



ENROLMENT FORM

Please complete ALL sections and return to:

amiria@wakaama.co.nz / P O Box 26599, Epsom, Auckland 1344 - keep a copy for your records in case it is lost in the post

1. PERSONAL DETAILS

Full name			
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female		
Date of birth	/ /	Age (years)	
Citizenship/Residency	<input type="checkbox"/> New Zealand Citizen/Resident <input type="checkbox"/> Australian/Pacific Island Citizen <input type="checkbox"/> Other - <i>additional fees apply for international participants: \$880 for 21 day courses; \$370 for 8 day courses</i>		
Ethnicity	<input type="checkbox"/> NZ European/Pakeha <input type="checkbox"/> Māori <input type="checkbox"/> Pacific Islander <input type="checkbox"/> Other European <input type="checkbox"/> Asian <input type="checkbox"/> African <input type="checkbox"/> Latin American <input type="checkbox"/> Middle Eastern <input type="checkbox"/> Other - <i>state:</i>		
Postal address			
Home phone			
Work phone			
Mobile phone			
Email			
School/Education provider			
Employer/Organisation			
Job title			

2. NEXT OF KIN DETAILS *e.g. parent, caregiver, partner etc.*

Full name			
Postal address			
<input type="checkbox"/> Tick here if same as your address - still provide phone/email			
Home phone			
Work phone			
Mobile phone			
Email			
<input type="checkbox"/> Tick here if your next of kin has done an Outward Bound course - provide their date of birth:	/	/	

3. COURSE DETAILS

Course name		Course start date	/ /
Name anyone you know attending the same course			

OFFICE ONLY

Registration		Course code	
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4. PERSONAL HISTORY

DIETARY REQUIREMENTS

- None
 Gluten free
 Dairy free
 Vegan
 Vegetarian exclusive
 Coeliac
 Cultural/Religious
 Food allergy
 Food intolerance
 Other

Provide details e.g. food types, severity and last reaction:

MINIMUM FITNESS excludes some adapted and custom-designed courses that may have their own specific fitness requirement

Can you comfortably run 3km in under 25 minutes, and complete a full day's activity? N/A YES NO

WATER CONFIDENCE

Are you confident in water and comfortable putting your head underwater? YES NO

SMOKEFREE

Do you smoke? YES NO

If YES - how many do you smoke a day and are you willing to be smokefree at Outward Bound? N/A YES NO

MEDICAL

State your current: Height cm Weight kg *if you cannot measure this at home - try your local gym or medical centre*

Do you have, or have you ever had, any of the below medical, behavioural or developmental issues?

- ADD/ADHD/Aspergers
 Disability - hearing, intellectual, physical, vision
 Diabetes
 Serious illness, major operation or knocked unconscious in last year
 Epilepsy
 Mental health - anxiety, depression, bi-polar, schizophrenia, eating disorder
 Allergic reactions - bees/wasps/peanuts
 Treatment/counselling for alcohol or drug use
 Any other medical concerns

If YES to any of the above - provide details:

CRIMINAL

Do you have any charges pending, convictions, or have you ever had any involvement with Youth Court? YES NO

If YES - provide details of all charges, convictions, sentences and dates:

5. PAYMENT *Tick all that apply*

Paying \$500 deposit

- I have already paid a \$500 deposit online or by phone
 I do not need to pay a \$500 deposit because:

 I am paying a \$500 deposit or other amount \$
 by cheque credit/debit card - details below

Paying course fee

- I will be fundraising the remainder of my course fee
 I am receiving sponsorship of \$ - details below
 I will receive sponsorship but am unsure of the details
 I am receiving a scholarship - attach completed "Scholarship Endorsement" page with this form

CREDIT/DEBIT CARD DETAILS

Card type	<input type="checkbox"/> Visa	<input type="checkbox"/> Mastercard
Card number	<input type="text"/>	<input type="text"/>
Cardholder's signature	SIGN HERE	Expiry date
		Cardholder's name

SPONSOR/COMPANY DETAILS

Contact name	Organisation name
Postal address	
Phone	Purchase order <i>optional</i>

6. TERMS & CONDITIONS

PAYMENT

Paying your course fee	Full payment is required 8 weeks before your course start date. Course fees are in NZ dollars and are GST inclusive. Contact our Funding Advisor for fundraising support - email funding@outwardbound.co.nz or phone 0800 688 927.
Transfers*	Your full course fee may be transferred once only to another course date up to 28 days before your course start date. *Transfers are not applicable to scholarships provided by Outward Bound.
Refunds**	Your course fee, less your \$500 deposit, is refundable up to 28 days before your course start date. **Deposits are non-refundable except for medical reasons, at which point a medical certificate is required for cancellation.
Cancellations	Within 28 days, your full course fee is not transferrable or refundable. Cancellations must be received in writing.
Departure	If you depart early or are sent home from your course, your full course fee is not transferrable or refundable.

PRIVACY

Personal information	Your personal information will be held confidential to Outward Bound, in accordance with the Privacy Act (1993), for the purposes of Outward Bound courses and associated administration, including promotional activities. You have the right to see all information held by Outward Bound and may ask at any time for that information to be corrected. You authorise Outward Bound the right to send a copy of your course report to your course fee sponsors, including employers, if requested.
Promotional material	You authorise Outward Bound the right to use your name, comments and images (video footage or photographs) that are obtained in relation to your Outward Bound participation and to disclose this information to third parties for marketing and public relations purposes; these materials will remain the property of Outward Bound. You grant Outward Bound permission to contact you by email, including a regular e-newsletter and other updates.

HEALTH AND WELLBEING

Safety	Your safety and welfare is our primary concern, however you do participate at your own risk and there are times without direct staff supervision. Our courses are designed to be mentally, emotionally and physically challenging, with long days and a good night's sleep not guaranteed. Activities occur in all weather conditions and can include off-track tramping, camping (sometimes alone), kayaking, running, sailing, swimming, rockclimbing and high-ropes. Although we have procedures in place to minimise risk, none of these risks can be completely eliminated. When undertaking any activity, you will be briefed on the risks and how to manage them. There is a chance you could get a cold, stomach illness, blisters, sunburn, exhaustion, wasp stings, infected cuts or insect bites, sprains, or some other injury, and may be asked to sit out certain activities. There have been no major life changing injuries at Outward Bound in over 10 years, however, serious risks can never be completely eliminated. These include injury from falling, drowning, burns, hypothermia, heat stress or road accidents. To reduce the likelihood of a serious accident we have a robust externally audited safety management system, which includes trained staff, up-to-date weather forecasts, robust communication protocols, modern equipment, and emergency procedures.
Smoke, drug & alcohol free	Outward Bound has a strict no-smoking policy. No alcohol or non-prescription drugs are permitted.
Medical form	Your Outward Bound medical form must be completed by a medical doctor no more than 90 days before your course, and returned 8 weeks before your course start date.

Confirmation of your enrolment is subject to approval from both your doctor and Outward Bound. This is to ensure your safety, the safety of others, and quality course outcomes for all.

7. PERSONAL DECLARATION

- I have read and agree to the above Terms and Conditions.
- I am willing to fully participate in my course, comply with all instructions, and respect others, their beliefs and belongings.
- I understand that, to the maximum extent allowable by New Zealand law, Outward Bound is not liable for any injury, damage, delays or other additional costs that I incur. If I am an international participant, these terms and conditions and my participation in Outward Bound is governed by New Zealand law; I am therefore subject to the exclusive jurisdiction of New Zealand courts.
- I understand that, except as expressly permitted by law, if I give false information, withhold relevant information, or do not advise of any new relevant information, and that if I do not comply with the above Terms and Conditions, my enrolment may be cancelled or I may be sent home from my course at my own expense.

Participant's signature	SIGN HERE	Participant's name	
		Today's date	/ /

