

Regulations of the North West Junior Soccer Association

CONTENTS

1.	Preliminary	1
1.1	Definitions	1
1.2	Registered Office.....	1
1.3	Amendments to Regulations	1
2.	The Board	1
2.1	Directors	1
2.2	Obligations of Directors	1
2.3	Elections.....	2
2.4	Commencement of Term.....	2
3.	Fees	2
3.1	Season Membership Fee.....	2
3.2	Player Fee.....	2
3.3	Meeting Fee	3
3.4	Missed Meeting Fee.....	3
4.	Members	3
4.1	Membership.....	3
4.2	Application for Membership.....	3
4.3	Full Membership	3
4.4	Individual Membership	4
4.5	Life Membership	4
4.6	Delegates	4
5.	Participants	4
5.1	Child Safe Environment Requirements	4
5.2	Codes of Conduct.....	5
5.3	Insurance.....	6
6.	Teams and Players	6
6.1	Age Groups.....	6
6.2	Team and Player Nomination	6
6.3	Game Day Team Sheet.....	7
6.4	Team and Player Registration	8
6.5	Player Age Group Eligibility.....	8
6.6	Player Transfers	9

Regulations of the North West Junior Soccer Association

7.	Games	10
7.1	Goal Nets and Corner Flags	10
7.2	Before the Game	10
7.3	Coaches Role	10
7.4	Game Stewards and Assistant Referees Role	11
7.5	Exchange of Players	11
7.6	Game Forfeit and Abandonment	11
7.7	Celebrations	12
7.8	Dissent	12
7.9	Weather	13
7.10	End of Game	13
7.11	Game Format Under 6 to 10	13
7.12	Game Format Under 11	13
7.13	Under 11 Knockout Cup Competition	13
7.14	Seniors Competition	15
7.15	Seniors Knockout Cup Competition	15
7.16	Seniors League Competition	16
7.17	Perpetual Trophies	17
8.	Modified Laws of the Game	17
9.	Discipline Matters	17
9.1	Complaints and Incidents	17
9.2	Dispute Resolution Procedure	19
9.3	Disciplinary Committee	19
9.4	Composition of Disciplinary Committee	19
9.5	Procedure at Disciplinary Committee Hearings	19
9.6	Appeals from Disciplinary Committee	20
9.7	Penalties	21
10.	Prescribed Forms	21
11.	State Championships	21
12.	Directors Roles	23
13.	Policies	25

Regulations of the North West Junior Soccer Association

1 Preliminary

These Regulations constitute the Regulations of the Association as adopted pursuant to Clause 31 of the Constitution of the Association.

1.1 Definitions

In these Regulations, words defined in the Constitution of the Association have the same meaning in these Regulations.

1.2 Registered Office

The registered office of the Association shall be in Adelaide.

1.3 Amendments to Regulations

The Board may by resolution amend these regulations, but such amendment shall not take effect until notice in writing of the proposed amendment has been given to Members.

2 The Board

2.1 Directors

The Board shall consist of a Registrar, Treasurer and Secretary. The Board may, at its discretion, assign the roles of Chairperson, Vice Chairperson, Secretary, Programmer, Referee Coordinator, Sports Director, Equipment Officer, Grievance Officer and Minute Secretary or any other role to Directors or other persons as required. The qualifications and duties of each Director role will be found in point 12 of these regulations.

2.2(a) Obligations of Directors

- (b) Each Director must:
- (c) Treat all staff, contractors, members and representatives of the Association with respect and courtesy at all times;
- (d) Maintain and enhance the standards, quality and reputation of both the Association and Football;
Not act in a manner unbecoming of a Director or prejudicial to the Objects or the interests or reputation of the Association; and
Comply with the Rules, Regulations and Policies of the NWJSA

An Elected Director shall be considered to be an Individual Member of NWJSA.

Regulations of the North West Junior Soccer Association

2.3 Elections

During election of Board Members, the appointment of Registrar, Treasurer or Secretary shall take priority over the remaining vacant Director positions subject to nominees specifying preference for these roles.

2.4 Commencement of Term

As well as displaying the necessary qualifications stated in Regulation 2.1 for each of the Director's roles, a Director shall not be considered elected until:

- a. A valid Working with Children Check is presented.
However, a valid Working with Children Checks may not be solely relied upon to determine a person's suitability to work with children and young people. NWJSA could also consider whether other screening measures such as signed declarations, referee checks and other relevant background checks are necessary.

A Nominating Director not approved by the Board due to criminal history or other may appeal to the South Australian Civil and Administrative Tribunal, showing the Nominating Director to be a person suitable for the NWJSA Board.

In the case of nominations for Casual Vacancies, the Board may require the nominee to apply to become a member of the NWJSA.

3 Fees

The list of NWJSA fees can be found on the NWJSA website www.nwjasa.org.au

3.1 Season Membership Fee

The Board shall determine season membership fees payable by Members to the Association. Season Membership, if any, will be due by the first Delegates Meeting of the current season.

3.2 Player Fee

Each player nominated will be charged a Player Fee. Refer to Season Calendar for due date. Player nominations received after the Team Nomination due date shall be charged a Late Player fee.

3.3 Meeting Fee

Full Members are required to pay a Meeting Fee. This fee will be charged after the season AGM. This fee will be waived provided the school delegate or appointed representative attends the required NWJSA meetings.

Regulations of the North West Junior Soccer Association

3.4 Missed Meeting Fee

Subject to regulation 4.6, Members will be charged a Missed Meeting Fee for each meeting missed by the member.

4 Members

4.1 Membership

Member of the Association and Member School or School means a 'full member' pursuant to 5.5 of the Constitution

Members of the Association must comply with:

- i. The Constitution of the Association;
- ii. These Regulations;
- iii. The NWJSA Member Protection Policy;
- iv. Any other policy, rules or laws or regulation established by NWJSA.

Members of the Association are required to include in their player registration form for each Player a signed Parent/ Carer Code of Conduct Statement (see 5.2.2) and an acknowledgement from the Parent/Carer of The Player.

4.2 Application for Membership

The prescribed Membership Application form is available via the NWJSA website www.nwjasa.org.au. The appropriate form is to be completed and delivered to the NWJSA Board for assessment.

4.3 Full Membership

The Full Membership application must be received by the Board on or before the current season's first Delegates meeting (the Team Nomination due date). The Full Member applicant, if approved, shall be granted interim Full Membership until the member nominates eligible teams in the Associations current football program. At the point of eligible team nomination, payment of all fees owed and fulfilment of all other obligations due, the Interim Full Member shall become a Full Member.

The Interim Full Member shall be subject to Obligations of Full Membership but shall not have the powers of Full Membership.

To remain eligible for Full Membership, a School must have eligible teams participating in the Association's current Football program.

Full Membership is valid from the day of Board approval of membership until the 31st of December of the year of membership approval.

Regulations of the North West Junior Soccer Association

4.4 Individual Membership

Individual Membership is valid from the day of Board approval until 12 months after the 30th of September of the year of membership approval subject to clause 2.2

4.5 Life Membership

A person qualifies for Life Membership if they have provided 10 years of voluntary service or 15 years remunerated service to the Association. It is the concern of the Board to determine if qualification for Life Membership has been met in order for the nomination to be ratified for presentation to the AGM.

4.6 Delegate

The Delegate is responsible for the transfer of information between the school and the NWJSA. A Delegate or appointed representative from each school is required to attend each of the Delegate meetings.

The Meeting Fee will be refunded to Delegates attending the A.G.M. less the Missed Meeting Fee for every Delegate meeting not attended. Delegates that miss one meeting only will not be penalised. However, if a Delegate fails to attend the AGM, the entire meeting fee shall be forfeited to the NWJSA.

5 Participants

Participant or Participants means any player, coach, assistant coach, team manager, parent or carer, spectator or team official.

5.1 Child Safe Environment Requirements

NWJSA requires that any person in a prescribed position who is over the age of 14 must have a current Working With Children Check (WWCC). The WWCC will replace all other child screening checks including the National Police Certificates.

‘Prescribed position’ is a position as defined by *Child Safety Prohibited Persons Act 2016* requiring a WWCC.

Working with children and the participation of children in any NWJSA match, competition, event or activity is subject to Child Safeguarding Police and Member Protection Policy.

5.2 Codes of Conduct

All Participants, Coaches, Team Officials, Parents/Carers, Spectators and Players (**Participants**) are required to adhere to NWJSA policies and regulations applying to the participation in any NWJSA match, competition, event or activity. Failure to do so may result in the exclusion of Participants at the sole discretion of NWJSA. Members of the Association are required to take all reasonable steps to give effect to a

Regulations of the North West Junior Soccer Association

decision by NWJSA to exclude Participants and acknowledge that a Participant's failure to adhere to a decision by NWJSA may impact the Member Association's ability to participate in any NWJSA match, competition, event or activity.

5.2.1 Coaches & Team Officials Code of Conduct – Acknowledgment

Coaches and Team Officials are required to sign and return NWJSA's Coaches and Team Officials Acknowledgement prior to participating in any NWJSA match, competition, event or activity.

Members of the Association are responsible for ensuring a signed statement is provided for each Coach and Team Official. NWJSA may refuse to allow a Coach or Team Official to participate if a statement has not been provided.

5.2.2 Parent/Carer and Spectator Code of Conduct – Acknowledgment

Parents/ Carers are required to sign and return NWJSA's Coaches and Team Officials Acknowledgement prior to participating in any NWJSA match, competition, event or activity.

Member of the Association are responsible for ensuring a signed statement is provided for each Parent/ Carer. NWJSA may refuse to allow a Parent/Carer or the relevant Player to attend or participate if a statement has not been provided.

5.2.3 Player Code of Conduct – Acknowledgment

Players are required read and understand the NWJSA's Player's Acknowledgement prior to participating in any NWJSA match, competition, event or activity.

Member of the Association are responsible for ensuring a signed statement is provided for each Player. NWJSA may refuse to allow the relevant Player to attend or participate if a statement has not been provided.

5.2.4 Match Official/Referee Code of Conduct – Acknowledgement

Match Officials will sign and return NWJSA's Player's Acknowledgement prior to participating in any NWJSA match, competition, event or activity.

Regulations of the North West Junior Soccer Association

5.3 Insurance

5.3.1 NWJSA holds insurance for the following:

- Public Liability - \$20,000,000
- Directors and Officers - \$5,000,000, one claim \$10,000,000 aggregate
- Player – Personal Accident Insurance Aggregate of limit of liability \$1,000,000 (As required by Members of the Association)

5.3.2 Members of the Association must hold insurance providing the following minimum cover:

- Public Liability - \$20,000,000
- Player – Personal Accident Insurance Aggregate of limit of liability \$1,000,000
Scope of Cover - The coverage afforded by the policy shall apply whilst an insured person is: a) playing or taking part in club, representative, state or national games of competitions authorised or sanctioned by the insured; b) attending a training or practice session authorised or sanctioned by the insured; c) undertaking administrative duties outside of their usual occupation authorised or sanctioned by the insured; d) attending organised social or fundraising activities of the insured; e) including direct, uninterrupted travel to and from activities a), b), c) and d).

This insurance can be obtained through NWJSA, or a Member School may make its own insurance arrangements, provided such cover meets the minimum levels of cover. A certificate of currency setting out the level of cover is required to be provided to NWJSA.

Further information about the insurance that can be obtained through NWJSA can be found on its website.

6 Teams and Players

6.1 Age Groups

Girls Only League available at Association discretion due to the interest of Member Schools

All age groups (Under 6, 7, 8, 9, 10, 11 and Seniors) – mixed leagues

Under 6 and Under 7 Mixed

6.2 Team and Player Nominations

The Association must receive all Team Nominations and Player Nominations by the due date (refer season calendar). Team Nominations will not be accepted if the

Regulations of the North West Junior Soccer Association

number of players listed for that team is below the minimum or above the maximum allowed.

The minimum and maximum number of players permitted per team is as follows:

Additional players may not be registered to any team if the total number of players in that team has reached the maximum.

Team Nominations

Age Group	Minimum Number of Players	Maximum Number of Players
U6	4	7
U7,8 and 9	7	11
U10	9	15
U11	9	15
Seniors	9	15

6.3 Game Day Team Sheet

Number of players that can be named on a team sheet and take part in game:

Under 10, 11 and Senior teams will need to manage their team players by using a roster system as they may have up to 15 players for their team however only 13 players can be the maximum on game day. Team sheets will only allow the maximum number of 13 to be selected and submitted for each game. Penalties for breaches of the NWJSA player eligibility rules will be decided by the NWJSA Board or Sub Committee of the Board.

In the Knock-Out Cup **Final Game** for U11 and Seniors all players registered to that team will be eligible to take part in the game and be named on the team sheet. Please refer to the Knock-Out Cup Competition Rules within this booklet.

Carnival – All players register for their respective team will be eligible to take part in carnival game day and can be named on the team sheet.

Coaches/Schools are not to play any player not registered/listed on the team's team sheet, if a player is injured the coach/school will be held responsible.

Game Day Team Sheet:

Age Group	Minimum Number of Players	Maximum Number of Players
U6	4	7
U7,8 and 9	7	11
U10	9	13
U11	9	13
Seniors	9	13

Regulations of the North West Junior Soccer Association

6.4 Team and Player registration

- (a) Each team registered is required to act fairly and consistently with competition rules and guidelines.
- (b) In order for players to be eligible for registration in the NWJSA Football program, players must be enrolled at and attending a Member School and must be within the school years of Reception to Year 6.
 - *Home School students are not eligible to participate with NWJSA.*

All players must be registered and allocated to teams before playing in the NWJSA program.

- (c) Each team registered is required to have a Coach and/or Team Manager at the time of team nomination.

6.5 Player Age Group Eligibility

Age Turning During Year of Season	Age Group
5 Years	Under 6 only
6 Years	Under 6
7 Years	Under 7
8 Years	Under 8
9 Years	Under 9
10 Years	Under 10
11 Years	Under 11
12 Years	Seniors
13 Years	Seniors

The age the player turns during the current calendar year is the players age group, e.g. if they turn 9 during the calendar year, they are an Under 9.

The Association will not accept the registration of any player who is under the age of 5 on 31st December in the year prior to the current season if that player is not enrolled and attending full-time at reception level at primary school.

No player is permitted to play more than one age group above his/her actual age group. (Players turning 5 years old during the year cannot play up in the Under 7 age group or can a 6-year-old play up in the Under 8 age group).

A Year 6 student turning 13 in the year of the season may play for the Senior's.

A player will only be permitted to play down an age group if he/she has special needs. A supporting letter from both the school principal and medical practitioner, stating why the player needs to play in a lower age group, must be received by the Association.

Regulations of the North West Junior Soccer Association

Further conditions for overage player approval:

- No more than two over age players may play for any one team.
- The player is not currently playing soccer for any other school, club or association.
- No over-age player will be registered for the under 6 age groups.
- The player must be of similar ability to others in that age group.
- The player must not be a danger to others in that age group.
- On any match day, only 2 overage players shall be named on the Team Sheet.

Coaches are not to play over or underage players without NWJSA approval, if a player is injured the coach will be held responsible.

Penalties for breaches of player age group eligibility will be decided by the NWJSA Board or Sub Committee of the Board.

Breaches of player age group eligibility rules are subject to anyone or more of the following:

- Disqualification of teams
- Suspension of players or coaches
- Expulsion of players or coaches
- Expulsion of teams
- A reprimand

NWJSA determinations of player age group eligibility breaches are final and cannot be challenged.

6.6 Player Transfers Between Schools

Players may be transferred from a member school to another member school under the following conditions:

- The transfer is for the purpose of ensuring adequate player numbers in a team.
- The transferring players school cannot accommodate those players in any of its teams.
- The prescribed Player Transfer form has been completed correctly and signed by both schools and has been submitted to the Association.
- The Association gives written approval of the Player Transfer.
- The school the player attends will be charged the registration fee.
- The school the player attends will be charged the insurance fee if applicable

Regulations of the North West Junior Soccer Association

7 Games

7.1 Goal Nets and Corner flags

It is the responsibility of the first teams programmed to correctly put up the nets and corner flags. Each team is to put up one net and two flags. Nets and flags are to be picked up from the designated area. It is the responsibility of the last teams programmed to pull the nets and corner flags down. Each team is to pull down one net and two flags and return them to the designated area.

7.2 Before the Game and Start of Play

The Coach or Manager must approach the referee before the game starts, with the team captain/s to toss the coin. The Match Card must be correct and submitted through the NWJSA My Sport App before the game commences. The Referee will give a linesperson flag to the Coach or Manager. It is the responsibility of the Coach or Manager to supply a responsible Referee Assistant and a Game Steward. The Team Coach cannot assume the role of Referee Assistant or Game Steward. The Game Steward cannot assume the role of Assistant Referee, just as the Assistant Referee cannot assume the role of Game Steward. The Game Steward must be a responsible adult and be 18 years or older and identifiable by wearing the Hi-Vis Vest supplied. The Assistant Referee must be capable of being an effective Assistant Referee.

7.3 Coaches Role

Under 6 age group will have a game leader provided by the NWJSA. No Coaches are to enter the field of play.

Under 7, under 8 age groups have the option of having one coach per team entering the field of play for the purpose of instruction.

Coaches must not:

- Run on the field near the play,
- Obstruct or interfere with play,
- Enter either goal area while the game is in progress,
- Appeal for free kicks or throw ins.
- Question the referee's decisions.

Under 6, under 9, under 10, under 11, and Senior age groups are to be coached from the side-line in a non-hysterical manner.

Coaches must not:

- Run along the side line,
- Appeal for free kicks or a throw in.

Regulations of the North West Junior Soccer Association

- Question the referee's decisions in any way.

No coaching is allowed from outside the field of play except by the coach.
Information is to be given in a non-hysterical manner.

7.4 Game Stewards and Assistant Referees Role

Game Stewards are to assist NWJSA in controlling the behaviour of people associated with their team. Game Stewards are considered to be Team Officials.

They can assist by:

- Keeping people away from behind the goals.
- Keeping people back from the side lines.
- Ensuring their teams spectators abide by the Spectators Code of Conduct and any other relevant NWJSA policy, code or rules applying to spectators.
- Assisting N.W.J.S.A. Referees and Official when requested.

Assistant Referees (Linesmen) are to support the Centre Referee's management of the game. Assistant Referees must:

- Maintain effective positioning to determine ball and player position breaches.
- Not challenge the Centre Referees decisions
- Not coach or communicate with any of the players during the game

7.5 Exchange of Players

If an U6 – U11 team is short of players on game day (excluding the U11 Knockout Cup Competition); they may play players from one of their school's other teams. It is the responsibility of the coaches of the team with insufficient players to ensure that the player is registered and is of the correct age group. Player's names and other required details must be added to the team sheet. If a team appears at their game short of players, players may be borrowed from the opposition team. The borrowed players must be entered on their own team's, team sheet.

7.6 Game Forfeit and Abandonment

a) Senior Games

Teams in the Senior competition will forfeit their game if they do not have 6 players on the field by 5 minutes past the scheduled start time.

Players in the Senior competitions are team tied and are not permitted to play for any other team in the Senior competition. If a team is short of players and borrows

Regulations of the North West Junior Soccer Association

players from the other team, the team short of players will forfeit the game. The result will be recorded as a 5-0 victory in favour of the team with sufficient players.

If during a Senior game a team cannot maintain 6 players on the pitch, the game will be abandoned. Players may then be exchanged and play a non-competition friendly. The score at abandonment will be recorded as the final score. If the winning team is the team with sufficient player numbers, the winning teams score shall be adjusted if necessary to be at least a 5 goal winning margin.

At any stage during the game, both coaches may mutually agree to abandon the game. The only reason permitting mutually agreed abandonment is if one team is significantly dominating and the score reflects this. The score at abandonment will be recorded as the final score. Players may then be exchanged and play a non-competition friendly.

b) Under 6 to Under 11 Games

In the situation where a team forfeits or does not appear for their scheduled fixture, that fixture shall be abandoned. The players of the team that is present may use the allocated fixture time to play a game amongst themselves (scratch match).

Alternatively, the players and parents present may play a parent/child game. The participation of a child in such a parent/child game must be authorised by the parent or carer of that child.

The allocated NWJSA Match Official shall be in charge of the scratch match, however the allocated NWJSA Match Official will not officiate the game conducted between parent/child game.

7.7 Celebrations

When a goal is scored, players should congratulate each other in a non-hysterical manner. Coaches are not to celebrate the scoring of a goal with players. A quiet well done is all that is required. Parents and spectators are encouraged to applaud good performances and efforts from each team. This acknowledgement of good performances is to be carried out in a dignified manner.

No singing of winning songs to be done after the game at the pitch, near the pitch or at any NWJSA venue.

7.8 Dissent

Players, coaches, managers, or spectators are to abide by NWJSA policies, rules and codes relating to interactions with referees, players, spectators or officials by word or action. Everyone is to be treated with respect and dissent will not be tolerated.

Regulations of the North West Junior Soccer Association

The decisions of the referee regarding actions connected with play are final. Coaches, spectators, and players are not permitted to appeal for a free kick or throw ins. Complaints about decisions of a referee's conduct of a game can only be made to the Grievance Officer via the school delegate-

7.9 Weather

The games may go ahead at the programmed time without a half time break. Further refer to the [extreme weather policy](#).

7.10 End of Game

All age groups – coaches and managers are to take players to centre of pitch, teams to line up, coaches to shake hands then each player is to shake hands or Hi5 with the other team, no elbow taps. Coaches and managers are to ensure no inappropriate behaviour takes place between the players during this time.

NO SINGING OF SONGS TO BE DONE ON OR NEAR THE FIELD OR AT ANY VENUE

7.11 Game Format Under 6, 7, 8, 9 and 10

All games are non-competitive, the emphasis is on fun, enjoyment and participation, not winning. Member Associations are expected to support enjoyable participation.

Programs are released in blocks and are available through the NWJSA MYSPORT APP and website.

7.12 Game Format Under 11

Weekly games are non-competitive, the emphasis is on fun, enjoyment and participation, not winning. Member Associations are expected to support enjoyable participation.

During the season players are introduced into competition to play in a knock-out cup competition.

Programs are released in blocks and are available through the NWJSA MYSPORT APP and website.

7.13 Under 11 Dennis Price Knockout Cup Competition

The cup competition is a knockout tournament. The teams for Round 1 will be drawn randomly by the Association and will be played in order of draw. When Round 2 does not have the correct number of teams for the knockout format e.g. 16, 8, then the positions will be filled by teams with the smallest losing margin from Round 1. If there are more teams than required on equal losing margin, the required teams will be drawn randomly by the Association and will be played in order of draw.

Regulations of the North West Junior Soccer Association

In knockout cup competition players become cup tied. Once a player has been named on the team sheet in the cup competition, that player is locked into that team for cup games only. A player can only move up to a higher age group and the player becomes locked in that team.

The player cannot move to another cup team in the same age group and if the player goes up to a higher age group for their cup game that player cannot go back down to the lower age group for cup games.

The minimum number of players to commence the game is 6 players.

Games consist of two fifteen-minute halves. In the event of a draw at full time, 5 minutes each way extra time shall be played on a "golden goal" basis, i.e., the match will conclude when the first goal is scored in extra time. Game times are not to be shortened; if early games go to extra time, then later games may start late this is only for Cup Games.

Corners will be counted during the entire game, including extra time. In the event of a draw after extra time, the team receiving the greatest number of corners throughout the match including extra time will be declared the winner. If corners are equal the team scoring the first goal will be declared the winner. If no goals are scored the team receiving the first corner will be declared the winner. If there are no corners the winner will be selected from the toss of a coin between the coaches, the coach of the first team named will call the toss.

The final game will consist of two twenty-minute halves. Corners will not be counted during the final. In the event of a draw after extra time, the trophy will be shared (alphabetically).

All players must be registered for the current season, if you do not have a registration number for each player contact the association. Players must have played for the cup team prior to the semi-final in order to be eligible to play in the semi-final or final of the knockout cup competition.

All teams knocked out of the draw will play friendly games each week.

Penalties for Breaches of U11 knockout cup competition rules are subject to any of the below at the discretion of NWJSA Board or Sub Committee of the Board:

- Disqualification of teams
- Suspension of players or coaches
- Expulsion of players or coaches
- Expulsion of teams
- A reprimand

NWJSA determinations of player eligibility breaches are final and cannot be challenged.

Regulations of the North West Junior Soccer Association

7.14 Seniors Competition

Senior's teams must have shirt numbers and match team sheets must be submitted prior to game commencement.

The Association will divide the teams into groups (group numbers and size depend on number of teams nominated).

Penalties for Breaches of Seniors competition rules are subject to any one or more of the following at the sole discretion of NWJSA Board or Sub Committee of the Board:

- Deduction of points, in the case of the league competition
- Disqualification of teams
- Suspension of players or coaches
- Expulsion of players or coaches
- Expulsion of teams
- A reprimand

NWJSA determinations of player eligibility breaches are final and cannot be challenged.

7.15 Seniors Dennis Price Knockout Cup Competition

In knockout cup competitions players become cup tied. Once a player has been named on the team sheet in the cup competition, that player is locked into that team for all subsequent NWJSA cup games. Players cannot play for another team in the same age group and cannot go down to lower age groups for cup games.

Group games preceding cup rounds are considered to be part of the knockout cup competition and are therefore subject to knockout cup player eligibility rules.

The minimum number of players to commence the game is 6 players.

Games will consist of two twenty-minute halves. In the event of a draw at full time, 5 minutes each way extra time shall be played on a "golden goal" basis, i.e. the match will conclude when the first goal is scored in extra time. Game times are not to be shortened; if early games go to extra time, then later games may start late, this is for all Cup games. If there are no goals in extra time, a penalty shootout will be held, as per FIFA rules. Each team will nominate 9 players from their team sheet to take part in the penalty shootout.

The Final game will consist of two twenty-five-minute halves; In the event of a draw at full time, 5 minutes each way extra time shall be played on a "golden goal" basis, i.e. the match will conclude when the first goal is scored in extra time. If there are no goals in extra time, a penalty shootout will be held, as per FIFA rules. Each team will nominate 9 players from their team sheet to take part in the penalty shootout. Goalkeeper can be changed during a penalty shootout.

Regulations of the North West Junior Soccer Association

All players must be registered for the current season, if you do not have a registration number for each player contact the association. Players must have played for the cup team prior to the semi-final in order to be eligible to play in the semi-final or final of the knockout cup competition.

All teams knocked out of the draw will play friendly games each week.

Penalties for Breaches of U11 knockout cup competition rules are subject to any of the below at the discretion of NWJSA Board or Sub Committee of the Board:

- Disqualification of teams
- Suspension of players or coaches
- Expulsion of players or coaches
- Expulsion of teams
- A reprimand

NWJSA determinations of player eligibility breaches are final and cannot be challenged.

7.16 Seniors League competition

In the League Competitions players become team tied. Once a player has been named on the team sheet that player is locked into that team. Players cannot play for any other team in any of the other league competitions. Players may be permanently transferred to another team following written application to the association.

League Table – teams will be awarded 3 points for a win, 1 point for a draw and 0 points for a loss. **The maximum goal difference (difference between goals kicked and goals kicked against the team) recorded per game will be 5 goals.** The team in each league competition with the highest points at the end of the program will be the league winners. If two or more teams are on equal points the team with the highest goal difference will be the league winners. If goal difference is the same, the team with the most goals scored will be the winner. If both teams have equal number of goals scored, the team that won the game against the other team equal on points when they played will be the league winner. If all conditions are equal the league shield will be shared.

League competition rules as per N.W.J.S.A. Modified Rules.

Programs are released in blocks and are available through the NWJSA MYSPORT APP and website.

Regulations of the North West Junior Soccer Association

7.17 Perpetual Trophies

Perpetual Trophies shall be awarded by the NWJSA to the winners of:

1. U11 Dennis Price Knockout Cup
2. Seniors Dennis Price Knockout Cup
3. Ron Baker Fair Play Award
4. Seniors League Shields

Perpetual trophies remain the property of NWJSA. Should a perpetual trophy be damaged or lost while under care or custody of a Member Association, that Member Association shall repair or replace that trophy. All perpetual trophies are to be returned to NWJSA on request.

8 NWJSA Modified Rules

The [NWJSA Modified Rules](#) are to read in conjunction with the current [FIFA Rules](#).

9 Discipline Matters

9.1 Complaints and Incidents

Complaints can be made to NWJSA by the principal or delegate of Member Schools in accordance with the process set out below.

Only the principal or delegate of Members Schools can make a Complaint to NWJSA. Participants or any other person with relevant concerns are to raise their concerns or complaints with the relevant Member School. If the Member School considers the matter ought to be investigated by NWJSA, the principal or delegate of Member School can make a Complaint pursuant to the process outlined below.

Participants participation in an event, match, competition, training session, or activity of NWJSA is at the discretion of NWJSA and Participants may be subject to exclusion as set out under this regulation. If NWJSA makes a determination under this regulation relating to a Participant, the Member School of which that Participant is a member of is required to reasonably facilitate the implementation of NWJSA's decision.

A matter, concern or incident may be investigated by the NWJSA Board or Sub-Committee of the NWJSA in accordance with this regulation if:

- a) A Complaint is received by the Board within 72 hours of the incident taking place; or

Regulations of the North West Junior Soccer Association

- b) The Board considers that any Member School, Participating Team or Participant are acting in a manner which brings the sport and NWJSA into disrepute whether inside or outside of a match and/or in breach of any code, policy, guideline or rule of the NWJSA.

9.1.1 Complaint

A Complaint means:

A Complaint must relate to a concern that there has been a breach of a NWJSA policy, rule or code of conduct which brings the sport and/or NWJSA into disrepute.

A Complaint may be made to NWJSA in writing, within 72 hours of the incident, submitted to Grievance Officer (grievance@nwjsa.org.au) by:

- i. any delegate or principal of a Member School; or
- ii. a NWJSA volunteer, official, employee or officer.

The Board will review the Complaint and determine whether to investigate.

The Board may refuse any Complaint not submitted within 72 hours of the incident.

9.1.2 Investigation

If the NWJSA Board or Sub-Committee of the NWJSA determines to investigate a complaint or a concern held by the Board, the process will be as follows:

- A NWJSA grievance officer will conduct an investigation into the complaint or concern. Parties to the incident, including any complainant and respondent, will be afforded an opportunity to provide information and respond to any allegations about their conduct.
- The NWJSA grievance officer will consider the information to determine the relevant facts and circumstances and whether any allegations about the conduct of a person are substantiated or unsubstantiated.
- Within 72 hours of receiving the Complaint, the NWJSA grievance officer will provide the Board with a report setting out their findings and recommendations for future action, including possible disciplinary action.
- Within 24 hours the Board will determine what action to take and will provide written notice of to the parties of the decision and supporting reasons.
- If the Board determines to impose a sanction under 9.7 adverse to any Member School or Participant. The Member School can request the matter be referred to the Disciplinary Committee for hearing pursuant to 9.6. Any request for referral must be made in writing within 24 hours of receiving

Regulations of the North West Junior Soccer Association

notice of the Board's decision. A review fee of \$200 is payable and will be returned if the review is successful.

- The decision of the Board will take effect immediately, including if the decision is subject to an appeal to the Disciplinary Committee.
- The Board can:
 - at any time, approach the parties about dispute resolution in accordance with clause 9.2.
 - after receiving a report from the NWJSA officer, refer the matter directly to the Disciplinary Committee to determine whether disciplinary action is to be taken.

9.2 Dispute Resolution Procedures

The Board may facilitate procedures for resolving disputes between Member Schools, participating Teams at their discretion.

9.3 Disciplinary Committee

The Disciplinary Committee shall inquire into, hear and determine Complaints or Concerns referred by the Board or Member School under 9.1 or appeal from Member School under 9.2.

9.4 Composition of Disciplinary Committee

The Disciplinary Committee shall be established as required as a sub-committee of the Board subject to Rule 15 of the NWJSA Constitution. The Disciplinary Committee will comprise persons who the Board consider hold suitable experience in sport administration and dispute resolution and will consist of a Chair and two Disciplinary Committee Members.

9.5 Procedure at Disciplinary Committee Hearings

- (a) The Disciplinary Committee must meet within 7 days of referral of a matter under clause 9.2.
- (b) The Procedure at the Hearing to be determined by the Disciplinary Committee will afford procedural fairness and will follow the following structure:
 - (i) Both parties to present their respective positions and respond to the other party's grievance/dispute;
 - (ii) Allow both parties to respond to any evidence presented before the Disciplinary Committee by the other party;
 - (iii) If the outcome of any finding made by the Disciplinary Committee has individual impacts on specific Participant(s), the impacted Participant(s), will

Regulations of the North West Junior Soccer Association

be afforded the opportunity to be present and provide their position at this stage of the hearing;

- (iv) Following presentation of all evidence, the Disciplinary Committee will separate from the parties and reach a determination on the presented facts.
- (c) If a party to the dispute does not appear before the Disciplinary Committee at the time and place appointed for the hearing, the Disciplinary Committee may;
 - (i) determine the matter in the absence of the party, or
 - (ii) adjourn the hearing of the matter by no more than 10 days, in which case, the party shall be suspended until they appear before the Disciplinary Committee, and the matter is heard and determined.
- (d) If a party to the dispute fails to appear before the adjourned Disciplinary Committee hearing subject to Regulation 9.6(b)(ii), the Board at its discretion may impose sanctions against the party, to remain in force until the party appears before the Disciplinary Committee and the matter is resolved.

9.6 Appeals from Disciplinary Committee

Appeals will be heard on the papers by the Appeal Committee.

The Appeal Committee shall be established as required as a subcommittee of the Board subject to Rule 15 of the NWJSA Constitution. The Appeal Committee will comprise persons who the Board consider hold suitable experience in sport administration and dispute resolution and will consist of 2 to 3 members.

An appeal against any decision of the Disciplinary Committee must be submitted in writing to the NWJSA Board within seven days of receiving the findings.

Any appeal is not to be founded on the merits of the determination of the Disciplinary Committee, the grounds to allow for an appeal are one or any combination of the following:

- (i) An error in application of any rules, regulations or policies that govern any such decision;
- (ii) The penalty imposed by the Disciplinary Committee was excessively harsh, unjust and/or unreasonable; or
- (iii) natural justice was not afforded throughout the process of the Disciplinary and Dispute Resolution Process by the Disciplinary Committee.

The Appeal Committee will determine appeals on the written submissions of the appellant and respondent.

If the Appeal Committee considers grounds of appeal are established, the Appeal Committee will set aside and vary the decision of the Disciplinary Committee

Regulations of the North West Junior Soccer Association

9.7 Penalties

- (a) Any Member of the Association who it is determined has contravened any of the rules, regulations or related policies by the Board or Disciplinary Committee shall be liable to any one or more of the following:
- (i) reprimand
 - (ii) suspension
 - (iii) the deduction of premiership points (where applicable)
 - (v) disqualification
 - (vi) expulsion.
- (b) Any Participant who it is determined has contravened any of the rules, regulations or related policies shall be liable to sanction, including being excluded from any match, competition, events or activities run by NWJSA. Member School are required to reasonably assist in implementing any sanction imposed on an associated Participant.

10 Prescribed Forms

All Prescribed Forms for use with the North West Junior Soccer Association will be found on the Associations website www.nwjisa.org.au

11 State Championships

NWJSA SELECTION CRITERIA FOR SAJSA STATE CHAMPIONSHIPS

Player's age eligibility for selection into a representative team is as follows:

U12 Development Boys – Players turning 11 in the competition year of the State Championships.

Under 12 Boys - Players turning 12 in the competition year of the State Championships.

Under 13 Boys - Players turning 13 in the competition year of the State Championships.

U13 Girls – Players turning 11, 12 or 13 in the competition year of the State Championships.

**Attention for BOYS Age Group, Players must trial and play within their correct age group.*

**Players that are turning 11 in the competition year of the State Championships are eligible for the Under 12 DEV (u11) Division only, players turning 12 in the competition year of the State Championships are eligible for the Under 12 Division only and players*

Regulations of the North West Junior Soccer Association

turning 13 in the competition year of the State Championships are eligible for Under 13 Division.

**Year 8 students are not eligible for selection.*

**Girls can trial and be picked in any boys age group as long as they meet the requirements above.*

**Under 13 girls age group covers three birth years as per the SAJSA State Championships Rules.*

Player Eligibility

- Players must be registered and playing in the North West Junior Soccer Association season prior to the State Championship year and must be registered with a NWJSA member school at the beginning of the season in the competition year of the State Championships. The player must play in and complete the full NWJSA season.
- Maximum of 15 players per team (emergency players only from the trials can be named to fill a spot in the final squad of 15 in case of injuries) only a maximum of 15 players can compete at the tournament.
- The team must comprise of 1 Goal Keeper and 14 field players (1 field player doubles up as a reserve goal keeper).
- Players from previous year's teams are not to be given preference; all trialling players must be treated equally.
- Each age group must hold a minimum of 4 trials. Players can only be picked if they attend a minimum of 50% of trials. If a player is sick or injured at the time of the trials, the coach of the team should be contacted and arrangements made to view the missing player.
- Monies paid by a player and are missing from the State Championships due to injury and/or any other reason will be forfeited. New players will have to pay monies before competing in the State Championships.

Selection of Final Squad:

- During trials it is a requirement that an independent person view trialling players. A list of names and shirt number must be supplied to this person. Please contact any committee member.
- Team needs to be finalised by the 30th of November before the State Championships.
- Fees must be paid to the treasurer, deposits and/or full amounts. Day/Date TBA

Regulations of the North West Junior Soccer Association

State Championship Tournament:

- Players must be given equal game time over the whole of the tournament.
- Records of substitutes and times must be kept during each game by the team manager.
- Team managers to keep a record of medical forms filled in by players.
- Team managers to report treated injuries on official NWJSA injury report form.

12 Directors Roles

NWJSA REGISTRAR ROLE

Responsibilities and duties:

The Registrar should:

- Have good planning and organization skills and should be able to communicate with a wide range of people.
- Co-ordinate NWJSA registration dates with School Delegates and the State Sporting Body.
- Supervise and be responsible for the proper registration of all players.
- Obtain all relevant particulars of players wishing to play for the Association.
- Prepare the list of teams and return to the Association via the Secretary
- Prepare a list of players for each age group for distribution to team coaches.
- Assist schools to complete transfer forms as required and authorize the transfer of players.
- Closely monitor transfers to ensure that transfers are only granted in accordance with Association guidelines.
- Keeping the Board of Directors informed of player movements. Communicate transfers as soon as possible to all relevant parties
- Obtain photographs for appropriate new players and current players requiring new photographs.
- Ensure documentation is complete for each player as required by the State &/or National Sporting Body.
- Assist State &/or National Sporting Body Controllers as required.
- Collect Team Sheets and return to the Association through the Secretary.
- Provide information as required to enable player records to be maintained.
- Have a sound understanding of NWJSA Rules and Regulations
- Keep NWJSA Board informed of the status of registrations at all times.
- Be aware of legal privacy regulations and ensure the requirements are implemented.

Regulations of the North West Junior Soccer Association

NWJSA TREASURER ROLE

Responsibilities and duties:

The Treasurer should:

- prepare a budget and monitor it carefully
- keep the club's books up-to-date
- keep a proper record of all payments and monies received
- make sure financial reports are available and understood at all committee meetings
- show evidence that money received is banked and documentation provided for all money paid out
- ensure that information for an audit is prepared each year
- arrange the audit
- give Treasurer's report at regular meetings and when required
- produce an annual financial report
- send out accounts
- pay the bills

Knowledge and skills required:

Ideally the Treasurer is someone who is:

- well organised
- able to allocate regular time periods to maintain the books
- able to keep good records
- able to work in a logical orderly manner
- aware of information, which is needed to be kept for the annual audit

NWJSA SECRETARY ROLE

Responsibilities and duties:

The Secretary should:

- Prepare the agenda for meetings in consultation with the Chairperson
- Make arrangements including venue, date, times and hospitality for club meetings
- Send adequate notice of meetings
- Collect and collate reports from office bearers
- Call for and receive nominations for committees and other positions for the NWJSA AGM
- Take the minutes of meetings
- Write up the minutes as soon as possible after the meeting
- Read, reply and file correspondence promptly
- Collate and arrange for the printing of the annual report
- Maintain registers of members' names and addresses, life members and sponsors
- Maintain files of legal documents such as constitutions, leases and titles

Regulations of the North West Junior Soccer Association

- Act as the public officer of your club/group liaising with members of the public, affiliated bodies and government agencies

NWJSA DIRECTOR ROLE

Responsibilities and duties:

A Director should:

- Carry out designated task relevant to their assigned role.
- Remain committed to the purpose and outcomes of NWJSA.
- Attend required meetings.
- Attend to the required reading prior to meetings.
- Contribute to the effectiveness of the NWJSA's activities.
- Provide advice, criticisms and suggestions during decision making processes.
- Be active in the NWJSA – attending events and functions.
- Adhere to the rules and regulations of the NWJSA.

13 Policies

This document should be read in conjunction with the associations policies as listed below, also can be found on the [website](#).

- [Member Protection Policy](#)
- [Safeguarding Children and Young People Policy](#)
- [Social Media Policy](#)
- [Acquiring Images and Video Policy](#)
- Smoking & Vaping Policy
- Extreme Weather Policy