

# COVID-19 CHECKLIST

## EQUIPMENT

- Get log** for staff entering the room and place outside the room.
- Place stocked PPE cart** (face shields, N95, gowns, gloves), trashcan, and mayo stand outside room.
- Label the room with, **contact, and droplet precautions**. No need for negative pressure – closed door is sufficient
- If aerosol generating procedure\* use negative pressure room. Use N95 mask, other wise use regular surgical mask
- Bring anticipated needed equipment in the room** (oxygen tank, POC tests, disposable stethoscope, thermometer, biohazard bin, wipes, etc.). Using RN call system or leave a phone in room to communicate outside.
- If patient needs to leave the room for CT scan**, coordinate with CT techs to use CT2. Mask patient if possible. Discuss with IPC how best to clean room. If patient is masked, no special cleaning needed
- If need additional equipment, leave outside room on mayo stand. Bring into room when staff are clear.
- \***Aerosol generating procedure:** high flow oxygen, intubation, NIPPV, nebulizers, sputum induction, bronchoscopy.

## STAFF

- Assign observer** to room, ensure log is filled out. Assist in doffing as needed.
- Provider to print out **LAC DPH checklist** and review if patient meets criteria for Person Under Investigation (PUI).
- Minimize number of visitors and staff** going in and out of room. Consider doing a staff huddle as needed so everyone is educated on proper PPE and care plan for patient.

### If concern for COVID PUI, need:

- Wear surgical mask, face shield, gown and gloves.** Doff gown, gloves and face shield inside room. Outside the room, remove N95 into trash, then wash hands. May reuse N-95 up to 5 times. **If aerosol generating procedure\* being done, wear N-95** or PAPR. Reserve PAPRs for those who can't see an N-95
- Send RSV/flu swab. If neg, then ED attending can decide to send Covid test to Quest without sending a Biofire respiratory PCR panel.** Call micro x66289, use downtime lab form, write attending's name.
- Send a text page to the Covid PUI pager (310) 501-9699.** Text message should include Patient Name, MRUN, Location
- If patient came in by EMS, tell MICN** to tell medics to decontaminate rig.

