below.

<b>Item</b>	<b>Summary</b>	<b>Action</b>	<b>Who</b>
1	Water use data	Provide PSS with four quarterly bills (one year's worth) from Sydney Water for SIPCO and SIRA	PH CG/RA
2	Water use – Yamba	Investigate water supply arrangements for Yamba and neighbouring properties	RA
3	Waste collection data	Investigate number of waste collection skips provided to Scotland Island by Council throughout the year	RA
4	SIRA wastewater survey	Provide wastewater survey results to PSS	RA
5	Property surveys	In January PSS intend to survey about 20 properties. These need to be representative of housing and property types on Scotland Island. They do not need to be randomly selected. RA will send an email to the Working Group asking for volunteers and suggestions for other properties that could participate in the surveys.	RA/PSS/ All
6	Estimate of properties not buying water	Provide a list of property addresses that have bought water to PSS (all personal information removed).	CG/SIRA
7	Water connections	Investigate possible compliance routes that could be used by Council to achieve water connections (wastewater known).	RA
8	Next meeting	Expected March 2019	PSS