Appendix B. Supporting information
1. Status of application

Please [ ] to indicate if this form is submitted as a Draft Application or Formal Application:

- Draft [ ]
- Formal [x]

2. Scheduled premises

Please specify scheduled premises:

- A08 (Waste to energy)

3. Pathway process

Please [ ] to indicate which pathway EPA has advised you to apply for:

- Fast Track [ ]
- Standard [x]

Briefly summarise the basis for the decision:

4. Auditor-approved application

Please [ ] if the application has been approved by an EPA-appointed auditor:

- Yes [x] Please attach the auditor's report/statement.

5. Application fee

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<th>Payment date</th>
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<tr>
<td></td>
<td>Have not paid</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

6. Proposal summary

Provide a simple, one-line project description:

Development of an Energy from Waste (EfW) plant, located at the Maryvale Pulp and Paper Mill site in the Latrobe Valley. This development would use moving grate technology to produce heat and electricity by combusting Municipal Solid Waste (MSW).

Proposed dates:

- Start construction (month/year): Nov 2019
- Start operation (month/year): Sep 2022
6. Proposal summary continued

Is there a plan for future expansion within the next two years?

Yes [ ] No [x]  

If yes, briefly explain why the planned expansion is not included in this application:


7. Checklist

Please [x] to indicate you have attached the completed checklist after this page:

Yes [x]  

Applicant statement

I declare that to the best of my knowledge the information in this application is true and correct, that I have made all the necessary enquiries and that no matters of significance have been withheld from EPA

Signed by CEO or delegate:

Signature

Full name: David Jettner  
P GENERAL MANAGER - CORPORATE DEVELOPMENT

Date: 28/3/2018
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PROCESS AND INTEGRATED ENVIRONMENTAL ASSESSMENT

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APPENDIX
STATUTORY DECLARATION

I, David Jettner, General Manager – Corporate Development at Paper Australia Pty Ltd of 307 Ferntree Gully Road, Mt Waverley 3149 in the State of Victoria (Australian Paper), do solemnly and sincerely declare that:

1. I have been employed by Australian Paper for 21 years and have been appointed to my current role as General Manager – Corporate Development for 1 year. In this role it is my responsibility to develop high value strategic projects from the conceptual stage into viable and deliverable projects.

2. In preparing this statement, enquiries have been made of Australian Paper employees who have responsibilities and direct knowledge of facts, and those employees have provided me documents, such knowledge and documents being relevant to Australian Paper’s business and the historical activities which I discuss in this statement.

3. Unless I indicate otherwise, the matters to which I refer in this statement are within my own knowledge having made reasonable enquiries. Where a matter is based on information supplied to me by another person or in a document, I believe it to be true.

4. All opinions expressed are opinions I genuinely hold based on my experience, expertise and the above mentioned enquiries and information.

Background

5. Australian Paper is a wholly owned subsidiary of Nippon Paper Industries Co Ltd, incorporated in Japan.

6. Australian Paper manufactures, distributes and sells office, printing, publishing and packaging papers to the Australian and overseas markets. Nationally, Australian Paper has more than 1,200 employees, and manufactures and markets a broad range of paper products, producing approximately 600,000 tonnes of paper per annum.

7. Australian Paper’s pulp and paper mill located in Maryvale, Victoria (the Maryvale Mill) commenced operation in 1937 and is licensed to operate as a Major Hazard Facility. It is:
   (a) one of Australia’s largest pulp and paper manufacturing facilities;
   (b) a leading manufacturer of packaging and printing papers; and
   (c) Australia’s only manufacturer of office paper and recycled content bag papers.

   It is also a major supplier of kraft liner board used in the production of corrugated cardboard boxes and produces over 1.5 billion envelopes annually, making it the largest envelope manufacturer in Australia.

8. Australian Paper is committed to sustainable practices throughout its operations in a way that aims to minimise its impact on the environment, and contribute to positive social and economic outcomes for the communities in which it operates. This commitment is further evidenced in Australian Paper’s stated mission of ‘sustainable growth for the next generation’ (as published on its website www.australianpaper.com.au).

9. The Maryvale Mill recycles large volumes of water and utilises proven water and effluent treatment processes, while all operations continually seek innovative methods to improve energy efficiency and reduce waste to landfill through recovery and recycling.
Feasibility Study

10. In accordance with its mission and commitments described above, and in light of significant increases in energy costs, Australian Paper is undertaking a feasibility study into the viability of constructing an Energy from Waste (EfW) facility next to the Maryvale Mill (the Feasibility Study) with a view to securing long-term, cost effective energy for the mill's operations.


12. I make this statutory declaration in support of that application.

Summary of matters addressed in this declaration

13. Based on my experience and the enquiries I have made in relation to the matters referred to in section 20C of the EP Act, I confirm that, to my knowledge:

(a) no director of Australian Paper has been found guilty of a relevant offence in the past ten years; and

(b) in the past ten years Australian Paper has been found guilty of three “relevant offences”, as that term is defined in section 20C(1) of the EP Act, as more particularly described in paragraphs 15 to 17 below.

14. Notwithstanding these offences, in my opinion Australian Paper should be considered a fit and proper person to hold the required works approval for the reasons set out in paragraphs 18 to 41 of this statutory declaration.

Disclosure of ‘relevant offences’

15. On or about 26 August 2008, Australian Paper was found guilty of one charge of failure to provide and maintain plant and systems of work that were, so far as is practicable, safe and without risks to health under section 21(2)(a) of the Occupational Health and Safety Act 1985 (Vic). The charge related to an incident at the Maryvale Mill on 25 May 2005 when a worker was fatally struck by a paper machine breast roll. The company was fined $230,000 plus costs and a conviction was recorded.

16. On 13 August 2012, Australian Paper was convicted of one charge of failing to provide systems of work that were, so far as reasonably practicable, safe and without risks to health under section 21(2)(a) the Occupational Health and Safety Act 2004 (the 2004 OHS Act). The charge arose from an incident at the Maryvale Mill on 4 October 2010 when a worker had his leg caught in a paper machine and suffered deep bruising. The company was fined $60,000 plus costs and a conviction was recorded.

17. On 27 September 2017, Australian Paper was found guilty of one charge of failing to maintain plant or systems of work that were, so far as reasonably practicable, safe and without risks to health under section 21(2)(c) of the 2004 OHS Act. The charge arose from an incident at the Maryvale Mill on 7 August 2015 whereby the grid mesh walkway over a 7.76 metre deep pit partially gave way as two workers were crossing it. No one was injured. The company was fined $40,000 plus costs and a conviction was recorded.
Fit and proper person

18. In relation to each incident identified above, Australian Paper cooperated fully with Worksafe and took prompt steps to ensure safety before implementing permanent measures to ensure ongoing compliance. Australian Paper also took responsibility for the incidents by pleading guilty.

19. In my opinion, this demonstrates that Australian Paper takes its legal and regulatory obligations very seriously.

20. In this regard, recognising that Australian Paper operates in a complex and high risk environment, it has extensive measures in place to ensure that its operations are undertaken in accordance with its legal and regulatory obligations.

21. For example, it has:

(a) a Risk & Compliance Committee consisting of thirteen members from across the organisation; and

(b) an Occupational Health, Safety and Environment Committee with relevant representatives from the business,

which each meet at least three times a year to review the respective material risks to the business and any steps that can be taken to mitigate those risks, which risks and mitigation strategies are in turn recorded on the company’s Risk Register and, where appropriate having regard to their materiality, reported to the Board.

22. In addition, Australian Paper has a range of corporate policies and procedures in place confirming its commitment to fair pay, equal opportunity, the prevention of discrimination, training and development and the right to union membership. Australian Paper strives to achieve high standards of ethical conduct throughout the organisation as reflected in, among other things, its Code of Ethics, Ethical Sourcing Policy and Anti-Bribery and Anti-Corruption Policy, and encourages employees to report cases of improper conduct through its Whistleblower Policy and Procedure.

23. The Maryvale Mill is accredited to AS ISO / IEC 17025 (General requirements for the competence of testing and calibration of laboratories), AS / NZS 4801 (Occupational Health & Safety Management Systems), AS / ISO 9001 (Quality Management Systems), AS / ISO 14001 Environmental Management Systems and is externally audited every one to two years to achieve these certifications. In addition, the Maryvale Mill is externally audited, on a regular basis, to achieve its WorkSafe Victoria Self-Insurer Certificate of Approval and Licence to Operate a Major Hazard Facility.

24. Australian Paper is certified under the National Carbon Offset Standard for products and services, and is also chain of custody certified to both the Forest Stewardship Council and the Program for the Endorsement of Forest Certification through the Responsible Wood certification scheme. In addition, Australian Paper voluntarily facilitates a Wetland Condition Assessment to be undertaken by a third party each year.

Environment

25. Australian Paper holds an EPA Victoria Licence, number 46547, and has a dedicated Environment Team comprising six staff who are responsible for:

(a) overseeing the company’s operations in the context of its licence conditions and Environmental Standard ISO14001; and

(b) driving environmental sustainability improvement.

26. The Environment Team uses a number of tools to ensure environmental compliance, including an Environment Manual, a Monitoring and Reporting Plan and an Environmental Compliance Register. The Environment Team seeks to meet on a weekly basis to discuss
implementation of environmental reporting requirements and continuous improvement activities. In addition, a quarterly environment meeting is held with senior site personnel. Key sustainability initiatives and environmental actions for operating areas are included in the Zero Harm Sustainability Action Plan and Zero Harm Area Environment Plan respectively.

27. Australian Paper takes the responsibility of operating a Major Hazard Facility very seriously and strives to continually improve its performance across all areas of its business, including with respect to the safety of all personnel attending its sites and its environmental practices.

**Safety**

28. Safety forms one of the six key focus areas in Australian Paper’s Strategic Temple that captures and communicates business values, objectives and priorities. The Temple involves critical initiatives undertaken each year in an effort to achieve lower injury and higher compliance targets. For 2018, one of the critical initiatives to be undertaken is a refresh and relaunch of the company’s “Zero Harm” safety strategy to ensure that all personnel attending the company’s sites are constantly reminded of the importance of safety in the workplace.


30. At the Maryvale Mill, the peak Health & Safety Committee (SHAW) is underpinned by a series of “Safety Cells” – Level 1 Safety Cells are a monthly meeting of shift production or trade based employees working in an area whose location is geographically similar and whose tasks are of a similar nature, along with their supervision; Level 2 Safety Cells are a monthly meeting of elected Health & Safety Representatives (or their deputies) representing employees from their respective Level 1 Safety Cells, along with production and maintenance management.

31. Issues raised at Level 1 Safety Cells that are not able to be resolved at that level, are escalated to Level 2. In turn, non-resolution of safety issues at Level 2 results in them being escalated to SHAW.

32. Maryvale Mill employees and contractors have an avenue to resolve safety issues either through this Safety Cell structure or via the Maryvale “Near Hit” reporting system (known as the Maryvale Incident Information System - MIIS).

33. Australian Paper has a well-resourced safety team at the Maryvale Mill comprising a National Health and Safety Manager, three qualified Health and Safety Advisers and two Health and Safety Assistants (made up of employees seconded from the shop floor, nominally for rotating tenures of one to two years).

34. Australian Paper has been awarded Safety Awards in the last ten years, namely:

   (a) the Safety Scheme of the Year Award in May 2011 for Australian Paper’s online “Refresher Training Toolbox 24/7”, which had the benefit of enabling employees to complete training online; and

   (b) Victorian Association of Forest Industries Occupational Health and Safety Award for Australian Paper’s efforts in improving working conditions and providing innovative ways to train staff in safety issues.

35. Australian Paper is a self-insurer for workers compensation and is independently audited against the National Self-Insurer OHS Management System Audit Tool. In its self-insurance performance summary for 2015 / 2016 WorkSafe noted a strong performance in its 2015 / 2016 OHS management system self-audit, fewer workers compensation claims and a continuation of generally positive standards and claims management.
Community

36. Australian Paper supports a large number of regional charities and community groups through gifts, donations, training and mentoring programs. The company holds quarterly meetings of its community consultative committee and delivers updates on its environmental performance, regulatory compliance and impacts.

37. Australian Paper made contributions to the community of $29,000 in 2017.

38. Australian Paper has been a strong supporter of Breast Cancer Network Australia (BCNA) for more than ten years, and in 2017 it made a $150,000 donation to the BCNA and promoted the BCNA on its Reflex copy paper ream wrapper and carton.

Economic contribution

39. The Maryvale Mill is one of the largest employers in the Latrobe Valley supporting more than 2,300 FTE jobs in the region when flow-on effects are taken into account.

40. Australian Paper makes a significant contribution to the Latrobe Valley and the Australian economy more broadly, given it contributes $911 million to Australia's gross domestic product, as well as its continued focus on improving its operations in support of its mission 'sustainable growth for the next generation'.

41. For the reasons set out above, it is my opinion that the Authority should consider Australian Paper to be a fit and proper person to hold a works approval under the EP Act.

I acknowledge that this declaration is true and correct, and I make it with the understanding and belief that a person who makes a false declaration is liable to the penalties of perjury.

Declared at Morwell in the State of Victoria, this 23rd day of March 2018

Signature of person making this declaration (to be signed in front of an authorised witness)

Before me:

JOHN BELLERBY B. PHARM
PHARMACIST
13 TARWIN STREET
MORWELL VIC 3840

Signature of authorised witness

The authorised witness must print or stamp his or her name, address and title under section 107A of the Evidence Act 1958(Vic).
(eg. Justice of the Peace, Pharmacist, Police Officer, Court Registrar, Bank Manager, Medical Practitioner, Dentist)