


HAVE YOUR  
SAY ON OUR  
PROPOSED  
FEES AND  
CHARGES

# STATEMENT OF PROPOSAL

2021-2024 PROPOSED FEES AND  
CHARGES

[waikatodistrict.govt.nz](http://waikatodistrict.govt.nz)

0800 492 452



This Statement of Proposal is made for the purposes of Sections 83, 86 and 156 of the Local Government Act 2002.

IT INCLUDES:

- Background to the proposal
- Reasons for reviewing
- Summary of the proposed changes
- Analysis of options
- How to make a submission
- Submission form

# BACKGROUND

Waikato District Council reviews its fees and charges every year as part of our annual budgeting process. The changes to fees and charges outlined in this document are part of our draft 2021-2031 Long Term Plan process.

We provide a wide range of services and functions to the community that carry costs. Some of the costs are paid for out of general or targeted rates and others are recovered from government subsidies.

We set our fees and charges on a user-pays basis to fund services where users can be identified and charged. This ensures fees and charges are distributed fairly and that rates increases are kept to a minimum where possible.

Our Revenue and Financing Policy provides further information on the funding sources available to Council.

This is a proposal to produce a Fees and Charges schedule for 2021/22 to 2023/24.

The proposed Fees and Charges, inclusive of GST, will take effect from 1 July 2021.

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## REASONS FOR REVIEWING THE FEES AND CHARGES



The purpose of reviewing our Fees and Charges is to ensure that each charge will recover the actual and reasonable costs associated with:

- The issuing or monitoring of permits, inspections and other approvals associated with Council's Bylaws.
- Processing and making decisions in relation to resource consents, plan changes and designations, and fulfilling certain other regulatory obligations under the Resource Management Act 1991

### Legislation

The Act requires that the Special Consultative Procedure under section 83 of the Local Government Act 2002 be followed to develop and adopt the fees and charges schedule.

This Statement of Proposal has been prepared to fulfil the purposes of sections 83(1)(a) and 87(2)(a) of the Local Government Act 2002.

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## SUMMARY OF PROPOSED CHANGES



A summary of some of the proposed changes for the first of the three years are outlined in this document. The full proposed changes can be seen in the Fees and Charges schedule.

Minor wording changes have been made throughout to provide clarity about what is involved in a fee. To view our current 2020/21 schedule of Fees and Charges visit [www.waikatodistrict.govt.nz/your-council/fees-and-charges](http://www.waikatodistrict.govt.nz/your-council/fees-and-charges)



## MINOR CHANGES

Council is proposing minor changes to the following fees and charges. Minor changes are fees that are proposed to be adjusted to cover minor cost increases and/or inflation. You can view these changes in the proposed fees and charges schedule.

- Customer services
- Cemeteries
- Community halls and meeting rooms
- Community facilities
- District Planning
- Animal control
- Building control
- Planning
- Property information requests
- Environmental health
- Monitoring and enforcement
- Roothing
- Waste minimisation and refuse

## MAJOR CHANGES AND NEWLY PROPOSED FEES

The following tables show the current fees and charges and the proposed fees and charges for the first year of the next three years. To view the proposed fees and charges for the next three years, please see the proposed fees and charges schedule.

### ● Libraries

Overdue fines are proposed to be removed to encourage the continued use of our library services in line with our library strategy

Fee	2020/2021 fee	2021/2022 fee
Overdue fines	0.50c per day	0.00

### ● Reserves Events

Newly introduced fees are proposed for commercial events on reserves to ensure protection and restoration to pre-event condition. Non-commercial and community events will continue to be free of charge, however, bonds are proposed for the reserve keys.

Fee	2020/2021	2021/2022 fee	Bond
Low impact (less than 500 people) per day	-new fee	250.00	100.00
Medium impact (between 500-1000 people) per day	-new fee	500.00	500.00
High impact (over 1000 people) per day	- new fee	1000.00	2000.00

## ● Animal Control

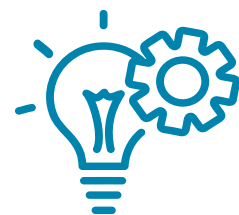
Stock impounding fees are increasing for the first animal impounded, and a new impound fee proposed for additional animals. Dog seizure fees are also increasing to recover actual costs in line with our user-pays system.

Fee	2020/2021 fee	2021/2022 fee
Stock impounding fee (first animal)	19.00	100.00
Stock impounding fee (for additional animals thereafter above)	- new fee	30.00
Dog Seizure fee (additional to impounding fee)	70.00	100.00
Registered Disability Assist Dogs as listed in Schedule 5 of the Dog Control Act 1996	5.00	0.00

## ● Building fees

A new electronic system (Alpha one) is being introduced. Alpha one is a secure and easy to use online system for the building consent process. To cover the associated costs, building consent applications are proposed to have the Alpha one fee added to the consent application fee (along with inflation).

Fee	2020/2021 fee	2020/2022 fee	+ Alpha one fee
Solid fuel and solar water heaters	365.00	372.00	25.00
Building work valued up to \$20,000	430.00	439.00	50.00
Erection and removal of marquees for temporary events	225.00	234.00	50.00
Dwelling additions up to \$20,000	565.00	576.00	105.00
Building work from \$20,001 up to \$100,000	1010.00	1030.00	155.00
Building work from \$100,001 up to \$150,000	1550.00	1581.00	155.00
Building work from \$150,001 up to \$150,000	2040.00	2081.00	160.00
Building work from \$500,001 up to \$1,000,000	2430.00	160.00	160.00
Building work from \$1,000,000	2970.00	3029.00	160.00
Stock underpasses	1380.00	1408.00	50.00



### ● Building fees continued

New fees based on actual cost are proposed to recover the cost of processing building consent exemptions and historic application reviews and inspections. Water assets are proposing new fees within building consents to recover the processing of applications to build over or adjacent to water assets (i.e. water pipes).

Fee	2020/2021 fee	2021/2022 fee
Building consent exemptions	- new fee	75.00
Historic applications review	- new fee	82.00
Historic applications inspection	- new fee	179.00
Works over application fee	- new fee	527.00
Works over processing fee	- new fee	362.00

### ● Development Agreements

This is a proposed new fee based on reasonable costs for large scale development, requiring management and coordination of a project team to assess activities. This differs from development contribution agreements.

Fee	2021/2021 fee	2021/2022 fee
Cost of entering a development agreement	-new fee	Any reasonable cost incurred by the Council in the production of a development agreement will be borne by the developer. Costs will range and may include engineering advice, legal advice and drafting fees
Plus actual and reasonable costs where necessary		

### ● Planning charges

Various increases to planning charges are proposed to recover actual costs and to align closer with other councils

Fee	2020/2021 fee	2020/2022 fee
Permitted boundary activities	370.00	450.00
Fast track consents	1200.00	1900.00
Outline plan waiver requests	420.00	500.00
Limited notifications	6700.00	8800.00
Engineering plan approvals	700.00	800.00

### ● Land Information Memoranda (LIMs)

Lim fees are proposed to increase to recover actual costs.

Fee	2020/21 fee	2020/2022 fee	+ urgent fee
Urban/New Residential	250.00	285.00	130.00
Rural/Coastal/Pa Zone/Country Living	330.00	405.00	130.00
Commercial/industrial - Note: Includes commercial/Industrial Buildings in the Urban/Rural Zone	425.00	575.00	N/A

- Monitoring

Monitoring fees are proposed to increase significantly. This is to better recover actual costs incurred, to align with the user-pays principal.

Fee	2020/2021 fee	2020/22 fee
Monitoring of Resource consents	130.00	156.00
Yard encroachments and minor consents	260.00	350.00
All other consents	460.00	850.00

- Environmental Health

Environmental health propose to increase the below charges to better recover actual costs in align with the user-pays principal.

Fee	2020/2021 fee	2020/22 fee
Public notice placement for alcohol licences	-new fee	87.00
Initial registration of offensive trades/stock saleyards	215.00	278.00
Renewal registration of offensive trades/stock saleyards	175.00	215.00
Initial registration of funeral directors	215.00	278.00

- Roading

Roading are proposing to introduce new fees to the livestock crossing application service, road closures and road naming. The proposed fees will recover actual costs incurred in align with the user-pays principal.

Fee	2020/2021 fee	2020/22 fee
Permanent Livestock crossing applications	free of charge	250.00
Permanent livestock crossing biannual/annual checks	free of charge	150.00
Overweight permits	96.00	125.00
Road closures for motor sports events	free of charge	250.00
Road closures for sport and other non-community events	free of charge	125.00
Road naming process – single, ROW, PVT	400.00	500.00
Road naming up to 5 streets	-new fee	800.00
Road naming over 5 streets	-new fee	1200.00

## ANALYSIS OF OPTIONS



Council has considered the options below and option A was the preferred approach. The changes proposed in the Fees and Charges Schedule have been approved by Council for consultation and those costs included into the 2021-31 Long Term Plan budgets.

Options	Advantages	Disadvantages
Option A (proposed approach)	<ul style="list-style-type: none"><li>Enables council to implement a user pays system. This means those who use the service pay for it through Council's fees and charges reduces the General Rate.</li></ul>	Nil
Option B (maintain current fees and charges)	Nil	<ul style="list-style-type: none"><li>Current fees and charges do not reflect a user pays system and do not cover the costs of services</li><li>Funds will have to be recovered from general rates.</li></ul>

## HAVE YOUR SAY

Anyone can make a submission about the proposed 2021-2024 Fees and charges and we encourage you to let us know your views.

### What is a submission?

Submissions are a record of your views/preferences on a particular issue. By making a submission you can ensure that your voice is heard by councillors to assist them in their decision making. Submissions may be sent or given to the Council from any organisation or any member of the public during a time period specified by Council. In most cases submission forms are available at Council offices and libraries and on the 'Shape Waikato,' Council's online engagement website.

### When can I make a submission?

The submission period for the proposed Fees and Charges opens on 7 April 2021 and closes at 7 May 2021.

### How can I make a submission?

Any person may make a submission on the content of this review.

Written submissions should follow the format shown in the submission form following this page or by using the online submission form. This form is intended as a guide only but is suitable for brief submissions. Please attach additional pages if necessary.

In addition, if you wish to present your comments in person, Council will hear verbal submissions. Submitters wishing to be heard in support of their submission must clearly state this in their submission. All submitters wishing to be heard will be contacted to arrange an appropriate time on the date specified.

**Please note that written and online submissions are to be received by Waikato District Council by Friday 7 May 2021.**

Privacy Act Information - The Local Government Act 2002 requires submissions to be made available to the public.

Your contact details are collected:

- So, the Council can write and inform you of the decision(s) on your submission(s).
- To arrange a hearing date and time for you to speak (if you choose to).

Your name and address will be publicly available. If you would like your address and phone details (including email address) kept confidential you need to inform us when you send in your submission.

You have the right to correct any errors in personal details contained in your submission. If you do not supply your name and address the Council will formally receive your submission but will not be able to inform you of the outcome.



# SUBMISSIONS CAN BE:

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## ONLINE:

[www.shape.wakatodistrict.govt.nz](http://www.shape.wakatodistrict.govt.nz)



## POSTED:

Waikato District Council  
Private Bag 544  
Ngaruawahia 3742



## DELIVERED:

Waikato District Council  
Attn: Corporate Planner  
15 Galileo Street, Ngaruawahia 3742



## EMAILED:

[consult@waidc.govt.nz](mailto:consult@waidc.govt.nz)  
Subject heading should read:  
"Fees and charges" – Submission"



Huntly Office  
142 Main Street, Huntly 3700

Raglan Office  
7 Bow Street, Raglan 3225

Tuakau Office  
2 Dominion Rd, Tuakau 2121

Te Kauwhata Office  
1 Main Road, Te Kauwhata 3710

## WHAT HAPPENS NEXT?

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Council will acknowledge each submission received in writing, either by letter or email.

Following the closing of submissions on 07 May 2021, all submissions will be reviewed. Verbal submissions will be heard and all submissions formally considered at a Council meeting on

This meeting is open to both submitters and the public to attend.

### IMPORTANT DATES TO REMEMBER:

SUBMISSIONS OPEN – 7 April 2021

SUBMISSIONS CLOSE – 7 May 2021

HEARING OF SUBMISSIONS – 25 to 28 May 2021

If you have any further queries please contact  
Jodi Bell-Wymer on 0800 492 452.





Any additional comments?

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**Prefer to do it online?**  
You can complete the submission form online at <https://shape.waikatodistrict.govt.nz>

**Need more information?**  
For more information, visit our website <https://shape.waikatodistrict.govt.nz>

Privacy statement

The contents of your submission (not including your address and contact details) will be made public through Council agendas and as a result will be published on our website. If you would like your name also kept confidential, please let us know on your submission form.