



## Department of Environment, Land, Water and Planning

**The Department of Environment, Land, Water and Planning (DELWP) is committed to protecting personal information provided by you, in accordance with Victorian privacy laws.**

DELWP values your personal information and protects your privacy in compliance with the *Privacy and Data Protection Act 2014 (The Act)*.

The information you provide will be used to:

- Inform the creation of a new localised planning statement for the Macedon Ranges Shire including a long-term vision statement and policies, and a framework plan with settlement boundaries for Gisborne, Kyneton, Romsey, Riddells Creek, Lancefield and Woodend.

DELWP may do the following with your submission, **after removing your personal information\***:

- publish a copy of your redacted submission on the DELWP website, or other Victorian Government website for transparency and accountability. Victorian Government websites, are accessible worldwide and allow any person to view your submission
- quote directly from your submission in the review's documentation
- make your submission available to other Victorian Government agencies and the Macedon Ranges Shire Council.

\* Personal information includes names, address, geographical location information, phone numbers or email addresses.

### **Privacy collection notice**

Your submission may remain on external servers, even once DELWP has removed it from the Victorian Government website. All submissions are available to the public under the *Freedom of Information Act 1982*, unless you request confidential status.

### **If you are making comment as an organisation**

Your comments may be published, including the name of your organisation.

#### **Privacy Statement**

Any personal information about you or a third party in your correspondence will be protected under the provisions of the *Privacy and Data Protection Act 2014*. It will only be used or disclosed to appropriate Ministerial, Statutory Authority, or departmental staff in regard to the purpose for which it was provided, unless required or authorised by law. Enquiries about access to information about you held by the Department should be directed to the Privacy Coordinator, Department of Environment, Land, Water and Planning, PO Box 500, East Melbourne, Victoria 8002



### **If you are making comments as an individual**

The only information we will publish will include your comments. All identifying information will be removed from the submission before it's published. If your submission includes "Sensitive Information" under the Act such as information about racial or ethnic membership, political association, philosophical beliefs and/or trade union or professional association, it is understood that you consent for us to collect this data.

**Confidential submissions** will not be published.

You have the right to access and correct your personal information. Requests for access should be sent to:

[planmelbourne@delwp.vic.gov.au](mailto:planmelbourne@delwp.vic.gov.au)

For more information read DELWP's Information Privacy Policy at <http://www.delwp.vic.gov.au/privacy> and the Victorian *Privacy and Data Collection Act 2014*.