



Minda Incorporated
12-16 King George Avenue
North Brighton SA 5048
ABN 37 020 000 711

08 8422 6555
supporters@minda.asn.au
mindainc.com.au

Expression of Interest to be a member of Minda Consultative Committee

Minda has a Minda Consultative Council (**MCC**) to assist the Minda Inc Board and Management by providing advice and feedback with co-designing future service offerings and development of existing services from the perspective of a clients' family or support network. This adds to the perspective provided directly by Minda clients through their consultative mechanisms such as the Minda Soldiers. Members of the MCC draw on their own lived experience as a carer of someone living with an intellectual disability and their broader engagement with others in the same situation.

We are keen to ensure this body reflects the diversity of clients Minda supports and we are therefore looking to increase MCC membership numbers. Consequently, it is my pleasure to invite you to submit your expression of interest (**EOI**) to join the MCC.

The role of a MCC member is to:

- a) Participate in workshops and other forums to achieve or further the Purpose.
- b) Provide advice to the Minda Inc Board and Management (through the Board Chair and Chief Executive) on issues affecting clients with disability.
- c) Assist and advise the Management (through the Chief Executive) on complex complaint matters, including collaboration on their resolution.
- d) Advise on, and participate in, community engagement to build an inclusive Minda.
- e) Foster cooperative linkages with clients, their families, advocates, paid/volunteer workers, and other key stakeholders in the community.
- f) Alert the Minda Inc Board (through the Chair) to emerging issues, potential risks and opportunities related to the provision of services by Minda or in the broader sectoral environment.
- g) Remain informed of the services provided by Minda and the various aspects of the Minda experience.
- h) Help to lead discussions on issues that clients and their peers are facing including human rights, decision making, relationships, and employment.
- i) Promote cooperation and improve communication, information sharing and understanding between clients, their carers, staff, and management.
- j) Maintain confidentiality of sensitive matters and declare any actual/potential conflicts of interest.

The MCC meets four times a year or more frequently as circumstances dictate. All MCC members are expected to attend each meeting in person.

To qualify as a MCC member, the applicant should be able to demonstrate a significant connection to Minda and should have a family/network support relationship to a person living with an intellectual disability using one or more services provided by Minda.



Respect



Heart



Opportunity



Community



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If you are interested in joining the MCC I would ask you to submit an EOI stating your connection to Minda and why you would like to become a member of the group. Please send your EOI to board.governance@minda.asn.au no later than 30 September.

Thank you.

Yours sincerely,

Joanne Denley
President and Board Chair
Minda Incorporated



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