

Micro-credentialing

Recognising skills wherever they are



Want to improve your chances of getting a job or that promotion you've been after?

Employers have told us what's important to them when recruiting. They've identified a range of skills for success in the future world of work, referred to as enterprise skills.

Local employers along with education providers and government have designed a micro-credentialing program that allows individuals to be recognised for the skills that employers are looking for.

What skills can I get recognised?

In 2019, 20 people completed a Phase 1 Pilot of two key skills – communication and collaborative problem solving.

Feedback from participants showed that we could make an improvement by splitting the skills into three:

- Communication
- Problem Solving
- Collaboration

There is now a great opportunity to participate in Phase 2.

What will I need to do?

There is no training or course participation required so you don't have to attend anything. This is about demonstrating the skills you already have and are using every day and having them assessed and recognised.

What we learnt from Phase 1 has allowed us to improve the assessment experience for participants and streamline what you will need to do. You will complete:

- An online assessment, including some performance-based tasks such as scenario-based demonstrations
- A survey about yourself
- Nominate 4 other people to complete a survey about you

Each enterprise skill can be demonstrated at different levels. The level you achieve is determined by your performance on the range of assessment tasks you undertake.

How long will this take me?

Everyone will take different amounts of time to complete the requirements but there is a guide based on previous feedback:

- Online assessment – approximately 45 minutes for each skill
- Survey – approximately 15 minutes for each skill

What will I receive?

If you are successful in completing the program, you will receive an Enterprise Skill Profile for the skill/s you have selected. The Profile will show you the level you have achieved in each skill. This profile will be warranted by the University of Melbourne and include their logo – a great addition to your resume.

How to get started

Decide which skill/s you would like to get recognised. You can select one, two or all three:

- Communication
- Problem Solving
- Collaboration

Think of people that know you well, and would be able to answer some questions about the skill/s you've chosen.

You must nominate 4 people to complete a survey, you'll need their name, email address and phone number.

When can I do this?

Phase 2 will run from late-April to mid-May so you will have a 4-week period in which to complete everything. After assessments have been undertaken you will receive an outcome by July.



How to register

Go to engage.vic.gov.au/micro-credentialing-trial

1. Click on the 'candidates' box
2. Complete and submit the Registration Survey
3. You will then receive an email welcoming you and providing login details for the online system
4. Undertake your assessment tasks as outlined