



WARRINGAH  
COUNCIL

# MEETING NOTES

## QUEENSCLIFF PARKING WORKING GROUP

held at Brookvale Community Centre, 2 Alfred Road Brookvale, on

**THURSDAY 12 JUNE, 2014**

(2014/091344)



**Meeting Notes of Queenscliff Parking Working Group  
held on Thursday 12 June 2014  
at Brookvale Community Centre, 2 Alfred Street, Brookvale  
Commencing at 6:00pm**

**ATTENDANCE:**

**Members of Public**

Mr Leo Zaccone

Mr Barry Miles

Ms Beverley Prior

Mr Henry Harding

Mr Geoff Burnie

Ms Hazel Shepherd

Ms Sue Rowley

Ms Shauna Villis

Mr Gerry Jung

Mr Steve Collins

Mr Phil Lane

Mr Chris Liell-Cock

**Council Staff**

Group Manager Roads Traffic and Waste

Manager Traffic and Road Safety

Traffic Engineer

Traffic Engineer

Business Development Manager RTW

Community Engagement and Research Manager

Mr Boris Bolgoff

Mr Joe Zappavigna

Mr Sunny Jo

Mr Ken Hind

Ms Tonya Burrowes

Ms Kate Lewis

## 1.0 INTRODUCTION

The meeting was introduced by The Group Manager Roads Traffic & Waste, Boris Bolgoff, who outlined what had occurred previously and introduced the facilitator for the evening, Kate Lewis.

Kate then provided information on the proposed format for the evening and 'ground rules' to ensure that all attendees had the opportunity to speak. Kate also provided some information on the matters to be considered.

The purpose of the workshop was to determine the questions to go to the community regarding the survey on a Resident Parking Scheme (RPS) for Queenscliff that conforms to the Roads and Maritime Services (RMS) Guidelines. The workshop would discuss potential survey questions on what characteristics of a compliant RPS would the community like.

Draft plans were tabled for the meeting which provided an indication of the detached houses and unit developments within Queenscliff that might be eligible for permit(s) under a Resident Parking Scheme. It was reiterated that these were draft plans only and would be subject to confirmation should an RPS be approved by Council for implementation.

## 2.0 CORRECTIONS AND COMMENTS ON MINUTES OF PREVIOUS MEETING

- The suggestion for the provision of angle parking on Crown Road needs to be explored and explained further.
- The minutes didn't reflect on the fact that there is only small number of residents who would be eligible for a parking permit under an RMS compliant scheme. It was responded that the original plan included houses only and not all residences in Queenscliff. New plans had been produced, as was discussed.

## 3.0 SURVEY QUESTIONS AGREED OPTIONS

A number of potential questions were discussed and the options to be provided under those questions.

### 3.1 TIME OPTIONS

If a resident parking scheme was to be implemented, the times in which the scheme would apply were discussed. It was agreed that the following options would be included in the survey:

- a. 6am to 6pm
- b. 6pm to 6am
- c. Other \_\_\_\_\_

### 3.2 DAY OPTIONS

If a resident parking scheme was to be implemented, the days on which the scheme would apply were discussed. It was agreed that the following options would be included in the survey:

- a. 7 days per week
- b. Monday – Friday
- c. Sat/Sun/Public Holidays

### 3.3 PERMIT ALLOCATION

If a resident parking scheme was to be implemented in accordance with the RMS Guidelines there would be limited eligibility, as the number of permits allocated cannot exceed the number of spaces available on the street.

There were two options proposed that would determine resident eligibility and potentially comply with the RMS guidelines.

#### Option A)

This scheme would allow:

- o 2 permits to properties who have 0 parking space available
- o 1 permit to properties with 1 parking space available and
- o 0 permits to properties who have 2 or more parking spaces available.

This scheme would not differentiate between units and houses and is not dependant on the number of bedrooms within units. It was highlighted that there are approximately 750 on-street parking spaces in Queenscliff and a draft estimation of eligible parking permits under this scheme would be approximately 1,130. The RMS Guidelines do not allow Council to issue more permits than the number of available on-street parking spaces.

#### Option B)

Would be based on the Development Control Plan and parking permits would be restricted based on the number of bedrooms within each unit. This scheme would allow:

- o 1 permit to 1-2 bedroom units with 0 car parking space available
- o 0 permits to 1-2 bedroom units with 1 parking space available
- o 2 permits to 3 bedroom units or houses with 0 car parking space available
- o 1 permit to 3 bedroom units or houses with 1 car parking space available
- o 0 permits to 3 bedroom units or houses with 2 car parking spaces available

It was agreed that the survey would only contain option B which is based on the Development Control Plan and would be compliant with the RMS Guidelines.

### 3.4 NON PERMIT HOLDER RESTRICTION IN YOUR STREET

If a resident parking scheme was to be implemented, the time restrictions for non-permit holder parking were discussed. A suggestion was made regarding including an 'Other' option with this question however, it was agreed by the majority that this would lead to a significant number of options which would not provide a definite answer to the question. It was agreed that the following options would be included in the survey:

- a. 2 hours
- b. 4 hours
- c. 8 hours

### **3.5 SUPPORT FOR RESIDENT PARKING SCHEME**

The question of “do you support a resident parking scheme” was discussed. It was agreed that the following options would be included in the survey:

- a. Agree
- b. Disagree

It was also discussed on how to capture the preferences for an RPS from those residents who do not support its implementation. This was on the basis that if the majority of residents supported the RPS, then the feedback from these residents was also important.

#### 4.0 ADDITIONAL QUESTIONS AND SURVEY COMMENTS

- Information about the annual fee for permits needs to be included in the survey.
- Survey needs to make clear that there are limited parking spaces available on the street and that not all residents would be eligible for a parking permit.
- Survey needs to include instruction to read and understand the whole survey before commencing.
- The “As is” or “Do Nothing” option would also be included as an option in the survey.

#### 5.0 CHARACTERISTICS OF A RESIDENT PARKING SCHEME

Participants were asked “what characteristics of the RMS compliant scheme would they like to see changed if RMS would agree to it”. The following options were agreed to be included in the survey:

- a. Do you want a scheme that includes permits for resident’s trailers and boats?
- b. Do you want unrestricted parking in some areas and not in others e.g. parts of streets?
- c. Do you want a scheme that provides 1 permit and up to 3 permits to every household in Queenscliff regardless of the number of spaces the residence has available on site?

#### 6.0 GENERAL QUESTIONS AND COMMENTS

- *Why are you looking at a resident parking scheme when the previous surveys showed that the majority of residents didn’t want it?* It has been identified that Queenscliff does have parking issues and there has been a small group of residents meeting with council to try and identify how this could be resolved. A resident parking scheme has been put forward as a way to improve the availability of parking on-street.
- *What would be the cost of a resident parking scheme?* The cost of implementing a resident parking scheme is approximately \$60,000 in capital funding upfront and \$60,000 per year. The scheme would need to be funded with the income generated from permits.
- *What happens if the scheme is implemented and it doesn’t work?* There is provision within the RMS guidelines to undertake a review of the scheme, however the majority of residents would need to be in favour of the scheme from the outset for it to be implemented.
- *How many properties would receive a permit under an RMS compliant scheme?* Approximately 60 single dwellings. Units would need to be calculated as exact data on units is not currently available. However, an example of a 123 unit building that would receive 91 permits was provided. A preliminary assessment was that approximately 1,000 units may be eligible. This would need to be determined if it was decided to implement a resident parking scheme.
- Trucks, Boats and Trailers would not be included in an RMS compliant resident parking scheme.

- *Why isn't parking information for the area bounded by Dalley Street, Cavil Street and Oliver Street shown on the plan? Cavil and Dalley Street information had not been collected but will be included in the plan to be sent to the community as part of the survey.*
- It was suggested that Council provide parking spaces for residents with 0 onsite parking.
- Motor bikes would be restricted by a resident parking scheme.
- It was suggested that Council undertake a promotion to encourage residents to use onsite parking spaces for the purpose of onsite parking in respect for neighbours and to assist with the problem.
- There is a provision within the RMS guidelines for a visitor parking under a resident parking scheme. The suggestion of an online purchase system was suggested.
- RMS Guidelines do cover the eligibility of boarding houses

## 7.0 CONCLUDING REMARKS

The evening was concluded with the participants being thanked for their input and the discussion that has taken place. The information would be used to provide the potential survey that would go to the Queenscliff community. The proposed survey format would be referred to the workshop participants to ensure that the information is as discussed. However, it is not intended to provide the opportunity for further discussion or comments to be added, than those already discussed.