

Volunteer Role Descriptions

Food hamper packing (2-3 people needed)

- 10-11am every Monday (except first Monday of each month)
- Events Room 6, NewHope
- Packing food parcels with a group of volunteers
- Compliance requirements: Sign code of conduct

Role requirements:

- Reliable
- Respect and work cooperatively with others and under the supervision of NHCC staff leader
- Passion for helping others and making a difference in the community

Food hamper delivery (1 person, must be female)

- Weekdays between 10am-2pm of choice (currently Monday afternoon)
- Fortnightly
- Pick up food hamper from NewHope relief care desk and deliver to client in Forest Hill at a regular time each fortnight
- Compliance requirement: Sign code of conduct

Role requirements:

- Reliable
- Respect privacy and confidentiality of clients
- Warm/friendly
- Ability to transport food parcels (drivers licence, access to vehicle, physical ability to carry shopping bags filled with food)

Food Swap volunteers (2-3 people needed)

- 9.45-11.15am
- Fourth Saturday of every month (excluding December)
- Community kitchen / courtyard
- Set up and pack up
- Help with tea and coffee
- Ensure people sign in
- Welcome people / build community
- Compliance requirement: Sign code of conduct

Role requirements:

- Reliable
- Warm and welcoming to people from the community
- Abide by all covid-19 safety requirements and monitor that others do the same (signing in, mask wearing, room capacity limits)
- Passion for building social connections
- Passion for sustainability or gardening (not required but would help)