

Active Post
New Zealand Post 
wakaama
Outrigger / Va'a / New Zealand

Lake Tikitapu (Blue Lake), Rotorua **Tuesday 19th – Friday 22nd March 2013**

PANUI

Administration opens:

Monday 18th March 2013

- 4pm Administration opens at Blue Lake-Managers to sign in at admin, each school will be checked if payments have been received, any outstanding/discrepancies to be addressed then. Then managers will receive their school packs with Ids and information. Any issues can be addressed here too.

Pay before you Play

Schools must pay this year before they can paddle. Please note if your school has an outstanding bill from last year this must be paid too, otherwise no paddle.

Last day for Payment is the 18th March 2013 the administration area at the Blue Lake will be open from 4pm. If there is a line please be patient and have a polite conversation with someone you haven't met before.

- Payments: All direct credits and cheques must be received before the 18th March 2013.
- Direct credits must include reference details in transaction ie; Invoice number and school name.
- Proof of payment, when schools check in on 18th March 2013, If you are not paying on the day you must have proof of payment ie; receipt from direct credit, or a letter from your finance officer (on School letter head) stating the day that it was sent and the cheque number.
- Once the Online Entries and paddler regos close 8th March 2013 there will be NO REFUNDS for teams/ paddlers/schools that pull out after this date.

The registration area will be where the side doors are open; a sign will be placed outside notifying you of where to go. One will be receiving cash payments and the other one will be recording payments that have already been made, you will be reminded about this when you register. One other will be making paddling changes. Once your registration and paddler roster is completed you will need to go to the Marquee area to receive your bags and bottles etc.

Powhiri

The Powhiri is on Tuesday 19th March 8.30am start; please congregate on the asphalt car park (by the boat ramp) for proceedings to commence

Volunteers

After the completion of the Powhiri can all volunteers for Tuesday please stay behind and see the Volunteer Co-ordinator. Each day, while the Managers Meeting is happening Volunteers are to also meet under the Marquee in front of Admin area.

Didymo

"Didymo and other aquatic pests could squeeze the life out of our country's most precious rivers and lakes. You can help to protect your favourite waterways if you always Check, Clean, Dry any gear that comes into contact with the water, between every waterway, every time. The event organisers for the National Secondary School Waka Ama Championships work closely with the Department of Conservation to help protect New Zealand's lakes and waterways. Lake Tikitapu (Blue Lake) is currently free of Didymo and some other aquatic weeds and pests help us keep it this way.

All Waka (W1 & W12), and paddles are required to be sprayed and checked for weed prior to launching at Lake Tikitapu. There will be a cleaning facility provided by the Department of Conservation at Lake Tikitapu on Monday 18th March from 2pm and Tuesday 19th March from 7.00 am to 9.30 am. Stickers will be placed on all Waka after they have been sprayed; these stickers will be checked prior to the start of racing. Thanks for your support."

Manager's Meeting

A school representative **must** visit admin at the Lake on **Monday 18th March** between **4.00pm till 6.30pm**. To collect, and sign for ID cards, Managers Packs and Final Payments.

Manager meetings will be in the morning, after the Powhiri and prior to racing, Tuesday 19th and every morning thereafter.

On Tuesday's mornings managers meeting please pick up a Managers Pack, current lane draw, and Progression table.

W1 and W12 paddlers

No W1 paddlers are to race W12.
Schools can only enter 3 W1 paddlers.
W1 canoes will **not** be weighed.
W1's must have Number holders.

No combinations of different schools are permitted for W12 unless they are 2 single sex schools. In addition, if they are two single sex schools you cannot have two top teams compete together.

Paddlers and Team Entries

As long as all your paddlers are on your paddler roster, you may change the paddlers in your teams up until they go through registration for the first time. Once they have been through rego and raced they cannot change from that team in that event.

Lifejackets

These must be worn during racing and any practice associated with this event. Schools are responsible for providing their own life jackets, which must be approved Maritime New Zealand Personal Flotation Devices. These are jacket style, not waist belt style.

Drinking water

Please bring your own drinking water. There will be food and drink vendors on-site throughout. There will be free water available from the Hydro Hub again this year, You will need your own bottle.

Making payments

Payments should be made as per invoice

Late days

With the ever-increasing numbers, we have opted to retain the short day on a Friday and run the other days longer than originally intended. So please note that although the times on the Draw are only an estimate, you should expect racing to continue till at least 5.30pm. The things which extend the day further include: canoes overturning with inexperienced crews and inexperienced crews not able to line up quickly on the start line.

Parking

Parking is only available on the big grass reserve off the first entrance that you see into Lake Tikitapu (Blue Lake). There will be parking attendants from Tuesday – Friday. There are acres of parking available. Vehicle access to the lake is only permitted for officials, vendors and W6 canoe towing vehicles.

Height Restriction for shelter

There is a maximum 1.5m height limit for small team shelters. Larger marquees will be moved to the back. However, areas for these shelters will be marked.

Cell phone reception

There is no cell phone reception at the lake. You will have to drive 10 mins back towards Rotorua.

Bring pens

You need to bring permanent marker pens to write ID numbers on your students. This is our only way of tracking paddlers. Apart from schools snitching on one another...

Social

There isn't one.

T-shirts

T-Shirts \$30.00 (an example is attached) will be on sale until they are gone, first in first served, no holds no laybys. The shop will be open from 10 to 1pm in the vendors' area.

Radio

Bring along a radio to listen to the races from your tent.

Cash

Please bring cash with you if you wish to purchase items as there are no ATM machines at the facility.

Marquee

If you are travelling from out of town and are organising a marquee please ensure you have organised an appropriate time for that marquee to be collected. Ideally by 2pm Friday 22nd March 2013

Rubbish Bins

The local District Council, puts bins in specific areas for a reason, so the collectors know where they are so they can empty them. If they are moved from their spots than the Council will not empty them, therefore **PLEASE** do not remove the bins from their positions.

Programs

This year we have programs for sale. Inside the programs we give you information about the history of the Taonga that is presented to Schools, information about the history of the event and much, much more. They will be for sale at \$3 a program, on Monday the 18th of March, in the marquee area where you pick your bags up from.

Survey

In order to improve our services to our Rangatahi and Schools, we will be putting a survey in all the Schools Packs. We would appreciate your feedback. If you fill them in on behalf of your School you will go into the draw to win 5, one year whanau passes to Te Puia Maori Arts and Crafts Institute, which can be used as incentives for your students. We will have the return box situated in the administration area, and will announce the winners on Wednesday and Friday prizegiving, so get the surveys in!

W12 TEAMS NEEDED

Rotorua Girls High Schools is looking for another Single Sex School team to paddle with, so if you can contact Tui on 07-3480156.

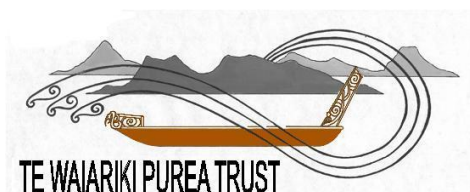
Additional Information

For your convenience I have included a copy of the T Shirt, and map of the course, which are additional attachments.

IMPORTANT MESSAGE

**We look forward to seeing you all there.
If you have any last minute panics, you can contact us on:**

ngaire@twptnz.org
Or call 07 348 5051



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