# Volunteer Role Descriptions

## Food hamper packing (2-3 people needed)

- 10-11am every Monday
- Food Pantry (rear of 2 Dale Court / NewHope)
- Packing food parcels with a group of volunteers
- Compliance requirements: Sign code of conduct / Volunteer Application Form / Working with Children's Check

**Role requirements:**

- Reliable
- Respect and work cooperatively with others and under the supervision of NHCC staff leader
- Passion for helping others and making a difference in the community

**Food hamper delivery**

- Weekdays between 10am-2pm of choice (various)
- Fortnightly
- Pick up food hamper from NewHope relief care desk and deliver to client
- Compliance requirement: Sign code of conduct / Volunteer Application Form / Working with Children's Check

**Role requirements:**

- Reliable
- Respect privacy and confidentiality of clients
- Warm/friendly
- Ability to transport food parcels (drivers licence, access to vehicle, physical ability to carry shopping bags filled with food)

# Food Swap volunteers **(2-3 people needed)**

- 9.45-11.15am
- Fourth Saturday of every month (excluding December)
- Community kitchen / courtyard
- Set up and pack up
- Help with tea and coffee
- Ensure people sign in
- Welcome people / build community
- Compliance requirement: Sign code of conduct / Volunteer Application Form / Working with Children's Check

## Role requirements:

- Reliable
- Warm and welcoming to people from the community
- Abide by all covid-19 safety requirements and monitor that others do the same (signing in, mask wearing, room capacity limits)
- Passion for building social connections
- Passion for sustainability or gardening (not required but would help)