

EMPLOYEE SAFETY POLICY

Rationale

Salesian College Chadstone is committed to providing and maintaining, so far as is reasonably practicable, a healthy and safe workplace for its employees.

This Policy determines the broad approach and processes by which Salesian College Chadstone manages the safety of its employees; it is designed to establish a culture in which all employees will participate by:

- Identifying potentially hazardous processes or equipment,
- Assessing the risks which might arise from those situations, and
- Having input into practicable control measures to eliminate or minimise risks to the health and safety of (this College's) employees.

Policy

Salesian College Chadstone is committed to complying with legislation which governs workplace health and safety. We will work to promote healthy and safe work practices amongst our employees and to encourage personal responsibility for healthy and safe behaviour. We will also develop and implement practical and effective rehabilitation and "Return to Work" programs.

Guidelines

Adequate opportunities for employee consultation about health and safety issues will be provided and our culture will include an open and constructive exchange of information. Decisions regarding healthy and safe work practices will be made in a way which is consistent with this culture.

Our health and safety practices will be managed systematically and will be regularly reviewed in consultation with relevant stakeholders.

We will lead, train, motivate and supervise our employees to work in a healthy, safe and responsible manner.

If and when health and safety issues arise, we are committed to resolving those issues that affect our workplace, via an issue resolution procedure which is acceptable to our employees.

Employees and contractors of Salesian College Chadstone are expected to actively support this policy.

Information about how this Policy is to be implemented is available in the Procedures under the Employee Health and Safety heading in the Policy and Procedure Manual.

- ❖ Additional information and advice is available from the (OHS Manager)
- ❖ OH&S Act 2004