

Audit & Risk Management Committee

Date & Time: Friday 8 March 2024, 1.30 pm
Location: Large Meeting, Alexandrina Council

Meeting Opened: 1.34 pm

1. Present

Peter van der Eijk	Independent Chairperson
Vicki Tomlinson	Independent Member
Claudia Goldsmith	Independent Member
Stephanie Juhas	Team Leader Management Accounting, City of Victor Harbor

In Attendance

Kellie Knight-Stacey	Acting Executive Officer, FRACA
Danielle Leckie	Administration Officer, FRACA

2. Apologies

Trish Kirkland	General Manager Corporate, Alexandrina Council
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3. Conflicts of Interest

Nil

4. Minutes of Previous meeting

4.1. A&RMC Minutes

Motion: ARMC00299
Moved: Vicki Tomlinson
Seconded: Stephanie Juhas

The Audit & Risk Management Committee endorse the minutes of the meeting held 2 February 2024.

CARRIED

5. Business Arising

5.1. A&RMC Annual Work Plan

Motion: ARMC00300
Moved: Claudia Goldsmith
Seconded: Stephanie Juhas

That the Audit and Risk Management Committee receive and note the updated Work Plan as presented at Attachment 5.1a.

CARRIED

5.2. Resolutions Register

Motion: ARMC00301
Moved: Claudia Goldsmith
Seconded: Stephanie Juhas

The Audit and Risk Management Committee:

- *receive and note the Resolutions Register Report;*
- *endorse the status of 'completed' for the 13 resolutions contained within Attachment 5.2a; and*
- *acknowledge the 'in progress' status of the 4 resolutions contained within Attachment 5.2b.*

CARRIED

6. Verbal Report

Motion: ARMC00302
Moved: Vicki Tomlinson
Seconded: Stephanie Juhas

Pursuant to section 90(2) of the Local Government Act 1999, the Committee orders that all members of the public be excluded, with the exception of the FRACA Acting Executive Officer, Kellie Knight-Stacey and Administration Officer, Danielle Leckie, on the basis that it will receive and consider item 6.1 Verbal Report.

The Committee is satisfied, pursuant to section 90(3)(d) of the Act, that the information to be received, discussed or considered in relation to this Agenda Item is:

commercial information of a confidential nature (not being a trade secret) the disclosure of which –

- could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
- would, on balance, be contrary to the public interest.*

Accordingly, the Committee is satisfied that the principle that the meeting should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential as it includes information that may prejudice the commercial position of the Authority.

CARRIED

7. Reports

Nil

8. Confidential Reports

8.1. Fees and Competitive Neutrality Review

Motion: ARMC00303
Moved: Claudia Goldsmith
Seconded: Vicki Tomlinson

Pursuant to section 90(2) of the Local Government Act 1999, the Committee orders that all members of the public be excluded, with the exception of Acting Executive Officer, Kellie Knight-Stacey, and FRACA Administration Officer, Danielle Leckie, on the basis that it will receive and consider item 8.1 Fees and Competitive Neutrality Review.

The Committee is satisfied, pursuant to section 90(3)(d) of the Act, that the information to be received, discussed or considered in relation to this Agenda Item is:

commercial information of a confidential nature (not being a trade secret) the disclosure of which –

- (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
- (ii) would, on balance, be contrary to the public interest.*

Accordingly, the Committee is satisfied that the principle that the meeting should be conducted in a place open to the public has been outweighed by the need to keep the Confidential information and discussion confidential as it contains information relating to the commercial operations of the Fleurieu Aquatic Centre as managed by the YMCA.

CARRIED

8.2. Annual Budget 2024-2025

Motion: ARMC00305
Moved: Stephanie Juhas
Seconded: Claudia Goldsmith

Pursuant to section 90(2) of the Local Government Act 1999, the Committee orders that all members of the public be excluded, with the exception of the Acting Executive Officer, Kellie Knight-Stacey, and Administration Officer, Danielle Leckie, on the basis that it will receive and consider item 8.2 Annual Budget 2024-2025.

The Committee is satisfied, pursuant to section 90(3)(d) of the Act, that the information to be received, discussed or considered in relation to this Agenda Item is:

commercial information of a confidential nature (not being a trade secret) the disclosure of which –

- (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
- (ii) would, on balance, be contrary to the public interest.*

Accordingly, the Committee is satisfied that the principle that the meeting should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential as it contains commercial information relating to the operational management of the centre.

CARRIED

8.3. Resolutions Register – In Confidence

Motion: ARMC00307
Moved: Claudia Goldsmith
Seconded: Stephanie Juhas

Pursuant to section 90(2) of the Local Government Act 1999, the Committee orders that all members of the public be excluded, with the exception of the Acting Executive Officer, Kellie Knight-Stacey and Administration Officer, Danielle Leckie, on the basis that it will receive and consider item 8.3 Resolutions Register – In Confidence.

The Committee is satisfied, pursuant to section 90(3)(d) of the Act, that the information to be received, discussed or considered in relation to this Agenda Item is:

commercial information of a confidential nature (not being a trade secret) the disclosure of which –

- (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
- (ii) would, on balance, be contrary to the public interest.*

Accordingly, the Committee is satisfied that the principle that the meeting should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

CARRIED

8.4. External Audit Services

Motion: ARMC00309
Moved: Stephanie Juhas
Seconded: Claudia Goldsmith

Pursuant to section 90(2) of the Local Government Act 1999, the Committee orders that all members of the public be excluded, with the exception of the Acting Executive Officer, Kellie Knight-Stacey, and Administration Officer, Danielle Leckie, on the basis that it will receive and consider item 8.4 External Audit Services.

The Committee is satisfied, pursuant to section 90(3)(d) of the Act, that the information to be received, discussed or considered in relation to this Agenda Item is:

commercial information of a confidential nature (not being a trade secret) the disclosure of which –

- (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
- (ii) would, on balance, be contrary to the public interest.*

Accordingly, the Committee is satisfied that the principle that the meeting should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential as it contains commercial information relating to a contract with a third party to the Authority.

CARRIED

9. Next Meeting: 10 May 2024

10. Meeting Closed: 2.55 pm

It should be noted that in accordance with the legal advice received by the Authority dated 26 August 2020, all reports, minutes, attachments, and associated documents from items deliberated by the Authority in confidence, will automatically remain in confidence in perpetuity, unless a resolution of the Board is made to release such items. Items may also be removed from confidence under delegation. At the conclusion of each agenda item that is considered by the Authority in confidence, the default position is for the return to open / public meeting, until such time as a further resolution is made to return to confidential meeting procedures.