

## Job Description:

### Waka Ama New Zealand National Coach

#### 2018 IVF World Sprint Championship

**Reports to:** Chief Executive Officer (CEO)

**Other reporting:** Worlds Advisory Committee

**Purpose:** : The Purpose of this role is to prepare a National Waka Ama Team to win medals at the International Va'a Federation World Elite Sprint Championships

#### The Role

A national coach will be selected to develop, organise and implement the coaching of a successful *National Sprint Team* to compete in the 2018 IVF World Elite Sprint Championships, Tahiti, 16<sup>th</sup> to 26<sup>th</sup> July 2018. (Exact competition dates to be confirmed)

One coach will be appointed for each of the following teams:

Elite Men	Junior (19) Elite Development Men	Para Va'a Team
Elite Women	Junior (19) Elite Development Women	

**Desired Outcomes:** To medal at the 2017 IVF World Distance Championship.

**Tenure of position:** From time of appointment: September 2016 (approx.) to July 2017

#### Key considerations:

- Final National Squads will be made up of thirteen (13) paddlers (maximum) for each National Elite squad (Elite Men & Elite Women)  
Seven (7) paddlers (maximum) for each National Elite Development squad (J19 Men & J19 Women).  
Eight (8) paddlers (maximum) for the Para Va'a Team
- All paddlers must fit within IVF eligibility rules
- All paddlers must be affiliated members of a Waka Ama New Zealand Club at the time of approved selection

KEY TASKS	EXPECTED RESULTS
<ul style="list-style-type: none"> <li>• Provision of a Coaching Plan, including Budget to be approved by Waka Ama NZ World Advisory Committee</li> </ul>	Provide a Coaching Plan that outlines how the team will be selected and coached leading up to and including the event. The plan must include a detailed budget and an outline of how the budget will be achieved. The plan must comply with Waka Ama NZ selection criteria policies.
<ul style="list-style-type: none"> <li>• Appoint a Manager</li> </ul>	Appoint a Manager for your squad. The Manager must be approved by the World Advisory Committee. (A job description will be provided for the Manager's role.)
<ul style="list-style-type: none"> <li>• Prepare /provide training programmes (individualised where necessary) to meet the specific requirements of your paddlers.</li> </ul>	The training programme will allow the paddlers to meet their development and performance goals.

<ul style="list-style-type: none"> <li>• Work with the other National Coaches where ever possible to enhance the National programme</li> </ul>	Where possible, work with the other 4 National Coaches to maximise results for the entire contingent.
<ul style="list-style-type: none"> <li>• Inclusion</li> </ul>	The National Coach must provide all athletes with the opportunity to be considered for national selection.
<ul style="list-style-type: none"> <li>• Selection</li> </ul>	Select paddlers that will perform and achieve success in a team. Provide a provisional selection report that outlines a sound rationale for provisional selection decisions, and present that to the World Advisory Committee for approval
<ul style="list-style-type: none"> <li>• Post event report</li> </ul>	Write a report which provides recommendations for the future from your experience in this position. A report template will be provided for you.

<b>SKILLS REQUIRED</b>	
Leadership	<ul style="list-style-type: none"> <li>• An effective leadership style and a commitment to coaching at the highest level.</li> </ul>
Coaching	<ul style="list-style-type: none"> <li>• Experience in coaching and proven success as a waka ama coach is essential.</li> </ul>
Planning	<ul style="list-style-type: none"> <li>• The ability to set and execute a plan based on a targeted time frame.</li> <li>• The ability to incorporate all aspects of the campaign and athlete planning.</li> <li>• Ability to plan and balance training and competition requirements.</li> </ul>
Communication	<ul style="list-style-type: none"> <li>• An effective communicator</li> </ul>
Teamwork	<ul style="list-style-type: none"> <li>• The ability to work with other National Coaches and Waka Ama NZ to enhance the overall campaign and achieve united success</li> </ul>
Knowledge and values	<ul style="list-style-type: none"> <li>• Knowledge of the sport of waka ama and its values</li> </ul>
Self-awareness	<ul style="list-style-type: none"> <li>• Challenges their own coaching ability.</li> <li>• Understands the impact that their behaviour has on others.</li> <li>• Seeks feedback</li> </ul>
Driven	<ul style="list-style-type: none"> <li>• Seeks challenging coaching and performance opportunities</li> <li>• Stays focused to achieve goals</li> </ul>
Cultural Identity	<ul style="list-style-type: none"> <li>• Seeks ongoing support to ensure matters of tikanga are appropriately addressed in relation to cultural safety of participants in the sport of Waka Ama</li> </ul>

**Values Alignment:**

A National Coach must be honest, reliable, trustworthy and comfortable to 'walk and talk' the values of our sport of waka ama as listed below:

**Manaakitanga:**

We encourage the practice of reciprocity through sharing of ourselves and our resources, nurturing all people and accepting our differences.

**Whanaungatanga:**

Is our sense of belonging, identification and collective strength, not only through kinship but being related to all within the Waka Ama community.

**Hauora:**

We support and promote the physical, mental, emotional and spiritual wellbeing of all our participants.

**Tu Tangata:**

We are accountable for our actions. We have respect for each other, our waka and our environment. We stand proud in our integrity and passion.

**How Waka Ama NZ will provide support to this position:**

- Waka Ama NZ will cover \$1,000 NZ dollars towards travel and accommodation costs to Tahiti for the IVF World Distance Championship for each National Coach and each National Manager.
- Waka Ama NZ will provide a national uniform (race kit and travel kit) for the National Coach, Manager and Team members
- On the recommendation of each coach, and upon approval from the Worlds Management Committee, Waka Ama NZ will provide each selected paddler with a letter confirming their selection to represent New Zealand.
- Waka Ama NZ will co-ordinate all travel and accommodation arrangements.
- Waka Ama NZ will provide administrative support across all campaigns.
- Waka Ama NZ will appoint an Area Co-ordinator/s to oversee management of the entire NZ Elite contingent.
- Waka Ama NZ will promote and publicise the National Coaches and National squads and teams to raise their profile in order to maximise potential sponsorship opportunities.
- Waka Ama NZ will co-ordinate a centralised fundraising hub across all national squads. Moneys raised through fundraising will go towards campaign costs.

If you require further information please contact [lara@wakaama.co.nz](mailto:lara@wakaama.co.nz)

Applicants should apply in writing using the Application form provided and include a relevant CV and references to [lara@wakaama.co.z](mailto:lara@wakaama.co.z) by 30 August 2017

**Time Line for 2018 World Sprints Elite Coach process**

<b>Appointment Timeline</b>	
Positions advertised	11 August 2017
Applications Close	30 August 2017 5:00pm
Short Listing	September 1 to 5th 2017
Interviews (if required)	From 6 September (Date TBA)
Coaches announced	Week commencing 11 <sup>th</sup> September
Appointed Coaches to appoint Manager – (Job Description will be provided for Manager Position)	By 30 September 2017
Paddler intent online	October 2017
Appointed Coaches and Managers meeting	October 2017