



Return to campus guidelines

This guide provides advice on how IGS
will operate from 25 May 2020



INTERNATIONAL
GRAMMAR SCHOOL

International Grammar School is open for full-time face-to-face learning

IGS is returning to full on-campus learning from Monday 25 May. All school activities and operations will be managed in line with [AHPPC guidelines](#) and NSW Health advice.

Key Messages

- The best outcome for students is that they are back at school.
- All students are expected back at school unless they are unwell or have a medical certificate to support their absence.
- Parents and carers who wish to keep their children at home, should make contact with Deputy Principal Mary Duma after reading the information contained in this guide.



Attendance

NSW Regulations around school attendance continue to evolve. From Monday, all students are expected to attend school unless they are unwell. If parents believe that their child has a condition which means it is not safe for them to return to school, they should obtain a medical certificate. These are likely to be children with suppressed immune systems or undergoing treatment like chemotherapy.

This means students are either:

- at school;
- at home because they are currently unwell;
- at home because they have a medical certificate which states that they are unable to return to school due to an ongoing medical condition.

Please note, students who live with a family member in one of the categories identified as being at increased risk, should attend school unless a medical practitioner advises otherwise.

The parent or caregiver should provide written confirmation from the treating health professional that the student is unable to attend school.

If students are away from school because they are unwell, there is no expectation that they complete school work. It is important that unwell students rest.

At this time, in the event of students having a medical certificate to not attend school due to a long term illness or underlying health condition, as is current practice, the school will continue to provide work for students for the period they are prevented from being at school.

The school will work with parents to determine how to best meet a student's needs in these circumstances. If a student is absent for more than three days without parental contact with the school, this will be recorded as an unauthorised absence and followed up by the school in line with normal practice.

If a student becomes ill while at school, the school will contact the student's parents to collect the student.



School activities

What we can do

- School assemblies will not be conducted unless there is no other option to deliver critical communications. If conducted, they will be short, sharp and preferably outside.
- School sporting activities will recommence in stages. In this first stage, the school will recommence activities where there is no contact with others.
- The school will recommence the use of external sporting grounds where they are available.

What we can't do

- School incursions and excursions are on hold.
- Students cannot attend TAFE for study but may continue to learn online.
- No inter-school activities (Mock trials, inter-school sport).
- No in-school activities requiring volunteers (eg reading support).
- No swimming pools.
- No school camps.



Cleaning and supplies

Enhanced cleaning

Cleaning is being carried out in line with the AHPPC guidelines and advice from NSW Health. The school has implemented an enhanced hygienic cleaning process in addition to the standard daily clean.

Target locations include high-touch areas and other hard surfaces, door handles, lockers, light switches and handrails in stairways and movement areas. Enhanced cleaning is delivered as part of the daily cleaning of the school.

The school is receiving additional cleaning during the day in line with AHPPC guidance. This includes cleaning frequently touched areas in bathrooms, as well as replenishing supplies such as soap, hand towels, hand sanitisers and wipes that are provided by the school. High touch surfaces such as balustrades and handrails in the playground and stairwells are also wiped with disinfectant.

During the day, teachers are encouraging students to use disinfectant products provided by the school to wipe down their own learning spaces after each lesson or learning period.

We look forward to welcoming our students back to campus and into the classroom full-time from Monday 25th May, 2020.





Safety and hygiene

Physical distancing requirements for students at IGS

Physical distancing of children in schools is not required by the latest AHPPC guidelines. Nevertheless we will continue to practise physical distancing for students at IGS wherever it is practicable to do so.

Physical distancing requirements remain in place for adults. All adults must maintain physical distance from each other (1.5m) including teachers and support staff, and parents.

We are very conscious of staff health and safety. Staff will aim to remain two arms' lengths from students colleagues and parents. Schools are required to limit the number of staff in common staffrooms or in large staff meetings, and avoid shared items as much as possible. Staff and students are required to exercise good hygiene and cleanliness while on campus.

The school is ensuring that school pick up and drop off arrangements enable parents to physically distance from one another and from staff.

We have also implemented split recess and lunch breaks. This practice helps facilitate physical distancing and helps to prevent the spread of infection.

Hygiene measures

Normal infection control and hygiene measures continue to be followed. These include encouraging regular washing of hands, covering sneezes and coughs, and not touching the face.

Students should continue to bring water bottles from home.

Students and staff should not attend school if at all unwell.

Responding in the event of a confirmed case of COVID-19

The school has in place protocols to guide us through the contact tracing process and communication with the school community. The school may need to be non-operational for a day or two and the school will be thoroughly cleaned prior to on-site learning resuming.

School site visitors and school usage

There should be no visitors to the school unless they are essential. Strong preference is given to virtual meetings wherever possible.

Essential visits to the school should occur only when the school can assure adherence to physical distancing requirements, enhanced cleaning of used areas and minimal contact with the broader school population. Parent/teacher meetings will be conducted virtually.

After School Care will continue to operate.



Wellbeing

The school has a range of services and programs to support the physical and psychological wellbeing of students.

If you are concerned about your child's wellbeing, contact Deputy Principal, Students and Campus Life, Mary Duma: maryd@igssyd.nsw.edu.au

If you are concerned about your child's learning, please contact Deputy Principal, Academic Operations, Lisa Kelliher: lisak@igssyd.nsw.edu.au