

Consultative Committee Meeting

Meeting Details:

Meeting Number: 11/2012	Date: 7 November 2012	Time: 1.00 pm – 6.06 pm	Location: Metropole, Duncan Reilly Room
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Attendees:

Dave Hamilton (DH) – Chair
Sofia Antonakis (SA) - Convener

MFB Representatives
Seán Hogan, David Bruce, Chris Watt, Mark Swiney, Andrew Zammit, Janette Pearce

UFU Representatives
Ken Brown, Danny Ward, Brendan Angwin, Mick Tisbury, Rini Krousos

In Attendance: Greg Pearson, Craig Lloyd, Darren McQuade, Brendan Veal, Miki Wilson, Darren Davies, Paul Meehan

Agenda No.	ITEM
	Apologies Casey Lee
1.	Minutes of Previous Meeting October 2012 Accepted – FS 46 following a meeting at Western District week ending 10 November, clarification as to the acceptance of the minutes. After issue is resolved the UFU will write to the MFB and amendments to the minutes will be made.
2	Minutes of Sub-Committee Meetings Notes Acknowledgment and acceptance of these minutes does not constitute endorsement of matters addressed at Sub-Committees. To complete consultation matters must be referred back to the CC by the proposer and not the Chair of the Sub-Committee. Action Item: 1. RADAP minutes to be amended (Item 3.7 Green Fire Energy Challenge). 2. David Bruce to speak with the Chief Officer to confirm position agreed with UFU State Secretary.

Agenda No.	ITEM
Report Backs	
RB2.4/03/2012	<p>Marine Response Update (verbal report) – Ken Brown</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. Request to find suitable day and time for Marine Sub-Committee meetings. It was suggested that the Marine Sub-Committee meet on the 4th Wednesday of every month. 2. Purchase of Boat – complete. 3. Induction training for new vessel to be progressed through the Training Sub-Committee with a report back to this Committee. 4. Current ship board firefighting course participants are not being paid M&D. This matter is subject to a grievance. 5. Rostering of ship board firefighters be referred to Rostering Sub-Committee.
P5.8/11/2011	<p>Implementation of Rehab Unit Trial – David Bruce (verbal report)</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. The training of OSG personnel commences the week of 19 November at Burnley. 2. Familiarisation training for operational staff will commence in December. 3. We anticipate implementation of the trial at the end of December.
P3.7/02/2012	<p>Replacement of the Soft Shell Jacket – David Bruce</p> <p>Paper received: YES</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. MFB withdraw the paper and will write to the UFU within 7 days on a position regarding replacement of soft shell jackets taking into account the minutes of the February and August CC meetings. 2. UFU reinforces the agreed position in February and August CC minutes in regards to this issue.
P6.2/12/2011	<p>NGR Project – report back after October MFB Board meeting – David Bruce (verbal report)</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. Following the MFB Board meeting, the NGR project has been discontinued. 2. UFU requests clarification of CEO's note - of a number of future challenges (what are they?) and (what is the sector wide approach to a common operating system)? 3. The UFU would request in writing from the MFB whether the NGR has been discontinued directly because of government budget cuts to MFB, also in particular to reference to Minister Ryan's statement, "that frontline firefighting and equipment would not be affected by such cuts".

Agenda No.	ITEM
GB5.3/10/2012	<p>ProQA Event Review Code Upgrade – Chris Watt (verbal report)</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. Sofie to distribute to all Committee members the letter from ESTA received on 31 October 2012. 2. UFU notes the letter from ESTA and will respond at a later stage. 3. ProQA Is proprietary software and it is unlikely that we will receive access to allow an independent analysis. 4. After discussions in regards to the issues, both parties agree to convene a meeting within 2 weeks with Allan Morton, 2 MFB Senior Officers and 2 Branch Committee members to discuss change to the codes and calculation of calls received with a report back to the December CC meeting.
P3.7/05/2012	<p>Infrastructure Project Status Report – Greg Pearson (also paper P4.1/11/2012)</p> <p>Paper received - YES</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. Report was noted by the Committee.
P3.12/04/2012	<p>Windows 7 & Office 2010 SOE Project – Craig Lloyd (verbal report)</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. Need to maintain 6 week window to avoid grievance. 2. UFU to write to MFB within 7 days. 3. Issues identified: ICS training operational personnel, Expression of Interest within 6 week window. UFU offer SO Trevor Duddy to assist in the development of the training to ensure it meets the needs of firefighters at station level.
P4.2/10/2012	<p>Transporter 47 and Pumper 39B – Darren McQuade (verbal report)</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. Following the membership meeting at FS47 a response will be forwarded to the MFB.
P3.3/03/2012	<p>Ladder Platforms – Darren McQuade (verbal report)</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. V&E review identified significant deficiency, when fully extended there is a 2m gap in the escape ladder. 2. Risk Assessment of appliance issues to continue through V&E. 3. UFU has major concerns after the demonstration to our operators with the safety of this appliance and the potential to firefighter's safety of our operators due to major design fault with escape ladder.

Agenda No.	ITEM
GB5.1/10/2011	<p>Bin Fire Response – MFB/UFU (verbal report)</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. UFU do not at this stage endorse bin fire proposal.
P4.8/09/2012	<p>Replacement P2 Masks – Brendan Veal (verbal report)</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. The Committee notes that the 3M brand is the endorsed mask (P2) to be used for operational purposes and replacement of current pandemic stock.
GB5.4/10/2012	<p>Commissioning PSS7000 Breathing – Brendan Veal</p> <p>Paper received: YES</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. Proposal endorsed for replacement through Central and Northern District. Northern District subject to MFB writing to the UFU regarding number of spare appliances and types that BAs will be placed on.
Proposals	
P4.1/11/2012	<p>Purchase of 4 Linsley Street, Box Hill (adjacent to Box Hill FS) – Greg Pearson</p> <p>Paper received: YES</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. UFU endorse the proposal to secure the land. 2. As agreed as in this meeting the site will be soil tested before any construction commences. 3. MFB and UFU agree to convene a meeting in regards to the Station Design Brief review and process under the banner of Resource and Deployment.
P4.2/11/2012	<p>Thermal Imaging Cameras – training – Brendan Veal</p> <p>Paper received: YES</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. Thermal Imaging Cameras training rollout was endorsed. 2. The CC acknowledges the work that Michael Whitty has undertaken to ensure the success of this program.

Agenda No.	ITEM
P4.3/11/2012	<p>Use of “whereis” internet based mapping in relation to recalls – Rini Krousos</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. MFB to raise this issue at the next Regional Operations Committee meeting with parameters communicated to the UFU (Casey Lee) prior to the December CC meeting. David Bruce will provide this response.
P4.7/10/2012	<p>Procedure ER009 Uniform and Dress Standards –</p> <p>Paper received: YES</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. Deferred to December meeting.
P4.4/11/2012	<p>Drill Site Approvals –</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. Deferred to December meeting.
P4.5/11/2012	<p>Policies and Guidance Notes –</p> <p>Paper received: YES</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. Deferred to the December meeting.
P4.6/11/2012	<p>MFBSafe Pilot – Miki Wilson</p> <p>Paper received: YES</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. The Committee endorses the commencement of the scenario testing MFBSafe program for the period stated in the proposal. 2. Report back to this Committee at the end of the scenario testing.
P4.7/11/2012	<p>Fireground Accountability – Darren Davies</p> <p>Paper received: YES</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. Proposal referred to RADAP with a report back to this Committee.
P4.8/11/2012	<p>MFB/CFA Pre Fire Season Video – Darren Davies</p> <p>Paper received: YES</p>

Agenda No.	ITEM
	<p>Action Items:</p> <ol style="list-style-type: none"> 1. MFB will make the video and refer it to the Training Sub-Committee. 2. UFU want to note that this video is not for training purposes. <p>Separate Item raised P4.3/10/2012 GARS Enhancement 2012 – Darren Davies asked for response from UFU following October CC meeting. The UFU will respond within 7 days.</p>
P4.6/10/2012	<p>Payment in Lieu of Long Service Leave – Sean Hogan Paper received: YES</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. UFU will respond to Executive Director People & Culture at the next meeting. 2. UFU will seek legal advice in regards to this proposal.
P4.9/11/2012	<p>OWI 019 Deployment, Task Force and Strike Teams – Surge Capacity – Mark Swiney Paper received: YES</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. MFB to write to the UFU (within 7 days) with a detailed explanation of all codes on page 23 in Attachment 1 of this proposal. 2. UFU will respond within 14 days.
P4.10/11/2012	<p>Field logbook and Sector Personnel Accountability Forms (A5 size) book – Mark Swiney Paper received: YES</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. UFU will seek legal advice and respond to the MFB within 14 days. 2. MFB confirms that the field logbooks and sector personnel accountability forms are issued as an aid to support appropriate notes and records. Their use is not mandatory.
P4.11/11/2012	<p>Fitness Leader Registration and Activity Requirements – Paul Meehan Paper received: YES</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. The UFU will respond to the MFB within 14 days. This response to be sent to Sean Hogan with CC to Paul Meehan.

Agenda No.	ITEM
General Business	
GB5.1/10/2012	Sub-Committee Terms of Reference – David Bruce Action Items: 1. Deferred to December.
GB5.1/11/2012	Training Cost – Brendan Angwin Action Items: 1. Deferred to December.

Meeting closed at 6.06 pm

Next Meeting Details:			
Meeting Number: 12/2012	Date: 5 December 2012	Time: 1300-1500	Chair: David Bruce (MFB)
Location: Metropole			