



Planning Panels Victoria

Department of Environment, Land, Water and Planning

1 Spring Street
Melbourne Victoria 3000
GPO Box 2392
Melbourne, Victoria 3001
Telephone (03) 8392 5115
Facsimile (03) 8392 5110

29 June 2017

Mr Doug Munro

Dear Doug

West Gate Tunnel Project: Provision of Expert Advice to Inquiry and Advisory Committee

The Inquiry and Advisory Committee (IAC) for the West Gate Tunnel Project appoints you to advise in the area of noise in accordance with clause 24 of the IAC's Terms of Reference.

Attached is Planning Panels Victoria's Practice Note on Expert Evidence. Please read and familiarise yourself with this practice note, even if you have read it many times before. You will need to ensure that you comply with the requirements of the Practice Note at all times, with any necessary adjustments required as a result of any directions issued by the IAC.

Scope of Task

There will need to be some flexibility in the task to account for material that comes forward in evidence and the Hearing but the scope will be generally as follows.

1. Review the IAC's Terms of Reference.
2. Review relevant (to your area of expert advice) parts of the Environment Effects Statement (including EMF and EPRs), Planning Scheme Amendment and Works Approval Application.
3. Provide a brief written statement to the IAC (a template will be provided) by Tuesday 11 July 2017 which contains, in dot point form, relevant to your expertise and within the scope of the IAC's Terms of Reference:
 - a. Identification of key issues; and
 - b. Requests for information from the Proponent, including points of clarification arising from your review of the EES material, which are necessary to inform your expert opinion on the key issues that you have identified.

Please also note that any requests for information should be made in respect of key issues only and should be referable to the IAC's Terms of Reference.

Your advice will be attached to the IAC's request for information to the Proponent to be tabled at the Directions Hearing on 19 July 2017.

4. Review the expert evidence filed by other parties in so far as it relates to your area of expertise.
5. Attend the relevant expert witness Conclave(s) as an observer and review the joint statements arising from those conclaves.

Privacy Statement

Any personal information about you or a third party in your correspondence will be protected under the provisions of the Privacy and Data Protection Act 2014. It will only be used or disclosed to appropriate Ministerial, Statutory Authority, or departmental staff in regard to the purpose for which it was provided, unless required or authorised by law. Enquiries about access to information about you held by the Department should be directed to the Privacy Coordinator, Department of Environment, Land, Water and Planning, PO Box 500, East Melbourne, Victoria 8002



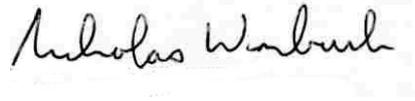
6. Provide an interim report to the IAC to be tabled at the commencement of the Hearing on 14 August 2017 which sets out, within your area of expertise:
 - a. The matters required by the PPV Practice Note – Expert Evidence including all facts matters and assumptions upon which you have proceeded;
 - b. The key issues, including whether the key issues you identified prior to the circulation of evidence have changed, and if so, how;
 - c. Your expert view on the matters raised by paragraph 13(e)(i)-(iv) of the Terms of Reference in so far as they relate to the key issues you have identified;
 - d. Any areas in which you consider that there is insufficient information, having regard to the current and proposed future stages of the project (eg detailed design); and
 - e. Recommended changes to the approval documentation (if any).
7. Review any technical responses provided by the Proponent to the IAC's requests for information in so far as they fall within your area of expertise, as and when required, and provide a written response, if requested to do so.
8. Provide written responses to any questions that the IAC asks of you during the Hearing.
9. Provide counsel assisting with any questions you have of the expert witnesses called by the parties. Depending upon time availability, this may be done orally or in writing.
10. Attend the Hearing, by agreement with the IAC, and particularly the relevant expert Panel session(s).
11. Review the Proponent's proposed changes to the approval documents (if any) and any other party's suggested changes to the approval documents referred to you by the IAC.
12. Following the completion of expert evidence, provide a brief final report to the IAC no later than the end of Week 4 of the Hearing which complies with the PPV Practice Note – Expert Evidence and sets out:
 - a. any changes of opinion since your interim report (if any) and the reason for that change in opinion; and
 - b. your opinion on the latest version of the Proponent's proposed approval documents (if any) and any other party's suggested changes to the approval documents.
13. Other activities by agreement.

Project Management

14. You may be required to attend IAC meetings to answer any questions of clarification in relation to the documents that you have been asked to prepare including your response(s) to the Proponent's technical notes (if any).
15. If you have any questions about the terms of your engagement, or any questions about the facts and assumptions upon which you are to proceed, this should be done formally and in writing. If possible, please make this request in one email, rather than in multiple emails. If you need to speak with an IAC member to obtain further clarification about the facts and assumptions you are to make, you will need to record the outcome of that discussion in your report(s). Any such meetings should be co-ordinated through PPV.
16. All of your written advice to the IAC will be placed in the public domain. All other communications with the IAC may also need to be produced.
17. Day to day liaison will be through Greta Grivas in the Planning Panels office on greta.grivas@delwp.vic.gov.au or (03) 8392 5121.
18. As per usual for this type of appointment remuneration will be at normal Panel rates.

If you have any queries please contact me at Planning Panels Victoria on [REDACTED] or [REDACTED]. Can you please confirm via e-mail or correspondence your acceptance of the above tasks.

Yours sincerely

A handwritten signature in black ink that reads "Nick Wimbush". The signature is written in a cursive style with a large initial 'N' and 'W'.

Nick Wimbush

Inquiry and Advisory Committee Chair



Planning Panels Victoria

Department of Environment, Land, Water and Planning

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Melbourne Victoria 3000
GPO Box 2392
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29 June 2017

Dr Lyn Denison

Dear Lyn

West Gate Tunnel Project: Provision of Expert Advice to Inquiry and Advisory Committee

The Inquiry and Advisory Committee (IAC) for the West Gate Tunnel Project appoints you to advise in the area of air emissions in accordance with clause 24 of the IAC's Terms of Reference.

Attached is Planning Panels Victoria's Practice Note on Expert Evidence. Please read and familiarise yourself with this practice note, even if you have read it many times before. You will need to ensure that you comply with the requirements of the Practice Note at all times, with any necessary adjustments required as a result of any directions issued by the IAC.

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Please also note that any requests for information should be made in respect of key issues only and should be referable to the IAC's Terms of Reference.

Your advice will be attached to the IAC's request for information to the Proponent to be tabled at the Directions Hearing on 19 July 2017.

4. Review the expert evidence filed by other parties in so far as it relates to your area of expertise.
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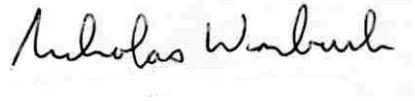
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Yours sincerely

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Nick Wimbush

Inquiry and Advisory Committee Chair



29 June 2017

Mr Stephen Hancock

Dear Stephen

West Gate Tunnel Project: Provision of Expert Advice to Inquiry and Advisory Committee

The Inquiry and Advisory Committee (IAC) for the West Gate Tunnel Project appoints you to advise in the area of tunnelling, hydrogeology and geomechanics in accordance with clause 24 of the IAC's Terms of Reference.

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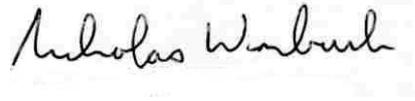
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Yours sincerely

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Nick Wimbush

Inquiry and Advisory Committee Chair