

Date: 26 July 2019

Location: Meeting Room, Fleurieu Aquatic Centre – 4 Ocean Road Chiton

Meeting opened at 9:03am

1. ATTENDANCE

Present:

Matt Grant (Chairperson)
John Coombe OAM (Deputy Chairperson)
Mark Easton (Independent Board Member)
Councillor David Kemp
Councillor Margaret Gardner

In attendance:

Councillor Peter Charles (Deputy Elected Member Representative)
Leonie Boothby, Executive Officer
Karen Rokicinski, Director, Corporate and Customer Service
James Lomax, Area Manager YMCA SA

2. APOLOGIES

Nil

Deputy Chairperson John Coombe OAM assumed the Chair in the absence of Chairperson Matt Grant.

3 MINUTES OF THE PREVIOUS MEETING

Moved: Cr David Kemp

Seconded: Mark Easton

FRACA000233 That the minutes of the previous Fleurieu Regional Aquatic Centre Authority meetings held on 18 April 2019, 10 May 2019, 27 May 2019 and 13 June 2019 as circulated (noting corrections to resolution numbering) be confirmed as a true and accurate record.

CARRIED

Chairperson Matt Grant joined the meeting at 9:05am.

4 BUSINESS ARISING

4.1 Resolutions Report and Work Program

Moved: John Coombe OAM

Seconded: Cr David Kemp

FRACA00234 That the Authority note the Work Program and Resolutions Report as at 26 July 2019.

CARRIED

4.2 YMCA New Initiatives - Free child memberships & Reciprocal Rights

Moved: Cr David Kemp

Seconded: Cr Margaret Gardner

FRACA00235 That the Authority note the suggested parameters provided for future reporting; as follows:

FAC free child memberships: Include in monthly reports to FRACA:

- Monthly free child membership sign ups / cancellations and YTD number
- Growth in All Access membership types (raw numbers and % split across membership types)
- Number of recorded visits on free child memberships

Reciprocal Rights: Include in monthly reports to FRACA:

- Monthly reciprocal visit numbers
- Monthly statistics on home sites of the visits

CARRIED

5 PRESENTATIONS

Nil.

6 REPORTS

6.1 Adoption of 2019-20 Annual Business Plan & Budget

Moved: Mark Easton

Seconded: John Coombe OAM

FRACA00236 That the Authority adopt the 3-Year Business Plan 2019-2022 (incorporating the Authority Business Plan 2019-20 & Fleurieu Aquatic Centre Business & Marketing Plan 2019-20) and Budget 2019-20.

CARRIED

John Coombe OAM left the meeting at 9:39am.

6.2 Review of Asset Accounting Policy

Moved: Cr David Kemp

Seconded: Matt Grant

FRACA000237 That the Authority endorse the revised Asset Accounting Policy and note the schedule for future policy / key document review.

CARRIED

John Coombe OAM returned to the meeting at 9:47am.

Action: Previous Board discussion around potential appointment of an ongoing Asset Management Working Group to be revisited at a future meeting (refer to 11 December 2018 Board Paper 6.5 for further detail).

6.3 Great Southern Swimming Club - request for assistance

Moved: Matt Grant

Seconded: Cr David Kemp

FRACA000238 That the Authority extend the offer to the Great Southern Swimming Club of a 100% waiver of lane hire fees to 30 June 2020 on the understanding that during the next twelve months the club will:

1. Demonstrate reasonable efforts made to raise external funds including grant funding and fundraising initiatives;
2. Provide a copy of a 2019-20 Club Plan to the Authority; and
3. Meet with YMCA and the Authority Executive Officer quarterly to review its progress.

CARRIED

6.4 Consideration of donation proposal - Swimming Into Action

Moved: John Coombe OAM

Seconded: Mark Easton

FRACA000239 That the Authority:

1. Allow funds previously held by the Swimming Into Action group to be transferred directly to the Authority bank account to be used for the specific purpose of commissioning artwork as per agreed project scope and in line with the quantum of funding provided; and
2. That the Authority Executive Officer undertake a limited tender process to produce the artwork in due course.

CARRIED

6.5 Change to Board meeting date September 2019-20

Moved: Cr David Kemp

Seconded: Cr Margaret Gardner

FRACA000240 That the next ordinary meeting of the Authority be held at 9am on Friday 27 September 2019 in the Meeting Room, Fleurieu Aquatic Centre – 4 Ocean Road Chiton.

CARRIED

6.6 Audit Risk Management Committee - Appointment of Members

Moved: Cr David Kemp

Seconded: Matt Grant

FRACA000241 That the Authority:

1. Nominates Cr David Kemp for consideration by the constituent Councils for appointment to the Authority Audit and Risk Management Committee for a period of two years;
2. Recommends to constituent Councils that Audit and Risk Management Committee Independent Chairperson Mr Ian Swan be reappointed for a further term of two years commencing 1 December 2019; and
3. Recommends to constituent Councils that the term on the Audit and Risk Management Committee of Board Member Mr John Coombe OAM be extended to 7 March 2020 in line with his current term as a Board Member.

CARRIED

7. MATTERS FOR DISCUSSION

Nil

8 URGENT BUSINESS WITHOUT NOTICE

9. CONFIDENTIAL REPORTS

9.1 Executive Officer engagement

Moved: Cr Margaret Gardner

Seconded: Matt Grant

FRACA000242 That pursuant to Sections 90(2) and (3) (a) of the Local Government Act 1999, the Board orders that the public be excluded from the meeting, except for Ms Leonie Boothby, Executive Officer; and Ms Karen Rokicinski, Director Corporate & Community Services City of Victor Harbor on the basis that the Board considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider information in relation to agenda item 9.1 Executive Officer Appointment and the Board is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation contains/involves:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);

Substantiation:

Matters are likely to be raised and discussed that relate to the personal affairs of applicants and are deemed to not be in the public interest.

CARRIED

Moved: Matt Grant

Seconded: Cr Margaret Gardner

FRACA000245 That pursuant to Sections 91(7) and (9) of the Local Government Act 1999 (SA) (Act), the Board orders that the report, attachments and associated documents of the Board meeting held on 26 July 2019 in relation to confidential item 9.1 Executive Officer Appointment having been considered and dealt with by the Board on a confidential basis under Part 3 of the Act, be kept confidential and not available to the public for a period of twelve months from the date of this confidentiality order, or until the instrument of engagement is executed, whichever occurs first; and

In accordance with above and Section 91(9)(c) of the Local Government Act 1999, authorises the Executive Officer to review and revoke the order.

CARRIED

The Chairperson provided the Board with a verbal update on the development of the 2019 Competitive Neutrality Review.

NEXT MEETING

9am Friday 27 September 2019 in the Meeting Room, Fleurieu Aquatic Centre – 4 Ocean Road Chiton.

CLOSURE

Meeting closed at 10:49am.

UNCONFIRMED