Equal Opportunities Policy

1. Issue and review

This policy will be reviewed annually.

2. Commitment to equal opportunities

AMEB Ltd is committed to a comprehensive policy of equal opportunities in the management of its qualifications in which individuals are selected and treated on the basis of their relevant merits and abilities without regard to age, disability, gender reassignment, marriage or civil partnership, pregnancy and maternity, race, religion and belief, sex or sexual orientation, and are given equal opportunities. The aim of this policy is to ensure that no candidate taking part in a Rockschool exam receives less favourable treatment on grounds not relevant to good practice.

AMEB Ltd will endeavour to ensure that no learner is disadvantaged on any of the grounds detailed above. We will provide information, materials and assessments which are free from bias, use plain English and are user friendly for all our customers. Equal opportunities extend to all aspects of our organisation and all our staff, including our examiners and moderators, who will treat all learners fairly.

Learner responsibilities

All learners have a duty to co-operate to ensure that this policy is effective to ensure equal opportunities and to prevent discrimination. Learners must not harass or intimidate other learners on the grounds of race or sex, disability or sexual orientation and must not victimise or retaliate against learners who make such allegations. Disciplinary action will be taken against any learner who breaches this policy and such cases will b dealt with according to the local AMEB office procedures.

3. Complaints relating to equality of opportunity

AMEB Ltd treats any allegations of sex or racial discrimination or discrimination on the grounds of disability or sexual orientation seriously. Should any candidate, provider, parent or teacher feel that discrimination on any grounds has occurred they should contact the AMEB Federal Office immediately on **03 8660 5800** or email online@ameb.edu.au.

4. Reasonable adjustments and special considerations

AMEB Rockschool deals with requests for reasonable adjustments and special considerations on a candidate-by-candidate basis. Please see AMEB Rockschool's Reasonable Adjustments and Special Considerations policy for further details available on our website: rockschool.ameb.edu.au or rockschoolnz.co.nz.