

EFFECTIVELY APPLYING PROJECT MANAGEMENT TO CLINICAL STUDIES

Learn essential skills to make your clinical trials a success through an easy, time-efficient online format

4-week online course | 8 Modules | 2 hours per week | 2 – 27 August 2021



Our Expert Course Instructor



Ian Stokes
Project Management Practitioner

Ian Stokes is a project management specialist, certified facilitator and trainer who delivers process and learning solutions to the pharmaceutical industry. His recent clients include Pfizer, Sanofi Aventis, Nestle, Danone and Celgene.

Key Learning Objectives

- ▶ Identify and communicate the key roles and responsibilities needed through the clinical research project life-cycle.
- ▶ Examine the core competencies needed to successfully select your clinical research project team.
- ▶ Identify the project critical path and use it to make informed decisions.
- ▶ Bring your projects in on time, within budget and to specification using a Work Breakdown Structure.
- ▶ Remedy key patient recruitment challenges.
- ▶ Work more effectively both individually and as part of a team.

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ABOUT THE COURSE

Setting up and running clinical trials is a complex, timely and costly process. It is essential to manage your clinical projects with streamline efficiency to ensure they are completed within set timeframes and to budget. With this in mind, clinical professionals are increasingly looking for ways to improve the results of their clinical projects by implementing project management techniques.

Over 8 modules, this course will examine key management techniques such as analysing stakeholders, assessing risk/benefits and management style.

WHO WILL BENEFIT

All clinical research professionals with limited time for personal development will benefit from the flexible learning approach, including:

- Clinical Research Associates
- Clinical Project Managers
- Assistant Project Managers
- Clinical Trial Manager
- Clinical Affairs Manager
- Study Coordinator
- Clinical Trial Officer
- Clinical Study Coordinator
- Clinical Operations Manager
- Clinical trials monitor

OVER 4 WEEKS YOU WILL LEARN THROUGH

- 8 modules, split up into multiple bitesize recorded videos
- Quizzes to test your knowledge
- Revisit the content with unlimited access to all the materials for 2 months
- Access the discussion forum to interact with other students
- Direct contact with the trainer through the forum during the 4 weeks the course is running
- Additional content such as materials and white papers available to download

EXPERT COURSE INSTRUCTOR



Ian Stokes

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His recent clients include Pfizer, Sanofi Aventis, Nestle, Danone and Celgene.

He delivers courses on several Master's and MBA courses in France. As chairman of several project user communities in France he believes in a customer-centric approach to projects, with frequent feedback and open teamwork.

BENEFITS OF LEARNING ONLINE

Informa Corporate Learning's online courses are new digital, interactive and engaging educational experience designed to maximise learning for professionals with busy schedules and/or small training budgets.

Our online courses are perfect opportunity for busy professionals as they require just 2 hours per week of your time and include an interactive forum for you to ask direct questions about challenges you are facing to expert course leaders.

Modules are released on a weekly basis, so you can pace yourself alongside your peers and you will have access to a comprehensive set of assets to support your learning such as video content, quizzes and case studies.

Would You Like To Run This Course On-Site?

Informa Corporate Learning: On-site & Customised Training

If you have **8+** interested people, an onsite course can be an ideal solution. Speak with **Anton Long** on **+61 481 995 653** or **Holly Baldwin** on **+61 450 866 597** to discuss your customised learning solution, or email training@informa.com.au

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Course Outline

Each module contains approximately 1 hour of content

Module 1: Review the Nature of a Project and Project Management in Clinical Research

- Project management principles
- Clinical project management challenges
- Portfolio and programme management,
- Drug development timeline
- Project life cycle
- Clinical project management roles and responsibilities

Module 2: Defining a Mission for the Project and Performing an Analysis of Stakeholders, Risks and Benefits

- Clinical project management documentation:
 - Project charter
 - Project plan
 - Trial master plan
- Clinical protocol
- Standard operating procedures
- Stakeholder engagement
- Project outcomes
- Benefits and risks
- Business cases

Module 3: Structure and Organise a Clinical Research Project and/or a Clinical Study

- Project needs
- Objectives and requirements
- Work breakdown structure
- Responsibility matrix

Module 4: Planning an Estimation of Time and Cost (Schedule and Budget)

- Art (participative method) and science (techniques) of estimating effort and durations
- Planning work packages and activities from the Work Breakdown Structure
- Defining dependencies, milestones and deadlines
- Calculating the critical path
- Probabilistic analysis and critical chain

Module 5: Setting Up a Project Baseline

- Risk management
- Decision making
- Setting up the project baseline (scope, time, cost)
- Managing the project baseline

Module 6: Managing Suppliers (Contract Resource and Site Management Organisations)

- Appropriate contracting arrangements between clients and suppliers
- Trust-based approaches for setting up a good working relationship
- Patient recruitments challenges, remedies and good practices

Module 7: Skills and Methods to Improve and Speed Up Your Projects

- Teamwork
- Project communication
- Conflict management
- Motivation
- Time management

Module 8: Closing Out the Project, Learning from Failures and Building from Successes

- Project progress
- Project results management
- Project close-Out
- Learning and improvement processes

WHAT OUR CLIENT SAY

"The course structure and format were amazing! Fantastic work Ian!"

Senior Regulatory Affairs Specialist

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Easy Ways to Register

1 Web
www.informa.com.au/clinicalstudies

2 Telephone
+61 (0) 2 9080 4032

3 Email
training@informa.com.au

Effectively Applying Project Management to Clinical Studies

Course Code	Location	Course Dates	Standard Price	4+ Dels Discount
P21GO010N	Online	2 – 27 August 2021	\$1,459 + 145.90 GST	\$1,604.90 Great Savings: When you book 4 or more participants! Call us today on +61 (0) 2 9080 4032 or email training@informa.com.au to take advantage of the discount offer.

If you're an international customer based outside of Australia, the GST will be excluded.

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Please visit us online at www.informa.com.au/privacy for a full privacy policy. Database amendments can be sent to database@informa.com.au or phone **+61 (0) 2 9080 4017. ABN: 66 086 268 313**

Informa Corporate Learning – On-site & Customised Training

Informa Corporate Learning has a long-standing track record of delivering very successful customised learning solutions achieving real and measurable value for our clients through our senior training consultants.

If you have 8+ interested people, an on-site course can be the ideal solution – giving you the opportunity to customise our course content to your specific training needs, as well as attracting significant savings compared to public course costs.

Why Choose On-site With Informa Corporate Learning?


- 1. Custom design** – Together, we will identify the best blended learning solution for your culture, your people and your training objectives.
- 2. Quality Assured** – We design market-leading training programs, concepts and methodologies, with a 400+ course portfolio. Our rigorously selected 900+ instructor faculty are recognised experts in their field. Quality of their content and delivery methods is assured through continuous monitoring and evolution.
- 3. On-site training** is a cost effective way to train your people and achieve your defined outcomes.

Our Long Standing Clients Include:

ActewAGL, Ajilon, Ambulance Victoria,, ANU, Arrow Energy, Australian Super, Barrick, BHP, Chevron Australia, Coffey International, ConocoPhillips, CSIRO, Dalrymple Bay Coal Terminal, Department of Education, Department of Planning, Electricity Generating Authority of Thailand (EGAT), ENI Australia, EY, Fortescue Metals Group, Health Purchasing Victoria, IBM, IP Australia, Jemena, Litmus Group, Metro Trains, Office of the National Rail Safety Regulator, Origin Energy, Pacific National, PT Freeport, Public Transport Authority – WA, QGC – BG Group, Queensland Rail, Rio Tinto, Romgaz, SA, South Australia Health, Telstra, Transport & Infrastructure, UBS, Woodside and more...

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