

MA Level 4 Steward/Referee and Clerk of Course Seminar - Perth

Course Outline

Course:	All discipline Steward/Referee and Clerk of Course Level 4 accreditation seminar
Location:	Perth
Venue:	MWA Office Training Room Unit 8/7 Montgomery Way Malaga, Western Australia
Duration:	26th and 27th of August 2023
Presenter(s):	Peter Smith and TBA
Prerequisites:	Minimum current Level 3 CofC, Steward/Referee MA Officials accreditation
Endorsement:	The SCB will be requested to approve and endorse applicants to attend course based on current accreditation, relevant qualifications and official's proven experience.
Description:	The Level 4 Officials course is specifically designed to suitably qualify MA Licenced officials with Steward/Referee and Clerk of Course accreditation who intend on applying to officiate at a national championship level.
Topics:	1. Seminar outline and introduction 20. Primary Officials and their roles 21. Using current MoMS, Bulletins and online Anti-Doping and Drug and Alcohol Policies. 22. Track Standards and the legal aspects of motorcycle sport 23. Risk Management, Track inspections, TRA's, Medical Plans 24. People Skills, Conflict Resolution and MA Non-NIF Integrity and Dispute Resolution Policies 25. Investigations, Protest Hearings and the Protection of Natural justice. 26. Penalties, Sanctions and Determinations. 27. Review of MA Policies and how they affect the CofC, Steward/Referee role 28. Workshops utilising "real world" scenarios
Learning outcomes:	At the end of this course and as outlined in the Manual of Motorcycle Sport, participants will have the skills to undertake and fulfil all responsibilities and requirements of an Official, officiating as a Level 4 Steward/Referee and/or Clerk of Course for the discipline/s for which each individual is endorsed.
Evaluation:	Participants will be assessed by subjective, practical and written assessments throughout the seminar including; • Submission of a Pre-seminar gap assessment – which must be completed and submitted prior to the seminar. • Subjective assessment (by presenters) of participation and practical competency throughout the seminar, including; attendance, participation in activities, contribution to discussions, workshops and scenarios • 5 Case Studies - completed and submitted during course – 90% pass mark • 2 Written Determinations completed and submitted during course

- 40 Question multiple choice assessment - completed and submitted during course – 95% pass mark

Participants will be informed of their results in writing from Motorcycling Australia after the completion of the course.

SCHEDULE FOR LEVEL 4 STEWARD/REFEREE AND CLERK OF COURSE SEMINAR DAY ONE

Time	Session
8.30 am	Registration and coffee
9.00 am	Introduction: Seminar Outline, Ice Breaker and review of pre-seminar Gap Assessment Session 1: Roles and responsibilities of Steward, Referee and Clerk of Course, MA Officials Code of Behaviour and writing reports. Assessment #1: <i>Contribution to discussions, workshops and scenarios Completion and written submission of Scenario Case Study – 90% pass mark</i> Session 2: Using current MoMS, Bulletins and online Anti-Doping and Drug and Alcohol Policies, Assessment #2: <i>Contribution to discussions, workshops and scenarios Completion and written submission of Scenario Case Study – 90% pass mark</i>
10.30 am	Morning Tea
10:45 am	Session 3: Risk Management, Track inspections, TRA's, Medical Plans Assessment #3: <i>Contribution to discussions, workshops and scenarios Completion and written submission of Scenario Case Study – 90% pass mark</i>
12.30 pm	Lunch
1:15 pm	Session 4: People Skills, Conflict Resolution and MA Non-NIF Integrity and Dispute Resolution Policies Assessment #4: <i>Contribution to discussions, workshops and scenarios Completion and written submission of Scenario Case Study – 90% pass mark</i> Session 5: Investigations, Protest Hearings and the Protection of Natural justice. Assessment #5: <i>Participants are assessed on their ability to provide accurate role playing, prove their understanding of topics and to offer effective contribution to discussion.</i>
3:00 pm	Afternoon Tea

3:15 pm	Session 6: Penalties, Sanctions and Determinations. Assessment #6: <i>Contribution to discussions, workshops and scenarios Completion of CofC Determination (penalty) and Steward Determination (protest), written submission – 90% pass mark</i>
5:30-6.00 pm	Finish Day 1

DAY TWO

8.15 am	Registration and coffee
8.30 am	Session 7: Track Standards Assessment #7: <i>Contribution to discussions, workshops and scenarios Completion and written submission of Scenario Case Study – 90% pass mark</i> Session 8: Review of MA Policies and how they affect the CofC, Steward/Referee role Assessment #8: <i>Participants are assessed on their ability to provide contribution to discussion.</i> Session 9: Review all Topics in relation to Multiple Choice Assessment exam
10:30 am	Morning Tea
10:45 am	Session 10: Conduct Multiple Choice Assessment exam Assessment #10: <i>Completion of answer sheet for Multiple Choice exam – 95% pass mark</i>
12:30 pm	Lunch
1:15 pm	Session 11: Review trends in Multiple Choice Assessment Session 12: Re-assess Gap Assessment and Wrap-up
3:00 pm	Afternoon Tea
3:15 pm	Session 13: Evaluation and closing
4:00 pm	Finish Day 2

Course Inclusions:

- Morning tea, lunch and afternoon tea.
- Venue, Presenters and course materials

We look forward to seeing you at the seminar and encourage you to be on time and willing to participate fully in order to gain the maximum benefit from the seminar.