

Terms of Reference

Systemic Advocacy Reference Group

Background

Kiind commenced our systemic advocacy in July 2022 with funding from the Department of Communities. We have been regularly engaging with our members in systemic advocacy over the past two years, including a significant engagement project in 2023, where we developed 20 journey maps of parent's lived experiences navigating complex systems for their children.

Our journey mapping project identified eleven (11) directions for change that can lead to system improvements for families raising children with disability in WA. The directions for change will inform our systemic advocacy strategy 2024. The strategy will be operationalised in partnership with Kiind's members and sector partners.

This reference group will be the key representatives of Kiind's members in shaping our systemic advocacy in 2024.

Purpose

1. To set in motion the directions for change identified in our journey mapping project.
2. To provide consumer (parent/carer) feedback and help us shape the goals, directions, and activities of Kiind's systemic advocacy.
3. To collaboratively design new system responses - including policy, practice, and legislative changes - that can help inform government and improve systems for families raising children with disability.

Membership

The group will be comprised of 8-10 family representatives, plus 1-2 Kiind staff.

Family representatives may be parents, grandparents, other caregivers or family members (aged 18 and over) raising children and young people with disability, chronic health condition, rare genetic or undiagnosed condition.

Reference group members will have an interest in Kiind's work and our systemic advocacy priorities for 2024. These priorities include improving the early childhood intervention and education systems, and family capacity-building.

Member Roles and responsibilities

- Attend quarterly meetings and contribute to discussions
- Inform Kiind if unable to attend a meeting.



Meetings and communication

Meetings will take place quarterly in the following months;

- March
- June
- September
- December.

Meetings will be approximately 1.5-2hrs duration.

Meeting day/time will be determined based on best availability of group members.

Position Term

We ask reference group members to commit to a minimum term of 1 year. This equates to about 4 meetings.

Member payment

Reference group members will be remunerated at the rate of \$37.50 per hour, aligned with the WA Mental Health Commission's consumer payment policy.

Remuneration will be issued as eGift cards, sent within one week of each meeting.

Governance

This reference group has no delegation or decision-making authority within Kiind.

Notes from meetings will be circulated within 10 working days following meetings.

Endorsement and Review

The draft Terms of Reference will be finalised at the first meeting of the reference group, endorsed at the subsequent meeting, and reviewed annually thereafter.

