

Islamic Museum of Australia

Board Member – Position vacant

Organisation:	Islamic Museum of Australia (IMA)
Role:	Voluntary, Board Member
Location:	Melbourne
Time required:	Quarterly board meetings (remotely and/or in person), bi-monthly commitments through your role as an ambassador for the IMA and partaking in workshops and board committees as and where necessary.
Applicants:	Open to applicants nationally
Duration:	Two-year term
Sector:	Not-for-profit, Community, Multicultural, Arts
Closing date:	13 September 2024
Interview date:	TBA

About the role

The Islamic Museum of Australia invite applications for a Board Member position for commencement in late 2024.

The ideal candidate is an experienced Board Member/Director with demonstrated governance skills. Preference will be given to a cultural leader with experience spanning the museum, performing arts or media sectors.

This position provides an exciting opportunity for someone with relevant experience and capabilities to contribute strong governance as we advance our five year strategic plan.

The IMA Board meets for an AGM and quarterly, with further meetings required on an as needs basis.

About the Islamic Museum of Australia

The Islamic Museum of Australia provides educational and cross-cultural experiences and showcase the artistic and cultural heritage of Muslims in Australia and in Islamic societies abroad. It aims to foster community harmony and facilitate an understanding of the values and contributions of Muslims to Australian society.

Opened in 2014, the Museum houses five permanent exhibitions highlighting Islamic faith, Islamic contributions to civilisation, Islamic art, Islamic architecture and Australian Muslim History. It showcases the rich artistic heritage and historical contributions of Muslims in Australia and abroad through the display of various artworks and historical artefacts.

Since opening, the Museum has welcomed tens of thousands of guests, from school children to lifelong learners, creatives to academics.

We understand gaining new knowledge around unfamiliar religion or cultures can be daunting and our greatest strengths are our light-filled, modern learning space, and the passionate, warm people who have chosen this journey with us - our board, staff and volunteers.

We hope to inspire big thinking, provide valuable experience, and build personal and professional networks. We want to pave the way with new opportunities for the appointee to make an impact at the IMA and beyond.

Key Responsibilities

The role involves the following key areas, working with fellow Board Members as a team under the direction of the Chair:

Values	Supporting and guiding the mission and values of Islamic Museum of Australia
Strategy	Providing strategic direction and advice for the organisation
Performance	Monitor the organisation's performance and alignment of collective interests
Compliance	Fulfilling legal responsibilities and regulatory requirements
Financial	Fundraising, financial management and resourcing to achieve strategy
Risks	Risks management and mitigation strategy to support informed decision-making
Growth	Contributing to the organisation's growth and footprint

Key Skills and Attributes

Within the context of the role described above, the ideal candidate will be someone who can demonstrate the following:

- Have a strong interest in and commitment to IMA's values and strategic goals
- Can participate actively in governance processes
- Have a background in the museum, performing arts or media sectors
- Can communicate effectively

- Be willing to commit time to prepare for and attend regular Board Meetings as well as carry out any actions after each meeting
- Offer commitment of time and other resources to provide vision and leadership as an effectively contributing Board Member

TO APPLY

If you feel you have the skills required to add value to the Board and support IMA achieve its goals, then we invite you to send your resume, along with a cover letter.

IMA is an equal opportunities employer and we welcome applications from all suitably qualified persons of all faiths and cultures.

Referees

Please include a list of *potential referees* at the end of your resume. Referees will not be contacted without your prior agreement, so you do not need to advise them at this stage that they are on your list.

Interview

If invited to interview, this will be conducted online, or in face to face.

Other requirements

Board Member candidates must agree to submit to a Police Check and Working with Children Check. Inclusion on the board is contingent upon the completion and results of these background checks. Service on IMA's Governing Board is without remuneration, except for reimbursement of expenses in relation to Board members' duties that comply with Board policy.

Enquiries

If you have any questions about this position description or would like to talk about any aspect of the role before submitting your application, please contact the Islamic Museum of Australia, on 1300 915 171 or admin@islamicmuseum.org.au for a confidential discussion.

Applications should be submitted by email to admin@islamicmuseum.org.au. *Please quote in application: The Islamic Museum of Australia Board Member Application.*

Closing date for applications: 13 September 2024