Use of your submission

Your submission has been collected by the Advisory Committee for the purpose of helping to develop its advice to the Minister for Planning in accordance with the Terms of Reference.

Natural justice to participants and transparency are important parts of the Advisory Committee process. In meeting its legislative requirements and complying with the Terms of Reference, the Advisory Committee may do the following with your submission:

- Publish a copy of your submission, in its entirety, on the Department of Environment, Land, Water and Planning website or other Victorian Government website as required
- Provide a copy of your submission to the Department of Environment, Land, Water and Planning, each relevant Council, the Proponent and if requested other parties (submitters) to the process
- Provide a copy of your personal contact details to the Department of Environment, Land, Water and Planning if needed for notification of Ministerial decisions
- Display a copy of your submission in the Planning Panels Victoria Office
- Display a copy of your submission at relevant Local Council, Local Library or Government Offices as appropriate
- If workshops or forums are to be held, display a copy of your submission in the workshop or forum room
- If a Public Hearing is to be held, display a copy of your submission in the Hearing room.

Publication of your personal information on the Internet

An Advisory Committee Report will be published on the internet and may include:

- The name of the submitter
- Direct quotes from some of the submission
- The submitter’s name and address as required.

Planning Panels Victoria will remove your submission from the web pages that it controls at an appropriate time after the Advisory Committee has reported. Planning Panels Victoria cannot guarantee that your submission will be removed from external web pages outside its control.

After the Advisory Committee has reported

After the Advisory Committee has reported to the Minister for Planning your submission will be removed from public display within eight weeks.

Your original submission and any additional material provided to the Advisory Committee will be held at Planning Panels Victoria for two years and then sent to the Public Records Office of Victoria. All additional copies of the submission and other material held by Planning Panels Victoria will be securely destroyed.

PPV is part of the Department of Environment, Land, Water and Planning and submissions will be managed in accordance with the Department’s Information Privacy Policy. The Department’s Information Privacy Policy is online at [https://www2.delwp.vic.gov.au/doing-business-with-us/information-privacy](https://www2.delwp.vic.gov.au/doing-business-with-us/information-privacy).

If you have any concerns in respect to the way your personal information or submission will be used please contact Planning Panels Victoria on (03) 8392 5114.