

Privacy collection notice

Submissions on the Review of the Flora and Fauna Guarantee Act: Consultation Paper

The Department of Environment, Land, Water and Planning (DELWP) is committed to protecting personal information provided by you, in accordance with Victorian privacy laws.

For more information read DELWP's Information Privacy Policy at <http://www.delwp.vic.gov.au/privacy> and the Victorian *Privacy and Data Collection Act 2014*.

DELWP only uses the personal information in your submission to administer the public consultation process for the Review of the Flora and Fauna Guarantee Act. DELWP or its contracted service providers may use your contact details under confidentiality agreements to survey you about your experience with DELWP.

The information provided in your submission will be collected by DELWP for the purpose of:

- informing the development of reforms to the *Flora and Fauna Guarantee Act 1988*
- developing project advice about the Review of the Flora and Fauna Guarantee Act for the Minister for Energy, Environment and Climate Change

DELWP may do the following with your submission, after removing your personal information:

- publish a copy of your submission on the DELWP website, or other Victorian Government website
- quote directly from your submission in the review documentation
- make your submission available to other Victorian Government agencies.

DELWP may publish the contents of your submission for transparency and accountability on a Victorian Government website, which is accessible worldwide and allows any person to view your submission.

Your submission may remain on external servers, even once DELWP has removed it from the Victorian Government website.

Personal contact information or other details that may identify other parties will be removed if your submission is to be published.

All submissions are available to the public under the *Freedom of Information Act 1982*, unless you request confidential status.

If you are making comment as an organisation, your comments may be published, including the name of your organisation.

If you are making comments as an individual, the only information we will publish may include your comments and postcode. All identifying information will be removed from the submission before it's published.

Identifying information includes names, address, business details, geographical location information, phone numbers or email addresses.

If you freely provide sensitive information¹, then we deem this to be consent to its collection. This may include information about racial or ethnic membership, political opinion or association, philosophical beliefs and/or trade union or professional association membership.

Confidential submissions will not be published.

You have the right to access and correct your personal information. Requests for access should be sent to:

Manager FFG Act Review
Department of Environment, Land, Water and Planning
PO Box 500
EAST MELBOURNE VIC 8002

Alternatively, you can request access to your personal information by phoning (03) 9637 8237.

¹ Sensitive information as defined under IPP 10 of the *Privacy and Data Collection Act 2014*.