

# Municipal emergency management



## The value we provide

- Operational and strategic emergency management services across preparedness, response and recovery.

## What we do

- Operational and strategic emergency management services across preparedness, response and recovery.

## Why we do it

- To support a healthy and safe community in the event of an emergency.

## Activities that support this service

- COVID-19 response
- Emergency management and safety

## Our service at a glance

### Service statistics

2018/19

2019/20

- None

### Service risk profile

Medium

### Strategic risks

Residual risk rating

- None specific to this service

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## Our service at a glance

### Policies documents that support this service

[Emergency Relief Implementation Policy and Procedures](#)

## How much it costs to provide the service

Budget 2020/21			
Operating costs	\$000	How the service is funded	\$000
Employee costs	436	Rates	5,313
Contracts	846	Parking revenue	238
Materials and other expenses	491	Reserves	(31)
Operating projects	0	Fees and charges (incl. statutory)	(507)
<b>Total operating expenses</b>	<b>1,773</b>	Grants	0
Capital projects	0	Other income – property income	(3,240)
<b>Total expenses</b>	<b>1,773</b>	<b>Total funding</b>	<b>1,773</b>

(expenses include management overhead allocation, exclude depreciation and project expenditure)

FTE=2.6

Revenue from parking fees and fines is allocated on a proportionate basis across all service categories.

**\$2.14 is spent on this service out of every \$100 of rates we receive**

**0% of costs are funded from fees and charges, grants or other income**

## Further revenue and expense information on the service

Activity	Expenses \$000	Revenue \$000
COVID-19 response (a)	1,149	(3,747)
Emergency management and safety	257	0
Management expenses	367	0
<b>Total</b>	<b>1,773</b>	<b>(3,747)</b>

Expenses exclude depreciation. Management expenses consist of apportioned costs for the Executive Leadership Team (CEO and general managers) and all department managers.

(a) For budgeting purposes, a single line item applied to capture many budgeted expenses and foregone revenue in responding to the COVID-19 pandemic. However, a significant portion of these costs relate to cleaning services, specialist clothing and footwear, foregone property rents and lease income, waiving of footpath permits and childcare levies, which would normally sit under other service categories.

**Major contracts (annualised expense) \$000**

- None

**Major property leases (\$000) Market rental estimate Rent per year (\$ excl GST)**

- None

**Major financial contributions \$000**

- None 0

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## How much it costs to provide the service

### Major assets

#### Council assets (June 2020)

Value \$000

- None

## Our Council Plan 2017-27 priorities

### In progress

- Review and monitor our emergency management guidelines and protocols to support statewide policy and good practice.

## Our projects (\* means 100% and \*\* means partial grant and contribution funding)

Capital projects \$000	2020/21	2021/22	2022/23
None			
<b>Total capital projects</b> (excluding Fleet Renewal allocation)	<b>0</b>	<b>0</b>	<b>0</b>
Operating projects \$000	2020/21	2021/22	2022/23
None			
<b>Total operating projects</b>	<b>0</b>	<b>0</b>	<b>0</b>

## How we are performing

### Recent highlights

- Victorian SES: Certificate of the Municipal Emergency Management Plan. (MEMP) audit pass for City of Port Phillip.

### Recent challenges

- The COVID-19 pandemic called for us to be agile and flexible and to support the community where most needed. During the pandemic, Council adapted to innovate new ways of keeping safe and connected while maintaining our high standard of service delivery. In response to the COVID-19 pandemic:
  - Council's Municipal Emergency Management Plan Sub Plan 3 Influenza Pandemic activated in response to COVID-19 on 2 March.
  - Council commenced attendance at weekly Regional Emergency Management teleconferences for COVID-19 relief coordination on 24 March.
  - COVID-19 testing site opened at MSAC at Albert Park on 29 June.

# Municipal emergency management



Measure	2017/18 result	2018/19 result	2019/20 result	2020/21 target	Metro councils 2019/20
Council is 100% compliant with requirements under the Emergency Management Act including:					
<ul style="list-style-type: none"> <li>• Appoint one or more Municipal Emergency Management Officer's (MEMO's)</li> <li>• Appoint one or more Municipal Recovery Manager's (MRM's)</li> <li>• Appoint and Chair a Municipal Emergency Management Planning Committee (MEMPC)</li> <li>• Develop and manage a Municipal Emergency Management Plan (MEMP)</li> <li>• Respond to an audit of the MEMP every three years, next due 2022.</li> </ul>					