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Councils and Emergencies Directions  
Paper Consultation  
[LGV.emergencies@delwp.vic.gov.au](mailto:LGV.emergencies@delwp.vic.gov.au)

Dear LGV

**Councils and Emergencies Directions Paper**

Attached for your consideration is feedback from the South West Region Municipal Emergency Management Enhancement Group (MEMEG).

This group works together on a number of projects and considered it important there be a regional response to this important document as it will lay the foundation for the future model of emergency management. This document is critical as it will form the basis of the underlying assumptions.

The comments included in this submission should also be considered as part of the feedback on the related document released by Emergency Management Victoria recently *Resilient Recovery Discussion Paper*.

As a group we welcome the opportunity to provide feedback and look forward to a continued involvement in the evolving documents and direction.

If you have any enquiries concerning this matter please contact [REDACTED].

Yours sincerely

[REDACTED]  
[REDACTED]  
[REDACTED], South West Region MEMEG





# Submission to Local Government Victoria in response to *Councils in emergencies directions paper*

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## 1 Purpose of document

The purpose of this document is to provide a regional response to the Emergency Management Victoria's directions paper *Councils in Emergencies*. This directions paper is the first phase of the *Councils and Emergencies* project led by Local Government Victoria. It is important to note that it is about Councils' **current role**.

## 2 Audience

The audience of this submission includes council officers at each of the councils, DHHS regional relief and recovery representatives and Emergency Management Victoria as well as MAV and LGV.

Municipal Association Victoria has also developed a submission and will receive this document to support their state wide feedback.

## 3 Participants in the submission

The response is coordinated through the *Municipal Emergency Management Enhancement Group – South West Regional Chair*.

This group has been in place two years and reports to the *State Municipal Emergency Management Enhancement Group*.

This document has been developed from feedback from a number of the South West Regional group councils who are listed below, including representation from both response and recovery areas.

- Colac Otway Shire Council
- Surf Coast Shire Council
- Corangamite Shire Council
- Greater Geelong Council
- Borough of Queenscliff
- Golden Plains Shire Council

## 4 Introduction / background

The role of the various agencies and councils in emergency management has evolved over the years. There have been various reviews on components of emergency management but never an overarching review such as this.

This directions paper is the first stage of a three year project facilitated by Local Government Victoria. It is important that local governments feedback into this as it forms the basis of the next steps within the project of assessing councils against the core capabilities – stage two of the project.

The individual councils thank you for the opportunity participate and to comment and further define the role of local government in emergencies.

## 5 Linkages with other documents

There are a number of discussion papers out for comment at the moment as well as new documents such as the *Capabilities and Capacity Framework*. While all of these documents are important to the future emergency management procedures protocols and outcomes, there is a challenge in clarifying the linkages as well as having the time to comment on the submission and the other documents currently circulating.

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While this document is very specific in the actions and is about the current role, another document out for comment is the *Resilient Recovery Discussion Paper* which starts the discussion about how to better get effective community outcomes. Many of the comments made in regards to this document are relevant to both and should be considered together. This feedback will also be provided to EMV in the feedback on *the Resilient Recovery Discussion paper*.

To assist in linking the documents, it is suggested that a hierarchy of documents be included within the introduction of this directions paper.

There should also be mention of how other departments of government could impact on this document and expectations of Council. For instance the Department of Treasury and Finance has specific criteria about what can be claimed after an emergency. This could impact on timing and restoration of assets and the level of individual council capability to respond to and support the community after an emergency.

## **6 Opportunities and challenges in regards to this document and project**

The development of this document is a strategic opportunity to raise awareness of the tasks and activities involved in emergency management as well as Council's role.

Some of the issues that have been captured are:

- Identification of the need for planning work for recovery prior to an event
- 'Facilitation' rather than 'doing' and the importance of partnerships
- Importance of community involvement
- Need for clarification of role of SES versus EMV in local planning
- Importance of training and sustainability of Councils in assisting the community to respond and recover from emergencies.

Some of the challenges of implementing a number of these actions include:

- Getting agreement across all councils as one size does not fit all councils or all emergencies. The role of councils is often influenced by events they have been involved in and what the resources and partnerships are in each of the municipalities.
- The definition of 'partnerships' to different agencies
- Lack of clarity about what is meant by 'involvement' of local communities
- The need for resources to involve local communities – there is no funding for recovery planning
- The need for resourcing for the planning and partnership development

## **7 Strategic comments about the document and project**

Given Victoria has 79 Councils of varying sizes, population complexity and resource levels, the major challenge with this document is to get a shared view of councils current role in emergency management.

In addition the role of councils is often influenced by what events they have been involved in and what the resources and partnerships are in each of the municipalities.

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## Format

The format is useful, particularly against the capabilities and the headings – *before, during and after*.

## Assumptions of the Councils in Emergencies Directions Paper

There seems to be duplication with a number of actions. In addition each of the 154 actions are either coloured blue or black text.

### Legislation or policy – Blue text

Some of these have been paraphrased rather than directly quoted. In addition, although an updated list of references has been circulated since the initial release of the document there needs to be more clarity with regard to where the legislated action has come from.

- Source – Is it legislation, policy or arrangements?
- Is it interpretation or exact words?

### Possible actions- Black text

There are over 100 actions in black text. While the definition does say that it may not be appropriate for every council, there needs to be care taken how this is portrayed because if it is listed there could be an assumption it is council's role.

## Comments on terminology

It is important to have a clear understanding of the definition of *Lead, Support and Contribute*.

The underlying principles of emergency management are linkages and partnerships. Often council will be the facilitator, coordinator or advocate not the doer.

Lead has two definitions – *lead* as in council does the work and *lead* as in facilitates or coordinates the whole project with others participating in the planning and delivery. It is important that the definition of *lead* is spelled out in this document and from a Local Government perspective the definition is *facilitator, coordinator and advocate*.

This document identifies Council as the planner, implementer, director and funder. This is not Council alone but the Municipal Emergency Management Planning Committee made up of a number of agencies. The word 'funder' also needs to be removed.

## 8 Individual comments against the 154 actions

There are 154 actions and sub actions and getting a shared view could be difficult. It also should be noted that the black text actions seem to be examples of council experiences and sometimes in emergencies, because of a particular situation, they may do one off actions that normally would be another agency's responsibility.

It would be relevant to document in the final draft how these actions were identified. Were they all the comments or were some merged or filtered and were they the council officer comments or are the agency comments included as well?

This group has set up a structure to standardise responses that hopefully will assist LGV in collating the information. Listed below are the standardised phrases with the assumption

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Agree	Agree it is a local government role
Disagree	Disagree with the wording or that it is a council role
Clarity needed	Unclear
Subject to individual council's capacity	A council may choose to do this but it would be dependant on the individual council resources
Subject to priority in council plans	This covers off different council priorities
Identification of relevant legislation or policy required	As stated above – this relates to the blue text actions that are identified as mandatory. it is not clear where some of these comments originate from and what authority policy procedures and manuals have
No experience in this area	A number of individual councils did identify that they had no experience in a number of the actions, however it was considered from a regional perspective. For example – a number but not all of the councils have received State funding for recovery activities.

From a regional perspective the working group has disagreed on a number of actions. This could be because of the language used – ie lead versus facilitate, or because the action is clearly delegated to another agency within the Emergency Management Victoria Manual.

Comments against each of the actions can be seen the attached spreadsheet.

### 9 Conclusion

Overall the document is a great starting point. However the major areas of confusion or disagreement are:

- A stronger recognition that the actions in black text vary from council to council.
- A stronger identification that councils do not work in isolation as emergency management is a partnership.
- Are the actions in blue text legislation or from the Emergency Management Manual Victoria – and what is its legal status?
- A need for clearer definitions – ie lead

Thank you again for the opportunity to participate in this important project. The document will be useful not only to emergency management staff but to council staff in general.

The enhancement group looks forward to participating in further discussions once comments from this exercise and the *Resilient Recovery Discussion Paper* have been combined and circulated.

## South West MEMEG response to Councils in Emergencies Directions Paper

page	Capability	No:	Statement	Position	Comment
pg18	<b>1. PLANNING</b>				
	<b>Before</b>	1	'Lead an all-agencies approach to community-based risk assessment and planning including compliance with relevant legislation and policy at the municipal level	identification of relevant policy or legislation needed	The MEMPC undertakes the CERA with VicSES leading the process. Lead means that the council provides direction and coordination of responsibility or action (ref p17 of Directions Paper). Municipalities do 'facilitate' discussion along with VicSES at the MEMPC meetings of relevant MEMPC sub-committees, eg Flood Sub Committee  The reference used in the Discussion Paper is CI 21 of the
		2	'Prepare and maintain the MEMPlan and sub-plans'	Disagree	The reference used in the Discussion Paper is CI 20(1) of the <i>Emergency Management Act 1986</i> , however, CI 21(3) & (4) effectively delegates this responsibility to the Municipal Emergency Management Planning Committee, ie its the role of MEMPC not council alone
		3	Appoint a municipal emergency management planning committee	Agree	
		4	Support hazard specific risk assessment to inform plans and community resilience building strategies using local knowledge and information based on community needs	Disagree	Part 6, CI 6.5 of the EMMV places this responsibility on the Municipal Emergency Management Planning Committee and not just the Municipal Council.
		5	Lead implementation of implementation and coordination of specific risk treatments on private and council land in partnership with emergency management agencies, including flood/fire management, maintaining a register of at risk groups.	identification of relevant policy or legislation needed	The Statement used in the Discussion Paper isn't exactly the same as what's used in the EMMV, however, the intent is the same but should it be blue and why on private land?
		6	Lead the maintenance and administration of VPR	Disagree	Council does not 'Lead the maintenance" councils administers the VPR and provides and approves service agency access to the VPR and maintains its own list of clients and the various service supplier maintains its own clients on the VPR.  Under CI 6.2 of the DHHS policy it states: Council administers the VPR and provides and approves service agency access to the VPR and maintains its <u>own list</u> of clients and the various service supplier maintains its own clients on the VPR.  Under Sect 6.2 of the DHHS Policy it states: ' <i>Under the policy, municipal councils have a role in coordinating local Vulnerable Persons Registers ... This coordination will include basic system administration and local oversight of Vulnerable Persons Registers which support local planning</i> .'
		7	'Support the profiling of the community to identify and record what makes people vulnerable in emergencies and work with Red Cross, DHHS and other agencies to establish a plan to support vulnerable people in the community	clarity needed	Partially Agree. Councils only screen their own HACCC Clients for vulnerability and other service providers screen their clients. Red Cross ran a pilot program where they tried to identify this individuals not receiving any services and may have been vulnerable. Council may be able to provide some local knowledge
		8	Develop council business continuity plans detailing procedures and systems to maintain core business and emergency management activities	Agree	
		9	Improve recovery plans and procedures by exercising and reviewing them	Agree	

page	Capability	No:	Statement	Position	Comment
		10	Develop settlement and issue based policies and strategies in planning scheme that clearly express and give direction to urban change, including implementing risk	Agree	This is via the Municipal Strategic Statement
		11	Apply local planning schemes and building controls including development assessments, inspections and advice	Agree	
	<b>During</b>	12	Prepare local recovery plans after emergencies	Agree	This may be, depending upon the scale of the emergency, in conjunction with a Community Recovery Committee.
		13	Assess capability and capacity needs for undertaking relief and recovery activities, determine council's ability to meet these needs and plan to obtain additional staff and resources as required	Agree	
pg19	<b>2. COMMUNITY INFORMATION AND WARNINGS</b>				
	<b>Before</b>	14	Support agencies to plan, prepare and deliver consistent, all hazards customised information and messages to the community, using council communication networks.	Agree	
		15	Plan, together with neighbouring councils and regionally, community information'	Clarity needed	Comment within Statement column appears to be incomplete.
		16	Identify appropriate and preferred communication channels for the community and particular groups and people ( such as those who are vulnerable and those who are culturally and linguistically diverse	Agree	
		17	Support agencies to develop emergency management communications that are relevant and credible to the community'	Clarity needed	Given that this is a 'before' action this should be something the MEMPC does and what sort of communication - educational in focus?
		18	Support implementation of flood warning systems in at risk areas of the municipality.	Agree	
		19	Support a whole of govt approach to emergency preparedness and awareness campaigns	Agree	Definitely support with EMV being the lead
	<b>During</b>	20	Communicate with elected councillors and the senior/executive management team to keep them informed and up to date.	Agree	
		21	Support agencies to develop and disseminate information and warnings that are relevant and credible to the community by: (1) disseminating information through council communication channels and local networks (2) developing accurate, timely risk information tailored to community needs	Agree	Agree, but couldn't find the text listed within the reference provided in the Discussion Paper
		22	Respond to community calls for local relief and recovery assistances( including assistance with equipment, food, clothing, accommodation and health needs) and be the central point to identify resources and information	clarity needed	Councils would not provide all information but they would help disseminate it in consultation with Control Agency/ VicPol and DHHS. Council would NOT be the centre point to identify resources and information
	<b>After</b>	23	Deliver timely, coordinated, accessible and tailored information to the community so it understands relief and recovery assistance mechanisms and processes including through community briefings and meetings	identification of relevant policy or legislation needed	Couldn't find this statement in the reference provided in the Discussion Paper.  Agree but should be in partnership with other agencies such as DHHS etc.
		24	Assess community needs, to inform recovery information	Agree	

page	Capability	No:	Statement	Position	Comment
		25	Organise local broadcasts through the mayor, and/or chief executive officer (for example, recovery newsletters)	Agree	
		26	Support agencies to provide community-led recovery information (for example using social media or notice boards)	Agree	
		27	Provide and staff a recovery centre	Agree	Statement within the EMMV is: providing and staffing recovery/information centres. However in partnership with other agencies depending on the event and the need
		28	Support agencies to analyse community needs to inform recovery messages and planning from a range of sources (such as public meetings, a call centre, a recovery centre and debriefings)	Agree	
		29	Support evaluators and researchers to better understand community information needs and the effectiveness of local warnings	Agree	
pg20	<b>3. OPERATIONAL MANAGEMENT</b>				
	<b>Before</b>	30	Appoint a MERO	Agree	
		31	Appoint a MRM	Agree	Needs to be Legislated
		32	Identify councils-owned and operated resources, assets and services available for emergency prevention, response or recovery; specify their preparedness, and plan to deploy them.	Agree	The level should be dependent on individual councils capacity
		33	Support agencies to develop procedures to use council resources'	identification of relevant policy or legislation needed	
		34	Lead risk-based mitigation measures through business-as-usual works by: - Where council is a road authority, managing vegetation on roadsides to ensure a safe, efficient road network'	Clarity needed	what about the conflict between acts re removal of native vegetation??
		35	Manage and maintain a council emergency coordination system and/or council operations and facilities that can be used during an emergency	Agree	
		36	Ensure council staff are trained to safely undertake emergency management roles and responsibilities(such as Traffic Management, EMLO and MRM)	Agree	There is a need for standardized training.. MERO MRM,
		37	Develop response and relief recovery activities and participate in those led by agencies and other councils	Agree	
		38	Engage relevant stakeholders in gathering, analysing and sharing recovery information	Agree	the level will be subject to individual council's capacity and councils priorities
		39	Implement councils business continuity plan	Agree	
	<b>During</b>	40	Implement collaborative plans and arrangements to maintain councils capacity including using neighbouring councils resources	Agree	Already do this well but room for improvement as well as the development of collaborative plans.

page	Capability	No:	Statement	Position	Comment
		41	Support response agencies to effectively deliver emergency response services locally by: - After consultation, making council resources, facilities available to agencies during response, relief and recovery phases. - Providing council resources as requested by agencies to secure affected areas. - Providing a EMLO to an Emergency Management Team to sharing information and to ensure council is consulted and involved in decisions that will affect the council and community.	Agree	Subjet to available resources both mechanical and human, and within Council's policies and safe working practices.
		42	Support response agencies to access affected areas	Agree	
		43	Provide agencies with resources and information to partially or fully close roads and determine alternative transport routes	Agree	Function of VicPol or VicRoads, but Council can provide assistance within existing resources which are often limited during an emergency.
		44	Conduct local recovery activities	Agree	in partnership with DHHS and other agencies and dependent of resource requirements
		45	Support the transition from relief to recovery with relevant emergency management teams	Agree	however, relief and recovery are simultaneous and interdependent
		46	When safe, deploy council staff to affected communities to deliver recovery services	Agree	Level is subject to individual council's capacity
		47	Work with community and recovery agencies to adapt recovery plans to reflect newly identified or changing community needs and priorities	Agree	Level is subject to individual council's capacity
		48	Scope requirements for planning to establish a municipal /community recovery committee and if necessary form, lead and support the committee	Agree	
	<b>After</b>	49	Support agencies to analyse community needs for planning of service provision	Agree	Support role
		50	Establish processes to gather information from a range of sources (such as public meetings, a call centre, a recovery centre and debriefings) to inform recovery planning	Clarity needed	Establish processes? - Level dependent of Council resources
		51	Continually assess recovery needs, redeploy staff to recovery roles and implement surge arrangements to fill gaps	Agree	Level is subject to individual council's capacity
		52	Establish a recovery centre coordinating across agencies to ensure sufficient staff, resources and equipment	Agree	need to add- where there is a need
		53	Support recovery case management and gather data from relevant agencies locally	Agree	Support Role Only. DHHS lead agency
		54	Conduct post emergency needs assessments, coordinating with response and recovery agencies locally	Clarity needed	Referring to Post impact & recovery assessments?
		55	Coordinate local outreach with relief and recovery agencies to undertake the initial assessment of relief needs	Disagree	Control agency is response for the primary assessment
		56	Work with local services including psychosocial services to utilise existing services and programs to support recovery efforts and reassure the community	Agree	
		57	Support agencies to take a coordinated approach to recovery at the regional level	Agree	

page	Capability	No:	Statement	Position	Comment
pg22		58	Conduct the transition of local recovery arrangements back to the previous management arrangements	Agree	depending on complexity of recovery and in partnership with DHHS and EMV
		59	Clear blocked drains and local roads including by removing trees on council land and on roads	Agree	
		60	Lead the management of environmental health issues (such as food and sanitation safety, vector control and animal disposal) with relevant agencies	Agree	Depending on complexity and size of event and individual council's capacity
		61	Support agencies to coordinate volunteer efforts after emergencies	Agree	level of involvement subject to individual council's capacity
		62	Coordinate animal welfare within council resources	Legal clarification required	
		63	Support agencies to coordinate and manage services to meet the immediate needs of the affected livestock locally.	Agree	Support DEDJTR
		64	Support agencies to monitor emerging needs and adapt services to minimise the long-term consequences on health and wellbeing	Clarity needed	adapt services to minimise the long-term consequences on health and wellbeing ?
	<b>4. INTELLIGENCE AND INFORMATION SHARING</b>				
pg23	<b>Before</b>	65	Implement standardised systems and processes to facilitate surge arrangements and exchange staff between neighbouring councils to maintain capability and capacity during and after emergencies by ...	Subject to each council's capacity	
		66	Collect analyse and share information about local risks hazards, risks and consequences with agencies, businesses, service providers, the community and other emergency management partners	Agree	with support from agencies
		67	Clarify and communicate councils EM role locally, to develop a shared understanding of emergency management activities with agencies and the community.	Agree	
		68	'Work with other organisations to integrate information systems, tools and networks of trained personnel to deliver intelligence requirements...'	Agree	
		69	support regional and state information sharing forums committees and meetings	agree	level of involvement subject to individual council's capacity
	<b>During</b>	70	support agencies by providing council owned data and intelligence about properties residents assets facilities community demographics needs and consequences	Agree	level of involvement subject to individual council's capacity
		71	'Capture, process and manage large volumes of data from multiple sources to share with the community and stakeholders.'	Clarity needed	what data, what for? How is this different to the one above
	<b>After</b>	72	'Capture and analyse lessons, share the findings with other councils and agencies, and work cooperatively to identify and implement solutions'	Agree	Level is subject to individual council's capacity
		73	conduct ongoing intelligence gathering and information sharing activities	Agree	level is subject to individual council's capacity
		<b>5. PUBLIC ORDER AND COMMUNITY SAFETY</b>			

page	Capability	No:	Statement	Position	Comment	
	<b>Before/ during and after</b>	74	Undertake municipal functions as required by local government, building, electricity, water and land use planning legislation and regulations	Agree		
		75	Proactively enforce relevant regulation and laws that relate to emergency management.	Agree		
pg24	<b>6. BUILDING COMMUNITY RESILIENCE</b>					
	<b>Before</b>	76	Build local partnerships with businesses and not for profit organisations	Agree		
		77	With other partners, support agencies to empower individuals and the community to exercise choice about and take responsibility for risks	Agree		
		78	Encourage and assist the community to participate in emergency management education and training programs provided by council and agencies	Agree	All Councils will endeavor to promote agency training sessions, however not all have the capacity to deliver them. Subject to each council's capacity.	
		79	Advocate for community needs at the regional and state level including for: community preparedness and local leadership, adequate emergency management funding and resources, compatible and consistent emergency management information sessions, consistent and streamlined legislation that supports council's role in emergency management at all stages of an emergency	Subject to each council's capacity	Agree but this depends on individual Councils' priorities and their understanding of risks in the landscape as to whether this service is delivered	
		80	Gather knowledge about local assets, values and support systems including about the community's history and what people value as important, now and into the future.	Agree	In partnership with others, this would vary.	
		81	Develop and deliver emergency management and community resilience training for council staff	Clarity needed		
		82	Monitor and evaluate the community's engagement with emergency management and its capacity to prepare for, act during and recovery from emergencies.	Subject to each council's capacity	This depends on individual Councils' size, diversity, resourcing, priorities and understanding of risks in the landscape as to whether this service is delivered. Historically not seen as a role of Council. Tools to deliver this would be helpful.	
		83	Support emergency management teams by ensuring local information and contacts are provided as part of community decision making during emergencies	Agree		
		<b>During</b>	84	Conduct community engagement activities to implement lessons learnt	Subject to each council's capacity	This varies depending on individual council resource constraints. Some Councils consider it a priority and others see it as an emergency service agency responsibility.
			85	Engage the community in developing and delivering recovery activities including by appoint community development and/or community recovery officers	identification of relevant policy or legislation needed	Long term external funding required.
<b>After</b>						
pg25	<b>7. FIRE MANAGEMENT AND SUPPRESSION</b>					
<b>Before &amp; During</b>	86	Support agencies in line with relevant fire legislation and regulations by	Agree			
		a) appointing an MFPO	Agree			

page	Capability	No:	Statement	Position	Comment
			b) developing and maintaining a municipal fire prevention plan	Agree	in conjunction with the Municipal Fire Management Planning Committee
			c) identifying, designating, signing and maintaining and annually reviews bushfire safer places and their plans, and reporting back annually to the CFA	Agree	
			d) issuing permits to burn	Clarity needed	Some Council's do not feel comfortable that LG is the appropriate authority to issue Schedule 13 permits due to the risk and and feel it is better placed with CFA.
			e) taking all practicable steps to prevent the occurrence and spread of fires and minimise their danger on land that council manages or is responsible for	Agree	
			f) providing pillar fire hydrants in reticulated areas when the CFA issues written notice to do so	Disagree	Water authorities have a role to maintain
			g) meeting the cost of providing, installing, marking and maintaining all fire plugs in the municipality	Disagree	why is this not the water authority and fire agency?
		pg26	<b>8. LOGISTICS AND SUPPLY CHAIN MANAGEMENT</b>		
	<b>Before</b>	87	develop EM resource sharing protocols across councils	Agree	
		88	maintain and store essential equipment and materials to support emergency management activities and meet the needs of affected	Disagree	Should be the control agency
	<b>During</b>	89	'Support agencies to source and supply personnel, equipment, materials, services and facilities to support emergency management activities and meet the needs of affected communities	Clarity needed	most agencies have their own logistics units.. Since CCT a number of Councils no longer have the required equipment
		90	manage coordinate supply and deliver resources promptly and efficiently using best practice methods locally.	Agree	
pg27	<b>9. IMPACT ASSESSMENT</b>				
	<b>Before</b>	91	Develop impact assessment processes and data collection systems	Clarity needed	Control agencies have a responsibility for primary assessment. Councils have a responsibility for secondary assessment.
		92	Lead councils impact assessment processes and systems and tools for core council services.	Clarity needed	
	<b>During</b>	93	Collect secondary impact assessment data about the scale and characteristics of the impact on the social, economic, built and natural environment	Agree	In conjunction with partner agencies.
		94	Initially assess impacts on essential infrastructure and services	Disagree	Primary impact is the responsibility of the control agency. important to say in conjunction with other partner agencies
		95	Support agencies to gather information about how the event is affecting animals	Agree	
		96	Support agencies to use council's spacial data to verify property losses.	Agree	
		97	Conduct a process to gather incident and impact intelligence from initial and secondary impact assessments to inform relief and recovery planning	Clarity needed	Developed and agreed state wide processes would assist Council's who rarely need to undertake this task to get it right the first time.

page	Capability	No:	Statement	Position	Comment	
	After	98	Conduct longitudinal mapping of the impact focusing on wellbeing livability sustainability and viability	No experience in this area	Councils require developed training and processes from the State to be prepared to deliver this service. Clarity needed what who...how much	
pg28	<b>10. HEALTH PROTECTION</b>					
	Before, during & after	99	undertake municipal functions as required by public health and wellbeing legislation and regulations	Agree		
		100	Include emergency management in council plans including in the municipal public health and wellbeing plan and the council plan	Agree		
		101	Establish programs to detect and identify risks to public health locally (such as through heatwave planning)	Agree		
		102	Conduct epidemiological and other investigations	Agree		
		103	Communicate information about public health locally	Agree		
pg29	<b>11. RELIEF ASSISTANCE</b>					
	Before	104	coordinate relief agencies and the community to develop local relief plans	Clarity needed	does this mean the municipal plans or local community plans.. Where is the reference?	
		105	Develop Protocols and procedures that are agreed with relief agencies.	Agree		
		106	design a scalable organisational structure to deliver relief services.	Agree		
		107	work with other councils to develop a collaborative approach to relief	Agree		
		108	contribute to regional relief planning	Agree		
		109	identify plan and document relief centres or other locations to provide emergency relief services that meet health and other community needs	Agree		
		110	develop plans and procedures for emergency shelter	Clarity needed	Is this referring to NSP's or just places for people to go on Code Red days? If so it is not a relief issues.	
		111	plan for the needs of domestic animals as part of relief activities	Agree		
		112	Support service providers and local groups to educate the community about donated goods and volunteering and develop appropriate messaging about these	Agree	add money instead of goods	
		113	work with health practitioners to understand the health and psychosocial implications of emergencies and the implications for relief	Clarity needed	in partnership with state and federal gov...	
		114	develop surge arrangements for relief and recovery and business as usual activities in the short medium and long term	Subject to each council's capacity		
		During	115	coordinate relief services locally by:	Agree	
			116	establish and manage relief centres where appropriate including	Agree	
				register relief centre attendees	Disagree	The responsibility for registration is Red Cross
			coordinate the provision of food water and materials to affected communities	Agree		
			provide temporary shelter options for displaced local people	Clarity needed	It is assumed they mean accommodation?? Shelter is a confusing choice of words here, but this would be done in collaboration with DHHS so it should say: Coordinate temp' accommodation...	

page	Capability	No:	Statement	Position	Comment
			coordinate and manage services to meet the physical and psychosocial needs of affected local people	Agree	
		117	start recovery case management by gathering data from relevant agencies	Clarity needed	Councils don't do comprehensive case management. Should the comment be start recovery management by gathering data
		118	inform the community about financial hardship assistance payments	Disagree	DHHS role - could inform of possibility but eligibility is the role of DHHS
		119	manage enquires about donations of goods and offers to volunteer	Agree	Facilitate the management. It is dependent on individual plans
		120	support efforts to re unify family and others separated during an emergency	Agree	but lead by Red Cross
		121	support a coordinated approach to relief at a regional level	Agree	
pg30	<b>12. ECONOMIC RECOVERY</b>				
	<b>After</b>	122	help affected businesses to access information and advice locally	Agree	in partnership with state and federal gov...
		123	support the community to work with insurers	Agree	
		124	support organisations to offer technical advice about re- establishing local businesses	Subject to each council's capacity	in partnership with state and federal gov...
		125	assess business and economic needs	Subject to each council's capacity	in partnership with state and federal gov...
pg31	<b>13. NATURAL CULTURAL REHABILITATION</b>				
	<b>Before</b>				where is there mention of - RAP
		126	as part of emergency planning identify at risk cultural heritage sites	Clarity needed	It should however that some culturally heritage site maps are not publically available and would require these to be provided by relevant State Government Department (Aboriginal Victoria)
	<b>After</b>	127	Coordinate natural environment rehabilitation works locally.	Agree	The level of rehabilitation would need to be coordinated with DELWP when Crown Land is being rehabilitated.
		128	restore local cultural heritage sites	Clarity needed	support rather than restore unless it is on council owned or managed land. What role would local Registered Aboriginal Parties and the State have in this matter.
		129	assess impacts to natural and cultural heritage sites	Clarity needed	Councils would be in a position to assess natural and built cultural impacts, however indigenous cultural heritage site impacts would require a specialised assessment typically not available at Councils.
		130	coordinate remediation and stabilisation works on private and public land	Clarity needed	Councils have no role in rehabilitating private land apart from implementing requirements of planning schemes and building regulations.
		131	monitor natural and cultural heritage sites	Disagree	Councils are not responsible for monitoring indigenous cultural heritage sites (with the exception of implementing planning scheme requirements for development which usually includes a referral to Aboriginal Victoria). Natural sites controlled by Councils could be monitored however there are many sites that are privately owned or controlled and managed by other agencies (e.g. Parks Victoria).
		132	with the support of Heritage Victoria, develop ways to mitigate or avoid adverse impacts to cultural heritage sites, during recovery, reconstruction and rehabilitation works	Clarity needed	Heritage Victoria normally assess proposed works impact on the heritage value of sites listed with Heritage Victoria as being of State significance. Clarity needed regarding the respective roles of Heritage Victoria and Councils.
pg32	<b>14. BUILT RECOVERY</b>				

page	Capability	No:	Statement	Position	Comment
	<b>Before</b>	133	identify community needs and priorities for restoring the built environment including essential services, commercial and industrial facilities, public buildings and assets and housing	Subject to each council's capacity	and in partnership with other agencies
		134	identify standards for clean up and recovery	Subject to each council's capacity	
		135	identify likely resources and equipment requirements for council recovery activities in the short, medium and long terms and <u>determine</u> supply chains in consultation with other agencies to ensure adequate resourcing	Subject to each council's capacity	
	<b>After</b>	136	Survey and determine the occupancy of damaged buildings	Agree	
		137	conduct stabilisation and remediation works on council or community infrastructure and land to prevent further damage to the built environment	Agree	
		138	support safety assessments for essential and critical assets and infrastructure	Agree	
		139	<b>working with the community</b> , prioritise the restoration of local assets and infrastructure, ensuring the restored assets and infrastructure are sustainable and more resilient to future emergencies	Agree	
		140	coordinate the rebuilding and redevelopment of council and private assets	Disagree	only according to regulatory requirements
		141	restore council owned assets, prioritising business operations and commercial or community facilities essential for community wellbeing or recovery activities	Disagree	As stated in MAV submission - councils need to be able to determine their own priorities for restoration of municipal assets, particularly if it is not covered by funding
		142	coordinate clean up activities including the disposal of dead animals	Disagree	A support. Is this native animals, farm or domestic?
		143	support the restoration of private and non council assets within the scope of existing council services	Disagree	NON council? - other than permit issues and normal business
		144	review physical infrastructure needs and establish long term recovery infrastructure where necessary	Clarity needed	what does this mean?
		145	support agencies to restore essential assets and infrastructure	Agree	
	146	establish planning scheme exemptions for emergency accommodation and clean up works, and streamline planning and building construction approvals.	Subject to priority in council plan	Comment should be ' <b>Consider</b> ' planning exemptions... This is a Council decision that could not be committed to and would be considered by councillors in a case by case situation	
	pg33	<b>15. SOCIAL RECOVERY</b>			
<b>After</b>	147	Coordinate health programs to ensure the continuity and availability of advice and activities	Agree		
	148	assess and deliver services for the medium to long term psychosocial needs of the community	Disagree	take out the word assess. We would not deliver this. Coordinate, link to other agencies	
	149	provide access to short medium to long term housing options for displaced people	Clarity needed	word provide needs to be replaced by facilitate	
	150	assess and deliver financial re- establishment assistance	Disagree	DHHS role	

page	Capability	No:	Statement	Position	Comment
		151	support community services to provide shelter, food, counselling and other assistance to people at socio economic disadvantage.	Disagree	Red Cross and DHHS Role. We would know but not deliver or support
34	<b>16. ASSURANCE AND LEARNING</b>				
	<b>After</b>	152	conduct after action reviews of council operations during emergencies, to inform future planning	Agree	Any reviews would need to be in the context of the overall emergency even response and recovery by all agencies.
		153	conduct incident management reviews and modify council plans and procedures to draw on lessons learned	Agree	See above comment
		154	assess and review outcomes for the community after an emergency, looking for opportunities to improve outcomes in future	Agree	See above comment
	<b>Fatality Management</b>				no council involvement
	<b>Critical Transport</b>				no council involvement